

**HARRISON CENTRAL SCHOOL DISTRICT  
2024/25 BUDGET DEVELOPMENT CALENDAR  
CBAC Meetings Will Be Held In the LMK Library**

Week of 11/6/23		Budget Information provided to all administrators
1/5/24		Budget detail from all principals/administrators, along with supporting data due in the Office of the Assistant Superintendent for Business (non-staffing)
1/18-1/30/24		Superintendent holds individual meetings with administrators (Staffing)
2/7/24	BOE	Board meeting/Budget Work Session #1 & Superintendent's Budget Overview
2/27/24 - 7:00 p.m.	CBAC	CBAC & Superintendent's Budget Overview/Work Session #1
3/1/24		District must file its Tax Levy Limit Calculation to SED and OSC.
3/1/24		Draft Budget to entire Board
3/6/24	BOE	Board meeting/Budget Work Session #2 – <b>Meeting Cancelled</b>
3/20/24	BOE	Board meeting/Budget Work Session #3
4/2/24 - 7:00 p.m.	CBAC	CBAC Work Session #2
Dates of Publication: 4/5/24 - 1 <sup>st</sup> 4/18/24 - 2 <sup>nd</sup> 5/2/24 - 3 <sup>rd</sup> 5/14/24 - 4 <sup>th</sup>		Legal notice of date, time and place of School Budget Hearing and Annual Budget Vote/Election. Must advertise 4 times within 7 weeks with the first legal notice published at least 45 days before the Annual Budget Vote. Notice should appear in 2 general circulation newspapers.
Dates of Submission: 4/22/24 - 1 <sup>st</sup> 5/16/24 - 2 <sup>nd</sup> 6/10/24 - 3 <sup>rd</sup>		Campaign expenditure statements to be submitted by candidates 30 days before election 5 days before election 20 days after election
4/11/24	BOE	Board meeting/Budget Work Session #4
4/24/24	BOE	Adoption of budget by Board of Education
4/25/24 Must be submitted to SED the day after Board adoption of budget		Transmission of Property Tax Report Card to NYS Education Department and local newspapers of record
4/25/24-5/20/24		Absentee and Early Voting Ballots Available
5/8/24	BOE	Public Budget Hearing (must be 7-14 days prior to vote)
5/8/24-5/15/24 Must be mailed the day after the public hearing on the budget, but no later than 5/13/24		Six day budget notice mailed to all qualified voters
5/21/24		Annual Meeting Statewide Budget Vote & Board of Education Election

