

Victor Central School
Board of Education
PROPOSED AGENDA
Regular Meeting, Thursday, April 11, 2024 – 7:15 PM
Early Childhood School Auditorium/Boardroom
953 High Street, Victor, NY

✓ = *Board Action Expected*

1. Meeting Called to Order by President Timothy DeLucia

- A. Moment of Silence**
- B. Pledge to the Flag**
- C. Greetings to Visitors/Public Participation Reminder**
- D. Reading of Fire Evacuation Procedure**

(In case of a fire, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any Fire Department vehicles. Thank you!)

✓ **2. Approval of Agenda**

3. Presentations/Recognitions

- **Senior High School Musical**
- **Individual Wrestling Section V Champion**
- **Individual Indoor Track and Field Section V Champions**
- **Varsity Bowling Section V Champions**
- **Varsity Boys Basketball Section V Champions**

4. Superintendent's Update

5. Public Participation: Although the Board's work is open to the public, this is not a meeting with the public. At this time privilege of the floor is offered to those who have signed up to speak. The Chair will be happy to recognize those of you who wish to speak. When you approach the microphone, please identify yourself before presenting your thoughts.

(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 30 minutes.)

Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue. Thank you.

✓ **6. Acceptance of Consent Items (5 min.)**

- A. Minutes of the regular meeting of March 14, 2024**
- B. Treasurer's Report for the month ending February 29, 2024**
- C. Personnel Agenda**
- D. Recommendations of the Committee on Special Education from the meetings of January 9, 11, 17, 18, 25, 31, 2024, February 1, 7, 14, 15, 26, 27, 28, 29, 2024, March 1, 4, 5, 6, 7, 8, 11, 12, 13, 14, 19, 20, 21, 22, 23, 25, 26, 27, 28, 2024, April 3, 2024 and from the Committee on Preschool Special Education from the meetings of March 5, 12, 19, 2024.**

Victor Central School
Board of Education
PROPOSED AGENDA

- E. **Accept the following donations: \$4,185.00 from Victor Softball Booster Club to the Victor Central School District to be applied towards the purchasing of 2 Batting Tunnel Nets, \$750.00 from PTSA to the Early Childhood School to support the Tom Knight Puppet Show, a Yamaha YDP-223 Keyboard valued at \$2,000.00 from Colleen Donaldson to the Victor Central School District Music Department**
- F. **Authorize Spring Athletic Teams/Individuals to attend overnight state tournaments based on qualifications**

7. A. **Campus News**

- B. **Management Plan Update; New Educator Orientation Mentorship and Induction**
(Karen Finter, Kristin Williamson, Dr. Jan Soucier, Kristi Judge; 15 min.)

- C. **Capital Project Update** *(Tim Terranova, Derek Vallese; 20 min.)*

- ✓ D. **Adopt the 2024-2025 Budget** *(Tim Terranova, Derek Vallese; 15 min.)*

- ✓ E. **Approve the following trip:**
 - **FIRST Robotics to Albany, NY from 3/20/2024 – 3/23/2024 to participate in the Tech Valley Regional Competition**

- F. **Policy Review - First reading of the following policy**
 - **Field Trips; Policy 4531**

- ✓ G. **Policy Review – Second and final reading of the following policy**
 - **Grouping by Similarity of Needs; Policy 4321.3**

- ✓ H. **Policy Review – Third and final reading of the following policy**
 - **Workplace Violence Prevention Policy; Policy 9101**

8. **Meeting Reports.**

- A. **Monroe County School Boards Association Committee Reports**
- B. **Standing Committee Updates**

9. **Upcoming Events**

- A. **Special Board meeting for W-FL BOCES Administrative Budget and Annual Election Vote, Wednesday, April 24, 2024 time to be determined**
- B. **Budget Forum and Meet the Candidate Night, Tuesday, May 7, 2024 at 7:00 PM in the JH/SH Performing Arts Center**
- C. **Next Regular Board Meeting, Thursday, May 9, 2024 at 7:00 PM in the Early Childhood School Boardroom**
- D. **Annual Vote and Board of Education Election Tuesday, May 21, 2024 from 6:00 AM – 9:00 PM in the Early Childhood School Boardroom**

- ✓ 10. **Adjourn**

**VICTOR CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

**Unapproved Minutes of the Regular Meeting of March 14, 2024
Early Childhood School Boardroom
953 High Street
Victor, New York 14564**

CALL TO ORDER	President Tim DeLucia called the meeting to order at 6:31 PM.
Members Present	Bryan Adams, Tim DeLucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell, Christopher Parks, Adam Snyder
EXECUTIVE SESSION	A motion was made by L. Kostecki, seconded by E. Mitchell, to enter executive session at 6:31 PM to discuss the employment history of specific individuals. The motion was carried. 7 yes 0 no 0 abstentions
REGULAR SESSION:	A motion was made by K. Elliott, seconded by E. Mitchell to return to regular session at 6:35 PM. The motion was carried. 7 yes 0 no 0 abstentions
APPROVE AGENDA	A motion was made by C. Parks, seconded by E. Mitchell, to approve the agenda for the meeting. The motion was carried. 7 yes 0 no 0 abstentions

SUPERINTENDENT’S UPDATE: Superintendent Terranova recognized student accomplishments including Athletics, DECA, Robotics, the High School Musical and Victor Indoor Percussion Ensemble (VIPE). He said the recognitions speak to the comprehensive nature of the District and all the great things the kids are doing. Dr. Terranova talked about the great meeting that took place on Tuesday, March 12th with over 30 members of the Vision Committee including the Board of Education and a large number of students from the high school. The process will continue through the summer, resulting in a revised Vision and Mission for the District looking out 20-25 years. Dr. Terranova thanked the Board of Education for their advocacy in attempting to get the state to provide appropriate state aid for the District in 2024-2025. He said he, along with the Board, in conjunction with Mike Modleski from the Victor Teachers’ Association and the Assistant Superintendent for Business Derek Vallese met with Assemblywoman Byrnes on Saturday to advocate for appropriate state aid. He said Board members are also joining Dr. Terranova, Mr. Modleski and Mr. Vallese on Friday to advocate with Senator Helming. Last week members of the Board also traveled to Albany to meet with legislators to give the presentation around appropriate state aid.

PRESENTATIONS/RECOGNITIONS: Mr. DeLucia said there are no formal recognitions, however he likes to take the opportunity to thank Board members for their work and participation on the Board. He said the entire Board participated in the Vision and Mission Committee on Tuesday afternoon and on Tuesday morning they attended another building visit at the Victor Learning Center. President DeLucia said the Board of Education does things beyond just the meeting and he thanked them for that.

PUBLIC PARTICIPATION: Community Member Debbie Palumbo-Sanders talked about the positive experience she had on the Dignity, Equity, and Inclusion Committee especially due to the input from the high school students. She talked about what the program being presented means for Victor. Parent Melissa Fantauzzo introduced herself to let everyone know she has taken over as Chairperson of what was

Victor's Outreach in Children's Education (VOICE). She said she is looking to identify how to best serve families and how to connect with families. She is excited to partner with the school and other families. If anyone is interested in joining, please reach out to her.

CONSENT ITEMS: A motion was made by C. Parks, seconded by A. Snyder, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES: Minutes of the Regular Board Meeting of February 8, 2024

FINANCIAL STATEMENTS: Treasurer's Report for the month ending January 31, 2024;

PERSONNEL: *All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.*

Instructional

**Probationary
Appointments:**

The probationary appointment of **Megan Reidy**, who will have certification as a Teacher Assistant by June 30, 2024, to a probationary position as a Teacher Assistant, effective February 26, 2024, at an annual salary of \$26,849, which will be prorated based on her start date, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Mackenzie Reinard**, who has certifications in English to Speakers of Other Languages, Students with Disabilities Grades 1-6, and Childhood Education Grades 1-6, to a probationary position as an ENL Teacher, effective March 4, 2024, at an annual salary of \$49,176, which will be prorated based on her start date, leading towards tenure in ENL Education.

The probationary appointment of **Michele Urban**, who will have certification as a Teacher Assistant by June 30, 2024, to a probationary position as a Teacher Assistant, effective February 26, 2024, at an annual salary of \$27,105, which will be prorated based on her start date, leading towards tenure as a Teacher Assistant.

The probationary appointment of **Chelsea Shaw**, who has certification as a School Social Worker, to a probationary position as a School Social Worker, effective March 20, 2024, at an annual salary of \$58,145, which will be prorated based on her start date, leading towards tenure as a School Social Worker.

The probationary appointment of **Allison McKinnon**, who has certifications in Pre-Kindergarten, Kindergarten, and Grades 1-6 and Reading, to a probationary position as a Reading Teacher, effective August 28, 2024, at an annual salary of \$81,689, leading towards tenure in Reading Education. Seniority in Elementary Education will be frozen effective June 30, 2024.

Appointments: The appointment of **Courtney Paris**, who has pending certification in Students with Disabilities Grades 1-6, to a Building Substitute position effective February 13, 2024, and ending June 26, 2024, at a daily rate of \$200.

The appointment of **Courtney Foresta**, who has Georgia State certification in English Grades 6-12, to a Building Substitute position effective February 26, 2024, and ending June 26, 2024, at a daily rate of \$200.

The appointment of **Allison Jensen**, who has certification in Students with Disabilities Grades 1-6, to the 2024/2025 Summer Academy and Summer Enrichment Programs Administrator position, at an annual rate of \$4,550.

Tenure Appointments: The appointment to tenure of **Erin Black**, who is certified as a School Psychologist, upon the successful completion of her probationary period as a School Psychologist, effective March 19, 2024.

Resignations: The resignation of **Katie Mann**, Teacher Assistant, effective February 16, 2024.

The resignation of **Jennifer Wozniak**, Teacher Assistant, effective March 1, 2024.

The resignation of **Robert Grasso**, Technology Teacher, effective May 3, 2024.

The resignation of **Jamie Fraser**, Elementary Teacher, effective June 30, 2024.

The resignation, due to retirement, of **Linda Tabit**, Library Media Specialist, effective June 30, 2024.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Lacrosse – Boys	JV	Maxwell Hill	4	4
	Modified	Craig Kaper	6	6
Lacrosse – Girls	JV	Mary Allen	4	2
	Volunteer	Dominica Marino	-	-
	Volunteer	Caitlin Mack-Elliott	-	-
Track & Field	Head Varsity (Girls)	Ryan Horst	2	10
	Varsity Assistant	Jennifer Parks	5	9
	Modified Assistant	Christopher Levy	6	21
Baseball	Modified	Jameson Ricigliano	6	11

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Peyton Miles	Uncertified
	Khayla O'Neill	Uncertified
	Melissa White	Uncertified
	Madeline McGrath	Elementary/Special Education
	Victoria Taylor	Uncertified
	Kelsey Hogancamp	Uncertified

**Non-Instructional
Appointments:**

The appointment of **Joseph Limbeck**, from Substitute School Bus Driver to Part Time School Bus Driver, effective February 6, 2024, at an hourly rate of \$21.99.

The appointment of **Juan Rosa Martinez**, Cleaner, effective February 12, 2024, at an hourly rate of \$15.65.

The appointment of **Wesley Laureano Rodriquez**, Cleaner, effective February 12, 2024, at an hourly rate of \$15.65.

The appointment of **Jill Cody**, Full Time Teacher Aide, effective February 12, 2024, at an hourly rate of \$15.92.

The appointment of **Paola Figueredo Palacios**, Part Time Aide, effective February 12, 2024, at an hourly rate of \$15.17.

