

**LEGAL ADVERTISEMENT
NOTICE OF INTENDED ACTION**

POLICY NUMBER: 522

POLICY TITLE: Staff Use of School District Cellular Telephones

PURPOSE AND EFFECT: Policy update instructing employees on retaining all data on personal computer, cell phone, or other devices used for work communications.

POLICY ORIGINATED BY: Kevin W. Pendley, General Counsel

POLICY APPROVED FOR CONSIDERATION BY: Dr. Carmen Balgobin, Superintendent of Schools

SUMMARY OF THE ECONOMIC IMPACT ON THIS POLICY: There is no economic impact on any agency or individual other than the cost of promulgating and disseminating this policy.

CONSIDERATION BY THE SCHOOL BOARD OF VOLUSIA COUNTY: The proposed action will be considered by the School Board of Volusia County at the meeting to be held by the School Board on May 14, 2024 at the DeLand Administrative Complex, 200 North Clara Avenue, DeLand, Florida. The School Board shall set aside time for the purpose of receiving comment on the proposed action on or about 5:30 p.m. Speakers will be given up to three minutes to provide comment, in accordance with Volusia County School Board Policy 801. If any affected person under section 120.54, Florida Statutes, would like to request a hearing in order to present evidence and argument on any issue under consideration in the revision of the policy, he/she must submit such request in writing to the Agency Clerk, Ms. Celeste Gilmore, at 200 North Clara Avenue, DeLand, Florida, 32720. The request must be received by the Agency Clerk no later than 5 p.m., May 13, 2024.

The Notice of Policy Development appeared in the Daytona Beach News Journal on April 16, 2024.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE SCHOOL BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDING, AND THAT, FOR SUCH PURPOSE, HE/SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

A COPY OF THIS POLICY IS POSTED AT THE Facilities Services Division, 3750 Olson Drive, Daytona Beach, Florida; the DeLand Administrative Complex, 200 North Clara Avenue, DeLand, Florida; McInnis Elementary School, Highway 17, DeLeon Springs, Florida; Galaxy Middle School, 2400 Eustace Avenue, Deltona, Florida; New Smyrna Beach Middle School, 1200 S. Myrtle Avenue, New Smyrna Beach, Florida; and Ormond Beach Middle School, 151 Domicilo Avenue, Ormond Beach, Florida.

By: /s/ Kevin W. Pendley, General Counsel