

MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA
April 10, 2024
6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Special Recognition - Sixth grade award participants in the Delaware Valley Science Fair
6. **Public Comment:** The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.
The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

7. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 2/22/2024

Ross School

| | |
|------------------|------------|
| Pre K (1/2 day) | 4 |
| Kindergarten | 34 |
| Grade 1 | 39 |
| Grade 2 | 32 |
| Grade 3 | 37 |
| Grade 4 | 38 |
| Sub-total | 184 |

Tighe School

| | |
|--------------------------|------------|
| Grade 5 | 28 |
| Grade 6 | 44 |
| Grade 7 | 26 |
| Grade 8 | 34 |
| Sub-total | 132 |
| *Total Enrollment | 316 |

Enrollment as of 3/18/2024

Ross School

| | |
|------------------|------------|
| Pre K (1/2 day) | 4 |
| Kindergarten | 34 |
| Grade 1 | 39 |
| Grade 2 | 32 |
| Grade 3 | 37 |
| Grade 4 | 38 |
| Sub-total | 184 |

Tighe School

| | |
|--------------------------|------------|
| Grade 5 | 28 |
| Grade 6 | 44 |
| Grade 7 | 26 |
| Grade 8 | 35 |
| Sub-total | 133 |
| *Total Enrollment | 317 |

***Above enrollment includes Longport and Tuition enrollment below**

Longport Enrollment:

| | |
|-----------------|-----------|
| William H. Ross | 14 |
| Eugene A. Tighe | <u>11</u> |
| Total | 25 |

Tuition Students:

| | |
|-----------------|---|
| William H. Ross | 8 |
| Eugene A. Tighe | 3 |

| | |
|----------------|----|
| ACHS (Margate) | 33 |
| OCHS (Choice) | 68 |
| MRHS (Choice) | 12 |

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars. (Attached)
3. Review fire drill and security drill report. (Attached)

C. Communications

D. District Committee Reports

8. MEF Update

9. MEA Report

10. General Board Discussion

11. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken,

the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

A. Personnel

1. Approve Domenico Cuce as a Custodian Substitute effective March 18, 2024 through June 30, 2024.
2. Approve the updated 2023-2024 school calendar (Attached).
3. Approve Teresa Osborne a one-time payment for unused sick days and vacation days as per her contract (Attached).
$$204.5 \text{ sick days} \times \$50 = \$10,225.00$$
$$26 \text{ vacation days} \times \$262.27 \text{ per diem rate} = \$6,819.08$$
$$\text{Total: } \$17,044.08$$
4. Approve Jamie Bean as a full-time Health/PE teacher effective for the 2024-2025 school year.
5. Approve Tracy Magel to receive an increase to her Think Day stipend by \$150 to coach the Think Day team for the Holy Spirit's Whiz Quiz Competition.
6. Approve Victoria Robertson as a Substitute for the 2023-2024 school year pending completion of paperwork (Attached).
7. Approve Kelly Crawford for enrollment and reimbursement upon successful completion of the graduate course Math 6423: Learning and Teaching Pre-Algebra, Adams State University. Costs: \$624.00 (Attached).
8. Approve the High School Prep Course from June 20 - 21, 2024 at Tighe School. Staff: Lisa Drexler, Cost: \$262.00 (Attached).
9. Approve home instruction for a student from 3/18/24 through 5/7/24. Staff: Kelly Crawford and Jen Miller Cost: Not to exceed 10 hours total per week at \$54.00 per hour.
10. Approve Rowan University Student Laura Pelosi to complete a LDTC internship with Mark Winterbottom from July 1, 2024 through August 15, 2024.
11. Approve the 2024 BSI Summer School Program to run July 1 - August 1, 2024, Monday through Thursday, from 8:15 AM - 12:45 PM. Staff: Amber Fitzgerald, Jennifer Carey, Veronica Valencia, Tina Baronowitz. Substitutes (only as needed): Lillian Gaskill, Jaime Collins, Sherry Scott, Amy Hughes, Natasa Coughlin. Education Assistant up to 4.5 hours per day TBD. Costs: Teachers \$55/ hour Educational Assistant \$19.28/ hour (Attached).
12. Approve 2024 BSI Teaching Staff up to 2 hours each for planning and preparation to be completed prior to July 1, 2024. Staff: Amber Fitzgerald, Jennifer Carey, Veronica Valencia, Tina Baronowitz. Cost: \$54 an hour.
13. Approve the following staff members to work during the 2024 Extended School Year program at the contracted hourly rate per the MEA contract from July 1, 2024 through August 1, 2024.
 - Teaching Staff: Anita Grimley, Jen Miller, Danielle Ujcich, Louis Sanchez, Jamie Collins (19 days @ \$55.00 per hour, up to 6 hours per day)
 - Preschool Teaching: Lora Blanco, (19 days @\$55.00, up to 5 hours per day)
 - 1:1 Teaching: Sherry Stolarski, (19 days @ \$55.00, up to 3 hours per day)
 - The above teachers have 2 additional hours each to prepare for their summer course load to be completed prior to July 1, 2024 @ \$54.00 per hour.
 - Substitute Teaching ESY: Natasa Coughlin, Amy Hughes, Jamie Collins
 - Education Assistants: Carol Reilert (19 days @ \$19.28, up to 5 hours per day)
 - Speech Therapists: Kelsey Schall (19 days @ \$55.00 up to 16 hours per week)
 - OT/PT: continue yearly contracted services as needed with approved providers