The appointment of **Betzaida Cruz Cardona**, from School Bus Driver Trainee to Full Time School Bus Driver, effective February 9, 2024, at an hourly rate of \$21.99.

The appointment of **Bradley Owens**, Full Time Teacher Aide, effective February 26, 2024, at an hourly rate of \$15.17.

The appointment of **Julix Cabezudo Reyes**, Food Service Helper, effective February 27, 2024, at an hourly rate of \$15.17.

The appointment of **Jenna Wernert**, Senior Typist, effective February 26, 2024, at an hourly rate of \$19.40.

The appointment of **Carlos Laureano Rodriquez**, Cleaner, effective March 4, 2024, at an hourly rate of \$15.65.

The appointment of **Erika Younis**, Part Time Teacher Aide, effective March 4, 2024, at an hourly rate of \$15.45.

The appointment of **Linda Rice**, Full Time Cleaner, effective March 25, 2024, at an hourly rate of \$15.65.

The appointment of **Barbara Burnett**, Companion Care Aide, effective April 9, 2024, at an hourly rate of \$17.92.

The promotional appointment of **Josephine Drew**, from Typist to Department Secretary, effective April 15, 2024, at an hourly rate of \$21.14.

The promotional appointment of **Heidi Peone**, from Typist to Building Secretary, effective March 20, 2024, at an hourly rate of \$20.00.

The appointment of **Sandra Kramer**, Part Time Teacher Aide, effective March 11, 2024, at an hourly rate of \$19.71.

The appointment of **Yashira Martinez Colon**, Full Time Cleaner, effective March 11, 2024, at an hourly rate of \$16.30.

Resignations:

The resignation of **Korey Bartron**, School Bus Driver, effective February 20, 2024.

The resignation of **Erika Younis**, Part Time Teacher Aide, effective February 25, 2024.

The resignation of **Misha Patel**, Full Time Teacher Aide, effective March 8, 2024.

The resignation of **Sandra Kramer**, Full Time Teacher Aide, effective March 1, 2024.

Terminations:

The termination of **Kimberly Patti**, Full Time Teacher Aide, effective February 2, 2024.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Peyton Miles	Teacher Aide
Rebecca Pettee	Teacher Aide
Erika Younis	Teacher Aide

CSE/CPSE RECOMMENDATIONS: Recommendations of the Committee on Special Education from the meetings of January 4, 9, 10, 11, 16, 17, 18, 19, 23, 24, 25, 30, 31, 2024, February 1, 2, 6, 7, 9, 12, 13, 14, 15, 16, 26, 27, 28, 29, 2024, March 4, 7, 11, 12, 13, 2024 and from the Committee on Preschool Special Education from the meetings of February 2, 6, 13, 15, 27, 2024, March 5, 2024.

REVISED 2024-2025 SCHOOL YEAR CALENDAR: The Revised 2024-2025 School Year Calendar as submitted.

WORKPLACE VIOLENCE PREVENTION POLICY STATEMENT: The Workplace Violence Prevention Policy Statement as submitted.

DONATIONS: \$2,731.04 from PIE/PTSA to the Victor Central Schools Art Department, \$1,000.00 from PIE/PTSA to Victor Central Schools to be used for the Inquiry Program, and \$75.23 from PIE/PTSA to Victor Central Schools to support the half day Pre-K Program; \$1,763.00 from Victor Soccer Club to the

Victor Central School District to replace soccer nets; Fitness Equipment from Constellation Brands to the Victor Central School District valued at \$60,000 (4 Treadmills, 2 Ellipticals, 2 Arc Machines, 2 Seated Bikes, 1 Recumbent Bike, Variety of Dumbbells, Bars, Plates/Racks and 3 Incline Benches, 1 Cable Cross, 1 Dumbbell Rack and Miscellaneous Training Accessories)

Mrs. Elliott said she continues to be overwhelmed at the generosity of so many organizations that continue to support the incredible programs in the District.

DISTRICT CYBERSECURITY INCIDENT RESPONSE PLAN EXECUTIVE SUMMARY: The Executive Summary of the District Cybersecurity Incident Response Plan as submitted.

The motion to accept the foregoing consent items was carried. 7 yes 0 no 0 abstentions
(*end of consent items*)

CAMPUS NEWS: VCS administrators summarized campus news and events.

MANAGEMENT PLAN UPDATE; Diversity, Equity, and Inclusion (DEI): Heather Della-Porta a teacher on special assignment from the Primary and Intermediate Schools, also on the DEI Steering Committee started the presentation on the final VCS DEI Recommendation Plan. She said the purpose of the plan is to integrate DEI throughout the three pillars of the VCS Strategic Plan, culture, learning and instruction and student supports and opportunities. Ms. Della-Porta reviewed the timeline of the committee's journey to create the DEI Recommendation Plan for the community. Senior High School Assistant Principal and DEI Steering Committee member Jennifer Grimes talked about the variety of individuals that were gathered to be on the DEI Committee. She said there were over 30 individuals from different stakeholder groups that provided input on the process and the product being presented. As part of the process they wanted to make sure they provided a context for the work being done. They shared demographic data from the District from over the last ten years, broken out into sub-groups. This data provided the context for the work being done and why it is important. Ms. Grimes then talked about the definitions of Diversity, Equity, and Inclusion. She said the committee felt it was important to define the words as the basis of the committee work and for the District as a whole. Much of the wording in the definitions is right from the Culturally Responsive Sustaining Education (CRSE) framework and is also aligned with the New York State Education Department's definitions. She said the committee was very intentional in making sure the definitions being used as a District are aligned with what other districts are doing. Primary School Assistant Principal and DEI Steering Committee member Amanda Byrne spoke about the development process. The work came from task 53 of the District's Strategic Plan. This is to develop a community exposure awareness plan focused on Diversity, Equity, and Inclusion allowing the District to share this focus with parents and the community. This is part of the Management Plan for year 2. She said they were very thoughtful, thinking about how this DEI Plan can work in concert with the Strategic Plan. Mrs. Byrne said during the spring of 2023 they drafted recommendations in alignment with the Strategic Plan. At each meeting they followed the same process. They reflected on the previous recommendations, prioritized previous recommendations using a protocol, individually examined relevant research and resources for each task, met in small groups to make draft recommendations, and shared out as a whole group. She said this fall and winter the focus of the work shifted to refining the first drafts of the recommendations. During that time the DEI Plan was reorganized by the three Strategic Plan pillars, versus by task. They considered strengths and gap areas of the current recommendations. They also got feedback and editing support from a variety of stakeholder groups. Assistant Superintendent for Instruction Karen Finter said the recommendations represent the work from a multifaceted committee with guidance from New York State and the District's own data. The structure of the recommendation directly aligns with the pillars of the Strategic Plan. The recommendations are fairly broad calling on the District to look at and analyze data to understand where there are areas of need and then to formulate an

action plan to address the areas of need. The first recommendation area is around the culture pillar. There are four categories which include a sense of belonging, District policies and regulations, community awareness and staff recruitment hiring and retention. Under each category there are subcategories that further break down recommended actions. Under learning and instruction there are three large categories, and they are professional learning, curriculum and development and instructional practice with recommendations directly tied to them. The final area of recommendation aligns to the pillar student supports and opportunities. The two categories are an equity audit and looking at achievement data. Mrs. Finter said this plan represents the work of a large number of individuals across the District. Effective implementation of this plan is critical. Some of the work has already been started and some will begin this spring. Most of the work will be incorporated into the Management Plan for year 3 starting next school year. Senior High School student Tristen Bernhardt and Senior High School Science Teacher Matt Halloran provided their reflections on what it was like serving on the committee and putting the plan together. Mrs. Kostecki thanked everyone for attending the meeting tonight on behalf of the committee and for the work they have done to get the plan to where it is today. She said it was not easy work and they all put in a lot of time, and she is very grateful for all of them. Mrs. Elliott said she would like to put in a real nod to the facilitators who did a lot of work behind the scenes. They put in an equal amount of time in the committee as well as outside of the committee meetings. Without their expertise, patience, and organization she said she doesn't think they would have moved forward like they did. Mr. Adams said he joined the committee after he had been elected to the Board, so it had already been in motion. He said he was thrilled to see all the work that had been done but knowing there is so much more work that has to be done we are on a really good path forward. He specifically wanted to thank Tristen because for as much confidence as Tristen got out of the committee Mr. Adams said he gained perspective and confidence from Tristen as well. He thanked the committee for really valuing the input of the students and he hopes that continues as we move forward. Mrs. Mitchell said as a Board member who did not sit on the committee but heard frequent updates, regardless of who all the students are and who they will become they will all benefit from this work. Current kids, future kids, the grown-ups involved, the staff, faculty and parents she said she gets waves of gratitude for the work everyone is doing in the District to make Victor and outstanding District. She said when she thinks of how every child, regardless of who they are, will benefit from the task that this group took on and will continue to refine. Mr. DeLucia thanked the group for the great work the entire committee did. He also thanked the Steering Committee for their great work and putting together all the information that was gathered. He said it is a great product from great work. Dr. Parks said he appreciates highlighting the fact that it is not something linear and existing in a parallel universe to the rest of the plans and directives that are District-wide so that it is interwoven. Mr. Snyder said that students who feel marginalized knowing that the process is coming, that something is happening has got to feel good to them. He said thank you to all.

MANAGEMENT PLAN UPDATE; Social/Emotional Learning and Substance Abuse Counselor:

Assistant Superintendent for Pupil Services Karyn Ryan and District Substance Abuse Prevention Counselor Lindsay Snyder highlighted supports and opportunities to support students' overall social emotional learning. Mrs. Ryan said the District has a clear direction to grow the intersection between Diversity, Equity, and Inclusion, Social Emotional Learning and Academic Proficiencies. The District's focus for developing students overall achievement in social emotional learning had been addressed through leadership teams working to develop the District's Multi-Tiered Systems of Support (MTSS) Plan, the counselors updating the Comprehensive Guidance Plan, utilization of data-driven decisions to support the areas of need to proactively support the students overall health and wellness, and maximizing current resources to support student achievement. Mrs. Ryan discussed the MTSS pilot framework. The work that the leadership and building teams are engaged in this year will result in an MTSS process that is very systematic and forges an intentional way of analyzing and problem-solving student performance. It lays the groundwork and lays the building blocks for the culture within a building where students have a

