

**Regular Board Meeting
Board of Education
March 11, 2024 at 6:00 p.m.
Piedmont Learning Center and Administration Office
Board Room
615 Edmond Road NW
Piedmont, Oklahoma 73078**

I. PROCEDURAL ITEMS

A. Layne Jones called the meeting to order at 6:00 p.m.

B. Steve Cox called roll:

Name:	Present	Absent
Derek Jones	X	
Katie Cornman	X	
Jerrold Moser	X	
Steven Cox	X	
Layne Jones	X	

Additional Admin/others present:

Patricia Balenseifen, Brenda Davis, Jennifer Fuller, Lisa Campbell, Matt Bilyeu, Matt Shellenberger, James Keeton, Brandi Skokowski, Jennifer Warner, Tyler Bodell, Jennifer Carver, Erik Ford, Dale Marshall, Evan Blasingame, Tommy Buckner, Steve Spears, Scott Ballenger, Bus Drive, Kaitlin Sagar-Smith, Joshua Critchfield, Kiley Rios, Darnell Zook, Neal Cast.

C. Katie Cornman led the flag salute and prayer.

II. PUBLIC PARTICIPATION

Pursuant to Board Policy BED-R, members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on every regular board meeting agenda that affords citizens the right to speak. Any individual wishing to address the board shall sign in with the board minutes clerk prior to the start of the meeting. The president of the board will then acknowledge only those individuals whose names are listed to address the board. The board will set a maximum time of twenty-one minutes at each regular meeting for public comment. Those wishing to speak will be limited to three minutes. Speakers will be allowed to address the board in

the order they signed in with the board minutes clerk. The president of the board may extend the time limits if necessary.

There was none.

III. PRESENTATIONS

A. 2022-2023 Audit Report - Angel, Johnston & Blasingame, P.C.

Evan Blasingame with Angel, Johnston & Blasingame, P.C. indicated that the overall opinion for the 2022-2023 audit was good. He mentioned a few findings that needed to be addressed:

There was a reconciliation difference between the financial software and what was reported on the Oklahoma Cost Accounting System. A deposit was made after the upload. The OCAS report has since been corrected.

There were 3 sampled employees that did not have signed contracts on file. A corrective action plan has been established to ensure that contracts are returned and filed timely.

There were missing time and effort documents/timesheets for some staff paid under federal expenditures.

Board members asked questions about specific line items on the supporting documents.

B. Elementary School Improvement Plans Update - Lisa Campbell

Mrs. Campbell, Assistant Superintendent, updated board members on elementary schools report cards and state assessment results and steps that are being taken to improve student success and scores.

Cohort data is being used to analyze trends in ELA & Mathematics to measure proficiency and respond to trends.

She said reading interventionists are working to identify students that struggle with reading and provide additional support. The Piedmont Literacy Continuum then follows the student from Pre-K thru 6th grade to analyze progress and that becomes a part of the permanent education file.

Mrs. Campbell presented the elementary education S.M.A.R.T. Goals which are Specific, Measurable, Attainable, Results and Time-Bound. She also shared examples of successes being celebrated at each site.

Board members said the information is very helpful and this type of data and analytics is a

crucial piece.

C. Secondary School Improvement Plans Update - Mark Melton

Mark Melton, Executive Director of Secondary Education, reviewed the State Department of Education report card and assessment data for the middle and high schools. ACT data was also presented.

Board members asked for clarification of what absences are included in chronic absenteeism. Mr. Melton confirmed that all absences besides activity absences are counted, even if they were excused absences.

S.M.A.R.T. Goals for middle school is to increase Math and ELA state assessments by 10 percent. For high school one of the goals is to increase the ACT composite score to 20.6 and to increase history and science state assessments by 5 percent.

Melton said the district replaced 34 teachers at the middle school and high school this year. He said the district is focusing on retention and building relationships with both students and staff.

Board members said they would like to see the state average listed on the assessment reports to be able to compare Piedmont's results with the state figures.

D. Curriculum and Assessment Update on Essential Standards - Brenda Davis

Executive Director of Academics, Brenda Davis, presented a report showing how the district is focusing on essential standards to increase mastery for every student and to build a solid foundation for education.

