



**Wednesday, April 17, 2024  
Board of Trustees Regular Meeting - 7:00pm**

**EDUCATING EVERY CHILD FOR SUCCESS  
BOARD OF EDUCATION REGULAR MEETING**

**REDWOOD CITY SCHOOL DISTRICT  
750 Bradford Street  
Redwood City, CA 94063**

**For anyone who would like to access the Regular Board Meeting virtually, please join the RCSD School Board using the Zoom link below:**

**TELECONFERENCE MEETING  
<https://rcsdk8-net.zoom.us/j/86516364900>**

**Phone one-tap: US: +16694449171,,86516364900# or +16699006833,,86516364900#**

**Dial: US : +1 669 444 9171 or +1 669 900 6833 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 719 359 4580 or +1 309 205 3325 or +1 312 626 6799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 646 931 3860 or +1 689 278 1000 or +1 929 436 2866 or +1 301 715 8592 or +1 305 224 1968**

**Webinar ID: 865 1636 4900**

**MESSAGE FOR VIRTUAL ATTENDEES**

**The Board invites the public to join the open session portion of the meeting and offer public comment via Zoom. Additionally, the meeting will be recorded and staff will be available to receive real-time comments via the links below. Comments received during the open session of the meeting will be shared publicly during the meeting:**

**ENGLISH  
<https://forms.gle/WVvHA59uiKZdbtrR9>**

**SPANISH  
<https://forms.gle/NJjVvrUPJcumnoSu5>**

**If you are joining the meeting via Zoom and require Spanish interpretation please call: 978-990-5137 and press 8377041# for the password.**

**If you are joining the meeting in person and require Spanish interpretation, please request a transmitter located in the back of the room.**

**Si se une a la reunión a través de Zoom y requiere interpretación al español por favor llame al: 978-990-5137 y presione 8377041# para la contraseña.**

**Si asiste a la reunión en persona y necesita interpretación al español, solicite un transmisor situado al fondo de la sala.**

**If you need special assistance or a modification due to a disability (including auxiliary aids or services) to participate in this meeting, please contact Evelyn Campos at [ecampos@rcsdk8.net](mailto:ecampos@rcsdk8.net) at**

least 48 hours in advance of the meeting and we will make our best efforts to accommodate.

## MESSAGE FOR IN-PERSON ATTENDEES

**TRANSLATIONS:** Spanish translation of the meeting shall be provided to anyone who so desires. Please advise the secretary seated next to the Superintendent at the dais.

**SPEAKING AT BOARD MEETINGS:** The public is encouraged to speak to the Board on issues of concern whether or not the issue(s) is/are on the agenda. To address the Board, please complete a Speakers Card (available at the entrance) and give it to the secretary. If you wish to speak to the Board on a subject listed on the Agenda, you will be called to the podium at the time that item is being considered by the Board. If the item is not on the agenda, you will be called to the podium during Oral Communication. Public comments are limited to 3 minutes per person per topic unless otherwise noted.

**CHANGES OR ADDITIONS TO THE AGENDA:** Consent Items are voted on simultaneously with one motion and are not debated or discussed by the Board. The action indicated on each item is deemed to have been considered in full and action will be taken as worded in the item. If a Board Member or the Superintendent so requests, any item can be moved in order or removed entirely from the Agenda. If you want to discuss an item, please let us know with a Speakers Card before we change the Agenda, so we can keep it out of Consent Items.

**ELECTRONIC DEVICES:** Please turn the sound off on all cell phones, pagers and other electronic devices, to avoid disrupting these proceedings.

**ONLINE BOARD PACKETS:** As of March 2011 we no longer produce printed board packets. Any member of the public may access board documents at: <https://go.boarddocs.com/ca/redwood/Board.nsf/Public>. If you would like to follow along during the meeting and you are inside the board room, you may utilize our Wi-Fi network: rcsdguest (no password required).

### **1. Call to Order - 1 min**

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<b>Subject</b>	<b>1.1 Roll Call</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	1. Call to Order - 1 min
Access	Public
Type	Procedural

### **2. Welcome - 1 min**

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<b>Subject</b>	<b>2.1 Welcome by the School Board President, Janet Lawson</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	2. Welcome - 1 min
Access	Public
Type	Procedural

### **3. Changes to the Agenda - 1 min**

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<b>Subject</b>	<b>3.1 Additions, Deletions, or Modifications to the Agenda</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category	3. Changes to the Agenda - 1 min
Access	Public
Type	Discussion

#### 4. Approval of Agenda - 1 min

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<b>Subject</b>	<b>4.1 Approval of Agenda</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	4. Approval of Agenda - 1 min
Access	Public
Type	Action
Recommended Action	Motion to approve the agenda as submitted or amended.