sense of belonging and feel connected to their school community. The District has multiple data sources that provide information for the social emotional learning strengths and needs of students. Counseling data is pulled from the direct supports that students receive. There is also a Primary Project for K-3 that provides students play based therapy. The District has a partnership with Rochester Regional Health that allows students to receive individual, more therapeutic, counseling. The District has the Family Support Center that is a partnership with BOCES that allows students and families to receive services. Mrs. Ryan said another data source is the Panorama Survey, which is given to students in grades 4-12, twice a year. It is anchored specifically to the social emotional learning benchmarks the state has asked Districts to focus on. The Evalumetrics Youth Survey was given in 2023 it was administered at 8th and 10th grade and was new for Victor. This looks at risk and protective factors, social emotional wellbeing, school connectedness, and substance abuse. Mr. DeLuca asked who does the surveys. Mrs. Ryan said the Panorama Survey is administered by the District and the counselors and leadership teams look at the questions. Ms. Snyder said the Evalumetrics Survey is a regional survey given in the Finger Lakes and southern tier and is part of the community schools initiative. It has been done since 2013 as part of that grant. She then talked about the K-12 Substance Abuse Prevention, Education and Intervention Plan they have started rolling out. The purpose is so that every Victor student receives developmentally appropriate, evidence-based prevention education that aligns with NYS Department of Education guidelines and is reinforced through the actions of the entire Victor Central School District community. The goals are to use data and scientific evidence to have the conversations with students, staff, and community. She said they are working to increase awareness about the current concerns and the state of the substances being used by students. How it can be prevented as well as intervene as well as the community resources available to all students and families. Ms. Snyder said the District will see accomplishment as there is a reduction in the Code of Conduct violations, violations of the extracurricular agreements, increase in the age of onset of use, and a decrease in the reported rate of use among Victor youth. She then went over the data review from the 2023 Evalumetrics Survey. She said it is important to start having conversations before the age of onset. Based on the District's current age of onset she said you can see the importance of early intervention and the importance of the K-6 health education and having the conversations early as a community and as a school. Another data point that they looked at was the perception of harm. Over time the perception of harm decreases as incidence of use increases among students. Ms. Snyder reviewed the year one implementation plan. Mrs. Mitchell asked for clarification on violating the Code of Conduct and the Athletic Code of Conduct. Ms. Snyder said there is the school Code of Conduct then for students who are athletes there is an extra standard with the Athletic Code of Conduct. Dr. Parks thanked them for the presentation and he asked if as a District have we been using either the Youth Risk Behavior Survey or the Youth Development Survey. He said he knows there is a big push for those in Monroe County. He also asked if we have been able to access the Consortium for Alcohol and Substance Abuse Services (CASAS)? Is it available to us and if it is, would it or would it not potentially be beneficial? Ms. Snyder said the District has not participated in the Youth Risk Behavior Survey. Mrs. Ryan said the District has petitioned and asked if we could be come part of that as it is used in Monroe County. She said it is a goal for Victor. Not only do we want to be incorporated into the survey, however we would also want them to help the District analyze the survey. Mrs. Snyder said as far as CASAS she attends the Ontario County Substance Abuse Prevention Coalition meetings, and they have resources available to the District. Mrs. Elliott said all of the conversation is courageous because it is a real problem and to be very up front, open and honest is important. She said she appreciates the transparency. Mr. Snyder said it is pretty shocking to see the percentages of students who think it is slightly or no risk at all. He said there are parents who condone privately some of this stuff behind closed doors he said no matter what we do here if they are hearing or seeing it at home you are fighting an uphill battle. When a student is dealing with it if there is anyway you can get the parents involved as much as possible would be a great step. Mrs. Ryan said within the Tier 3 direct support to students there is a family component to it. Mrs. Elizabeth said the surveys that the student complete, is that done anonymously? Mrs. Ryan said yes anonymously and electronically.

Mrs. Mitchell asked Ms. Snyder if she has had students approach her about problems with usage? Ms. Snyder said yes. As her position became known students have brought friends. She said there have been a great deal of parents reaching out as well.

BUDGET DEVELOPMENT UPDATE; Bond Propositions, Legal Notice, Personnel: Assistant Superintendent for Business Derek Vallese started out by reviewing the agenda. The goals of the 2024-2025 budget are to enhance a comprehensive education, improve the alignment of resources toward the District's Strategic Plan, maintain the stabilization of reserves, maximize the use of every dollar spent, maximize the ability to generate aid for future years, and transparency. Mr. Vallese provided a breakdown of the non-personnel budget to date. He then went over two additional propositions that will be on the ballot. The first is to establish a capital reserve for \$20,000,000. This does not mean the District needs to put \$20,000,000 into the reserve; however it gives the District the flexibility to do so. The creation of reserves does not have any impact on the tax levy. It is where unused budgetary funds are placed into a "savings". Mr. Vallese said in addition there will be a bus purchase proposition. He said there is a study going on regarding electric buses. That study is not far enough along so the District's proposition will be for purchasing six (6) large diesel buses, one (1) small gasoline wheelchair bus, and one (1) small gasoline bus for an estimated cost of \$1,375,000.

A motion was made by L. Kostecki, seconded by B. Adams, to authorize two bond propositions and the legal notice for the May 21, 2024 Annual Vote and Election.

The motion was carried. 7 yes 0 no 0 abstentions

Mr. Vallese reviewed the revenue to expense comparison. The current revenue, including additional BOCES aid, is \$101,544,445. Current expenditures are \$102,287,959. Expenditures include non-personnel budget and roll-over personnel budget. The budget is in a current deficit of \$743,514. Mr. Vallese said they are still going through the refining process and looking for efficiencies in the budget. The District is not expected to make any layoffs or cuts for the next school year. Mr. Vallese said he believes they can close the gap either through additional state aid, efficiencies, or use of reserves. Assistant Superintendent for Personnel Dorothy DiAngelo presented the personnel budget. She said over the past two years the personnel budget had included concentrated staffing additions to address significant gaps in several vital areas including safety and security, social emotional support for students, special education, academic intervention services, and building cleanliness. She said she is happy to report that moving into the 2024-2025 school year budget, a majority of those areas are appropriately staffed so there will be a narrower scope of need areas represented in the proposed personnel budget. Mrs. DiAngelo went over the K-12 enrollment projections for 2024-2025 there is a projected increase of 51 students in grades K-6 and a decrease of 27 students in grades 7-12. She then talked about class sizes. The average class size parameters are grades K-2 is 19-20 students, grades 3-6 is 21-23 students, grades 7-12 is under 25 students whenever possible. To accommodate the increase in the Intermediate School three (3) general education classrooms need to be added. There will be an addition of 1.0 Full Time Equivalent (FTE) general education teacher will be new and two of the other positions will be accomplished by the reduction in enrollment in 1st grade so the other 2 FTEs will be shifted from the Early Childhood School. There will also be an addition of a .2 FTE art, .2 FTE music and .2 FTE physical education at the Intermediate School. Mrs. DiAngelo said as they look beyond enrollment, and they look at other staffing requests and needs across the District they always come back to the Strategic Plan. The positions they will be proposing are around consistency and continuity of programming for students, student achievement and special education and student services. Mrs. DiAngelo said there have been 61 additional students that have signed up for the strings program. To ensure that no one is on a wait list they are proposing a .4 FTE music teacher that will be shared between the Intermediate and Senior High Schools. Mrs. DiAngelo said last year the District added a Work-Based Learning Coordinator. There are students who want to do

internships over the summer and the District would like to support that work. The District is asking for summer hours for the Work-Based Learning Coordinator. There are a few courses in the Junior High School that need additional section coverage. She said they are also asking for an additional coach for modified baseball. Mrs. DiAngelo said they are continuing to expand the co-teaching model so at the Intermediate School they are proposing the addition of 4 FTE special education teachers, and 3 FTE teaching assistants. They are also proposing 5 FTE teaching assistants at the Senior High School to expand the co-teaching at the high school level. There is 1 FTE teaching assistant that is transitioning from an aide position. Currently, there is one District-Wide Behavioral Analyst and there is a recommendation to add another Behavior Analyst. Mrs. DiAngelo said they are still refining the learning and instruction component of the budget and she will provide an update at the March 28th Budget Workshop. She then talked about the financial implications of the positions. Mrs. Mitchell asked for clarification on the Behavioral Analyst credentials. Dr. Parks asked if the Behavior Analyst is a rebranding of the Behavior Specialist? Mrs. Ryan said it is a rebranding as they are the same position. Dr. Parks said you put in all the work to recommend the positions to fulfill what District leadership identifies as the need of students and staff, is it enough? Mrs. DiAngelo said they are working through the process to ask for what is needed. Vallese then reviewed the next steps and the budget calendar.

APPROVE TRIPS: A motion was made by E. Mitchell, seconded by K. Elliott, to approve the following trips: Winter Guard to Dayton, OH to participate in the World Championship Competition from 4/10/2024 – 4/14/2024; Outdoor Activities Club to High Peaks Adirondack Mountains from 5/9/2024- 5/12/2024; Varsity Girls Volleyball to St. James, NY from 9/20/2024 – 9/21/2024 to participate in a Volleyball Tournament; JV and Varsity Girls Volleyball to Clifton Park, NY from 10/11/2024 – 10/12/2024 to participate in a Volleyball Tournament; Senior High School Students to Rennes and Paris, France from 4/17/2025 – 4/27/2025 to participate in the Victor-Rennes Exchange Program. The motion was carried. 7 yes 0 no 0 abstentions

POLICY REVIEW – First reading of Policy 4321.3, Grouping by Similarity of Needs:

This will be brought back to the Board of Education in April for a second and possibly final read.

POLICY REVIEW – Second reading of Policy 9101, Workplace Violence Prevention Policy:

This will be brought back to the Board of Education in April for a third and final read.

POLICY REVIEW – Third reading of Policy 9100, Staff-Student Relations (Fraternization):

A motion was made by L. Kostecki, seconded by E. Mitchell, to approve policy 9100, Staff-Student Relations (Fraternization). The motion was carried. 7 yes 0 no 0 abstentions

MEETING REPORTS: Monroe County School Boards Association: Mrs. Kostecki said she went to the Information Exchange Meeting where they talked about running a good Board meeting. Based on the presentation she saw Mr. DeLucia runs a great Board meeting. It was a great presentation and focused on following the rules but even more so ensuring the Board has the type of presentations they have been seeing on a regular basis. She thanked the entire Board. Mrs. Mitchell said she and Dr. Parks drove to Albany, NY to advocate for Victor. She said she found it very interesting and eye opening. Mrs. Elliott thanked Dr. Parks and Mrs. Mitchell for going to Albany. She said the Board is doing a lot of advocacy work. Mrs. Mitchell said she wants to thank her colleagues for the building visits as well. When making budgetary decisions it's important to have representatives each month on the visits to speak with staff and see students in action to humanize the decisions that are being made. Dr. Parks thanked Mrs. Mitchell for the building visit idea.

UPCOMING EVENTS: There was no one interested in running for the Wayne-Finger Lakes BOCES Board of Education. There will be a Budget Workshop on Thursday, March 28, 2024 at 6:30 PM. The next Regular Board Meeting will take place on Thursday, April 11, 2024 at 7:15 PM. There will be a Special Board of Education Meeting on Wednesday, April 24, 2024 to vote on the Wayne-Finger Lakes BOCES Administrative Budget and Election of Board Members. The time will be determined at the April 11th meeting. The June Board of Education Meeting is being moved from Thursday, June 13, 2024 to Wednesday, June 12, 2024.

ADJOURN: A motion was made by C. Parks, seconded by E. Mitchell, to adjourn the meeting at 9:10 PM.