Math was selected as the first standard to develop a collaborative process that all math teachers were involved in the creation. Last year the focus was on 4th grade students and this year it has been expanded to include grades 5th through high school.

Ms. Davis explained that teachers are directly involved in the well researched and in-depth process. They even compare the results of their essentials focus to surrounding districts and make modifications as needed. Davis emphasized the importance of teachers owning their work in identifying essential elements. This also provides a framework for new teachers to follow.

Board members commented on the sustainability of focusing on students mastering the essentials and felt the approach would provide positive results in the future.

IV. BOARD REPORTS

Dr. Eichelberger encouraged the public to read the monthly board report as each school and department provides a brief highlight of events. He also recognized Caleb Houston for achieving a perfect ACT score as well as being named a National Merit Finalist. Noah Ferguson was recognized for being selected to play in the Individual Player Championship for the National Academic Quiz Tournament in April.

Board members expressed appreciation for the information received through the monthly newsletter.

V. BUSINESS ITEMS

- A. Discuss and take possible action regarding the 2022-2023 Audit.

Steven Cox made a motion to accept the 2022-2023 Audit Report. Jerrod Moser seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrod Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.

- B. Discuss and take possible action regarding revisions to policy BJC-Evaluation of the Superintendent.

Jerrod Moser made a motion to approve revisions to policy BJC-Evaluation of the Superintendent. Derek Jones seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrod Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.

- C. Discuss and take possible action regarding revisions to policy CRT-Prohibition on Race and Sex Discrimination in Curriculum and Instruction.

Steven Cox made a motion to approve revisions to policy CRT-Prohibition on Race and Sex Discrimination in Curriculum and Instruction. Katie Cornman seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrold Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.

D. Discuss and take possible action regarding revisions to policy DE-R1-Salary Schedules.

Layne Jones made a motion to approve revisions to policy DE-R1-Salary Schedules. Derek Jones seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrold Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.

E. Discuss and take possible action regarding revisions to policy EGAA-Curriculum Development to combine/include EFSA-Textbook Selection and EHA-Basic Instructional Program.

Katie Cornman made a motion to approve revisions to policy EGAA-Curriculum Development to combine/include EFSA-Textbook Selection and EHA-Basic Instructional Program. Jerrold Moser seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrold Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes

Layne Jones Yes

Motion passed.

- F. Discuss and take possible action regarding revisions to policy EHBE-Limited English Proficiency Instruction.

Katie Cornman made a motion to approve revisions to policy EHBE-Limited English Proficiency Instruction. Jerrod Moser seconded the motion. The votes were recorded as follows:

Derek Jones Yes

Jerrod Moser Yes

Katie Cornman Yes

Steven Cox Yes

Layne Jones Yes

Motion passed.

- G. Discuss and take possible action regarding revisions to policy EHDD-Concurrent Enrollment Student.

Layne Jones made a motion to approve revisions to policy EHDD-Concurrent Enrollment Student as amended to begin discussing Concurrent Enrollment with Sophomores in the second semester. Jerrod Moser seconded the motion. The votes were recorded as follows:

Derek Jones Yes

Jerrod Moser Yes

Katie Cornman Yes

Steven Cox Yes

Layne Jones Yes

Motion passed.

- H. Discuss and take possible action regarding revisions to policy EHDD-R-Concurrent Enrollment Student (Regulation).

Jerrod Moser made a motion to approve revisions to policy EHDD-R-Concurrent Enrollment Student (Regulation). Steven Cox seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrold Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.

- I. Discuss and take possible action regarding revisions to policy FFA-R-Head Lice (Regulation).

Jerrold Moser made a motion to approve revisions to policy FFA-R-Head Lice (Regulation). Derek Jones seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrold Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.

- J. Discuss and take possible action regarding revisions to policy FO-Student Discipline.

Layne Jones made a motion to approve revisions to policy FO-Student Discipline. Jerrold Moser seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrold Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.

Dr. Drew Eichelberger said that the policy revisions will be updated on the website within a few days of being approved by the board.

- K. Discuss and take possible action regarding quote from Frontline for time and attendance timesheet management.

Layne Jones made a motion to approve quote from Frontline for time and attendance timesheet management. Jerrod Moser seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrod Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.