#### 5. Oral Communication

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<b>Subject</b>	<b>5.1 If you have public comment related to a Regular Board Meeting item, please post it on the links available under Public Content prior to the Regular Board Meeting or immediately upon the meeting opening.</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	5. Oral Communication
Access	Public
Type	Information

Public Comment Links:

English:

<https://forms.gle/WVvHA59uiKZdbtrR9>

Spanish:

<https://forms.gle/NJjVvrUPJcumnoSu5>

#### 6. Bond Program Action Items - 30 min

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<b>Subject</b>	<b>6.1 Measure S Bond Program Update and Approval of Key Analytics Financial System for the Bond Program</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	6. Bond Program Action Items - 30 min

Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board approve the financial system agreement between the Redwood City School District and KeyAnalytics.

**Rationale:** Staff will provide an overview of the progress in implementing the Measure S Bond Program. This update will encompass developments from November 2023 to the present and outline the forthcoming steps for the remainder of the fiscal year.

As an initial step in the Measure S bond program, staff recommends the implementation of a Financial System tailored to the program's needs. The proposed agreement outlines a five-year commitment, incorporating safeguards beneficial to the district. Additionally, it includes various cost-saving measures to enhance staff access to project financial information throughout the program's duration, surpassing the limitations of fiscal year boundaries.

Outlined below are the discounted services offered within the agreement:

**Monthly Fee:** The monthly fee of \$5,500 covers a comprehensive range of services, including Keystone Project Tracking, Reporting, and Compliance Services at the Standard Plus Level, along with Proposition 39 State and Local Compliance Services. This fee also encompasses 10 hours of System Consulting Oversight Services per month, providing crucial support for reconciling financial data and generating reports for district staff, auditors, and the CBOC as required. Notably, this fee excludes CFD Trustee accounts tracking and statement entry. Additional consulting services can be availed at the district's request for \$250 per hour.

**One-Time Setup Fee:** The initial setup fee, initially \$10,000, is discounted to \$7,500. This reduction of \$2,500 accounts for the customization of the software system to align with the district's chart of accounts and projects and the seamless transfer of data from existing accounting records into the Keystone Reporting Platform. Furthermore, optional data uploads for past fiscal years (2015/2016 to 2022/2023) can be performed and reconciled at a fee of \$10,000 per year, capped at \$52,500, providing a discount of \$17,500.

**Optional Prepayment of Fees:** A significant discount of \$20,000 is offered if the district opts to prepay all fees due for the term of the agreement within 90 days of execution.

**KeyDocs/KeyReqs Access:** The district will gain access to the consultant's KeyDocs and KeyReqs Purchase Order and Payment Request Modules, facilitating the electronic processing of transactions. This includes document routing, e-signature capabilities, and storage in a web-based electronic repository, the Data Vault, essential for permanently storing key School Facility Program documents. Typically priced at \$2,500 per year, this service will be reduced to \$1,250 annually upon contract approval, representing a discount of \$6,250.

The proposed agreement offers a total reduction of \$46,250, ensuring cost-effective access to essential financial services and tools tailored to the district's requirements.

**Financial Impact:** The total for Fiscal Years 2023-24 through 2028-29 is \$376,250 and will be paid from Fund 21 - Measure S GO Bond.