Respectfully submitted,

Maureen A. Goodberlet
District Clerk



VICTOR CENTRAL

SCHOOL DISTRICT

Treasurer's Report

February 2024

<u>Account Description</u>	<u>Bank</u>	<u>Beginning Balance</u>	<u>Monthly Receipts</u>	<u>Monthly Disbursements</u>	<u>Ending Balance</u>
Cash Accounts					
General Fund Checking	Canandaigua National Bank	1,255,387.68	3,831,069.68	4,036,161.59	1,050,295.77
General Fund Money Market	Canandaigua National Bank	615,092.68	17,797.76	-	632,890.44
General Fund Tax Checking	Canandaigua National Bank	-	-	-	-
General Fund Tax Money Market	Five Star Bank	-	-	-	-
Multifund Insured Cash Sweep	Five Star Bank	4,625,913.40	11,629.82	3,075,948.48	1,561,594.74
School Lunch Fund Checking	Canandaigua National Bank	3,746.06	108,125.07	108,124.59	3,746.54
School Lunch Fund Money Market	Canandaigua National Bank	1,221,937.33	181,558.71	194,186.17	1,209,309.87
Special Aid Fund Checking/Sweep	Canandaigua National Bank	504,075.45	202,338.00	197,679.47	508,733.98
Capital Fund Checking-29M	Canandaigua National Bank	1,025,066.17	24.37	-	1,025,090.54
Trust & Agency Fund - Checking	Canandaigua National Bank	559,421.26	1,579,052.93	1,584,363.59	554,110.60
Trust & Agency Fund - Payroll Checking	Canandaigua National Bank	4,372.47	33,074.95	33,323.88	4,123.54
Trust & Agency Fund - Direct Deposit Checking	Five Star Bank	45.25	3,075,948.48	3,075,948.48	45.25
Total Cash		\$ 9,815,057.75	\$ 9,040,619.77	\$ 12,305,736.25	\$ 6,549,941.27
Investments					
General Fund Certificate of Deposit	Canandaigua National Bank	-	-	-	-
General Fund	NYCLASS	47,670,067.35	193,890.36	3,505,000.00	44,358,957.71
Capital Fund	NYCLASS	-	-	-	-
Debt Service Fund	NYCLASS	2,816,756.67	11,734.11	-	2,828,490.78
Total Investments		\$ 50,486,824.02	\$ 205,624.47	\$ 3,505,000.00	\$ 47,187,448.49
District Totals		\$ 60,301,881.77	\$ 9,246,244.24	\$ 15,810,736.25	\$ 53,737,389.76

I hereby certify that the above cash balances are in agreement with bank statements as reconciled

School District Treasurer

Extraclass Fund

From February 1, 2024 to February 29, 2024

<u>Activities</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
CLASS OF 2023	-			-
CLASS OF 2024	7,037.68			7,037.68
CLASS OF 2025	8,955.64	810.00	10.00	9,755.64
CLASS OF 2026	3,485.98			3,485.98
CLASS OF 2027	1,200.00			1,200.00
CLASS OF 2028	2,488.53			2,488.53
CLASS OF 2029	1,227.53			1,227.53
AQUATIC LEADERS	-			-
ART CLUB	149.52		149.52	-
BUSINESS CLUB	3,817.27	(50.00)		3,767.27
DRAMA CLUB	12,670.68	2,416.43	2,098.38	12,988.73
FRENCH CLUB	6,193.44	3,565.37	40.94	9,717.87
GO GREEN GARDEN TEAM	66.27		66.27	-
GLOBAL COMPETENCY	410.55			410.55
INTERNATIONAL CLUB	208.02		208.02	-
J.H. MUSICAL	28,110.80			28,110.80
J.H. STORE	996.37		996.37	-
J.H. ST. CO.	4,760.85	1,062.64	1,075.77	4,747.72
J.H. YEARBOOK	499.44			499.44
KEYCLUB	780.75			780.75
MEDICAL EXPLORERS	110.75		110.75	-
MENTORING CLUB	2,961.07			2,961.07
N.H.S.	2,276.58			2,276.58
OUTDOOR ACTIVITY	409.67	12.00		421.67
POSITIVE SCHOOL CLIMATE	1,033.09	2,274.00	172.08	3,135.01
SALES TAX	6,378.99	423.41		6,802.40
SEAS	112.46		16.73	95.73
S.H. ORCHESTRA	14,883.36			14,883.36
SH SCHOOL STORE	5,922.88	336.00	501.89	5,756.99
S.H. ST. CO.	20,353.32	1,156.75	300.00	21,210.07
SH YEARBOOK	523.57	50.00	45.32	528.25
SPANISH CLUB	3,138.89			3,138.89
VICTOR MUSIC SOCIETY	1,721.23	672.52	295.10	2,098.65
VICTOR CARES	14,433.70		441.58	13,992.12
WELLNESS CLUB	386.81			386.81
TOTALS	157,705.69	12,729.12	6,528.72	163,906.09

Bank Balance	162,530.39
Checks Outstanding	1,390.30
Interest Not Posted	-
Deposit from General	2,516.00
Outstanding Item	
Returned Checks	250.00
Electronic Payment	
Total Reconciled Bank Balance	163,906.09

Jill Smith, Extraclass Treasurer

Victor Central School District
Revenue Status Report As Of: 02/29/2024
Fiscal Year: 2024
Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001 Real Property Taxes Tom			56,247,957.00	53,948,063.95	53,948,063.95	0.00	0.00	0.00
1081 Other Pmts in Lieu of Taxes			3,385,889.00	3,385,889.00	3,087,737.59	49,711.77	298,151.41	0.00
1085 STAR Reimbursement			0.00	2,299,893.05	2,299,893.52	0.00	0.00	0.47
1090 Int. & Penal. on Real Prop. Tax			50,000.00	50,000.00	31,012.43	0.00	18,987.57	0.00
1120 Nonprop. Tax Distrib. By Co.			90,000.00	90,000.00	60,413.93	28,147.96	29,586.07	0.00
1311 Other Day School Tuition (Indv			0.00	0.00	5,412.50	0.00	0.00	5,412.50
1335 Oth Student Fee/Charges (Indiv			0.00	0.00	152,287.25	2,767.00	0.00	152,287.25
1410 Admissions (from Individuals)			0.00	0.00	1,600.15	956.00	0.00	1,600.15
2230 Day School Tuit-Oth Dist. NYS			40,000.00	40,000.00	29,986.90	20,000.00	10,013.10	0.00
2401 Interest and Earnings			85,000.00	85,000.00	1,462,089.17	205,700.37	0.00	1,377,089.17
2410 Rental of Real Property, Indiv.			40,000.00	40,000.00	37,209.04	10,820.00	2,790.96	0.00
2440 Rental of Buses			0.00	0.00	11,330.04	0.00	0.00	11,330.04
2450 Commissions			0.00	0.00	990.42	0.00	0.00	990.42
2680 Insurance Recoveries			0.00	0.00	10,690.21	1,044.79	0.00	10,690.21
2690 Other Compensation for Loss			0.00	0.00	4,875.00	475.00	0.00	4,875.00
2701 Refund PY Exp-BOCES Aided Srvc			200,000.00	200,000.00	12,347.07	0.00	187,652.93	0.00
2703 Refund PY Exp-Other-Not Trans			100,000.00	100,000.00	574,961.14	1,116.64	0.00	474,961.14
2770 Other Unclassified Rev.(Spec)			10,000.00	10,000.00	77,339.74	1,340.00	0.00	67,339.74
3101 Basic Formula Aid-Gen Aids (Ex			35,068,618.00	27,086,525.14	4,821,370.26	8,838.84	22,265,154.88	0.00
3102 Lottery Aid			0.00	7,982,092.86	7,439,134.39	182,958.46	542,958.47	0.00
3103 BOCES Aid (Sect 3609a Ed Law)			3,094,276.00	3,094,276.00	-0.50	0.00	3,094,276.50	0.00
3260 Textbook Aid (Incl Txtbk/Lott)			254,960.00	254,960.00	65,640.00	0.00	189,320.00	0.00
3262 Computer Sftwre, Hrdwre Aid			131,527.00	131,527.00	0.00	0.00	131,527.00	0.00
3263 Library A/V Loan Program Aid			26,150.00	26,150.00	0.00	0.00	26,150.00	0.00
3289 Other State Aid			0.00	0.00	30,196.35	0.00	0.00	30,196.35
4601 Medic.Ass't-Sch Age-Sch Yr Pro			100,000.00	100,000.00	43,347.04	8,838.84	56,652.96	0.00
5999 Appropriated Fund Balance			0.00	1,355,994.96	0.00	0.00	1,355,994.96	0.00
Total GENERAL FUND			98,924,377.00	100,280,371.96	74,207,927.59	522,715.67	28,209,216.81	2,136,772.44

Selection Criteria

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

Victor Central School District

Budget Status Report As Of: 02/29/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010 Board Of Education							
4 Contractual and Other		18,240.00	21,006.40	17,611.82	0.00	1,250.00	2,144.58
45 Materials & Supplies		1,768.00	9,280.86	5,537.33	3,250.00	3,743.53	0.00
49 BOCES Services		3,120.00	3,120.00	2,518.00	502.28	482.00	120.00
Subtotal of 1010 Board Of Education		23,128.00	33,407.26	25,667.15	3,752.28	5,475.53	2,264.58
1040 District Clerk							
16 Noninstructional Salaries		49,112.00	49,622.64	33,281.76	4,085.22	16,340.88	0.00
Subtotal of 1040 District Clerk		49,112.00	49,622.64	33,281.76	4,085.22	16,340.88	0.00
1060 District Meeting							
4 Contractual and Other		1,456.00	1,456.00	0.00	0.00	0.00	1,456.00
45 Materials & Supplies		3,640.00	3,640.00	0.00	0.00	450.00	3,190.00
Subtotal of 1060 District Meeting		5,096.00	5,096.00	0.00	0.00	450.00	4,646.00
1240 Chief School Administrator							
15 Instructional Salaries		222,568.00	222,568.00	144,651.68	18,081.46	72,325.72	5,590.60
16 Noninstructional Salaries		49,112.00	49,112.00	32,681.76	4,085.22	16,340.87	89.37
4 Contractual and Other		6,214.00	7,996.26	5,659.61	749.00	568.38	1,768.27
45 Materials & Supplies		1,040.00	1,040.00	1,074.11	272.50	86.83	-120.94
Subtotal of 1240 Chief School Administrator		278,934.00	280,716.26	184,067.16	23,188.18	89,321.80	7,327.30
1310 Business Administration							
15 Instructional Salaries		151,987.00	151,987.00	98,169.28	12,271.16	49,084.72	4,733.00
16 Noninstructional Salaries		150,686.00	145,136.16	109,116.73	16,436.04	25,023.98	10,995.45
4 Contractual and Other		7,090.00	14,785.39	5,587.95	0.00	5,866.44	3,331.00
45 Materials & Supplies		2,200.00	4,051.45	4,002.16	150.72	49.29	0.00
49 BOCES Services		115,000.00	122,591.08	74,466.86	8,800.23	39,729.22	8,395.00
Subtotal of 1310 Business Administration		426,963.00	438,551.08	291,342.98	37,658.15	119,753.65	27,454.45
1320 Auditing							
16 Noninstructional Salaries		0.00	6,015.38	4,015.38	500.00	2,000.00	0.00
4 Contractual and Other		43,680.00	38,564.62	31,965.00	2,370.00	3,935.00	2,664.62
Subtotal of 1320 Auditing		43,680.00	44,580.00	35,980.38	2,870.00	5,935.00	2,664.62
1325 Treasurer							
16 Noninstructional Salaries		85,280.00	85,280.00	56,742.40	7,092.80	28,371.20	166.40
4 Contractual and Other		500.00	1,500.00	1,500.00	0.00	0.00	0.00
45 Materials & Supplies		1,000.00	1,000.00	790.22	0.00	0.00	209.78
Subtotal of 1325 Treasurer		86,780.00	87,780.00	59,032.62	7,092.80	28,371.20	376.18
1330 Tax Collector							
4 Contractual and Other		17,500.00	17,500.00	5,520.54	0.00	9,863.47	2,115.99
45 Materials & Supplies		100.00	100.00	0.00	0.00	0.00	100.00
Subtotal of 1330 Tax Collector		17,600.00	17,600.00	5,520.54	0.00	9,863.47	2,215.99
1345 Purchasing							