Board members asked if the timesheet management system would assist in the time and effort reporting. Jennifer Fuller, Chief Financial Officer explained that time and effort has to be reported on a state system so it really wouldn't affect that.

VI. CONSENT AGENDA

Discuss then vote to approve all consent items. These items may be approved by one board motion unless any board member desires to have a separate vote on any or all of these items.

- A. February 12, 2024 regular board meeting minutes
- B. Treasurer's report
- C. Budget report
- D. Encumbrance report
- E. Encumbrances – Attachment A
- F. Activity fund report
- G. Activity fund account - new request
 - 1. Elementary LEAP - NW/PE/SR
 - 2. Piedmont ESports - MS/HS
- H. Fundraiser purposes & expenditures
 - 1. High School
 - a. Principal - 920
 - b. Athletics - 801
 - c. Softball - 803
 - 2. Middle School
 - a. Principal - 944
 - b. Drama/Speech - 942
- I. ADPC software license and support agreement 24-25

- J. Frontline absence and substitute management renewal quote 24-25
- K. KREF streaming agreement 24-25
- L. Lawn maintenance agreement - Busy Barrios, LLC 24-25
- M. College remediation report
- N. Dropout report
- O. Student transfer capacities
- P. Declaration of obsolete/surplus items – Attachment D
- Q. Overnight trip requests
 - 1. High School volleyball coach to attend Gold Medal Squared Coaches Clinic in Fayetteville, AR April 18 - 20, 2024 - Thomas Williams
 - 2. High School girls varsity basketball team to attend basketball team camp in Waterford, OH June 1 - 7, 2024 - Joe Crawford and 3 assistant coaches/staff members
 - 3. District teachers and administrators to attend PLC Conference in Tulsa, OK May 29 - 31, 2024 - Brenda Davis, Lisa Campbell, Mark Melton and 48 teachers and administrators
 - 4. Cylie DeBray and student to attend the Business Professionals of America Officer Training in Stillwater, OK March 14 - 15, 2024.

Derek Jones made a motion to approve Consent Agenda Items A through Q. Steven Cox seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrold Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.

There was discussion regarding how student movement impacts the dropout report. Board members also asked how virtual students affected the transfer capacities. Virtual students are included because schools still have to staff for them.

VII. FINANCIAL REPORT

Chief Financial Officer, Jennifer Fuller reviewed financial reports and adjustments that were made to the format to make those reports easier to read. There was discussion about tax collections and their impact on reports. Jennifer Fuller explained the financial software that the district is now using will track timing and percentage of collections and compare current to previous years. It will take a full year of using the new system for it to be able to make those comparisons.

Board members liked the chart format and asked for charts to be provided for all funds. Ms. Fuller also said the carryover is expected to go up before the end of the fiscal year. She indicated that

some of that carryover assists with payroll and utility expenses that occur before the state aid is distributed in mid-August.

VIII. EXECUTIVE SESSION

- A. Vote to convene or not to convene into executive session for the purpose of discussing employment as listed on Attachment C. 25 O.S. § 307(B)(1)

Layne Jones made a motion not to convene in executive session. Derek Jones seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrold Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.

IX. ACTION ITEM

- A. Discuss and take possible action on employment as listed on Attachment C.

Jerrold Moser made a motion to approve employment as listed on Attachment C. Steven Cox seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrold Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.

X. EXECUTIVE SESSION

- A. Vote to convene or not to convene into executive session to conduct an ongoing evaluation of the Superintendent pursuant to 25 O.S. § 307 (B) (1).

Katie Cornman made a motion at 7:19 p.m. to convene into executive session to conduct an ongoing evaluation of the Superintendent pursuant to 25 O.S. § 307 (B) (1). Jerrold Moser seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrod Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.

- B. Acknowledge the board's return to open session.

The board returned to open session at 8:15 p.m.

- C. Executive session minutes compliance announcement.

Layne Jones read the executive session minutes-compliance announcement.

The board entered into executive session at 7:19 p.m. to conduct an ongoing evaluation of the Superintendent pursuant to 25 O.S. § 307 (B) (1).

Those present in executive session were: Derek Jones, Jerrod Moser, Layne Jones, Katie Cornman, Steven Cox and Superintendent, Dr. Drew Eichelberger.

No action was taken.

