

WARREN HILLS REGIONAL BOARD OF EDUCATION

March 19, 2024

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Molly Fraumeni, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Alfred Coscia, Thomas Dufner, Molly Fraumeni, Jean Hansen, Erik Heller, Amy Kemp, Lisa Marshall, Paula Merrill (arrives 6:34 p.m.) and Corey Piasecki. Also present were Earl Clymer, Dennis Mack and Donnamarie Palmiere. Board Attorney Christopher Sedefian was present and Student Representative Bailey Asbury was present for the public session.

C. Executive Session- 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Piasecki and seconded by Mrs. Marshall to go into Executive Session at 6:32 p.m. with full board consent.

D. Reconvene: 7:15 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills

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Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- February 27, 2024 Regular & Executive Session Meetings
- March 5, 2024 Regular Meeting (Budget Work Session)

Motion by Mrs. Marshall and seconded by Mrs. Merrill to approve the minutes of the February 27, 2024 Regular and Executive Session Meeting and the March 5, 2024 Regular Session Meeting.

MOTION: Lisa Marshall		SECOND: Paula Merrill		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	3/5		2/27	
Jean Hansen	X			
Erik Heller	X			
Amy Kemp	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	3/5		2/27	
Alfred Coscia	X			
Molly Fraumeni	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

Mr. Clymer received an email from a parent regarding a volunteer issue.

F. Student Liaison Report – Bailey E. Asbury

- Peer Leaders partnered with family counseling to raise awareness concerns regarding tobacco and vaping.
- HS Celebrates Woman’s History Month.
- Challenge Day.
- Peer Leaders are tutoring students who are in danger of failing.
- Karaoke Café.
- SAGA bake sale.
- Matilda Musical on 3/21, 3/22 and 3/23.
- Robotics First Event on 3/23 and 3/24.
- Young Writers conference.
- 1st Edition of the newspaper released.

Mrs. Marshall and Mr. Clymer congratulated Bailey Asbury for being honored as Warren County's Unsung Hero.

G. Superintendent's Report – Mr. Earl C. Clymer, III

- Best Buddies/Peer - Karaoke Cafe - Ms. Manfra
- Debate Team - Mrs. Giamoni
- 2022-2023 NJSLA Student Assessment - Embargoed - Released to the public April 3rd
- National Center for Women & Information Technology (NCWIT) is an award for Women in Computing

There were 54 high school students from across the state of New Jersey to be honored. We were fortunate to have two from Warren Hills.

Angelina Lin - NCWIT New Jersey State Winner (one of only 15)

Quinn Johnson - NCWIT New Jersey Rising Star

CyberStart America Scholars

The following students were awarded a \$3000 scholarship for a Cybersecurity Certification Course through the Sans Institute for their success in the CyberStart America Competition

Franco Giovannetti

Leonard DePol

Ainsley Weber

- Congratulations to HS Counselor Beth Biamonte who has been named the Warren County School Counselor of the Year!
- Congratulations to Bailey Asbury - Unsung Hero Recipient from Warren Hills - NJSBA Program

H. Presenter(s):

Best Buddies/Peer Leaders - Ms. Manfra

Best Buddies shared their Karaoke Café event experiences. The event was aimed at fostering social opportunities for students after school hours and was very successful.

Debate Team - Mrs. Giamoni

The debate team reported on their experiences at Harvard Model Congress in Boston. They expressed their appreciation to the board for providing this opportunity to them.

I. Goals:

Warren Hills Board of Education District Goals for 2023-2024:

District Goal 1:

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Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Analyses of common in-district assessments and standardized testing data will focus on increasing student achievement in Math and ELA on the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2:

To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with local and state agencies, including but not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach, the DREAMS Program and Restorative Justice techniques.

District Goal 3:

To implement strategies and tools to enhance and protect district technology data, information, and applications from emerging technology issues such as cybersecurity and the appropriate use of artificial intelligence in schools.