**5-Year Contract Cost Summary with Discounts:**

<b>Fees</b>	<b>Cost to RCSD</b>	<b>Description</b>
One-time Setup Fees	\$7,500	\$10,000 less discount of \$2,500
One-time Prior Year Upload Fees	\$52,500	2015/16 to 2022/23 – 7 years (\$70,000 less discount of \$17,500)
Monthly Fees	\$330,000	\$5,500 per month for five years
KeyDocs/KeyReqs	\$6,250	\$2,500 per year less discount of 50% per year

Prepayment Discount	-\$20,000 Discount if paid in advance
<b>Total Contract Cost</b>	<b>\$376,250</b>

Submission for Approval  
 Prepared by: Rick Edson, Chief Business Official; Martin Cervantes, Interim Bond Director; VPCS  
 Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[24.04.17 BOE RCSD Facility Update.pdf \(5,128 KB\)](#)  
[KeyAnalytics 23.24 28.29 Contract.pdf \(231 KB\)](#)

## **7. School/Community Reports - 60 min**

<b>Subject</b>	<b>7.1 Special Education Study Report Presentation and Study Report Implementation Presentation</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	7. School/Community Reports - 60 min
Access	Public
Type	Information

Rationale: Anjanette Pelletier, Director of Management Consulting Services, School Services of California, will present the Special Education Study report.  
 Maeve Mulholland, Director of Special Education, and Jude Noyes, Associate Director of Education, will present the Special Education Study Implementation report.

Financial Impact: None

Submission for Approval  
 Prepared by: Maeve Mulholland, Ed.D., Director of Special Education  
 Approved by: John R. Baker, Ed.D., Superintendent

File Attachments  
[Redwood City SD Special Education Study Report.pdf \(2,817 KB\)](#)  
[Redwood City SD Board Presentation PDF.pdf \(614 KB\)](#)  
[04 24 Special Education Study Board Presentation.pdf \(208 KB\)](#)

## **8. Discussion Items - 10 min**

<b>Subject</b>	<b>8.1 Board of Trustees Graduation/Promotions Assignments for the 2023-24 SY</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	8. Discussion Items - 10 min
Access	Public

Type Discussion

Rationale: The School Board will discuss the 8th-grade graduation and 5th-grade promotion assignments for the 2023-24 School Year (SY).

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Promotion Event Details \(Draft\).pdf \(64 KB\)](#)

## 9. Consent Items - 1 min

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### Subject

### 9.1 Approval of Consent Items

Meeting

Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category

9. Consent Items - 1 min

Access

Public

Type

Action

Recommended  
Action

Motion to approve the Consent Items 9.2 through 9.10.

### Subject

### 9.2 Approval of the April 3 Board Meeting Minutes

Meeting

Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category

9. Consent Items - 1 min

Access

Public

Type

Action (Consent)

Recommended  
Action

It is the Administration's recommendation that the School Board approve the April 3 Minutes for the Regular Board meeting, as submitted.

Rationale: The board minutes have been reviewed by the Clerk, the Superintendent, and Administration.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[2024.04.03 Minutes DRAFT - Regular.pdf \(53 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>9.3 Approval of the Addendum to McKinley Institute of Technology (MIT) 2023-24 Measure U Application</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	9. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board read and approve MIT's Addendum to their 2023-24 Measure U Application.
Goals	<a href="#">1. Ensure all students are reading at or above grade level by the end of second grade.</a>

Rationale: For Measure U, MIT was given an allotment for 2023-2024 of \$91,131 and a carryover from 2022-23 of \$14,111 for a total of \$105,242. MIT's Site Council met on February 29, 2024, to discuss and approve the Measure U addendum.

The following are amendments proposed for Measure U for MIT for the 2023-24 school year:

- Increase the amount for computer purchases and replacements from \$5,000 to \$19,111 so that students can access their curriculum and therefore, their learning.

All of the members in attendance voted to approve the recommendations at the meeting. An updated application for Measure U funds is attached for review.

Financial Impact: Please see the attachment for details.

Submission for Approval

Prepared by: Susana Garcia Fernandez, Principal

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 MIT Measure U Addendum No. 1.pdf \(120 KB\)](#)

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<b>Subject</b>	<b>9.4 Approval of the Addendum to Taft's 2023-24 Measure U Application</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	9. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration's recommendation that the School Board read and approve Taft's Addendum to their 2023-24 Measure U Application.
Goals	<a href="#">1. Ensure all students are reading at or above grade level by the end of second grade.</a>

Rationale: For Measure U, Taft was given an allotment for 2023-2024 of \$96,283 and a carryover from 2022-23 of \$52,693 for a total of \$148,976. Taft's Site Council met on March 26, 2024, to discuss and approve the Measure U addendum.

