

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

March 14, 2024

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Rapheal at 6:00 p.m. on Thursday, March 14, 2024, at the Forest Lake District Office. Roll was called and the following members were present: Jill Christenson, Luke Hagglund, Jeff Peterson, Rob Rapheal, Curt Rebelein, Gail Theisen and Superintendent Steve Massey, ex officio. Absent: Julie Corcoran

Member Rebelein moved, 2nd by Member Hagglund to approve the meeting agenda as presented. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: 2 attendees discussed internet safety and literacy
Green Cards: none

5. STUDENT ACHIEVEMENT: Happenings from around the District were reviewed.

6. REPORTS:

916 – Member Theisen reported on literacy and the READ Act & budget updates

Buildings & Grounds – Member Hagglund reported on Phase I & 2 replacement of the steam system

City of Forest Lake – Member Christenson reported on street improvements, the City Administrator search and FLAPD retirement of Captain Weiss

Communications – Member Peterson reported on staff & social media communications

Finance Committee – Member Rapheal reported on FY '24 and '25 budget status

Policy Committee – Member Rebelein reviewed policies upcoming in the agenda

Staff Welfare Committee – Member Rapheal reported on antibullying, budget status and enrollment counts

Superintendent Report - Dr. Massey gave an overview of upcoming staffing plans, budget adjustments and enrollment status. There are many factors and much deliberation that are put into the hours of planning that go into devising the yearly staffing plan and keeping the budget right sized. Enrollment is in constant review as to how it pertains to staffing and budget needs. After being able to raise teacher sub rates last year, we have had much better coverage in the classrooms. Also, winter activities are ending with spring activities well under way already.

7. CONSENT AGENDA ITEMS:

Member Peterson moved to approve agenda items 7.1-7.4, the motion was 2nd by Member Rebelein. All members present voted aye. The motion carried.

7.1 Approved the Minutes of February 1 & 15, 2024

7.2 Approved the Bills as of March 14, 2024

7.3 Approved Classified Personnel:

Add / Change of Position

- Paavala, Carrie - addition of Noon Duty Supervision at Forest View Elementary to regular position, 2 hours per week and 178 days per year, effective February 15, 2024

Authorization of Transfer

- Christianson, Jennifer - from Special Education Paraprofessional II to III at STEP, 30 hours per week and 178 days per year, effective March 12, 2024
- Cornell, Amber - ECFE Teaching Assistant at the Education Center, from 14.5 hours per week to 16.25 hours per week and 162 days per year, effective March 11, 2024
- Dervie, Joseph - from Custodian at the Senior High School to Night Lead Custodian at Forest Lake Area Middle School, 40 hours per week and 260 days per year, effective February 26, 2024
- Haney, Lumiana - ECFE Teaching Assistant at the Education Center, from 15.25 hours per week to 17 hours per week and 162 days per year, effective March 11, 2024
- Hekele, Emily - Noon Duty at Forest View Elementary, from 10 hours per week to 8 hours per week and 178 days per year, effective February 15, 2024
- Hommes, Marissa - from SAC Program Aide 25 hours per week to SAC Assistant Site Manager at Forest View Elementary 32.5 hours per week and 260 days per year, effective March 12, 2024
- Irish, Stormy - from Transportation Office Assistant III to Router/Administrative Assistant V at Transportation, 40 hours per week and 260 days per year, effective March 12, 2024
- Riepe, Alexis - from Short Hour Cook Helper at Forest Lake Area Middle School to District Food Service Substitute, effective March 1, 2024
- Ringwelski, Shelby - from LTS SAC Site Manager 40 hours per week to SAC Assistant Site Manager 32.5 hours per week and 260 days per year, effective February 12, 2024
- Tatro, Mya - SAC Program Aide at Forest View Elementary, from 22.5 hours per week to 20 hours per week and 200 days per year, effective February 12, 2024
- Young, Stevie - from Bus Driver Trainee to Regular School Bus Driver, 25 hours per week and 184 days per year, effective February 20, 2024

End of Employment / Termination

- Dunn, Amber - Special Education Paraprofessional at the Senior High School, effective February 21, 2024
- Johanson, Lisa - Special Education Paraprofessional at the Education Center, effective February 28, 2024

Recommendation of Employment

- Ahartz, Ricky - Special Education Paraprofessional at Columbus Elementary, 30 hours per week and 178 days per year, effective March 12, 2024
- Barthel, Samantha - Early Childhood Assistant Coordinator at the Ed Center, 40 hours per week and 260 days per year, effective February 21, 2024
- Berg, Vianne - Short Hour Cook Helper at the Senior High School, 17.5 hours per week and 172 days per year, effective March 12, 2024
- Deutsch, Melissa - Special Education Paraprofessional at Wyoming Elementary, 30 hours per week and 178 days per year, effective March 12, 2024
- Hollan, Jessica - Custodian at the Senior High School, 40 hours per week and 260 days per year, effective March 4, 2024
- Kennedy, Tammy - Long Hour Cook Helper at LILA, 32.5 hours per week and 178 days per year, effective March 12, 2024
- Schow, Carrie - School Bus Driver Trainee, effective February 26, 2024
- Torresdey, Maria - School Bus Driver Trainee, effective February 26, 2024