Warren Hills Board of Education Board Goal for 2023-2024:

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.
 - Goal #1
 - April 26 Teacher PD program -
 - OnCourse - Data analysis training & Differentiation of instruction planning tool training
 - Board Goal #2
 - Best Buddies/Peer - Karaoke Café
 - Debate Team

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No Meeting Held	By Chair: Mr. Piasecki
Education, Policy & Technology	March 4, 2024	By Chair: Mr. Coscia
Personnel & Student Activities	March 12, 2024	By Chair: Mrs. Marshall
Negotiations	Feb. 28, Mar. 6, & March 19, 2024	By Chair: Mrs. Fraumeni

Mr. Coscia reported that Education, Policy & Technology met and reviewed the policy updates that are on the agenda for the first read.

Mrs. Fraumeni reported that Negotiations met earlier today has a meeting scheduled next week with the WHREA.

K. Old Business

Mrs. Marshall asked if anyone has heard from School Boards regarding the presentation of the HIB resolution. Reminder to check your email if you are attending the Robotics event.

L. New Business

Mrs. Marshall mentioned that in NJ.com Livingston schools have decided to make 4/8 an early dismissal because of the solar eclipse.

M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate. The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

No public comment.

N. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Hansen and seconded by Mr. Piasecki to accept the recommendation of the Superintendent to approve and adopt motions I.1 to I.4 as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Erica Gonzalez	Approve	Chaperone	\$31.00/hour	HS	2-29-24	2-29-24	Chaperone for Karaoke Cafe held on February 29, 2024
2	Joanne Hibbett	Approve	Chaperone	\$31.00/hour	HS	2-29-24	2-29-24	Chaperone for Karaoke Cafe held on February 29, 2024
3	Jessica Biasi	Approve	Paraprofessional	\$24.22/hr Prorated	MS	On or about 3-19-24	6-30-24	Pending receipt of all required paperwork
4	Andrew Scovell	Approve	Paraprofessional	\$27.68/hr Prorated	HS	3-11-24	6-30-24	All required paperwork has been received
5	Robert Verdon	Approve	Substitute Driver	\$27.00/hr	District	3-20-24	6-30-24	Pending receipt of all required paperwork
6	Gabriella Bitecola	Approve	Substitute Teacher	\$130.00/day	District	3-20-24	6-30-24	Pending receipt of all required paperwork
7	Elena Rozycki	Approve	Substitute Teacher	\$130.00/day	District	3-20-24	6-30-24	Pending Receipt of all required paperwork
8	MaryAnn Strohl-McKinney	Approve	Leave Replacement Teacher	\$339.47/day	District	3-20-24	on or about 4-22-24	MA+15, Step 1 - Pending receipt of all required paperwork
9	Cynthia Laws	Accept	Teacher	\$86,693	HS	6-30-24	7-1-24	Retirement
10	Marcus Gurdineer	Approve	Coach - Head Football	\$9,722	HS	Start of 24-25 Season	End of Fall season	Tier 1 Step 4
11	Michael Howey	Approve	Coach - Assistant Football	\$7,636	HS	Start of 24-25 Season	End of Fall season	Tier 1 Step 4
12	Louis Vanorskie	Approve	Coach - Assistant Football	\$7,636	HS	Start of 24-25 Season	End of Fall season	Tier 1 Step 4
13	Marshall Cuomo	Approve	Coach - Assistant Football	\$7,636	HS	Start of 24-25 Season	End of Fall season	Tier 1 Step 4
14	Patrick Kablis	Approve	Coach - Assistant Football	\$7,636	HS	Start of 24-25 Season	End of Fall season	Tier 1 Step 4
15	Joseph Macho	Approve	Coach - Assistant Football	\$7,636	HS	Start of 24-25 Season	End of Fall season	Tier 1 Step 4
16	Daniel Montgomery	Approve	Coach - Head Girls Tennis	\$7,217	HS	Start of 24-25 Season	End of Fall season	Tier 4 Step 4