Victor Central School District

Budget Status Report As Of: 02/29/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
16 Noninstructional Salaries		45,000.00	45,000.00	0.00	0.00	0.00	45,000.00
4 Contractual and Other		15,080.00	15,080.00	82.40	-3,499.00	86.44	14,911.16
Subtotal of 1345 Purchasing		60,080.00	60,080.00	82.40	-3,499.00	86.44	59,911.16
1420 Legal							
4 Contractual and Other		100,000.00	107,209.77	24,343.27	3,103.50	82,866.50	0.00
49 BOCES Services		28,000.00	28,000.00	16,653.75	2,849.53	11,156.25	190.00
Subtotal of 1420 Legal		128,000.00	135,209.77	40,997.02	5,953.03	94,022.75	190.00
1430 Personnel							
15 Instructional Salaries		161,434.00	161,110.02	104,270.88	13,033.86	52,135.43	4,703.71
16 Noninstructional Salaries		221,550.00	235,924.91	162,327.71	19,880.04	73,597.20	0.00
4 Contractual and Other		126,000.00	112,110.32	43,626.70	1,583.78	25,903.23	42,580.39
45 Materials & Supplies		1,350.00	1,350.00	89.95	0.00	0.00	1,260.05
49 BOCES Services		8,320.00	8,320.00	1,723.65	-2,735.50	6,596.35	0.00
Subtotal of 1430 Personnel		518,654.00	518,815.25	312,038.89	31,762.18	158,232.21	48,544.15
1480 Public Information and Services							
15 Instructional Salaries		56,081.00	57,600.03	38,581.95	4,855.79	19,018.08	0.00
16 Noninstructional Salaries		66,000.00	76,367.11	49,241.25	6,250.00	27,125.86	0.00
4 Contractual and Other		22,500.00	19,237.85	10,768.25	0.00	961.00	7,508.60
45 Materials & Supplies		13,000.00	15,142.12	14,339.56	0.00	802.56	0.00
49 BOCES Services		66,560.00	66,560.00	41,655.31	6,733.56	24,904.69	0.00
Subtotal of 1480 Public Information and Services		224,141.00	234,907.11	154,586.32	17,839.35	72,812.19	7,508.60
1620 Operation of Plant							
16 Noninstructional Salaries		1,851,832.00	1,693,446.09	905,041.47	143,123.10	241,636.04	546,768.58
4 Contractual and Other		1,258,100.00	1,314,275.94	639,283.25	91,070.58	376,823.63	298,169.06
45 Materials & Supplies		225,000.00	225,000.00	137,764.22	16,002.42	26,325.36	60,910.42
Subtotal of 1620 Operation of Plant		3,334,932.00	3,232,722.03	1,682,088.94	250,196.10	644,785.03	905,848.06
1621 Maintenance of Plant							
16 Noninstructional Salaries		773,307.00	773,307.00	489,509.60	77,005.40	193,844.43	89,952.97
2 Equipment		216,763.00	231,914.00	138,889.76	60,225.20	58,625.25	34,398.99
4 Contractual and Other		692,050.00	929,457.80	771,097.92	133,214.13	148,580.64	9,779.24
45 Materials & Supplies		250,000.00	414,594.33	276,003.61	18,252.98	125,115.12	13,475.60
49 BOCES Services		20,000.00	20,000.00	0.00	0.00	200.00	19,800.00
Subtotal of 1621 Maintenance of Plant		1,952,120.00	2,369,273.13	1,675,500.89	288,697.71	526,365.44	167,406.80
1622 Security of Plant							
16 Noninstructional Salaries		373,000.00	383,447.49	261,295.89	40,695.48	122,151.60	0.00
2 Equipment		60,000.00	60,000.00	0.00	0.00	0.00	60,000.00
4 Contractual and Other		165,000.00	194,172.22	89,265.72	90.00	60,632.68	44,273.82
45 Materials & Supplies		5,000.00	48,903.88	47,586.94	0.00	1,316.94	0.00
Subtotal of 1622 Security of Plant		603,000.00	686,523.59	398,148.55	40,785.48	184,101.22	104,273.82
1670 Central Printing & Mailing							

Victor Central School District

Budget Status Report As Of: 02/29/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
4 Contractual and Other		72,800.00	73,026.65	38,669.23	12,424.77	23,018.83	11,338.59
Subtotal of 1670 Central Printing & Mailing		72,800.00	73,026.65	38,669.23	12,424.77	23,018.83	11,338.59
1680 Central Data Processing							
49 BOCES Services		700,000.00	760,847.16	538,872.82	75,822.07	221,974.34	0.00
Subtotal of 1680 Central Data Processing		700,000.00	760,847.16	538,872.82	75,822.07	221,974.34	0.00
1910 Unallocated Insurance							
4 Contractual and Other		300,000.00	301,328.20	235,440.20	0.00	31,400.00	34,488.00
Subtotal of 1910 Unallocated Insurance		300,000.00	301,328.20	235,440.20	0.00	31,400.00	34,488.00
1920 School Association Dues							
4 Contractual and Other		12,000.00	12,000.00	0.00	0.00	0.00	12,000.00
Subtotal of 1920 School Association Dues		12,000.00	12,000.00	0.00	0.00	0.00	12,000.00
1964 Refund on Real Property Taxes							
4 Contractual and Other		0.00	26,354.31	26,354.31	0.00	0.00	0.00
Subtotal of 1964 Refund on Real Property Taxes		0.00	26,354.31	26,354.31	0.00	0.00	0.00
1981 BOCES Administrative Costs							
49 BOCES Services		795,000.00	843,670.80	508,409.18	82,643.56	286,590.82	48,670.80
Subtotal of 1981 BOCES Administrative Costs		795,000.00	843,670.80	508,409.18	82,643.56	286,590.82	48,670.80
2010 Curriculum Devel and Suprvsn							
15 Instructional Salaries		759,813.00	759,813.00	513,862.28	55,377.16	214,148.72	31,802.00
16 Noninstructional Salaries		177,233.00	177,233.00	88,465.71	12,263.10	48,304.18	40,463.11
4 Contractual and Other		25,000.00	26,150.00	9,051.60	1,170.73	3,287.00	13,811.40
45 Materials & Supplies		30,900.00	54,500.00	30,990.23	1,222.11	6,329.82	17,179.95
Subtotal of 2010 Curriculum Devel and Suprvsn		992,946.00	1,017,696.00	642,369.82	70,033.10	272,069.72	103,256.46
2020 Supervision-Regular School							
15 Instructional Salaries		1,284,313.00	1,299,222.67	845,920.79	109,850.72	410,602.64	42,699.24
16 Noninstructional Salaries		430,369.00	460,848.80	303,476.79	50,184.82	106,255.16	51,116.85
4 Contractual and Other		10,952.00	10,952.00	4,958.69	0.00	3,116.20	2,877.11
45 Materials & Supplies		10,480.00	9,965.40	3,469.49	231.61	2,553.91	3,942.00
49 BOCES Services		0.00	27,780.00	18,357.85	3,952.03	9,422.15	0.00
Subtotal of 2020 Supervision-Regular School		1,736,114.00	1,808,768.87	1,176,183.61	164,219.18	531,950.06	100,635.20
2060 Research, Planning & Evaluation							
4 Contractual and Other		2,800.00	1,600.00	1,175.00	0.00	0.00	425.00
45 Materials & Supplies		500.00	1,925.75	925.75	0.00	1,000.00	0.00
Subtotal of 2060 Research, Planning & Evaluation		3,300.00	3,525.75	2,100.75	0.00	1,000.00	425.00
2070 Inservice Training-Instruction							
15 Instructional Salaries		45,000.00	87,922.70	87,922.70	5,183.40	0.00	0.00
4 Contractual and Other		10,000.00	0.00	0.00	0.00	0.00	0.00
45 Materials & Supplies		5,000.00	2,788.36	927.92	0.00	11.07	1,849.37
49 BOCES Services		98,800.00	112,101.46	81,030.91	22,853.68	31,070.55	0.00

Victor Central School District
Budget Status Report As Of: 02/29/2024
Fiscal Year: 2024
Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
Subtotal of 2070 Inservice Training-Instruction		158,800.00	202,812.52	169,881.53	28,037.08	31,081.62	1,849.37
2110 Teaching-Regular School							
10 Teacher Salaries, Pre-K		89,501.00	3,877.60	0.00	0.00	0.00	3,877.60
12 Teacher Salaries, K-6		11,640,768.00	11,568,003.36	5,945,972.72	989,059.38	5,001,883.36	620,147.28
13 Teacher Salaries, 7-12		10,093,423.00	10,103,282.98	5,364,824.93	915,434.64	4,579,748.38	158,709.67
14 Substitute Tchr Salaries		663,000.00	651,506.98	533,929.79	135,571.77	941.12	116,636.07
16 Noninstructional Salaries		1,000,438.00	1,141,222.27	630,091.11	122,050.53	313,477.62	197,653.54
2 Equipment		240,982.00	248,476.75	123,335.63	15,114.37	70,258.14	54,882.98
4 Contractual and Other		145,130.00	158,114.68	48,088.51	14,114.00	33,220.97	76,805.20
45 Materials & Supplies		434,815.00	450,912.35	285,441.93	21,445.95	50,375.13	115,095.29
471 Tuition Pd To NYS Pub Sch		60,000.00	59,260.00	6,501.74	0.00	0.00	52,758.26
473 Payment to Charter School		25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
48 Textbooks		132,679.00	280,414.68	101,937.41	0.00	176,634.09	1,843.18
49 BOCES Services		438,370.00	456,335.58	261,757.44	47,196.19	194,578.14	0.00
Subtotal of 2110 Teaching-Regular School		24,964,106.00	25,146,407.23	13,301,881.21	2,259,986.83	10,421,116.95	1,423,409.07
2250 Prg For Sdnts w/Disabil-Med Elgble							
13 Teacher Salaries, 7-12		215,392.00	215,392.00	20,504.24	5,648.00	0.00	194,887.76
15 Instructional Salaries		4,886,596.00	4,886,596.00	2,546,151.00	428,296.08	2,044,149.51	296,295.49
16 Noninstructional Salaries		3,022,886.00	2,972,887.00	1,320,145.65	219,776.48	1,031,298.98	621,442.37
4 Contractual and Other		255,350.00	462,187.03	315,540.50	72,337.57	125,940.39	20,706.14
45 Materials & Supplies		60,000.00	64,681.00	54,259.81	1,853.45	9,391.96	1,029.23
471 Tuition Pd To NYS Pub Sch		9,000.00	55,989.64	27,989.64	0.00	28,000.00	0.00
472 Tuition-All Other		965,000.00	830,013.04	352,537.89	48,626.43	307,806.97	169,668.18
473 Payment to Charter School		20,000.00	20,000.00	0.00	0.00	134.00	19,866.00
49 BOCES Services		2,650,000.00	2,790,234.44	1,843,251.78	316,960.62	817,982.66	129,000.00
Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble		12,084,224.00	12,297,980.15	6,480,380.51	1,093,498.63	4,364,704.47	1,452,895.17
2259 Prg for English Language Learners							
15 Instructional Salaries		738,090.00	738,090.00	273,803.97	42,273.12	223,630.58	240,655.45
45 Materials & Supplies		4,215.00	4,215.00	1,643.03	0.00	1,293.24	1,278.73
Subtotal of 2259 Prg for English Language Learners		742,305.00	742,305.00	275,447.00	42,273.12	224,923.82	241,934.18
2280 Occupational Education(Grades 9-12)							
49 BOCES Services		835,000.00	835,000.00	546,259.40	89,258.40	288,740.60	0.00
Subtotal of 2280 Occupational Education(Grades 9-12)		835,000.00	835,000.00	546,259.40	89,258.40	288,740.60	0.00
2330 Teaching-Special Schools							
4 Contractual and Other		0.00	4,308.00	3,231.00	359.00	1,077.00	0.00
49 BOCES Services		38,800.00	41,140.28	37,981.28	3,159.00	959.34	2,199.66
Subtotal of 2330 Teaching-Special Schools		38,800.00	45,448.28	41,212.28	3,518.00	2,036.34	2,199.66
2610 School Library & AV							
15 Instructional Salaries		389,686.00	393,500.23	203,664.70	33,797.24	184,166.25	5,669.28
16 Noninstructional Salaries		119,927.00	120,779.75	72,036.97	12,185.74	48,742.78	0.00

