



**Position Title:** Upper School Physics and Math Teacher  
**Date Modified:** April 2024  
**FLSA Classification:** Exempt  
**Reports To:** Upper School Head  
**Position Purpose:** Member of the Science Department tasked with teaching 3 sections of Upper School Physics and 2 sections of Math.

**Essential Functions:**

- Teach 9th Grade Algebra-based Physics courses
- Teach 2 high school math courses, ranging from Algebra 1 to Pre-Calculus. Depending on the applicant, there is a possibility of teaching AP Statistics
- Develop curricula and course content and prepare course materials such as syllabi, homework assignments, projects, assessments, rubrics and handouts
- Serve as academic advisor to 10-12 students
- Participate in annual Community Service Week
- Manage in-person classroom, including but not limited to planning, organizing procedures and resources, arranging the environment to maximize efficiency, monitoring students' progress, anticipating potential problems
- Attend Upper School faculty meetings regularly
- Maintain regularly scheduled office hours in order to advise and assist students
- Maintain expertise in subject matter through professional development
- Perform other duties as requested by Upper School Administration

**Qualifications:**

- Bachelor's Degree in Physics, Mathematics, or related field required
- Master's or Ph.D. Degree in Physics, Mathematics, or related field preferred
- At least three years of classroom teaching experience
- Able to use basic office equipment
- Supports Shorecrest's mission and core values

**Skills, Knowledge & Abilities:**

- Demonstrates interest, commitment and ability to work with students of varied academic levels and interests.
- Knowledge of instructional design and curriculum development
- Experience with co-curricular coaching and advising assignments
- Ability to function as a member of a team and to work as a team member, harmoniously and cooperatively with professional staff and the school community
- Ability to meet deadlines in a timely manner
- Excellent interpersonal skills

- Effective oral and written communication skills
- Supports Shorecrest's Mission and Core Values

**Acknowledgment**

I understand the responsibilities and competencies of the Upper School Mathematics Teacher

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Signature

Date

**POLICY OF NON-DISCRIMINATION**

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