AGENDA
MERCED COUNTY BOARD OF EDUCATION
April 15, 2024

REGULAR BOARD MEETING

Merced County Office of Education - 632 West 13th Street, Merced CA 95341 – Board Room
The meeting begins at 3:00 p.m.

[These proceedings may be recorded.]

I. Open

A. Call to Order at _____ PM by Chairperson _____

B. Roll Call:

Fred Honoré, Chairperson	_____
Dennis Hanks, Vice Chairperson	_____
Frank Fagundes, Member	_____
Tim Razzari, Member	_____
Geneva Brett, Member	_____

C. Others Present: _____

II. Flag Salute - Pledge of Allegiance to the Flag

III. Consent Agenda:

Items listed under Consent Agenda are considered to be routine administrative functions and will be acted on by the Board in one motion and one vote. Any items under the Consent Agenda may be discussed; however, if the item needs further clarification and discussion, it may be removed from the Consent Agenda at the request of the Board or the Superintendent and considered separately. Information concerning Consent Agenda items will be provided to each Board member for study before the meeting. It is understood that the Superintendent recommends approval of all consent items unless otherwise noted. *(Board Bylaw 9322)*

A. Minutes of Regular Meeting on March 18, 2024

B. Retirement Resolution: No. 2024-14 Honoring Pamela Simmons

Motioned by _____ Seconded by _____ Vote _____

IV. Written Communications

A. Correspondence Received By Chairperson

B. Correspondence Received By Board Members

C. Correspondence Received By Superintendent

V. Call for Public Comments on Agenda & Non-Agenda Items

During this portion of the agenda, the public is invited to address the Board on any item of interest that is within the Board's jurisdiction *(Education Code 35145.5; Government Code 54954.3)*. The Board shall conduct no discussion, deliberation, or action on any item not appearing on the posted agenda, except as authorized by law raised (*Education Code 35145.5, Government Code 54954.2)*. Members of the public are limited to five minutes on each topic or agenda item and public participation cannot exceed 20 minutes total for each topic or agenda item *(Government Code 54954.3; Board Bylaw 9322 & 9323)*.

VI. Future Agenda Items

VII. Superintendent's and Board Member's Report (Information/Discussion Only)

A. Report on Attendance of MCSBA Spring Dinner — County Superintendent/Board Members

B. Board Member's Report *(if any)* — Board Members

C. Superintendent's Report — Pat Atkins, *Asst. Superintendent - H.R*

VIII. Business Items for Action

A. Merged County School Board Association (MCSBA) Fall Conference — Pat Atkins, *Asst. Superintendent - H.R.*

It is recommended that the Board of Education authorize Board Members attendance at the Annual MCSBA Fall Conference, October 18-20, 2024, at Hyatt Regency Monterey

Motioned by_____ Seconded by_____ Vote_____

B. MCOE Employee Recognition Resolutions — Pat Atkins, *Asst. Superintendent – H.R.*

It is recommended that the Board of Education approve MCOE Employee Recognition Resolutions as submitted

1. **Resolution No. 2024-10** in Recognition of California Day of the Teacher, May 8, 2024, **Merced County Office Teachers Association (MCOTA)**
2. **Resolution No. 2024-11** in Recognition of California Day of the Teacher, May 8, 2024, **CSEA Chapter 856, Unit B – Head Start**
3. **Resolution No. 2024-12** in Recognition of Classified School Employee's Recognition Week – May 19-25, 2024, **CSEA Chapter 541**
4. **Resolution No. 2024-13** in Recognition of Classified School Employee's Recognition Week – May 19-25, 2024, **CSEA Chapter 856, Unit A – Head Start**

Motioned by _____ Seconded by _____ Vote _____

IX. Adjournment: _____ PM

Motioned by _____ Seconded by _____ Vote _____

Americans With Disabilities Act Assistance: Auxiliary aids and services include a wide range of services and devices that promote effective communication for individuals with disabilities. If you require such assistance, please notify the Office of the Superintendent at (209) 381-6601 as soon as possible. Every effort will be made to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to the meetings of the Merced County Board of Education.
(Government Code 54954.2) (Board Bylaw 9320 & 9322)