XI. NEW BUSINESS

Discussion and possible action regarding new business. This business, in accordance with 25 O.S. Section 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

There was no new business.

XII. SUPERINTENDENT'S REPORT

Dr. Eichelberger thanked staff members for their reports during the meeting. He said he feels the district is making great strides and is excited for the momentum that is building. He encouraged the board and the public to read the board information that is emailed and available on the website. He said he has received a lot of positive feedback from patrons and he encouraged patrons to ask questions and seek information. He said the district staff is available to listen and answer questions.

Dr. Eichelberger recognized board member and clerk, Steven Cox for a decade of service.

Steven Cox said he was honored to have served and that he was grateful for the support and friendships made during the past 10 years.

Jerrold Moser reflected on Mr. Cox's knowledge of the safety and security processes and how he was able to inform board members on these areas. He said that Cox brought great insight to difficult situations. His service was for the betterment of Piedmont.

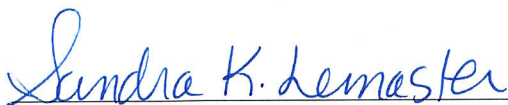
Layne Jones valued Steven Cox's judgment and professional approach. He said he always looked at things with integrity and was very good at separating emotions from logic. He also said that Mr. Cox's intentions for the district have always been good.

XIII. ADJOURNMENT

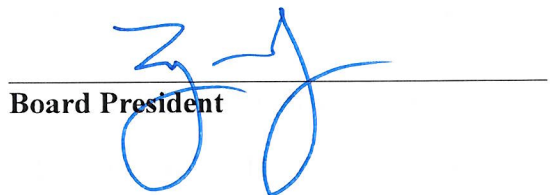
Steven Cox made a motion at 8:22 p.m. to adjourn the meeting. Jerrod Moser seconded the motion. The votes were recorded as follows:

Derek Jones	Yes
Jerrold Moser	Yes
Katie Cornman	Yes
Steven Cox	Yes
Layne Jones	Yes

Motion passed.



Board Minutes Clerk

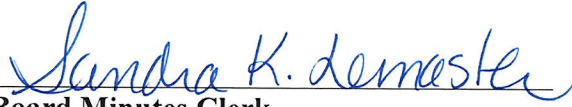


Board President

I, the undersigned, Minutes Clerk of the Board of Education of Piedmont Independent School District No. Twenty-Two of Canadian County, Oklahoma, do certify that prior to December 15, of the last calendar year, the date, time, and place of this regular meeting was filed in the office of the County Clerk of Canadian County.

I also certify that at least 24 hours prior to the meeting, excluding Saturday, Sunday and holidays, notice of the time, place and agenda of this meeting was posted on the Piedmont Public Schools website and also in prominent public view at the location of the meeting.

Witness my hand and seal of this school district on this 11th day of March 2024.
[SEAL]


Board Minutes Clerk

Attachment A
Encumbrances

Accounts Payable				Payroll			
Fund		PO #s	Amount	Fund		PO #s	Amount
11	General Fund	625-657	\$ 130,193.75	11	General Fund	70001-71434	\$ 36,904,165.37
21	Building Fund	90-92	\$ 92,800.00	21	Building Fund	70001-70008	\$ 298,859.71
22	Child Nutrition			22	Child Nutrition		\$
32	Bond 31		\$				
33	Bond 32		\$				
Accounts Payable Change Orders				Payroll Change Orders			
11	General Fund		\$	11	General Fund		\$
21	Building Fund		\$				
22	Child Nutrition		\$	22	Child Nutrition		\$
TOTAL			\$ 222,993.75	PAYROLL TOTAL			\$ 37,203,025.08
GRAND TOTAL \$37,426,018.83							

Attachment B
Contract/Agreements
New/Renewals

Business Items
K. Frontline Time and Attendance Timesheet Management Quote - \$13,021.04 FY24 & \$10,576.80 - FY25
Consent Agenda Items
I. ADPC Financial Software License & Support Agreement - \$15,000.00 Annual - FY25
J. Frontline Absence and Substitute Management Renewal Quote - \$15,408.88 - FY25
K. KREF Streaming Agreement - No Cost to District - FY25
L. Busy Barrios LLC Lawncare Service Quote - \$112,500.00 Annual - FY25

