



ORR Tri-Town Education Foundation/The Lighthouse Fund

Board of Directors Meeting

Agenda ~ September 21, 2023 // 4:30 p.m. at Center School and Zoom

"Lighting the way for education."

<https://oldrochester-org.zoom.us/j/94807978150?pwd=SWlkSk9VOU4wN2NKbFZoaGpUb3JmUT09>

1. **Attendance/Arrivals:** Announce intention to record. Meeting to order. [TIME _____]
2. **Please introduce yourself.** In-person & on Zoom.
3. **VOTE: Approval of Minutes** for 5/17/23 ([linked](#) & attached) Quorum=5
4. **VOTE: Introducing new members:** Bev Ciaburri and Jane Taylor
5. **Distribution Committee Update** (Paula and Barbara)
DISCUSSION & VOTE: Lisa Horan's grant. Please review the request and follow-up. (attached)
6. **Financial Update** / SouthCoast Community Foundation [Report](#)
23-24 Grant Disbursement : \$4916.99 | Spendable Balance: \$1,843.01 | Current Balance: \$186,327.76
7. **Chairperson's Report** - Gratitude: Lighthouse Book Award presenters, donations, community partnership (Abington Bank), Board Members.
8. **Administrators' Representative Introduction:** Supt. Mike Nelson and/or Doreen Lopes
9. Announce intention to **reorganize**. DISCUSSION (Board)
 - a. Board Members: Chair, Vice Chair, Treasurer (description below** and [linked here](#))
 - b. Subcommittees to be formed: Bylaws ([linked](#)), Public Relations
10. **Set Calendar** for Board Mtgs & our Subcommittees
Board Mtgs: 3 major meetings needed? Thursdays at 4:30 p.m.? School Cmte meetings are scheduled for Thursdays @ 6:30 p.m so it has been suggested that we schedule our meetings to precede the public meeting like the ORRSd subcommittees.
11. **VOTE: Adjourn** [TIME _____]

Thank You!

**** Treasurer's Duties:** Obtain and review quarterly reports, maintain contact with fund advisors, use the SCCF Portal to submit grant and reimbursement requests.

The members of the ORR TTEF/LF board in A-Z Order: (+ one Administrator from the ORR District)

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