B. Instructional Support/Activities

1. Approve the Think Day team to participate in Holy Spirit's Whiz Quiz Competition on April 24, 2024. Costs: Registration fee \$120 and Substitute.
2. Approve Erin McGuigan and the Kind Kids Club student members to participate in a beach cleanup event on Monday, May 13, 2024, from 2:30 PM - 4:00 PM.
3. Approve Audrey Becker and Ryan Gaskill to attend the Atlantic County Academic Luncheon with two Tighe School 8th grade students on June 5, 2024. Costs: Fee for luncheon.
4. Approve Tighe School Family STEM Night on April 10, 2024 from 5:00 PM - 7:00 PM in the Tighe School Cafeteria. Staff: Chelsi Crompton (Attached).
5. Approve the Tighe Environmental Club Beach Clean Up on April 13, 2024 on the Granville Avenue beach. Staff: Chelsi Crompton (Attached).
6. Approve the NJHS Afterschool Lacrosse Tournament on April 17, 2024 at Tighe Field. Staff: Mike McMenamin and Kristie Cafiero (Attached).
7. Approve National Honor Society Fundraiser - Coins for the Community - AC Rescue Mission Staff: Danielle Ujcich, Tracy Magel, Mike McMenamin, Kristie Cafiero.

C. Field Trips

1. Approve the 2nd Grade Field Trip to Johnson's Corner Farm on TBD. Staff: Erin Gorman, Sandra LeVan, Lillian Gaskill, Stephanie Curry, and Holly Ferry. Costs: Farm activities \$905.00, Bus driver \$20 x 7 hours=\$140.00 (Attached).
2. Approve the 3rd Grade Trip to The Nature Center of Cape May on May 23, 2024. Staff: Jessica Cuevas, Tina Baronowitz, Emily Rubino, Holly Ferry, 1-2 additional staff as needed. Costs: 2 Groups / 4 Programs at \$225 per program - 10% discount= \$810.00 Transportation provided by Margate District School Bus, substitute driver at \$20/hr x 7 hrs = \$140.00 (Attached).
3. Approve the 4th Grade Trip to Historic Cold Spring Village in Cape May on May 29, 2024. Staff: Kim Reeves, Erin McGuigan, Lora Blanco and Merri Mallen. Costs: tickets \$12 x 38 students, 4 paid staff= \$456.00 Transportation: Margate District School Bus substitute driver at \$20/hr x 7 hrs= \$140.00 (Attached).
4. Approve the Kindergarten trip to the Cape May Zoo on May 30, 2024. Staff: Teresa McGonigle, Jamie Verece Collins, Amy Huhges and 2-3 additional staff. Costs: \$80 bus peppermint + \$200 educational program + substitute bus driver 7hrs x \$20 = \$140. Total \$420 and 1 substitute (Attached).
5. Approve the 1st grade to experience Rizzo's Reptiles Wildlife program on Friday, May 17, 2024. Staff: Theresa Brennan, Christa Toner and Joann Adams. Costs: Program \$875 + Pizza and snacks \$300 = \$1,175 (Attached).
6. Approve Anita Grimley and 10 students to visit the Funny Farm on April 16, 2024. Staff: Anita Grimley, Lora Blanco, Mindi Ermelin, Lillian Gaskill, Kaity Roselli, Mark Winterbottom and Eileen Duffey. Costs: Substitute bus driver 7hrs x \$20 = \$140 and Substitutes as needed (Attached).
7. Approve the NJHS trip on May 8, 2024 to Philadelphia, PA, to tour Lincoln Financial Field and attend a Philadelphia Phillies game. Staff: Mike McMenamin, Kristie Cafiero, Brian Pasternak, Ryan Gaskill, Lisa Drexler, and Leigh Turner. Costs: Bus and driver \$496, Tour \$256, Game Tickets \$1,278, and substitutes. Students attending will contribute \$20 each to help cover costs (Attached).