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
17	Amanda Jackson	Approve	Coach - Assistant Girls Tennis	\$4,510	HS	Start of 24-25 Season	End of Fall season	Tier 4 Step 3
18	Zachary Fisher	Approve	Coach - Head Girls Cross Country	\$7,217	HS	Start of 24-25 Season	End of Fall season	Tier 4 Step 4
19	Kimberly Kavcak	Approve	Coach - Head Girls Cross Country	\$4,300	MS	Start of 24-25 Season	End of Fall season	Tier 4 Step 4
20	David Sbriscia	Approve	Coach - Head Boys Cross Country	\$4,300	MS	Start of 24-25 Season	End of Fall season	Tier 4 Step 4
21	Erica Chesniak	Approve	Coach - Head Field Hockey	\$7,404	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 3
22	Madeline Call	Approve	Coach - Assistant Field Hockey	\$4,302	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 1
23	Megan Thompson	Approve	Coach - Assistant Field Hockey	\$4,302	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 1
24	Geri Cramer	Approve	Coach - Head Field Hockey	\$5,432	MS	Start of 24-25 Season	End of Fall season	Tier 3 Step 4
25	Matthew Dell Elba	Approve	Coach - Head Boys Soccer	\$8,720	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 4
26	Thomas Dellaventura	Approve	Coach - Assistant Boys Soccer	\$5,444	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 3
27	Gloria Hrabovecky	Approve	Coach - Head Boys Soccer	\$3,935	MS	Start of 24-25 Season	End of Fall season	Tier 3 Step 2
28	Maria Forsythe	Approve	Coach - Head Girls Soccer	\$8,720	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 4
29	Megan Bublitz	Approve	Coach - Assistant Girls Soccer	\$6,883	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 4
30	Brooke Cicale	Approve	Coach - Assistant Girls Soccer	\$6,883	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 4
31	Allison Wanamaker	Approve	Coach - Head Girls Soccer	\$3,463	MS	Start of 24-25 Season	End of Fall season	Tier 3 Step 1
32	Alexandra Polakowski	Approve	Coach - Head Volleyball	\$7,404	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 3
33	Janessa Ternosky	Approve	Coach - Assistant Volleyball	\$4,302	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 1
34	Caroline Lamport	Approve	Coach - Assistant Volleyball	\$4,302	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 1
35	Craig Green	Approve	Coach - Head Volleyball	\$5,432	MS	Start of 24-25 Season	End of Fall season	Tier 3 Step 4

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
36	Kimberlee Sweet	Approve	Coach - Head Fall Cheerleading	\$8,720	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 4
37	Corinne Marsan	Approve	Coach - Assistant Fall Cheerleading	\$6,883	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 4
38	Morgan Reiner	Approve	Coach - Assistant Fall Cheerleading	\$5,444	HS	Start of 24-25 Season	End of Fall season	Tier 3 Step 3
39	Jason Graf	Approve	Band Director	\$9,221	HS	Start of 24-25 Season	End of Season	Tier 2 Step 4
40	Janine Horber	Approve	Band Assistant	\$5,148	HS	Start of 24-25 Season	End of Season	Tier 2 Step 2
41	Sofia Senesie	Approve	Band Assistant	\$4,536	HS	Start of 24-25 Season	End of Season	Tier 2 Step 1
42	Kenneth Kurpat	Approve	Weight room supervisor	\$2,300	HS	March 18, 2024	6/7/2024	No tier or step

All 2023-2024 Salaries remain in effect for the 2024-2025 School Year, pending contract negotiations.

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/ Step/ # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Austin Domenic	Observation	8 hours	N/A	HS	3-20-24	5-30-24	Under the direction of Centenary University, C Kavcak and M Jones
2	Chalee Yale	Observation	6 hours	N/A	District	3-20-24	5-30-24	Under the direction of Lehigh University and M Rowlin

*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	K Dennison	Supervisor	MTSS 3rd Annual Effective Practices Statewide Showcase 12 Centre Drive Monroe NJ 08831	Mileage	May 10, 2024
2	K Dennison	Supervisor	Summer 2024 Institute - NJ Amistad Commission The College of NJ Ewing Township NJ	Mileage	July 29 to August 1, 2024