The following are amendments proposed for Measure U for Taft for the 2023-24 school year:

- Decrease the amount used for after-school tutoring from \$2000 to \$0;
- Decrease the amount used for Outdoor Education from \$10,000 to \$2780;
- Increase the amount for technology devices purchased from \$17,367 to \$32,000;
- Increase the amount of library books and materials from \$5,000 to \$15,000
- Allocate \$25,000 to contribute to the cost of services that the Community School Resource Center provides to families
- Allocate \$12,279 to help fund the salary of the full-time STEAM teacher

All of the members in attendance at the March 26, 2024, School Site Council meeting voted to approve the recommendations at the meeting (the principal abstained as directed). An updated application for Measure U funds is attached for review.

Financial Impact: Please see the attachment for details.

Submission for Approval

Prepared by: David Camarena, Principal

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 TAFT MEASURE U ADDENDUM.pdf \(268 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>9.5 Approval of the Addendum to Clifford's 2023-24 Measure U Application</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	9. Consent Items - 1 min
Access	Public



Type	Action (Consent)
Recommended Action	It is the Administration’s recommendation that the School Board read and approve Clifford's Addendum to their 2023-24 Measure U Application.
Goals	<a href="#">1. Ensure all students are reading at or above grade level by the end of second grade.</a>

Rationale: For Measure U, Clifford was given an allotment for 2023-2024 of \$169,742 and a carryover from 2022-23 of \$59,746 for a total of \$229,488. Clifford's Site Council met on March 26, 2024, to discuss and approve the Measure U addendum.

The following are amendments proposed for Measure U for Clifford for the 2023-24 school year:

- Decrease the allocated amount for the Part-Time K-5 Literacy & ELD Specialist from \$65,000 to \$40,000
- Allot \$25,000 for our site contribution towards our Community School Coordinator position.

All of the members in attendance at the March 26, 2024, School Site Council meeting voted to approve the recommendations at the meeting (the principal abstained as directed). An updated application for Measure U funds is attached for review.

Financial Impact: Please see the attachment for details.

Submission for Approval

Prepared by: Kristy Jackson, Principal

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Clifford Measure U Addendum No. 2.pdf \(286 KB\)](#)

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<b>Subject</b>	<b>9.6 Approval of 2023-24 Measure U Application for KIPP Excelencia Community Prep Charter School</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	9. Consent Items - 1 min
Access	Public
Type	Action (Consent)
Recommended Action	It is the Administration’s recommendation that the School Board approve the 2023-24 Measure U Application for KIPP Excelencia Community Prep Charter School.

Rationale: KIPP Excelencia Community Prep is submitting the 2023-24 application for use of Measure U funds to the Redwood City School District Board for approval. The school’s plan for Measure U funds, made available through a Redwood City voter-passed parcel tax, has been outlined in the attached application and is in accordance with the priorities listed in the local measure.

KIPP Excelencia will be using Measure U funds to enhance quality arts programs by funding two Art Teacher positions for students. The allocation of these funds towards these teaching positions meets the voter-approved priorities. The plan has been approved by a majority vote by the school's School Site Council.

We thank the district for their assistance in securing these important funds for students in Redwood City.

Financial Impact: The estimated Measure U funding for KIPP Excelencia is \$154,289. This funding supports 2.0 FTE art program teaching positions and contributes to sustaining enrichment opportunities at KIPP Excelencia Community Prep.

Submission for Approval

Prepared by: Sarah Sanchez, Director of Public Accountability and Compliance at KIPP NorCal Public Schools

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 KIPP Excelencia Application for Measure U Funds.pdf \(2,000 KB\)](#)

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**Subject**                                 **9.7 Approval of Agreement between The San Mateo County Superintendent of Schools and Redwood City School District for the SMCOE/ALDER GSE Teacher Residency Program for the 24-25 School Year**

Meeting                                   Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category                                 9. Consent Items - 1 min

Access                                   Public

Type                                       Action

Recommended                         It is the Administration's recommendation that the School Board approve the Combined  
Action                                   Partnership Teacher Residency Program Agreement between the San Mateo County  
  Superintendent of Schools and the Redwood City School District to implement the  
  SMCOE/Alder GSE Teacher Residency Program.

Rationale: The purpose of this Agreement is to establish a formal working relationship between the Parties and to set forth the operative conditions that will govern this partnership: to recruit a diverse cohort of teachers, to develop excellent teachers through a residency model, to increase teacher retention, to create a pipeline for people interested in becoming teachers and for expert teachers interested in learning to mentor new teachers. By working together with Alder GSE, SMCOE and District will create a strong new teacher pipeline. The term of this agreement is from July 1, 2024 - June 30, 2025, upon school board approval.