Resignation(s)

- Anello, Sarah - Special Education Paraprofessional at Forest View Elementary, effective March 15, 2024
- Hackler, Dennis - School Bus Driver Trainee, effective November 22, 2023
- Morris, Kiyra - Custodian at both Forest View Elementary and Wyoming Elementary, effective February 23, 2024
- Torresdy, Maria - School Bus Driver Trainee, effective February 27, 2024
- Watson, Alexia - Special Education Paraprofessional at the Education Center, effective February 29, 2024

7.4 Approved Licensed Personnel:

Abandonment of Position

- Bauer, Austin - effective end of day 3/1/24

Non-Curricular Assignment(s) – Dependent Upon Season Being Held

- Ackerman, Brianna - Gay Straight Alliance - Head (HS)
- Bemlott, Samantha - Girls' Lacrosse 1.0 Asst Coach (HS)
- Betker, Cassandra - HS Spring Play .75 Head (HS)
- Betker, Steven - HS Spring Play .50 Asst (HS)
- Brown, Jenna - Girls' Lacrosse Head Coach (HS)
- Daniels, Mark - HS Boys' Tennis Head Coach (HS)

- Fahey, Mark - HS Girls' Track 1.0 Asst Coach (HS)
- Flaherty, Nicole - Adaptive Track .5 Head & .5 Asst. Coach (HS)
- Luskey, Kristin - Adaptive Track .5 Head & .5 Asst. Coach (HS)
- Maloney, Kyle - HS Knowledge Bowl .5 Head Coach (HS)
- Mettling, Benjamin - Clay Target 1.0 Asst Coach (HS)
- Moyer, James - HS Boys' Track .50 Asst. Coach (Booster Pd.) (HS)
- Moyer, James - HS Girls' Track .50 Asst. Coach (HS)
- Myhre, Jake - Boys' Lacrosse 1.0 Asst. Coach (HS)
- Parent, Jennifer - HS Girls' Track .70 Head Coach (HS)
- Richardson, Andrew - HS Girls' Track .30 Head Coach (HS)
- Witzmann, Amanda - HS Spring Play .50 Asst & .25 Head (HS)

Recommendation of Employment

- Hennen, Jack - 1.0 FTE LTS 1/23/24 - 6/7/24

Resignation

- Baldwin, Ann - effective end of 23-24 sy
- Boegeman, William - effective end of 23-24 sy
- Cook, Wendy - effective end of day 6/28/24
- Scherzer, Anne - effective end of 23-24 sy
- Sirek, Nicole - effective end of 23-24 sy

Unpaid Leave(s) of Absence (LOA)

- Wachholz, Richard - Unpaid for approximate dates 2/28/24 - 3/4/24
- Wright, Adriane - Unpaid for approximate dates 4/17/24 - 6/7/24

8. ACTION ITEMS:

8.1 Donations: Member Peterson reviewed and thanked the organizations providing donations totaling \$20,990.00 + goods. Member Peterson moved, 2nd by Member Rebelein to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.2 Member Rebelein moved, 2nd by Member Peterson to approve the FLAS Retirement Notice(s). All members present voted aye. The motion carried.

8.3 Member Theisen moved, 2nd by Member Rebelein to approve the 2024-2025 School Board Meeting Calendar Correction. All members present voted aye. The motion carried.

8.4 Member Theisen moved, 2nd by Member Peterson to approve the Juneteenth Holiday. Member Rebelein made motion to amend wording to include Calendar Year 2025, if needed. All members present voted aye to accept the amendment. By roll call vote, all members present voted aye to approve the Juneteenth Holiday for the 2024 and 2025 calendar years. The motion carried.

8.5 Member Peterson moved, 2nd by Member Theisen to approve the School Board Member Reimbursement Guidelines Policy 103A. All members present voted aye. The motion carried.

8.6 Member Rebelein moved, 2nd by Member Peterson to approve Student Transportation Safety Policy 531. All members present voted aye. The motion carried.

8.7 Member Rebelein moved, 2nd by Member Hagglund to approve the Technology Acceptable Use and Safety Policy 540. All members present voted aye. The motion carried.

8.8 Member Rebelein moved, 2nd by Member Christenson to Accept the 2022-2023 Federal Single Audit. By roll call vote, all members present voted aye. The motion carried.

8.9 Member Peterson moved, 2nd by Member Hagglund to Ratify the 2023-2025 Forest Lake Education Association Employment Agreement. By roll call vote, all members present voted aye. The motion carried.

8.10 Member Rebelein moved, 2nd by Member Peterson to Award the Bid for Technology Needs. By roll call vote, all members present voted aye. The motion carried.

9. NEW BUSINESS:

9.1 First Reading – FLAS Day Treatment Program

9.2 First Reading – Public and Private Personnel Data Policy 406

9.3 First Reading – Use of Student Records Policy 505

9.4 First Reading – Crisis Management Policy 538

9.5 First Reading – Bullying Prohibition Policy 541

10. REVIEW OF UPCOMING CALENADAR DATES

As there was no further business, Member Peterson moved, 2nd by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 7:23 pm.

Rob Rapheal President

Jill Christenson Clerk

Date: 4/04/2024