*4. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	20949632	Medical Leave	Teacher	HS	3-11-24	13	3/28/24	N/A	N/A	4/22/24	
2	37043064	Maternity Leave	Guidance	HS	on or about 5-20-24	13	8/22/24	8/22/24	N/A	on or about 10-28-24	

Approval of Personnel Motions

MOTION: Jean Hansen		SECOND: Corey Piasecki		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Jean Hansen	X			
Erik Heller	X			
Amy Kemp	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Alfred Coscia	X			
Molly Fraumeni	X			

II. EDUCATION AND POLICY

Motion by Mrs. Marshall and seconded by Mr. Dufner to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.3, as amended and described below:

*1. Motion to approve the **FIRST READ** of the following revised policies & regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

P 1140	Educational Equity Policies/Affirmative Action (M)
P 1523	Comprehensive Equity Plan (M)
P 1530	Equal Employment Opportunities (M)
R 1530	Equal Employment Opportunity Complaint Procedure (M)
P 1550	Equal Employment/Anti-Discrimination Practices (M)
R 2200	Curriculum Content (M)
P 2411	Guidance Counseling (M)
P 3211	Code of Ethics
P 5750	Equitable Educational Opportunity (M)
P 5755	Equity in Educational Programs and Services (M) (Abolished)
P 5841	Secret Societies
P & R 7610	Vandalism
P 9323	Notification of Juvenile Offender Case Disposition

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2023-2024 - None
HS - 2023-2024 - None

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	P Smith	Gloucester County Dream Park Logan Township NJ	Transportation	FFA - NJFFA Horse Evaluation CDE
2	P Smith	Cook Campus Rutgers University	Transportation	FFA - NJFFA Spring Career Development Events
3	N Silvis H Ranalli J Balas M Armenio	Camp Mohican Blairstown NJ	Cabin \$240, Transportation	8th Grade Alternative Learning Community
4	A Helle	St Luke's Hospital Warren Campus 185 Roseberry St Phillipsburg NJ 08865	Transportation	Intro to Health Science Class - Seniors
5	J Graf	Livingston High School 30 Robert H Harp Dr Livingston NJ 07039	\$200 Registration, Transportation	Jazz Ensemble
6	J Graf	Lenape Valley Regional HS 28 Stanhope Sparta Rd Stanhope NJ 07874	Transportation	Jazz Ensemble
7	A Slack A Eisner S Moser	Lehigh University Stable Arena 124 Goodman Dr Bethlehem PA	\$4,000 Competition Fees upon qualification, Transportation	US First Robotics

Approval of Education & Policy Motions

MOTION: Lisa Marshall		SECOND: Thomas Dufner		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Jean Hansen	X			
Erik Heller	X			
Amy Kemp	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Alfred Coscia	X			
Molly Fraumeni	X			

III. BUDGET AND FINANCE

Motion by Mr. Piasecki and seconded by Mrs. Hansen to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 11 as amended and described below:

*1. The Warren Hills Regional Board of Education approves the February, 2024 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of February, 2024; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period February 28, 2024 through March 19, 2024, in the amount of \$3,933,740.16.

*3. Motion to approve Student Activities bill list for the period February 1, 2024 through February 29, 2024 in the amount of \$22,897.72.

*4. Motion to approve Athletic bill list for the period February 1, 2024 through February 29, 2023 in the amount of \$8,940.00.

*5. Motion to approve transfers in the amount of \$347,316.87 for the month of February, 2024.

*6. Motion to approve Home/Bedside Instruction Agreement with Saint Clare's Hospital for Student #9379292252, commencing January 4, 2024 until January 17, 2024, in the amount of \$55.00 per hour for a total of 5 hours per week.

*7. Motion to accept the FFA FY 2024 Case Grant in the amount of \$4,909.20.

*8. Motion to accept the 2024 Program Improvement Grant in the amount of \$4,000.00.