**Attachment C
Employment**

Employment FY24					
Last Name	First Name	Certified Professional Support Adjunct Hourly/Daily	Site/Assignment	New/Existing	Effective Date
Cleland	Blylie	Hourly	D/ClubHouse	Existing	02/09/2024
Davidson	Brandy	Hourly	SR/ Recess/ Cafeteria Monitor	Existing	03/07/24
Garrison	Stefani	Support	PI/ Site Admin. Assistant -Registrar	Existing	02/15/2024
Kerr	Samantha	Support	PI/Paraprofessional	Existing	03/05/2024
Myatt	Grant	Hourly	D/ClubHouse	Existing	02/07/2024
Lewis	Ava	Hourly	D/ClubHouse	Existing	02/07/2024
Smalling	Riley	Hourly	D/ClubHouse	Existing	02/15/2024
Underwood	Addison	Hourly	D/ClubHouse	Existing	02/20/2024
Resignations//Retirements/Leave of Absence					
Last Name	First Name	Certified Professional Support Adjunct	Site/Assignment	Effective Date	
Allbee	Julia	Certified	HS/Special Education	05/20/2024	
Cowen	Brittany	Support	MS/Paraprofessional	03/04/2024	
Dobbins	William	Support	PI/Paraprofessional	02/23/2024	
Goolsby	Robert	Certified	D/Athletic Director	06/30/2024	
Hays	Bradley	Certified	HS/Special Education Math	05/20/2024	
Medcalf	Matthew	Certified	HS/English	05/20/2024	
Morris	Kaylin	Certified	HS/English	05/20/2024	

Spurlock	Brendan	Support	D/Tech I	02/23/2024
Thomas	Kaitlin	Hourly	SR/Recess Monitor	02/26/2024
VanBlack	Angela	Support	SR/Paraprofessional	02/20/2024

Attachment D
Maintenance Department Surplus Materials
To be sold at Public Auction

QTY	MAKE / MODEL	DESCRIPTION	CONDITION / REASON FOR SURPLUS
1	JOHN DEERE	60 GALLON 3-POINT SPRAY RIG	UNKNOWN / NOT NEEDED
1	TITAN INDUSTRIAL	GAS-POWERED 8 GALLON AIR COMPRESSOR	UNKNOWN / NOT NEEDED
1	LINCOLN ELECTRIC G8000	WELDPower GAS-POWERED WELDER/GENERATOR	ENGINE RUNS / NOT NEEDED
1	YARD MACHINE GOLD SERIES	GAS-POWERED SNOW BLOWER	UNKNOWN / NOT NEEDED
4	ECHO	GAS-POWERED WEEDEATERS	UNKNOWN / NOT NEEDED
1	ECHO	GAS-POWERED EDGER	UNKNOWN / NOT NEEDED
1	HUSKEE	PUSH MOWER	UNKNOWN / NOT NEEDED
1	HONDA	PUSH MOWER	UNKNOWN / NOT NEEDED
1	ECHO PB-265L	GAS POWERED LEAF BLOWER	UNKNOWN / NOT NEEDED
1	SNOW DOGG EX80	TRUCK-MOUNTED SNOW BLADE	UNKNOWN / NOT NEEDED
1	FRONTIER RC2060	BRUSH HOG MOWER	UNKNOWN / NOT NEEDED
1	LAND PRIDE AT2672	BRUSH HOG MOWER	UNKNOWN / NOT NEEDED
1	UNKNOWN	3-POINT GRADER ATTACHMENT 6'	UNKNOWN / NOT NEEDED
1	UNKNOWN	3-POINT BOX BLADE ATTACHMENT 6'	UNKNOWN / NOT NEEDED
24	UNKNOWN	TRAILER AXLES FROM OLD PORTABLE CLASSROOMS	NOT NEEDED / SOLD AS SCRAP
7	UNKNOWN	TRAILER HITCH A-FRAMES FROM OLD PORTABLE CLASSROOMS	NOT NEEDED / SOLD AS SCRAP
1	JACOBSEN TRI-KING 1900D	TURF MOWER W/ DIESEL ENGINE	UNKNOWN / NOT NEEDED

Darnell Zook, Director of Maintenance - darnell.zook@piedmontschools.org