Availability of Documents for Public Inspection: Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Merced County Office of Education to all or a majority of the members of the Merced County Board of Education less than 72 hours prior to that meeting are available for public inspection in the Superintendent's Office at the Merced County Office of Education, 632 West 13th Street, Merced, CA 95341, during normal business hours. The agenda is made available on our website: www.mcoe.org *(Government Code 54957.5) (Board Bylaw 9320 & 9322)*

Merced County Board of Education

Consent Agenda

MERCED COUNTY
Office of Education
NURTURE • SERVE • LEAD

Steve M. Tietjen, Ed.D. | County Superintendent of Schools

MINUTES
MERCED COUNTY BOARD OF EDUCATION
March 18, 2024

REGULAR BOARD MEETING

Merced County Office of Education Board Room
632 W. 13th Street, Merced, CA 95341

I. Opening

A. Board Chairperson, Fred Honoré, called the regular meeting of the Merced County Board of Education to order at 3:00 PM.

B. Members present were Fred Honoré, Dennis Hanks, Tim Razzari, Frank Fagundes, and Geneva Brett.

C. Others present: Caleb Hamilton, Cecilia Casillas, Cristina Vara, Dylan McMullen, Holly Newlon, Janet Riley, Kathleen Ochoa, Kimberly Chastain, Kristie Williams, Laua Fong, Linda Wilson, Maria Duran Barajas, Maria Cuevas, Maria Martinez, Maricela Gamble, Martin Macias, Mary Whited, Natalie Roe, Nathan Quevedo, Pat Atkins, Rosa Barragan, Rosa Casillas, Rusty Stivers, Stacie Arancibia, Yolanda Campos-Senior Executive Assistant to the Superintendent, Steve M. Tietjen-County Superintendent

II. Flag Salute – Pledge of Allegiance to the Flag

III. Presentation

A. Presentation of Plaques to MCOE Outstanding Classified, Certificated, and Management Employees for the Quarter ending March 2024

1. Management Employees: Stephanie Roe, Special Education
2. Certificated Employee: Ann Marie De Anda, Special Education
3. Classified Employee: Naomi Mendez, Special Education
4. Classified Employee: Armando Gutierrez, Business Services

Outstanding Employee Awards were presented to Stephanie Roe, Outstanding Management Employee, Special Education, Outstanding Certificated Employee, Ann Marie De Anda, Special Education, Outstanding Classified Employee, Naomie Mendez Special Education, and Outstanding Classified Employee, Armando Gutierrez, with Business Services.

B. Retirement Resolutions

1. **Resolution No. 2024-05** Honoring Sandra Howard
2. **Resolution No. 2024-06** Honoring Holly Newlon

C. Presentation of the California School Public Relations Association (CalSPRA) awards

1. Annual Report – 2022 Merced County Schools Annual Education Report
2. Infographic – Rise to Higher Grounds Program Logo
3. Internet/Intranet Website – MCOE Website
4. E-Newsletter (Internal) – Newsletter: Severe Weather Alert
5. Award of Merit – Merced Children's Holiday Choir Logo

Arturo Martinez from the office of Senator Anna Caballero presented five certificates to the MCOE Communications Department for receiving the California School Public Relations Association (CalSPRA) Award of Excellence. Nathan Quevedo and his team accepted the certificates.

IV. Consent Agenda: Items listed under Consent Agenda are considered to be routine administrative functions and will be acted on by the Board in one motion and one vote. Any items under the Consent Agenda may be discussed; however, if the item needs further clarification and discussion, it may be removed from the Consent Agenda at the request of the Board or the Superintendent and considered separately. Information concerning Consent Agenda items will be provided to each Board member for study before the meeting. It is understood that the Superintendent recommends approval of all consent items unless otherwise noted. *(Board Bylaw 9322)*

A. Minutes of Regular Meeting on February 20, 2024
B. **Resolution No. 2024-07** Recognizing April 1-5, 2024, as the Week of the Young Child

Dennis Hanks moved, and **Geneva Brett** seconded the motion to approve the Consent Agenda as submitted. The motion was carried with a vote of 5-0.

V. Written Communications

A. Correspondence Received By Chairperson: None.

B. Correspondence Received By Board Member: None.

C. Correspondence Received By Superintendent:
1. School boundary line – Merced City School District to Weaver School District.

VI. Call for Public Comments on Agenda & Non-Agenda Items

The public was invited to address agenda items, submit items within the subject matter jurisdiction of the Board for future consideration, or speak to issues related to the function and operation of the County Board of Education.

Public comment made by Rusty Stivers from Merced Jr. College. Rusty lives in Hilmar and spoke on the importance of gender equity for ladies in sports.

VII. Future Agenda Items

VIII. Superintendent's and Board Members' Report (Information/Discussion Only)

A. Board Member's Report (if any) – None.

B. Superintendent's Report
1. Los Banos Classroom
2. Projects – Preschool Center at Wardrobe, Kitchen at Cooper, and Special Education at Hopeton School.

IX. Business Items for Action

A. Holiday Schedule for 2024-2025

It is recommended that the Board of Education approve the 2024-2025 Holiday Schedule.

Geneva Brett moved and **Tim Razzari** seconded a motion to approve the 2024-2025 Holiday Schedule. The motion carried with a vote of 5-0.

B. Gateway Adult Education Consortium

It is recommended that the Board of Education approve Mary Whited to serve as the official Merced County Office of Education representative on the Gateway Adult Education Network (GAEN) Consortium Board effective April 1, 2024.

Dennis Hanks moved and **Geneva Brett** seconded a motion to approve Mary Whited to serve as the official Merced County Office of Education representative on the Gateway Adult Education Network (GAEN) Consortium Board effective April 1, 2024. The motion carried with a vote of 5-0.

C. Sale or Disposal of Surplus Property [Resolution No. 2024-04]

It is recommended that the Board of Education adopt **Resolution No. 2024-04** Authorizing the sale or disposal of surplus property as submitted *(Education Code 1279)*

Geneva Brett moved and **Tim Razzari** seconded a motion to approve Resolution No. 2024-04 for the Sale or Disposal of Surplus Property. The motion carried with a vote of 5-0.

D. 2023-2024 Second Interim Report

It is recommended that the Board of Education approve the Second Interim Report and the Criteria and Standards Review – Second Interim Report

Janet Riley and Rosa Casillas presented the 2023-2024 Second Interim Report for the Board review and approval.

Dennis Hanks moved and **Frank Fagundes** seconded a motion to approve the Second Interim Report and the Criteria and Standards – Second Interim Report. The motion carried with a vote of 5-0

The Board will proceed into a Closed Session.

X. Closed Session pursuant to Government Code Section 54956.8
Conference with real property negotiator, property management, and Darin Dupont Negotiator of Real Property/Land Development issues.

XI. Closed Session Pursuant to Education Code 35146 to Hear Appeal of Denial of Interdistrict Attendance Request

4:30 PM – **Appeal #2024-01**

The Board of Education met in a closed session for the Interdistrict Appeal Hearing of student #2024-01.

XII. Closed Session to Deliberate Interdistrict Attendance Appeal

The Board deliberated the Interdistrict Attendance Appeal in a closed session.

The Board will proceed into an Open Session.

XIII. Open session for Session pursuant to Government Code Section 54956.8

The board discussed issues relating to Real Property/Land Development and provided direction to staff.

Geneva Brett moved and **Dennis Hanks** seconded a motion to approve Resolution No. 2024-08 Pacific Gas and Electric (PG&E) Easement at 2130 Cooper Avenue, Merced. The motion carried with a vote of 5-0.

XIV. Open Session for the Disposition of Interdistrict Attendance Appeal

On the request for an appeal of denial of the interdistrict Attendance Request submitted on behalf of Student #2024-01, it was moved by **Geneva Brett** and seconded by **Dennis Hanks** to uphold the Merced Union High School District decision to deny the parents' appeal for an interdistrict Attendance Agreement for attendance at Buhach High School for the 2023-2024 school year. The motion carried with a vote of 5-0.

Vote (by roll call)	Honoré	**Yes**
	Hanks	**Yes**
	Fagundes	**Yes**
	Razzari	**Yes**
	Brett	**Yes**

XIII. Adjournment

Geneva Brett moved, and **Dennis Hanks** seconded the motion to adjourn the regular meeting of the Merced County Board of Education at 5:03 PM. The motion was carried with a vote of 5-0.