*9. Motion to approve the 2024-2025 tuition rates as follows:

Grades 7-8 Regular Program	\$18,500
Grades 9-12 Regular Program	\$18,500
Learning & Language Disability	\$21,000
Emotional Reg. Imp. Disability	\$21,000
Multiple Disability/Autism	\$28,000
Multiple Disability/Autism-ESY (Extended School Year)	\$ 2,800
Resource Room	\$21,000 (Additional \$2,500/student)

***10. 2024-2025 Tentative Budget Resolution**

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 school year using the 2024-2025 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 school year using the 2024-2025 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2024-25 Total Expenditures	\$43,111,364	\$546,847	\$1,721,690	\$45,379,901
Less: Anticipated Revenues	\$18,010,696	\$546,847	\$ 0	\$18,557,543
Taxes to be Raised	\$25,100,668	\$ 0	\$1,721,690	\$26,822,358

And to advertise said tentative budget in the Express Times in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing on the budget for the 2024-2025 school year will be held on April 30, 2024 at 7:15 PM at the Warren Hills Regional Board of Education Administration Building located at 89 Bowerstown Road, Washington, NJ 07882.

BE IT FURTHER RESOLVED, that the Board of Education includes in the tentative budget the adjustment for increases in costs of health benefits in the amount of \$182,511. The additional funds will be used to pay for the additional increases in health benefit premiums.

BE IT FURTHER RESOLVED, that the Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$155,103. In accordance with N.J.A.C.6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to retain teachers. The Board of Education will complete this by June 30, 2025 and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

MAXIMUM TRAVEL

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$50,000.00 for the 2024-2025 school year. The maximum travel expenditure amount for the 2023-2024 is \$50,000.00, of which, \$17,541.00 has been spent and \$3,134.00 is encumbered to date.

TRAVEL AND RELATED EXPENSE REIMBURSEMENT

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, in accordance with N.J.S.A. 18A:19-1, that for the 2024-2025 school year the annual maximum for regular business travel shall be \$1,500 per employee.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

CAPITAL RESERVE

BE IT FURTHER RESOLVED, that the Board of Education approves the following Capital Reserve Account Withdrawal for the 2024-2025 budget:

Roof Replacement	Middle School	\$ 85,000.00
Roof Replacement	Admin Building	\$ 280,000.00
Roof Replacement	High School	\$ 211,600.00
Boilers, HVAC Upgrades & UV Replacement	High School	\$ 500,000.00
HVAC Upgrades	Middle School	\$ 1,527,890.00
Boiler Replacement	Excel Building	\$ 260,000.00
Air Handler Unit Replacement	Admin Building	\$ 285,000.00
USDA – NRCS Retaining Wall	Excel Building	\$ 175,333.00
	TOTAL	\$ 3,324,823.00

BE IT FURTHER RESOLVED, that the Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$500,000 for the purpose of building repairs.

BE IT FURTHER RESOLVED, in accordance with N.J.A.C. 6A:23A-5.2 and N.J.A.C. 6A-9.3 (c)14, the maximum dollar limit for public relations and professional services of: \$20,000 for printing services, \$182,500 for legal services, \$50,000 for auditing services, \$25,000 for Architect of Record services and \$17,500 for professional services related to public relations for the 2024-2025 school year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.8 the dollar threshold for awards to recognize special accomplishments at \$35.00 per student for the 2024-2025 school year.

*11. Motion to accept a grant agreement with U.S. Department of Agriculture Natural Resources Conservation Service for slope stabilization and demolition of existing dry-stacked field stone wall. Estimated project cost is \$175,332.50. Federally funded amount is \$134,557.50 and Non-Federal amount (District Share) is \$40,775.00.

Approval of Budget & Finance Motions

MOTION: Corey Piasecki		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Jean Hansen	X			
Erik Heller	X			
Amy Kemp	X			
Lisa Marshall	X		#6 & #2 ck #060140	
Paula Merrill	X		#2 ck#060146	
Corey Piasecki	X			
Alfred Coscia	X			
Molly Fraumeni	X			

O. Public Comment

No Public Comment

Q. Adjournment 8:15 p.m.

Approval to Adjourn

Motion by Mrs. Merrill and seconded by Mrs. Marshall to adjourn at 8:15 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary