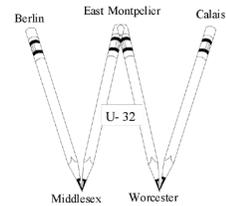


Washington Central Unified Union School District

WCUUSD exists to nurture and inspire in all students the passion, creativity and power to contribute to their local and global communities.

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Meagan Roy
Superintendent



WCUUSD Finance Committee

Minutes

3.12.24

Virtual

8:30-9:30 AM

Present: Flor Diaz Smith, Meagan Roy, Susanne Gann, Daniel Keeney, Zach Sullivan, Chris McVeigh, Steven Dellinger-Pate

1. **Call to Order:** Flor called the meeting to order at 8:39 am
2. **Approve Minutes of 3.12.24:** Zach motioned to approve the minutes of 3.12.24. Chris seconded and the motion passed.
3. **Informational Reports**
 - 3.1. **Monthly Reflections:** Susanne provided a memo, which highlighted some changes at the Central Office. Carla Messier, HR Coordinator who had worked for the District since 2019 left her position in March. Heidi Dimick, the Director of HR was able to spend some time with Carla before her departure for training on some of the most critical responsibilities. The District HR Coordinator position was advertised to be replaced with a Benefits Specialist position and Holly Poulin was chosen to fill that position leaving a vacancy for the Payroll Specialist position. Central Office is still currently looking to fill this critical position. Heidi is working on contracts and horizontal move requests. Chris O'Brien and Bill Ford continue to work on preparing completion of the capital projects approved for the summer. There is also work-preparing updates to the Five-Year Capital Improvement Budget.
4. **Discussion/Action**
 - 4.1. **Review and Accept the Final FY 2022-2023 Audit Report:** Daniel Keeney motioned to recommend that the Board accept the audited financial statements for the Washington Central Unified Union School District for the year ended June 30, 2023 from RHR Smith & Company. Zach seconded. The motion passed.
 - 4.2. **Reflect on Budget Process:** The committee did not reflect on the budget since the budget has not yet passed. They used this time to discuss and prepare for the meeting on April 10, 2024. There was discussion around budget communication and timelines as well as income sensitivity and the configuration study.
5. **Future Agenda Items**
 - 5.1. Next Configuration Meeting: April 17, 2024
 - 5.2. Next Regular Meeting: April 30, 2024
 - 5.3. FY 2023-24 Financial Update
 - 5.4. Accept Annual Fiscal Management Questionnaire
 - 5.5. Authorize Superintendent to Sign contracts and Accept Grants for WCUUSD
 - 5.6. Blanket Authorization for Board Warrants / Check Orders
 - 5.7. Annual Bid Award for the Revenue Anticipation Note and Investments
 - 5.8. Review Capital Improvement Project Plan and Multi-Year Budget

6. Adjourn: The meeting adjourned by consensus at 9:32 am

**Respectfully Submitted,
Melissa Tuller
Administrative Asst.**