

# SANTA FE ISD SUBSTITUTE NEWSLETTER

APRIL  
EDITION

## REMINDERS

- IF YOU HAVE NOT ATTENDED THE MANDATORY CRASE TRAINING - NEXT DATE IS APRIL 10, 2024, FROM 8AM-12PM AT COWAN EDUCATION CENTER
- ASSISTANT PRINCIPAL WEEK IS APRIL 1ST-5TH
- NATIONAL LIBRARY WEEK IS APRIL 7TH-13TH
- FORMS FOR THE 2024-2025 SCHOOL YEAR WILL BE EMAILED OUT ON APRIL 15, 2024, AND DUE MAY 24, 2024

**Galveston County Fair and Rodeo is April 12-20, 2024**

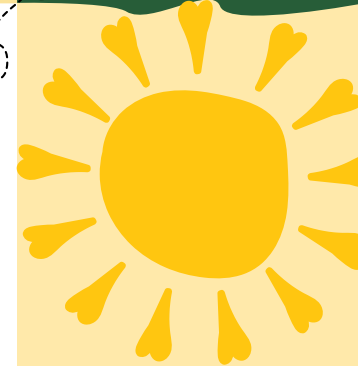


**Please check AESOP for  
vacancies during this time for  
opportunities to work.**

# April

# UPCOMING

## In-District Elementary Events



### April 1-5

4/1 No School/Staff PL Day

4/2 Barnett - 4th Grade Financial Literacy: Special Guest, Eric E. Davenport 3:00  
RJW - SkyDome Planetarium Presentation

4/5 RJW Readers are Leaders 2:30 1st Grade

### April 8-12

4/8 Solar Eclipse Day

4/11 Barnett - House Rally Lip Sync Battle 2:30

Kubacak - House Rally Lip Sync Battle

4/12 No School/Staff PL Day

### April 15-19

4/15 RJW STAAR Pep-Rally

4/19 Barnett 1st Grade Book Character Parade

RJW Readers are Leaders 2:30 1st Grade

RJW ECSE/SOAR/PK Field Day

### April 22-27

4/26 Kubacak PreK/K Breakfast with Parents 8:00

RJW 1st Grade Book Character Day

Barnett- Kinder Teddy Bear Clinic 12:00-2:00

4/27 Pre-K/Kinder Round Up 9:00 am-12:00 am @Cowan Admin

## In-District Secondary Events

### April 1-6

4/1 No School/Staff PL Day

4/2 Baseball - Varsity HOST TC 7:00 @SFHS Baseball Stadium

4/3 Baseball - Sophomore HOST TC 4:30 @SFHS Baseball Stadium

4/4 JH Boys Soccer HOST Lake Jackson 7th Grade 5:30 8th Grade 6:45 @SFHS Stadium

4/5 Softball HOST Angleton JV 5:00 Varsity 6:30 @SFHS Softball Stadium \*Little League Night

Theatre Class Spring Musical 6:30-8:00 @SFHS Auditorium

4/6 Theatre Class Spring Musical 2:30-4:00 @SFHS Auditorium

### April 8-13

4/9 Junior High Spring Theatre Performance Fundraiser 6:30-7:30 @SFHS Auditorium

4/10 Baseball- JV HOST Manvel 4:30-7:00 @SFHS Baseball Stadium

Honor's Banquet 6:00-8:00 @Doyle Convention Center in TC

4/11 JH Girls Soccer HOST Angleton 7th Grade 5:30 8th Grade 6:45 @SFHS Stadium

4/12 No School/Staff PL Day

Baseball- Varsity HOST Manvel 7:00 @SFHS Baseball Stadium \*Teacher Appreciation Night