Financial Impact: Depends on the number of teachers noted in the MOU.

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[SMCOE-24.25 Teacher Residency Agreement.pdf \(520 KB\)](#)

<b>Subject</b>	<b>9.8 Approval of Declaration of Need for 2024-2025</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	9. Consent Items - 1 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board approve the Declaration of Need for Fully Qualified Educators for the 2024-2025 school year.

Rationale: The Declaration of Need is the annual form submitted to the Commission by county offices of education, public school districts, state-wide agencies, or non-public schools or agencies that contains the employing agency's estimated number of Emergency Permits and Internships that will be requested during the school year. Employing agencies must certify recruitment practices and estimate staffing on the Declaration of Need. The Emergency Permits for 30-day Substitute Teaching Permits, Emergency Children Center Instructional Permits, and credential waivers are not to be included in this Declaration. The District makes every reasonable effort to recruit fully qualified teachers for an assignment. If a fully qualified teacher is not available, the district recruits individuals in the following order: 1) A candidate who is scheduled to complete initial preparation requirements within six months; and 2) A candidate who is qualified to participate in an approved internship program in the region of the school district.

The Commission must have a current Declaration of Need on file prior to processing applications for Emergency and Limited Assignment Permits. The Declaration of Need is valid for one year and will expire on June 30th following its submission to the Commission.

For public school districts the Declaration of Need must be presented in its entirety to the governing board at a regularly scheduled public meeting of that board. The governing board must vote to approve the Declaration and it may not be presented as part of a consent calendar. The board and the public must have the opportunity to see the number of emergency permits that the district reasonably expects to request in each category and to understand the reasons for such requests.

Financial Impact: None.

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Declaration of Need 2024-2025.pdf \(303 KB\)](#)

<b>Subject</b>	<b>9.9 Ratification of Warrant Registers, March 1, 2024 - March 31, 2024</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	9. Consent Items - 1 min
Access	Public

Type Action (Consent)

Recommended Action It is the Administrations recommendation that the School Board ratify the attached warrant registers as submitted.

Rationale: Education Code Section 42631 states that all payments from a school district's funds shall be made by written order of the district's governing board. The attached report consists of expenditures from various funds in the amount of \$6,487,223.86 for March 1, 2024, through March 31, 2024.

Financial Impact: The total disbursement from the San Mateo County Treasurer's Office amounts to \$6,487,223.86 and represents actual expenditures for all funds.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Warrant Register - March 2024.pdf \(93 KB\)](#)

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**Subject 9.10 Approval of Personnel Report**

Meeting Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm

Category 9. Consent Items - 1 min

Access Public

Type Action (Consent)

Recommended Action It is the Administration's recommendation that the School Board approve the attached Personnel Report.

Rationale: The attached Personnel Report includes personnel recommended for hire; personnel requesting leave of absence; and personnel leaving employment.

Financial Impact: All positions are approved in the 2023-2024 budget.

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Certificated Personnel Report 4.17.2024.pdf \(232 KB\)](#)

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## **10. Action Items - 10 min**

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<b>Subject</b>	<b>10.1 Adoption of Resolution #10, Resolution to Approve Standards for Local Certification of Universal Transitional Kindergarten Teachers</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	10. Action Items - 10 min
Access	Public
Type	Action
Recommended Action	It is the Administration's recommendation that the School Board approve Resolution #10, for Credential Requirements for Transitional Kindergarten Teachers.

Rationale: Effective August 1, 2023, The California Department of Education requires additional qualifications beyond traditionally required Multiple Subject Teaching Credential for teachers assigned to Universal Transitional Kindergarten (TK) classrooms if they began teaching TK after July 1, 2015. This Resolution will allow for an exception to the current requirements and allow teachers who have one year of teaching 3-4 year olds or 12 units of Early Childhood Education to work in the TK program.

To review the current requirements for Transitional Kindergarten, please see link below.