D. Facilities/PAC

1. SHARE: Tighe School Promotion Ceremony will be held in the PAC on June 11, 2024.
2. Approve rental of the PAC facility to the Margate Public Library for the Bay Atlantic Symphony Performance on Wednesday, July 3, 2024 at an estimated rate of \$2,260.00, pending receipt of insurance waiver. Rental cost for the facility is waived.

E. Workshop

1. Approve Ryan Gaskill and Stephanie Eidt to attend, “An Overview of the Toolkit for Schools on Addressing Marijuana Legalization” on May 14, 2024 at ETTC. Cost: travel (Attached).
2. Approve the attendance of Melina Skwarek at the School Behavioral Threat Assessment & Management (BTAM) Training on May 9, 2024, from 8:30 am to 3:00 pm virtually. Cost: N/A
3. Approve the attendance of Melina Skwarek at the NJSIA Workers’ Compensation Conference and vendor fair from April 23-25, 2024, at the Harrah’s Resort & Casino, Atlantic City, NJ. Costs: To be covered by the SPELL JIF
4. Approve the attendance of Leigh Turner and Colleen Culmone at the OFAC Criminal History and School Bus Safety Training Program on May 9, 2024, at the Stockton University, Alton Auditorium from 10:00 am to 12:00 pm. Costs: N/A
5. Approve the attendance of Melina Skwarek at the NJASBO Annual Conference from June 5-7, 2024, at the Oceans Casino, Atlantic City, NJ. Costs: \$500.00 Registration Fee
6. Approve Chelsi Crompton to attend the NJ Sustainability Summit on May 3, 2024 in Holmdel, NJ. Cost: \$45.00 & travel (Attached).

F. Students

1. Approve the final determination of Ross HIB Investigation No. 202324-R03.
2. Notify the board of one Ross student that served 2 days of Out of School Suspension in March for behavior infractions.
3. Notify the board of one Tighe student that served 1 day of In School Suspension in March for behavior infractions.

12. Presentation and Approval of Minutes: March 6, 2024 Regular Session Meeting Minutes and Executive Session Minutes

13. Report of the Board Secretary:

- a. Financial Reports – February 2024
- b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of February 29, 2024 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Bills and Payrolls -\$1,421,590.58
- d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2023-2024

| | | | |
|-----|--------------------------|------------------|-------------|
| TO: | 11-000-213-300-00-00 | STUDENT SERVICES | \$2,000.00 |
| | 11-000-223-500-00-00 | STAFF TRAINING | \$200.00 |
| | 11-000-217-600-00-04-025 | OT SUPPLIES | \$365.00 |
| | 11-000-223-300-00-00-010 | ELA CURRICULUM | \$14,300.00 |
| | 20-491-200-300-00-00-010 | MENTAL HEALTH | \$675.33 |

| | | | |
|-------|--------------------------|------------------|-------------|
| | 20-231-200-200-00-00-025 | TITLE I BENEFITS | \$2,616.00 |
| | | TOTAL | \$20,156.33 |
| | | | |
| FROM: | 11-000-222-600-00-04-025 | STUDENT SERVICES | \$2,000.00 |
| | 11-000-223-320-00-00-010 | STAFF TRAINING | \$200.00 |
| | 11-000-217-320-00-00-025 | OT SUPPLIES | \$365.00 |
| | 11-190-100-640-00-01-010 | ELA CURRICULUM | \$14,300.00 |
| | 20-491-200-300-00-00-025 | MENTAL HEALTH | \$675.33 |
| | 20-231-200-200-00-00-010 | TITLE I BENEFITS | \$2,616.00 |
| | | TOTAL | \$20,156.33 |

14. Report of Receipts and Disbursements – February 2024

15. Cash Report - February 2024

16. Unfinished Business

17. New Business

- A. Approve to purchase and implement core instructional materials and supplemental resources for English language arts to facilitate the delivery of instruction addressing the 2023 NJ Student Learning Standards for ELA.
- Grades K-4: Purchase new textbook program “Wonders” c2023 by McGraw Hill publishers, Costs: \$78,402.48 for materials and 6-year digital licenses.
 - Grade 5: Purchase new textbook program “CKLA” 2nd Edition by Amplify publishers, Costs: \$21,940.50 for materials, PD, and 6-year digital licenses.
 - Grades 6-8: Purchase new textbook program “ELA” by Amplify publishers, Costs: \$33,452.51 for materials, PD, and 6-year digital licenses.
- B. Approve a resolution for participation in a Joint Transportation Agreement with Atlantic County Special Services School District to provide the services to coordinate transportation for special education, private, vocational-technical, and other school students to specific destinations in order to attempt to achieve the maximum cost effectiveness (Attached).
- C. Approve a resolution to amend the Margate City School District’s Long-Range Facilities Plan to align with the following adjustments to the Long-Range Facilities Projects originally outlined in the 2022 City Bond funding request:
- Repair & Recoat Roofing including removal and disposal of solar panels at Eugene A. Tighe Middle School at the estimated cost of \$2,498,849.
 - HVAC replacements at the Eugene A. Tighe Middle School and the William H. Ross III Elementary School at the estimated cost of \$2,188,835.
 - Alarm Loop upgrades and Playground Playguard/Fall Zone replacement at the Eugene A. Tighe Middle School and William H. Ross III Elementary School at the estimated cost of \$157,781.
 - Flooring replacement at the Eugene A. Tighe Middle School and William H. Ross III Elementary School at the estimated cost of \$321,685.
 - Replace Performing Arts seating, flooring, lighting, and stage curtains at the Eugene A. Tighe Middle School at the estimated cost of \$455,000.
 - Repair, reseal, and re-caulk windows at the Eugene A. Tighe Middle School and William

H. Ross III Elementary School at the estimated cost of \$173,850.

- Soft Costs associated with the projects at the estimated cost of \$204,000.

D. Approve the authorization and confirmation of a contract with Spiezle Architectural Group, Inc., as the Registered Architect and Design Consultant for the Ross School HVAC projects included in the scope of the ROD Grant approved by the DOE and SDA. The Margate City Board of Education delegates Spiezle Architectural Group, Inc. the authority to prepare all plans, specifications, drawings, and necessary bid-related documents for the HVAC projects.

E. Approve a resolution authorizing Margate City School District's participation in the following LEAP Implementation Grant:

- WHEREAS, the State of New Jersey has appropriated \$7.5 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development, and implementation of new shared and regional services; and
- WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and
- WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and
- WHEREAS, the County of Atlantic and the Atlantic County Sheriff's Office propose to enter into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and
- WHEREAS, the purpose of this shared services agreement is to provide bloodhound tracking, narcotics detection, and explosive detection K-9 services when needed, which will benefit the residents of all participating local units; and
- WHEREAS, the County of Atlantic and the Atlantic County Sheriff's Office has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and
- NOW, THEREFORE, BE IT RESOLVED by the Margate City Board of Education, that the Margate City School District does hereby join with County of Atlantic and the Atlantic County Sheriff's Office in applying for a LEAP Implementation Grant in the amount of \$112,500 to support implementation of this shared service.

F. Approve a new hourly pay rate of \$20/hour for Lucky Kids employees effective April 11, 2024.

18. Other Matters

19. Public Comment

20. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session; BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

21. Open Session

22. Adjournment