Respectfully submitted,

Steve M. Tietjen, Ed.D.
County Superintendent of Schools
Secretary to the Board of Education

SMT/mc

Merced County Board of Education
Fred Honoré, Chairperson
Dennis Hanks, Vice Chairperson
Frank Fagundes, Member
Tim Razzari, Member
Geneva Brett, Member

Resolution No. 2024-14
Honoring
Pamela Simmons

Whereas, Pamela Simmons has elected to retire from her position as a Charter Home School Teacher in the Educational Services Department with the Merced County Office of Education; and,

Whereas, Pamela began her employment with the Merced County Office of Education (MCOE) in September 1996 until March 2024, for a total of 28 years with MCOE, holding different positions such as School-To-Career Technician, ROP Career Educator, Court/Community School Teacher, and culminating as a Merced Scholars Charter School Teacher; and,

Whereas, Pamela's previous employment working with the Merced High School AVID Program for 2 years brings her to a total of 30 years served in education; and,

Whereas, Pamela obtained an AA degree in Social Science, a BA in Social Science, and a Master's in Public Administration with a Minor in Community and City Planning; and,

Whereas, Pamela has served or been a member of the following organizations: CTA site Representative, CTA Minority and Human Rights Representative, NAACP member, and Event Planning at Saint Matthew Baptist Church

Whereas, Pamela held the largest Open House at Valley Community School, she was instrumental in creating the first job shadowing and field trip program for MCOE. Pamela assisted in writing the grant for the library and then went on to serve as the 1st and only librarian for Valley Community School. Pamela also created curriculum for various subjects and programs for MCOE; and,

Whereas, Pamela will take pleasure in spending more time with her husband and her two children; and,

Whereas, after retirement, Pamela plans to relocate back to Georgia to be with family and friends; and,

Now, Therefore Be it Resolved, that the Merced County Board of Education and the Merced County Superintendent of Schools do hereby commend Pamela for her dedicated years of service to ensure "Every Student A Success" and "Nurture, Serve, Lead" and extend their sincere best wishes for a happy, fulfilling retirement.

Adopted April 18, 2024

Steve M. Tietjen, Ed.D, Secretary to the Board
Merced County Superintendent of Schools

Merced County Board of Education

Business Items for Action

MERCED COUNTY
Office of Education
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Steve M. Tietjen, Ed.D. | County Superintendent of Schools

Annual MCSBA Fall Conference
October 18-20, 2024

Early Bird Registration $300
ends June 14, 2024

Regular Registration $330 ends August 23, 2024
Late Registration $440 ends September 6, 2024
(No refunds after September 1, 2024)

DATE	TIME	PROGRAM
Friday	3:30 PM - 7:30 PM	Registration, General Session & Evening Reception
Saturday	8:00 AM - 4:30 PM	Sessions, Networking and Vendors (Breakfast and Lunch provided)
Sunday	8:00 AM - 12:00 PM	Sessions, Q & A and Raffle (Breakfast provided)

Click here to register

Saturday guest lunch $100

For more information contact Ceci Perez 209.381.6634

Hyatt Regency Monterey



1 Old Golf Course Road - Monterey, CA 93940
831.372.1234
Starting March 26, 2024
(Last day to book a room September 1, 2024)
SPECIAL ROOM RATES: $269

Click here to book your hotel today

Hotel MUST Be Paid BEFORE ARRIVAL. Deadline for paying by checks will be September 20, 2024. Districts are to put their name on the check as well as the names of the attendees and "MCSBA Conference".

Merced County Board of Education
Fred Honoré, Chairperson
Dennis Hanks, Vice Chairperson
Frank Fagundes, Member
Tim Razzari, Member
Geneva Brett, Member

Merced County Office of Education
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Resolution No. 2024-10

In Recognition of
California Day of the Teacher
Merced County Office Teachers Association

Whereas, we celebrate the 42nd annual California Day of the Teacher; and

Whereas, an educated citizenry serves as the foundation of our democracy; and

Whereas, today's teachers mold the minds and train the workforce of the future; and

Whereas, no other profession touches as many people with such a lasting effect; and

Whereas, good teaching grows in value and pays dividends far beyond the classroom; and

Whereas, excellence in our state begins with California's teachers; and

Whereas, California's teachers are among the best-educated, most credentialed, and hardest-working educators in the country; and

Now, Therefore, Be It Resolved, that the Merced County Board of Education joins the Merced County Superintendent of Schools in proclaiming Wednesday, **May 8, 2024**, as ***Day of the Teacher*** to honor the contribution of teachers to quality education in the state of California and in the Merced County Office of Education.

Adopted this **15th** day of **April** year of **2024** by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Steve M. Tietjen, Ed.D., Secretary to the Board
Merced County Superintendent of Schools

Merced County Board of Education
Fred Honoré, Chairperson
Dennis Hanks, Vice Chairperson
Frank Fagundes, Member
Tim Razzari, Member
Geneva Brett, Member

Resolution No. 2024-11

In Recognition of
California Day of the Teacher
CSEA Chapter 856, Unit B – Head Start

Whereas, we celebrate the 42nd annual California Day of the Teacher; and

Whereas, an educated citizenry serves as the foundation of our democracy; and

Whereas, today's teachers mold the minds and train the workforce of the future; and

Whereas, no other profession touches as many people with such a lasting effect; and

Whereas, good teaching grows in value and pays dividends far beyond the classroom; and

Whereas, excellence in our state begins with California's teachers; and

Whereas, California's teachers are among the best educated, most credentialed and hardest-working educators in the country; and

Now, Therefore, Be It Resolved, that the Merced County Board of Education joins the Merced County Superintendent of Schools in proclaiming the Wednesday, **May 8, 2024**, as ***Day of the Teacher*** to honor the contribution of teachers to quality education in the state of California and in the Merced County Office of Education.

Adopted this **15th** day of **April** year of **2024** by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steve M. Tietjen, Ed.D., Secretary to the Board
Merced County Superintendent of Schools

Merced County Board of Education
Fred Honoré, Chairperson
Dennis Hanks, Vice Chairperson
Frank Fagundes, Member
Tim Razzari, Member
Geneva Brett, Member

Merced County Office of Education
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Resolution No. 2024-12

In Recognition of Classified School Employee Week CSEA Chapter 541

Whereas, classified professionals provide valuable services to the schools and students of the Merced County Office of Education; and

Whereas, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

Whereas, classified professionals serve a vital role in providing for the welfare and safety of Merced County Office of Education's students; and

Whereas, classified professionals employed by the Merced County Office of Education strive for excellence in all areas relative to the educational community.

Now, Therefore, Be It Resolved, that the Merced County Board of Education joins the Merced County Superintendent of Schools and hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the State of California and in the Merced County Office of Education and declares the week of **May 19-25, 2024**, as ***Classified School Employee Week*** in the Merced County Office of Education.

Adopted this **15th** day of **April** year of **2024** by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steve M. Tietjen, Ed.D., Secretary to the Board
Merced County Superintendent of Schools

Merced County Board of Education
Fred Honoré, Chairperson
Dennis Hanks, Vice Chairperson
Frank Fagundes, Member
Tim Razzari, Member
Geneva Brett, Member

Merced County Office of Education
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Resolution No. 2024-13

In Recognition of
Classified School Employee Week
CSEA Chapter 856, Unit A – Head Start

Whereas, classified professionals provide valuable services to the schools and students of the Merced County Office of Education; and

Whereas, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

Whereas, classified professionals serve a vital role in providing for the welfare and safety of Merced County Office of Education's students; and

Whereas, classified professionals employed by the Merced County Office of Education strive for excellence in all areas relative to the educational community.

Now, Therefore, Be It Resolved, that the Merced County Board of Education joins the Merced County Superintendent of Schools and hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the State of California and in the Merced County Office of Education and declares the week of **May 19-25, 2024**, as ***Classified School Employee Week*** in the Merced County Office of Education.

Adopted this **15th** day of **April** year of **2024** by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Steve M. Tietjen, Ed.D., Secretary to the Board
Merced County Superintendent of Schools