



Regional School District No. 17

Board of Education

Personnel & Evaluation Subcommittee

Minutes

Chair: Corey Roberts

A meeting of the Regional School District No. 17 Personnel & Evaluation Subcommittee was held on April 3, 2024, at 5:30 p.m. in the HK Middle School Conference Room.

Subcommittee Members Present: Corey Roberts (Chair), Jennifer Favalora, Nelson Rivera, Suzanne Sack

Subcommittee Members Absent: Prem Aithal

Also Present: Superintendent Jeffrey Wihbey, Assistant Superintendent Jennifer Miller

Call to Order/Opening of the Meeting

The meeting was called to order at 5:30 pm by Corey Roberts.

Approval of Previous Minutes

Suzanne Sack **MOVED** and Nelson Rivera **SECONDED** a motion to approve the previous minutes. The motion was passed.

Nurses' Negotiations*

Suzanne Sack **MOVED** and Nelson Rivera **SECONDED** a motion to enter into an executive session to discuss the nurses' negotiations. The motion passed.

The committee entered executive session at 5:35 pm and returned at 5:39 pm.

PDEC Teacher Evaluation

The committee discussed the state mandate for formulary teacher evaluation. The committee received an update on the RSD17 process. The following steps will be that the Superintendent will bring the subcommittee the final agreed upon method for teacher evaluations.

Staff Attendance Update

Superintendent Wihbey provided an update to the subcommittee on staff attendance. He provided information on the RSD17 process to manage and support Administrators.

Controller Staff Position*

The subcommittee discussed the Blum Report as a basis for reviewing and reorganizing the Central Office Fiscal Operations Department.

The Superintendent will return to the committee with an analysis of how all of the current fiscal department's functions and positions map to the Blum Report position recommendations. The subcommittee will review the findings with the Superintendent and identify gaps in the organizational structure in fulfilling the Blum Report recommendations.

Assistant Superintendent Miller left the meeting.

Review End of Year Evaluation Process

Superintendent Wihbey requested to work with members of the subcommittee to work on a format of a year-end evaluation document. The criteria will include the contractual evaluation terms and annual goals provided to the Superintendent.

Adjournment

The meeting adjourned at 7:30 pm.