4/13 Baseball- Sophomore HOST St. Pius X 12:00 @SFHS Baseball Stadium

### April 15-19

4/16 Softball HOST TC JV 5:00 Varsity 6:30 @SFHS Softball Stadium \*Senior Night

Baseball - Varsity HOST La Porte 7:00 @SFHS Baseball Stadium

4/17 Baseball - Sophomore HOST La Porte 7:00 @SFHS Baseball Stadium

4/18 JH Boys Soccer HOST Clute 7th Grade 5:30 8th Grade 6:45 @SFHS Stadium

4/19 C/O 2024 Senior Pep-Rally 2:15 @SFHS Gym

### April 22-26

4/22 Softball Banquet 6:00 @Hidden Palms

4/24 Baseball - JV HOST Angleton 4:30 @SFHS Baseball Stadium

SFHS Awards Night 6:00 @SFHS Auditorium

4/25 JH Boys Soccer HOST Giles 7th Grade 5:30 8th Grade 6:45 @SFHS Stadium

4/26 Baseball - Varsity HOST Angleton 7:00 @SFHS Baseball Stadium \*Little League Night

Tribal Belles Spring Show 7:00 @SFHS Auditorium

### April 29-May 4

4/29 Men's Soccer Dodgeball Tournament 5:30 @SFHS Gym

4/30 2024 Collegiate High School Recognition Banquet 6:30 @Doyle  
Convention Center

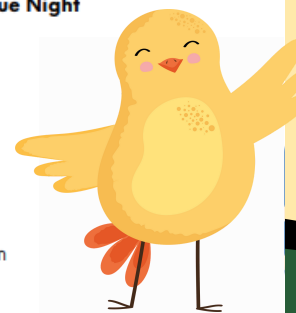
5/1 Night of Champions Athletic Fundraiser @SFHS Stadium

5/2 Men's Soccer Banquet 6:00 @SFHS Cafe

JH Girls Soccer HOST Freeport 7th Grade 5:30 8th Grade 6:45 @SFHS Stadium

5/4 SFHS Prom 7:00 @Galveston Island Convention Center

# EVENTS



# CHECK THIS OUT

Thank you to the following substitutes for working more than 15 days in the month of March!

Welcome the following New Substitutes to Santa Fe ISD!

Worth Ferguson  
Ashlee Black  
Amanda Jue  
Katherine Prahm  
Mary Goodrich  
Keith Martin  
Tiffany Casner

WELCOME  
to



Thank  
you!

We would like to wish a Happy Birthday to our Substitutes who have a Birthday in April!

Patti Kapel  
Bryan Marks  
Mario Jimenez  
Mashea Gonzales  
Maci Sinibaldi  
Skyler Janik  
Jordan Decker  
LeeAnn Newton  
Mitzi Nichols  
Tiffany Casner





# From the desk of Tara Mata



All substitutes will be sent a **Letter of Reasonable Assurance** via email on **April 15, 2024**. This letter **MUST** be signed and returned by **May 24, 2024**, acknowledging whether you will or will not return as a substitute for the 2024-2025 school year.

**Level Increase Forms/Evaluation Forms** will also be sent out on **April 15, 2024**, for those substitutes who are eligible to move to the next level of substitute pay. Please note that the Level Increase Forms and Evaluations (3 teacher/1 administrator) **MUST** be filled out and returned by **May 24, 2024**, to increase to the next level of pay for the 2024-2025 school year.

All forms will be sent via email to email address listed on AESOP accounts. I will also have paper copies available for pick up at the Cowan Education Center.

Thank you.

*Tara Mata*

**SEE CHART BELOW FOR SANTA FE ISD SUBSTITUTE LEVEL INCREASE REQUIREMENTS.**



# Santa Fe ISD Substitute Level Increase Requirements

## Level 0

Currently Level 0, and wanting to remain Active Sub at Level 0



- Sign and Return Letter of Assurance

## Level 0

Currently Level 0, and wanting to increase to Level 1



- Sign and Return Letter of Assurance
- Work 30 days or more per school year
- 3 Positive Teacher Evaluations
- 1 Positive Administrator Evaluation

## Level 1

Currently Level 1, and wanting to remain Active Sub at Level 1



- Sign and Return Letter of Assurance
- Work 30 days or more per school year

## Level 1

Currently Level 1, and wanting to increase to Level 2



- Sign and Return Letter of Assurance
- Work 45 days or more per school year
- 3 Positive Teacher Evaluations
- 1 Positive Administrator Evaluation

## Level 2

Currently Level 2, and wanting to remain Active Sub at Level 2



- Sign and Return Letter of Assurance
- Work 45 days or more per school year

*\*Substitute must meet annual requirements to maintain current level*