Victor Central School District

Budget Status Report As Of: 02/29/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
4 Contractual and Other		3,360.00	1,280.00	0.00	0.00	925.00	355.00
45 Materials & Supplies		7,628.00	10,127.68	6,591.62	1,123.07	644.22	2,891.84
46 Sch. Library AV Loan Prog		66,049.00	65,629.60	41,646.93	1,153.37	8,622.65	15,360.02
49 BOCES Services		88,566.00	88,566.00	46,804.49	6,715.19	41,761.51	0.00
Subtotal of 2610 School Library & AV		675,216.00	679,883.26	370,744.71	54,974.61	284,862.41	24,276.14
2630 Computer Assisted Instruction							
15 Instructional Salaries		169,713.00	115,045.74	72,660.64	9,082.58	36,330.36	6,054.74
16 Noninstructional Salaries		441,963.00	441,963.00	228,566.63	33,603.08	141,747.67	71,648.70
22 State Aided Comp Hardware		155,000.00	167,748.20	82,419.77	4,349.17	13,019.05	72,309.38
4 Contractual and Other		87,000.00	84,558.00	24,415.41	1,282.91	17,076.55	43,066.04
45 Materials & Supplies		30,000.00	35,000.00	26,625.64	704.30	1,742.56	6,631.80
46 Sch. Library AV Loan Prog		118,000.00	118,000.00	34,505.48	1,471.92	7,765.57	75,728.95
49 BOCES Services		1,143,000.00	1,761,993.85	1,541,708.20	140,078.17	170,285.65	50,000.00
Subtotal of 2630 Computer Assisted Instruction		2,144,676.00	2,724,308.79	2,010,901.77	190,572.13	387,967.41	325,439.61
2810 Guidance-Regular School							
15 Instructional Salaries		1,385,128.00	1,385,128.00	799,028.14	110,748.82	508,384.85	77,715.01
16 Noninstructional Salaries		147,886.00	147,886.00	46,731.90	8,148.37	28,843.83	72,310.27
Subtotal of 2810 Guidance-Regular School		1,533,014.00	1,533,014.00	845,760.04	118,897.19	537,228.68	150,025.28
2815 Health Svcs-Regular School							
16 Noninstructional Salaries		432,402.00	452,211.10	278,742.15	46,672.74	168,086.56	5,382.39
4 Contractual and Other		160,000.00	143,890.10	35,309.09	21,253.38	57,118.37	51,462.64
45 Materials & Supplies		27,000.00	27,028.50	17,559.16	259.45	5,258.46	4,210.88
Subtotal of 2815 Health Svcs-Regular School		619,402.00	623,129.70	331,610.40	68,185.57	230,463.39	61,055.91
2820 Psychological Svcs-Reg Schl							
15 Instructional Salaries		1,124,305.00	1,124,305.00	592,505.76	85,917.38	342,829.55	188,969.69
Subtotal of 2820 Psychological Svcs-Reg Schl		1,124,305.00	1,124,305.00	592,505.76	85,917.38	342,829.55	188,969.69
2825 Social Work Svcs-Regular School							
15 Instructional Salaries		442,050.00	442,050.00	147,615.12	30,826.87	90,283.88	204,151.00
Subtotal of 2825 Social Work Svcs-Regular School		442,050.00	442,050.00	147,615.12	30,826.87	90,283.88	204,151.00
2830 Pupil Personnel Svcs-Special Schools							
15 Instructional Salaries		431,007.00	431,007.00	142,573.36	17,715.42	70,861.64	217,572.00
16 Noninstructional Salaries		204,021.00	204,021.00	151,043.00	21,629.24	43,546.87	9,431.13
4 Contractual and Other		800.00	800.00	0.00	0.00	0.00	800.00
Subtotal of 2830 Pupil Personnel Svcs-Special Schools		635,828.00	635,828.00	293,616.36	39,344.66	114,408.51	227,803.13
2850 Co-Curricular Activ-Reg Schl							
15 Instructional Salaries		240,525.00	240,525.00	132,278.60	14,345.46	84,470.29	23,776.11
4 Contractual and Other		34,400.00	45,000.00	10,713.32	0.00	0.00	34,286.68
45 Materials & Supplies		16,770.00	20,301.59	6,972.29	3,454.95	217.55	13,111.75
Subtotal of 2850 Co-Curricular Activ-Reg Schl		291,695.00	305,826.59	149,964.21	17,800.41	84,687.84	71,174.54
2855 Interscholastic Athletics-Reg Schl							

Victor Central School District

Budget Status Report As Of: 02/29/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
15 Instructional Salaries		884,302.00	874,144.40	600,446.80	69,498.69	117,654.02	156,043.58
16 Noninstructional Salaries		60,000.00	60,000.00	38,377.14	8,707.96	10,034.64	11,588.22
2 Equipment		127,600.00	126,231.00	100,171.49	1,312.51	19,709.54	6,349.97
4 Contractual and Other		274,000.00	269,210.54	166,976.26	36,405.61	86,394.86	15,839.42
45 Materials & Supplies		78,000.00	94,973.00	83,205.12	1,083.00	11,578.42	189.46
Subtotal of 2855 Interscholastic Athletics-Reg Schl		1,423,902.00	1,424,558.94	989,176.81	117,007.77	245,371.48	190,010.65
5510 District Transportation Services							
16 Noninstructional Salaries		2,504,375.00	2,459,375.00	1,445,944.68	241,762.66	712,898.53	300,531.79
2 Equipment		6,500.00	6,500.00	822.88	20.63	1,376.03	4,301.09
4 Contractual and Other		313,500.00	414,567.82	266,726.77	24,031.02	83,156.16	64,684.89
45 Materials & Supplies		640,000.00	640,000.00	337,587.19	56,391.12	262,893.66	39,519.15
Subtotal of 5510 District Transportation Services		3,464,375.00	3,520,442.82	2,051,081.52	322,205.43	1,060,324.38	409,036.92
5530 Garage Building							
16 Noninstructional Salaries		499,150.00	499,150.00	263,261.40	35,420.72	104,991.36	130,897.24
4 Contractual and Other		63,050.00	70,792.47	22,268.50	2,513.30	41,913.07	6,610.90
Subtotal of 5530 Garage Building		562,200.00	569,942.47	285,529.90	37,934.02	146,904.43	137,508.14
5581 Transportation from Boces							
49 BOCES Services		15,965.00	17,384.64	13,310.37	1,835.04	4,074.27	0.00
Subtotal of 5581 Transportation from Boces		15,965.00	17,384.64	13,310.37	1,835.04	4,074.27	0.00
7310 Youth Program							
15 Instructional Salaries		0.00	31,336.41	25,675.41	516.39	0.00	5,661.00
Subtotal of 7310 Youth Program		0.00	31,336.41	25,675.41	516.39	0.00	5,661.00
9010 State Retirement							
8 Employee Benefits		1,693,874.00	1,691,467.00	685,230.37	106,254.81	351,018.79	655,217.84
Subtotal of 9010 State Retirement		1,693,874.00	1,691,467.00	685,230.37	106,254.81	351,018.79	655,217.84
9020 Teachers' Retirement							
8 Employee Benefits		3,623,000.00	3,445,477.00	1,880,032.32	308,011.28	1,426,093.57	139,351.11
Subtotal of 9020 Teachers' Retirement		3,623,000.00	3,445,477.00	1,880,032.32	308,011.28	1,426,093.57	139,351.11
9030 Social Security							
8 Employee Benefits		3,731,457.00	3,653,472.24	2,003,868.72	323,758.23	1,419,925.27	229,678.25
Subtotal of 9030 Social Security		3,731,457.00	3,653,472.24	2,003,868.72	323,758.23	1,419,925.27	229,678.25
9040 Workers' Compensation							
8 Employee Benefits		401,700.00	401,700.00	290,721.00	0.00	1.00	110,978.00
Subtotal of 9040 Workers' Compensation		401,700.00	401,700.00	290,721.00	0.00	1.00	110,978.00
9045 Life Insurance							
8 Employee Benefits		23,000.00	26,500.00	21,020.30	2,660.01	5,479.70	0.00
Subtotal of 9045 Life Insurance		23,000.00	26,500.00	21,020.30	2,660.01	5,479.70	0.00
9050 Unemployment Insurance							
8 Employee Benefits		15,000.00	15,000.00	3,713.72	0.00	0.00	11,286.28

Victor Central School District

Budget Status Report As Of: 02/29/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
Subtotal of 9050 Unemployment Insurance		15,000.00	15,000.00	3,713.72	0.00	0.00	11,286.28
9055 Disability Insurance							
8 Employee Benefits		30,000.00	30,000.00	14,422.50	1,770.00	7,301.50	8,276.00
Subtotal of 9055 Disability Insurance		30,000.00	30,000.00	14,422.50	1,770.00	7,301.50	8,276.00
9060 Hospital, Medical, Dental Insurance							
8 Employee Benefits		17,127,572.00	16,914,158.82	9,271,032.52	1,050,195.43	3,618,513.30	4,024,613.00
Subtotal of 9060 Hospital, Medical, Dental Insurance		17,127,572.00	16,914,158.82	9,271,032.52	1,050,195.43	3,618,513.30	4,024,613.00
9089 Other (specify)							
8 Employee Benefits		225,000.00	225,000.00	0.00	0.00	0.00	225,000.00
Subtotal of 9089 Other (specify)		225,000.00	225,000.00	0.00	0.00	0.00	225,000.00
9711 Serial Bonds-School Construction							
6 Principal		4,465,000.00	4,465,000.00	0.00	0.00	0.00	4,465,000.00
7 Interest		2,270,150.00	2,270,150.00	1,457,974.72	0.00	0.00	812,175.28
Subtotal of 9711 Serial Bonds-School Construction		6,735,150.00	6,735,150.00	1,457,974.72	0.00	0.00	5,277,175.28
9732 Bond Antic Notes-Bus Purchases							
6 Principal		581,613.00	581,613.00	581,613.00	0.00	0.00	0.00
7 Interest		85,027.00	85,027.00	85,026.83	0.00	0.00	0.17
Subtotal of 9732 Bond Antic Notes-Bus Purchases		666,640.00	666,640.00	666,639.83	0.00	0.00	0.17
9789 Other Debt (specify)							
6 Principal		230,707.00	230,707.00	230,706.73	0.00	0.00	0.27
7 Interest		101,034.00	101,034.24	101,034.24	0.00	0.00	0.00
Subtotal of 9789 Other Debt (specify)		331,741.00	331,741.24	331,740.97	0.00	0.00	0.27
9901 Transfer to Other Funds							
95 Transfer-Special Aid Fund		200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
Subtotal of 9901 Transfer to Other Funds		200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
Total GENERAL FUND		98,924,377.00	100,280,371.96	53,615,686.80	7,510,763.45	29,014,263.74	17,650,421.42

Victor Central School District
Budget Status Report As Of: 02/29/2024
Fiscal Year: 2024
Fund: A GENERAL FUND

Selection Criteria

Criteria Name: Shared: BOE Summary by State Modified
Fund: A
Budget type: Current Year
As Of Date: 02/29/2024
Suppress Budget Accounts with no activity
Print Summary Only
Sort by: Fund/State function/State object
Printed by PENNY L. JOHNSTON

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Personnel Agenda, April 11, 2024

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

**Probationary
Appointments:**

The probationary appointment of **Nicole Browning**, who has certifications in Students with Disabilities Grades 7-12 and Mathematics Grades 7-12, to a probationary position a Special Education Teacher, effective April 9, 2024, at an annual salary of \$52,076, which will be prorated based on her start date, leading towards tenure in Special Education.

