

Minutes of Regular Meeting

The Board of Trustees Tomball ISD

A Regular Meeting of the Board of Trustees of Tomball ISD will be held March 5, 2024, beginning at 5:30 PM in the John P. Neubauer Administration Building, 310 S. Cherry St., Tomball, TX 77375.

If, during the course of the meeting covered by this notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this notice, then such closed session as authorized by Section 551.001 of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.084, of the Open Meetings Act.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

1. **OPENING**

The meeting of the Tomball ISD Board of Trustees was called to order at 5:32 p.m. For the record, a quorum of the Board was present. The meeting was recorded in accordance with Gov't Code Section 551.128.

Call to Order

John McStravick, President
Justin Unser, Vice President
Mark Lewandowski, Secretary
Dr. Michael Pratt, Assistant Secretary
Matt Schiel, Trustee
Tina Salem, Trustee
Lee McLeod, Trustee

Cabinet Present

Dr. Martha Salazar-Zamora, Superintendent
Dr. Amy Schindewolf, Chief of Staff
Zack Boles, Chief Financial Officer
Dr. Michael Webb, Chief Academic Officer
Dr. Steven Gutierrez, Chief Operating Officer
Holly Sherman, General Counsel
Linda Stoll, Reporting Secretary

Opening Remarks were offered by Tina Salem.
The Pledges were led by Justin Unser.

The Mission Statement was recited by Mark Lewandowski.

2. PUBLIC COMMENT ON AGENDA ITEMS

3. CONSENT AGENDA

A. Approve the minutes of the Tomball ISD Workshop Meeting held on February 12, 2024.

B. Approve the minutes of the Tomball ISD Regular Meeting held on February 13, 2024.

C. DONATIONS

1. Accept a donation in the amount of \$7,895.70 from Rosehill Elementary School PTO to Rosehill Elementary School.

2. Accept a donation in the amount of \$6,000.00 from The Woodtrace Community Foundation to Decker Prairie Elementary School.

3. Accept a donation of Aviation Equipment: PA-28-140 Fuselage, Cessna 172 Fuselage valued at \$6,000 from Texas Flight Aviation to Tomball ISD CTE Aviation Program.

D. Approve budget amendments and revised projected balances for major funds.

E. Approve the employment of professional personnel to work under a One-Year Probationary Contract for the 2023-2024 School Year at the Tomball ISD Salary Schedule, subject to assignment.

A motion was made by Mark Lewandowski and seconded by Tina Salem to approve the Consent Agenda. The motion passed unanimously.

4. CONSIDERED AGENDA

A. Approve the purchase of Secondary Computer Lab Refresh Cycle Replacement from TIPS 230105 contract vendor CDWG in the amount of \$717,708.95 using Bond 2021 funds. (Priority 4)

A motion was made by Justin Unser and seconded by Matt Schiel.

Dr. Michael Pratt abstained from the vote.

The motion passed 6-0.

B. Approve the purchase of Districtwide Telephone System Replacement from DIR-TSO 4231 contract vendor Layer3 Communications in the amount of \$975,843.31 using Bond 2021 Funds. (Priority 4)

A motion was made by Tina Salem and seconded by Lee McLeod.

Dr. Michael Pratt abstained from the vote.

The motion passed 6-0.

C. Approve the Instructional Calendar for the 2025-2026 school year as recommended by the Tomball ISD Calendar Committee. (Priority 1)

A motion was made by Justin Unser and seconded by Mark Lewandowski.

The motion passed unanimously.

D. Approve the recommendation to select Millennium Project Solutions Inc. as the general contractor through Construction Management at Risk (CMAR) delivery method for Tomball High School's cafeteria renovation. Overall project budget for renovations not to exceed \$4,500,000 using Bond 2021 funds and restricted reserves retained by Child Nutrition fund 240. (Priority 7)

A motion was made by Matt Schiel and seconded by Lee McLeod.
The motion passed unanimously.

- E. Approve the Design Build method of construction for selected secure fencing to comply with the Texas Education Agency Commissioner's rules concerning school instructional facilities using a combination of state grant funds and Bond 2021 funds. (Priority 7)
A motion was made by Dr. Michael Pratt and seconded by Justin Unser.
The motion passed unanimously.

- F. Approve extending insurance with TASB Risk Management Fund for General Liability and School Professional Liability for a premium of \$98,411 and Fleet Auto Liability Collision and Comprehensive with a deductible of \$5,000 for a premium of \$193,765. All policies are effective April 1, 2024 through March 31, 2025 for a total premium of \$292,176. (Priority 7)
A motion was made by Justin Unser and seconded by Lee McLeod.
The motion passed unanimously.

- G. Authorize the Chief Financial Officer to enter into an agreement with the State of Texas for the design and construction of a traffic signal for east and westbound traffic on FM 2920 into the Tomball ISD Innovation Center. All design and construction work, along with the costs associated with this project, are estimated to be \$203,152.10 and shall be paid by Tomball ISD using Bond 2021 funds. (Priority 7)
A motion was made by Justin Unser and seconded by Matt Schiel.
The motion passed unanimously.

- H. Approve the employment of professional personnel to work under a Probationary Contract, One-year Term Contract, One-year Term Dual Assignment Contract, One-year Contract, Multi-year Contract, Multi-year Term Contract and Extension of Multi-year Contracts for the 2024-2025 School Year at the Tomball ISD Salary Schedule, subject to assignment. (Priority 6)

Adaptive Physical Therapists
Athletic Coordinator/Head Coach
Athletic Trainer- Assistants
Athletic Trainers
Audio Visual Technicians
Behavior Coaches
Behavior Specialists
Content Specialists
Coordinators
Counselors
Diagnosticians
Librarians
Licensed Specialists in School Psychology (LSSP)
LOTC Instructors
Nurses

Occupational Therapist Assistants
Occupational Therapists
Orientation Mobility Specialists
Physical Therapists
Program Specialists
ROTC Instructors
Special Education Teachers
Speech Pathologist Assistants
Speech Pathologists
Teachers
Testing Coordinators
Vietnamese Teachers
Visually Impaired Teacher

A motion was made by Mark Lewandowski and seconded by Lee McLeod.

The motion passed unanimously.

5. **RESIGNATIONS AND RETIREMENTS**
6. **ENROLLMENT REPORT**
7. **FINANCE AND TAX REPORTS**
8. **CONSTRUCTION UPDATE**
9. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Michael O'Rourke spoke on dress code policy.

CLOSED SESSION

Closed Meeting will be held for the purposes authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. concerning any and all purposes permitted by the Act, including but not limited to the sections and purpose listed below.

- A. Tex. Gov' t Code § 551.071: Consultation with the Board Attorney regarding all matters as authorized by law.
- B. Tex. Gov' t Code § 551.072: Deliberation regarding purchase, exchange, lease, or value of real property.
- C. Tex. Gov' t Code § 551.074: Deliberation regarding appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- D. Tex. Gov' t Code § 551.076: Deliberation Regarding Security Personnel or Devices

10. **BOARD COMMENTS**
11. **ADJOURNMENT**


A motion was made by Mark Lewandowski and seconded by Tina Salem to adjourn the meeting at 6:12 p.m.

The motion passed unanimously.


PRIORITIES

1. Future-Ready Learners
2. Responsive and Personalized Learning

3. Development and Support of the Whole Child
4. Technology and Digital Learning
5. Family and Community Alliance
6. Quality Staffing and Professional Learning
7. Finance and Facilities
8. Communication and Marketing



John E. McStravick, President
Board of Trustees
Tomball Independent School District



Mark Lewandowski, Secretary
Board of Trustees
Tomball Independent School District