<https://www.ctc.ca.gov/credentials/assignment-resources/transitional-kindergarten>

Financial Impact: None

Submission for Approval

Prepared by: Wendy Kelly, Deputy Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Resolution #10.pdf \(163 KB\)](#)

## **11. Board and Superintendent Reports - 10 min**

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<b>Subject</b>	<b>11.1 Report from Board Members and Superintendent</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	11. Board and Superintendent Reports - 10 min
Access	Public
Type	Reports

Rationale: The School Board and Superintendent Baker will report out on meetings, attended events, upcoming events, school site visits, etc.

Financial Impact: None at this moment.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

## 12. Information - 10 min

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<b>Subject</b>	<b>12.1 Contract Update Information and Credit Card Summary</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	12. Information - 10 min
Access	Public
Type	Information

Rationale:

Attached is a list of contracts that the Administration signed from January 1, 2024, to March 31, 2024, as well as a summary of District Office and Facilities Department credit card activities from December 16, 2023, to March 17, 2024.

At the May 8, 2019, board meeting, the Board approved a revision to Board Policy 3312, which provides guidelines for contract administration. The revised policy allows the Superintendent and the Chief Business Official to enter into all contracts up to \$60,000, with some exceptions.

Financial Impact:

The total contract amount signed from January 1, 2024-March 31, 2024 is \$2,729,575.35.

The total expenditures using the District Office Visa credit card from December 16, 2023, to March 17, 2024, are \$5,501.11, and the Facilities Visa credit card from December 16, 2023, to March 17, 2024, is \$9,719.31.

Submission for Approval

Prepared by: Rick Edson, Chief Business Official

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[Contracts Update - January 1, 2024-March 31, 2024.pdf \(63 KB\)](#)

[Visa Expenditure 12.16.23 - 03.17.24 District.pdf \(31 KB\)](#)

[Visa Expenditure 12.16.23 - 03.17.24 Facilities.pdf \(32 KB\)](#)

<b>Subject</b>	<b>12.2 Quarterly Williams Report, 3rd Quarter, January 2024 through March 2024</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	12. Information - 10 min
Access	Public

Type Information

Rationale: As per Education Code 35186 and the Williams legislation, AB831, districts are required to adopt and use uniform complaint procedures to identify and resolve complaints regarding deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of students or staff, and teacher vacancy or misassignment. The Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the Board and the County Superintendent of Schools on a quarterly basis.

As per AB831, on October 12, 2005, the Redwood City School Board approved the revisions to Board Policy 1312.5, Williams Uniform Complaint Procedures Notice to Parents/Guardians: Complaint Rights. Submission of Quarterly Reports on Williams Uniform Complaints were required beginning April 2005. The Redwood City School District has not received any complaints and continues to remain in compliance by submitting the required reports to the Redwood City School Board and the County Superintendent of Schools on a quarterly basis.

Financial Impact: None when the School District remains in compliance.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 3rd Quarter Williams Report.pdf \(1,095 KB\)](#)

### **13. Correspondence**

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<b>Subject</b>	<b>13.1 Correspondence</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	13. Correspondence
Access	Public
Type	

### **14. Other Business/Suggested Items For Future Agenda**

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<b>Subject</b>	<b>14.1 Possible Other Business/Suggested Items for Future Agenda</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	14. Other Business/Suggested Items For Future Agenda
Access	Public
Type	Information

Rationale: The following Schedule of Agenda Items for the 2023-24 School Board meetings (attached hereto) has been revised by the administration. This schedule of board agenda items will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 Schedule of Board Agenda Items - Updated 3.26.2024.pdf \(73 KB\)](#)

## 15. Board Meetings Calendar

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<b>Subject</b>	<b>15.1 Changes to the Board Meetings Calendar</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	15. Board Meetings Calendar
Access	Public
Type	Information

Rationale: The following School Board Meetings Calendar for 2023-24 (attached hereto) has been revised by the administration. This calendar of school board meetings will be routinely updated, as needed.

Financial Impact: None.

Submission for Approval

Prepared by: Evelyn Campos, Administrative Assistant to the Superintendent

Approved by: John R. Baker, Ed.D., Superintendent

File Attachments

[23-24 RCSD Board Meeting Calendar.pdf \(65 KB\)](#)

## 16. Adjournment

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<b>Subject</b>	<b>16.1 Adjourn the Meeting</b>
Meeting	Apr 17, 2024 - Board of Trustees Regular Meeting - 7:00pm
Category	16. Adjournment
Access	Public
Type	Action
Recommended Action	Motion to adjourn the meeting.