The probationary appointment of **Nicole Sedlock**, who has certification in Mathematics Grades 7-12, to a probationary position a Mathematics Teacher, effective August 28, 2024, at an annual salary of \$51,978, leading towards tenure in Mathematics Education.

The probationary appointment of **Nicole Weidel**, who has pending certification as a School Psychologist, to a probationary position a School Psychologist, effective July 1, 2024, at an annual salary of \$59,305, leading towards tenure as a School Psychologist.

Appointments:

The appointment of the following as Summer Academy and Summer Enrichment Teacher at an hourly rate of \$40.00: **Nicholas Davidson**

The appointment of the following as Summer Academy Teacher at an hourly rate of \$40.00: **Katin Auyer, Stephanie Bock, Mikayla Brennan, Laura Colcord, Aryanne Costanza, Kealan Devanny, Grace Dunnigan, Frederick Finter, Kimberly Gallina, Michael Guido, Caitlin Henderson, Heather Hyer, Carolyn Isaacson, Julia Kesel, Lauri Lamb, Kimberly McConnell, Samantha Monagan, Lisa Shaw, Nichole Swansfeger, Daniel Taylor, Melissa VanRensselaer, and Rachel Wolfe**

The appointment of **Kristina Judge**, who holds certifications in Early Childhood Education Birth-Grade 2, Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, Literacy Birth-Grade 6, and Dance, as a Mentor Teacher, effective July 1, 2024, and ending June 30, 2025.

The appointment of **Jan Soucier**, who holds certifications in Special Education and Nursery, Kindergarten, and Grades 1-6, as a Mentor Teacher, effective July 1, 2024, and ending June 30, 2025.

Leaves of Absence: The granting of a discretionary leave of absence for **Rachel Lawrence**, Elementary Teacher, effective August 28, 2024, through June 30, 2025.

The granting of a childcare leave of absence for **Amanda Byrne**, Assistant Principal, effective approximately March 27, 2024, and extending through June 21, 2024.

The granting of a childcare leave of absence for **Kiah Bowerman**, School Social Worker, effective approximately June 20, 2024, and extending through November 18, 2024.

The granting of a childcare leave of absence for **Lauren Freitas**, Elementary Teacher, effective approximately September 1, 2024, and extending through October 14, 2024.

Resignations: The resignation of **Nathaniel Hill**, Behavior Analyst, effective April 12, 2024.

The resignation of **Danielle DiSabato**, Special Education Teacher, effective June 30, 2024.

The resignation of **Haley Brunstad**, Long Term Substitute Speech/Language Teacher, effective April 13, 2024.

The resignation of **Cynthia Edler**, Special Education Teacher, effective June 30, 2024.

The resignation of **Jessica Palmer**, Mathematics Teacher, effective June 26, 2024.

The resignation of **Robert Nestrick**, Elementary Teacher, effective July 31, 2024.

The resignation of **Taylor LeRoy**, Special Education Teacher, effective June 30, 2024.

The resignation of **Lauren Matthys**, School Psychologist, effective April 26, 2024.

The resignation of **Jennifer Case**, Humanities Coach, effective May 24, 2024.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Tennis – Boys	JV	Andrea Tait	5	8

**Per Diem
Substitutes:**

<u>Candidate</u>	<u>Area of Certification</u>
Lauren Myer	Uncertified
Bridget Hickey	Uncertified
Gerald Della Porta	Uncertified
Liliana Rue	Uncertified
Caroline Laiosa	Uncertified
Matthew Rice	Physical Education
Steven Mascari	Technology Education
Stacy Fiduccia	Social Studies
Sadhana Desai	Uncertified
Brett Goldstein	Social Studies
Patrick Carney	Uncertified
Sarah Russell	Uncertified

**Non-Instructional
Appointments:**

The appointment of **Amanda VanMort**, Full Time Teacher Aide, effective April 9, 2024, at an hourly rate of \$15.92.

The appointment of **Erin Morrisseau**, Food Service Helper, effective April 9, 2024, at an hourly rate of \$15.17.

The appointment of **Catalina Kosarko**, from Part Time Teacher Aide to Full Time Teacher Aide, effective March 20, 2024.

Resignations:

The resignation of **Jason Colvin**, Full Time School Bus Driver, effective March 11, 2024.

The resignation, due to retirement, of **Danielle Pollok**, Information Technology Support Technician II, effective July 5, 2024.

The resignation of **Alicia Langton**, School Bus Driver, effective April 4, 2024.

The resignation of **Jennifer Walton**, Food Service Helper, effective April 5, 2024.

The resignation of **Jayde Hicks**, Full Time Teacher Aide, effective April 10, 2024.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Brian Pancoast	School Bus Driver Trainee/ School Bus Monitor
Ann Borgus	Registered Professional Nurse
Owen Pettee	Teacher Aide

Stacy Fiduccia
Justin Stacy
Orion Carter
Alan Dress

Timothy Vandermeid
Tonia Long

Mary Ann Wachob
Jake Raulli
Drew Raulli

Teacher Aide
School Bus Monitor
School Bus Driver
School Bus Driver Trainee/
School Bus Monitor
Automotive Mechanic Helper
School Bus Driver Trainee/
School Bus Monitor
Typist
Lifeguard
Lifeguard

BUDGET ADOPTION RESOLUTION

Motion by _____, seconded by _____, that the following resolution be adopted:

RESOLVED, that, upon recommendation of the Superintendent, the proposed budget for the 2024-2025 school year be approved as submitted, for a total of \$103,224,919 subject to approval by the qualified voters of the District at the Annual Vote and Election on May 21, 2024.

District Clerk will do a roll call vote:

The foregoing motion was _____.

UPDATED VCS Field Trip Form

You have been requested to review the following:

Requestor's Email Address:	gydesenme@victorschools.org
Requestor's First Name:	Melissa
Requestor's Last Name:	Gydesen
School:	HS
Course / Grade Level of Students::	10-12
Short Description or Name of Field Trip:	FIRST Robotics Tech Valley Regional
Select the appropriate type of field trip:	Extra curricular
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	8
Departure Date::	Mar 20, 2024
Place of Departure::	High School bus loop
Type of Transportation::	small school bus (preferred), or carpooling
Departure Time::	2:30 PM
Destination (include EXACT address)::	Albany NY
Time you plan to REACH your destination::	6:00 PM
Return Date::	Mar 23, 2024
Time you plan to LEAVE your destination::	6:00 PM
Estimated Round-Trip Mileage:	500
Return Time::	9:30 PM

Would you like the bus to stay with the group or may it return at a different time?:	Yes, the bus can stay with the group
Arrangements for meals (if necessary)::	team members will eat at the venue or at local restaurants
Preparation: How will the student be prepared for the trip as an instructional activity?:	Prior competition experience at the Greater Pittsburgh and Finger Lakes Regionals
On trip: What instructional activities will occur on the trip?:	students will work on assignments that will be missed during their school absence
Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?:	review of all competition events with the full team and discussion of goals/enhancement for the robot in preparation for a fall pre-season event (10/24)
What instructional provisions have been made to help participants keep up with other classes that they will miss?:	students are instructed to obtain assignments for classes that will be missed
What specific instructional plans have been made for any student missing the field trip?:	n/a
Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.:	n/a
Do you have any supporting documents such as an itinerary?:	Yes
Estimated Number of Chaperones (including teachers/staff/parents)::	3-4
Special arrangements, instructions, or comments::	
Will you be requesting this trip again next year?:	Maybe
School and/or District Funding Requested?:	No
If fundraising is involved, please describe::	using sponsorship money through our non-profit (Rochester Community Robotics)

Out of Pocket Cost to Student (if any)::	\$125 - \$150
Cost to Chaperone (if any)::	\$50-\$75
Cost Breakdown per Student - Event Fee::	\$0
Cost Breakdown per Student - Meals::	\$25-\$50
Cost Breakdown per Student - Travel::	\$100
Cost Breakdown per Student TOTAL::	\$125-\$150
Upload supporting itinerary:	File Upload 1 File Upload 2
Email Address:	gydesenme@victorschools.org
Is this an overnight trip?:	Yes
Please select the correct Nurse for your building.:	HS, Kim Spitzer
Who will be paying for bus transportation (if someone other than VCSD)?:	team

Approval history

In progress

Approved by siestob@victorschools.org

Approved by finterk@victorschools.org

Approved by clinkk@victorschools.org

Field Trips

The Board of Education recognizes the value of field trips in enhancing the instructional and co-curricular programs. For the purpose of this policy, a field trip shall be defined as a journey away from the school premises, under the supervision of an approved supervisor. Field trips may be curricular or extra-curricular in nature. A curricular field trip is an integral part of an approved course of study and is conducted under the supervision of the classroom teacher. An extra-curricular field trip supports the goals or purpose of the extra-curricular activity and is conducted under the supervision of a teacher, coach, advisor and/or other approved chaperone.

All trips in which students shall be away from campus overnight, or any international day trips, shall require prior Board approval. [The Superintendent may issue conditional approval for an overnight trip as long as the Board is aware of this conditional approval and the trip is placed on the next Board of Education meeting agenda.](#)

The District Code of Conduct applies to all participants at all times. Field trips are a part of the school experience, and student conduct and attendance on field trips are governed by the same rules as regular classroom or extra-curricular activities. The District must obtain written parental or guardian permission for all students going on school-sponsored field trips.

The Superintendent or designee will prepare procedures for the operation of a field trip activity. Field trip support will be determined annually by the Board during its budget deliberations. Regardless of the fiscal support for field trips, the rules of the District for approval and conduct of these trips will apply.

The Superintendent or designee may cancel previously approved field trips due to extenuating circumstances.

Cross-ref:

5420 – Student Health Services

Policy References:

Education Law §§1604; 1709; 1804; 1903; 2503; 2554; 2590-e

Guidelines for Medication Management in Schools (Sept. 2015)

<http://www.p12.nysed.gov/ssd/documents/MedicationManagement-final2015.pdf>

Adoption Date: 7/10/2003, Revised: 8/14/2008, 4/13/2017, 12/14/2023

4000 - Instruction

GROUPING BY SIMILARITY OF NEEDS

The Board will provide appropriate special education and related services to students with disabilities. For those students for whom an appropriate education requires that they be placed together for purposes of special education, the following guidelines will apply:

- a) Each student with a disability will be identified, evaluated, and placed as determined by the Committee on Special Education (CSE).
- b) The CSE will determine written goals, including academic and functional goals, for each student with a disability by considering the special and individual needs of each student with a disability. Short-term instructional objectives and/or benchmarks will be created for each preschool student with a disability and for students who take New York State alternate assessments.
- c) The CSE will recommend to the Board appropriate educational programs and services for each student with a disability based upon the CSE evaluation.
- d) The CSE will provide information to those teachers and professionals who arrange instructional groups for students with disabilities. Information will include physical, psychological, and social information as well as achievement test results.
- e) The curriculum and instruction provided to students with disabilities who are grouped by similarity of needs will be consistent with the individual needs of each student in the group.
- f) Students with disabilities may be grouped according to:
 - 1. Academic achievement, functional performance, and learning characteristics;
 - 2. Social development;
 - 3. Physical development; and
 - 4. Management needs.
- g) When grouping students by similarity of needs, the social needs or physical development of a student will not be the sole determinant for placement of a student in a special education program.
- h) The management needs of these students may vary, provided that environmental modifications, adaptations, or human or material resources required to meet the needs of any one student in the group are provided and do not consistently detract from the opportunities of other students in the group to benefit from instruction.

8 NYCRR Sections 200.1(w), 200.2(b), 200.4(d) and 200.6(a)(3)

Adoption Date:
4000 - Instruction

WORKPLACE VIOLENCE PREVENTION POLICY

Overview

The District is committed to the safety and security of its employees. Workplace violence presents a serious threat to the safety of employees, students, parents, and visitors. The goal of this policy is to promote the safety and well-being of all people in the workplace.

Acts of violence against District employees where any work-related duty is performed will be thoroughly investigated and appropriate action will be taken. All employees are responsible for: creating an environment of mutual respect for each other, as well as students, parents, and visitors; following all applicable policies and procedures; and for assisting in maintaining a safe and secure work environment.

This Workplace Violence Prevention Policy was developed in consultation with all authorized employee representatives and is designed to meet the requirements of New York State Labor Law and highlights some of the elements that are found within the District's Workplace Violence Prevention Program (WVPP).

Definitions

For purposes of this policy, the following definitions apply:

- a) "Authorized employee representative" means an employee authorized by the employees or the designated representative of an employee organization recognized or certified to represent the employees pursuant to Article 14 of the Civil Service Law, the Public Employees' Fair Employment Act.
- b) "Imminent danger" means any conditions or practices in any place of employment which are such that a danger exists which could reasonably be expected to cause death or serious physical harm immediately or before the imminence of the danger can be eliminated through the enforcement procedures.
- c) "Retaliatory action" means the discharge, suspension, demotion, penalization, or discrimination against any employee, or other adverse employment action taken against an employee in the terms and conditions of employment.
- d) "Serious physical harm" means physical injury which creates a substantial risk of death, or which causes death or serious and protracted disfigurement, protracted impairment of health, or protracted loss or impairment of the function of any bodily organ or a sexual offense as defined in Penal Law.
- e) "Serious violation" means the failure to:
 - 1. Develop and implement a Workplace Violence Prevention Program;
 - 2. Address situations which could result in serious physical harm.
- f) "Supervisor" means any person within the District who has the authority to direct and control the work performance of an employee or who has the authority to take corrective

action regarding the violation of a law, rule, or regulation to which an employee submits written notice.

- g) "Workplace" means any location away from an employee's domicile, permanent or temporary, where an employee performs any work-related duty in the course of their employment by the District.

What is Workplace Violence

Workplace violence is any physical assault or act of aggressive behavior occurring where an employee performs any work-related duty in the course of their employment including, but not limited to:

- a) An attempt or threat, whether verbal or physical, to inflict physical injury upon an employee;
- b) Any intentional display of force which would give an employee reason to fear or expect bodily harm;
- c) Intentional and wrongful physical contact with an employee without their consent that entails some injury;
- d) Stalking an employee with the intent of causing fear of material harm to the physical safety and health of the employee when the stalking has arisen through and in the course of employment.

Workplace violence may be committed against a District employee by anyone, including, but not limited to:

- g) Other employees;
- b) Former employees;
- c) Students;
- d) Parents;
- e) Visitors;
- f) Individuals who have no connection to the workplace, but enter to commit a robbery or other crime; or
- g) An individual who has a personal relationship with an employee.

Prohibited Conduct

The District prohibits workplace violence and will not tolerate violence, threats of violence, or intimidating conduct in the workplace.

Workplace Violence Prevention Advisory Committee

The District will establish a Workplace Violence Prevention Advisory Committee that will meet periodically throughout the year. The purpose of the Workplace Violence Prevention Advisory Committee is to assist the District in coordinating its efforts to comply with its responsibilities related to workplace violence prevention, including overseeing the development and maintenance of the District's WVPP.

The Workplace Violence Prevention Advisory Committee will include:

- a) The Workplace Violence Prevention Coordinator;
- b) All authorized employee representatives;
- c) School Resource Officer;
- d) Assistant Superintendent for Personnel

It may also include one or more representatives from the following groups:

- a) District-wide school safety team;
- b) The building level emergency response team(s);
- c) District/building administrators;
- d) Teachers, including at least one special education teacher; and
- e) Other District staff.

Workplace Violence Prevention Coordinator

The District has designated the following District employee to serve as its Workplace Violence Prevention Coordinator:

Primary Contact		Secondary Contact	
Name	Steve Slavny	Name	Dorothy DiAngelo
Title	Coordinator of District Safety	Title	Assistant Superintendent for Personnel
Department	Safety & Security	Department	Personnel
Phone	924-3252 Ext. 6430	Phone	924-3252 Ext. 1415
Location	Senior High School	Location	District Office

The Workplace Violence Prevention Coordinator convenes and coordinates the activities and plans of the Workplace Violence Prevention Advisory Committee. The Workplace Violence Prevention Coordinator is also responsible for answering employee questions about this policy and related materials, as well as receiving workplace violence incident reports.

Authorized Employee Representatives

The District must provide for employee participation in the WVPP through an authorized employee representative. Authorized employee representatives will participate on the Workplace Violence Prevention Advisory Committee. Authorized employee representatives have a right to, at a minimum, be involved in:

- a) Participating in the development and implementation of this policy.
- b) Evaluating the physical workplace environment to determine workplace violence risk factors.
- c) Developing the WVPP.
- d) Reviewing workplace violence incident reports at least once a year to identify trends in the types of incidents reported, if any.
- e) Evaluating the effectiveness of safeguards and actions taken to reduce the risk of workplace violence.
- f) Reporting violations of the District's WVPP.

Reporting Workplace Violence

The District has established and implemented a reporting system for incidents of workplace violence.

Any employee or authorized employee representative who becomes aware of a physical assault, threatening behavior, or verbal abuse in the workplace must immediately provide notice of the facts and circumstances of the violent incident to a supervisor or the Workplace Violence Prevention Coordinator. Written notice of the incident and facts and circumstances must be submitted by the end of the workday. If the report was provided to a supervisor, the supervisor must immediately forward the report to the Workplace Violence prevention Coordinator.

If an employee witnesses or is involved in an incident of violence in which there is an immediate threat to the employee's safety, or the safety of others, or where a serious injury has occurred, the employee should immediately call 911 to obtain law enforcement and/or medical assistance. The employee should also immediately notify their immediate supervisor.

If an employee believes that either they or another employee are in imminent danger of workplace violence and reasonably believes, in good faith, that report to a supervisor or the Workplace Prevention Coordinator would not result in corrective action, then the employee may report the violation directly to the Public Employee Safety and Health Bureau (PESH).

The District will immediately respond to all incidents of violence or threatening behavior upon notification. After the District receives notice, the District will be afforded a reasonable opportunity to correct the activity, policy, or practice.

If there is a developing pattern of workplace violence incidents which may involve criminal conduct or a serious injury, the District will attempt to develop a protocol with the District Attorney or law enforcement to ensure that violent crimes committed against employees in the workplace are promptly investigated and appropriately prosecuted. The District will provide information on these protocols and contact information to employees who choose to file a criminal complaint after a workplace violence incident.

In addition to complying with the reporting requirements in this policy, District employees must comply with all other applicable reporting requirements contained in any

District policy, regulation, procedure, collective bargaining agreement, or other document such as the District's *Code of Conduct*.

Inspections by the Commissioner of Labor

At the Request of an Employee or Authorized Employee Representative

If, after being given notice and a reasonable opportunity to resolve the activity, policy, or practice, the matter has not been resolved and the employee or authorized employee representative still believes that a serious violation of the WVPP remains, or that an imminent danger exists, the employee or authorized employee representative may request an inspection by notifying the Commissioner of Labor of the alleged violation or danger. The notice and request will be in writing, describing with reasonable particularity the grounds for the notice, and be signed by the employee or authorized employee representative. A copy of the written notice will be provided by the Commissioner of Labor to the District or the person in charge no later than the time of inspection, except that on the request of the person giving the notice, the person's name and the names of individual employees or authorized employee representative will be withheld.

A District representative and an authorized employee representative will be given the opportunity to accompany the Commissioner of Labor during an inspection for the purpose of aiding the inspection. Where there is no authorized employee representative, the Commissioner of Labor will consult with a reasonable number of employees concerning matters of safety in the workplace.

The authority of the Commissioner of Labor to inspect a premises pursuant to an employee complaint will not be limited to the alleged violation contained in the complaint. The Commissioner of Labor may inspect any other area of the premises in which they have reason to believe that a serious violation of the workplace violence prevention law exists.

Initiated by the Commissioner of Labor

The Commissioner of Labor may inspect any premises occupied by the District if they have reason to believe that a violation of the workplace violence prevention law has occurred. The current PESH administrative plan will be used for the enforcement of the workplace violence prevention law, including a general schedule of inspection, which provides a rational administrative basis for the inspection.

Workplace Risk Evaluation and Developing a Workplace Violence Prevention Program (WVPP)

The District will engage in a process of workplace risk evaluation designed to identify the risks of workplace violence to which employees could be exposed.

The District will then develop and implement a written WVPP to prevent, minimize, and respond to any workplace violence. The Workplace Violence Advisory Committee, which includes all authorized employee representatives, will oversee the development and maintenance of the WVPP. During the development process, the authorized employee representative(s) will provide input on those situations in the workplace that pose a threat of workplace violence.

The WVPP will include the following:

- a) A list of the risk factors identified in the workplace risk evaluation.
- b) The methods the District will use to prevent incidents of workplace violence. Examples include, but are not limited to:
 - 1. Making high-risk areas more visible to more people;
 - 2. Installing good external lighting;
 - 3. Using drop safes or other methods to minimize cash on hand;
 - 4. Posting signs stating that limited cash is on hand;
 - 5. Providing training in conflict resolution and nonviolent self-defense responses; and
 - 6. Establishing and implementing reporting systems for incidents of aggressive behavior.
- c) A hierarchy of controls to which the program will adhere as follows: engineering controls, work practice controls, and personal protective equipment (PPE).
- d) The methods and means by which the District will address each specific hazard identified in the workplace risk evaluation.
- e) A system designed and implemented by the District to report any workplace violence incidents that occur in the workplace. The reports must be in writing and maintained for the annual program review.
- f) A written outline or lesson plan for employee program training.
- g) A plan for program review and update on at least an annual basis. This review and update will detail any mitigating steps taken in response to any incident of workplace violence.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The District will not take retaliatory action against any employee that exercises any right accorded to them under this policy.

Training

At the time of hire and annually thereafter, all employees will participate in the District's workplace violence prevention training program. Additionally, retraining is required for all employees any time there is a significant change to the WVPP, a newly identified risk factor, or a control measure addition.

Notification

This policy will be posted where notices to employees are typically posted. A copy of the District's WVPP may be obtained by contacting the District's Workplace Violence Prevention Coordinator. The District will also make the WVPP available for reference to

employees, authorized employee representatives, and the Commissioner of Labor in the work area.

Labor Law Section 27-b
12 NYCRR Section 800.6

NOTE: Refer also to Policies

#5300	<u>Code of Conduct</u>
#1611	<u>Weapons on School Grounds</u>
#5710	<u>Violent and Disruptive Incident Reporting</u>
#0100	<u>Non-Discrimination and Equal Opportunity</u>
#8130	<u>School Safety Plans and Teams</u>
#8414.4	<u>Use of Video or Audio Surveillance on School Property</u>
#0110	<u>Sexual Harassment</u>
#9140.1	<u>Staff Complaints and Grievances</u>
#4321.12	<u>Use of Timeout Rooms and Physical Restraints</u>

Adoption Date