Hillview Middle School PTO
Executive Board Meeting
Friday, Jan 18, 2024

PTO Executive Board Members 2023-2024

Co-Presidents	Sarah Sobel & Sarah Thayer	Volunteer Coordinator	Maria Lemkuhl
Co-Vice Presidents	Katherine Bicer & Azadeh Rasmussen	Parent Engagement Coordinator	Amy Beim
Treasurer	Carolina Whitty	After-School Activities Coordinator	Tara Carranza Chapman
Vice Treasurer	Jory Macdonald	After-School Athletics Coordinator	Joyce Wong
Financial Secretary	Rachel Maclay	Parliamentarian	
Recording Secretary	Emily Moberg Robinson	Principal	Danielle O'Brien
Communications Chair	Rebecca Emery	Teacher Representative	Valerie Cypert Kara Connelly
Auditor	Anne Yeow	MPAEF Liaisons	Katherine Glass, Lindsay Nalevanko
Student Community Coordinator	Dolores Bernardo		

Present: Amy Beim, Carolina Whitty, Cynthia Hao, Danielle O'Brien, Dolores Bernardo, Emily Moberg Robinson, Jeanne Loh, Jory Macdonald, Joyce Wong, Katherine Bier, Katherine Glass, Nora Singer, Rachel Maclay, Sarah Sobel, Valerie Cypert

Absent: Anne Yeow, Azadeh Rasmussen, Lindsay Nalevanko, Maria Lemkuhl, Rebecca Emery, Sarah Thayer, Tara Chapman

Agenda

8:30 AM: Call to Order/Presidents' Report – Sarah S. and Sarah T.

- displayed Anna Kogen's advanced art class's 'Welcome to Hillview' canvases -- these will be mounted in the office

- Exec Board Position Input survey will be delayed

- Nom-Comm/Recruiting event Feb 7 for all district PTO positions
    - Hillview PTO: Still no parliamentarian….
        - Krista Rosa will be interim parliamentarian to run nom-comm
        - Motion to nominate her: Sarah; Katherine seconded; unanimous approval

- MA PTO volunteers
    - Lots of roles available; principal comes to meetings
    - Contact Dolores for details/info

- District Council Notes - be involved in details of bond needs
    - Scott Saywell is the HV liaison
    - Kristen Gracia wants to make sure the parent leaders in the district are really informed about the bond measure
        - what it is, why we're doing it, what the facilities concerns are (old gym, inadequate locker room at HV; no AC; HVAC/solar/sustainability; retrofitting some older buildings) -- these are very basic things that need to be done
        - past bond measures are sunsetting
    - Feb/March: consultants will give reports on community interest in, will to pass measure
    - District is putting together a team of vols to help get this over the finish line
    - 55+% needed to pass

8:40 AM: Approval of Minutes: December 2023 Executive Board Meeting – Emily

- Sarah motioned; Dolores seconded; unanimous approval of December 2023 minutes

8: 45 AM: Principal's Report – Danielle

- English learners: annual LPAC assessment is coming up
- Monica Bosch has moved to DO, and Carolina Flores is the new assistant office manager + attendance at HV
    - Carolina came in and introduced herself :)
- Parent ed: *Never Enough* discussion coming up
- Fully staffed this year! And now starting to think about next year hiring
    - New district goals (new LCAP), site plans/actions
- Student conduct concerns
    - Kids bringing not-so-great material to school
    - Bullying, identity-focused language is bubbling up
    - Trying to partner with families to address this
    - Goal is to create a safe community for all students here – safe to live, safe to speak up
    - Hawk Talk, walk-a-mile Wednesdays, convo-starters for families (sending home scenario-based suggestions for talking)
        - coach students how to respond as individuals and when they're in a group of peers

9 AM: Teachers' Report – Valerie

- English Language Proficiency Assessments for CA (ELPAC) will be administered next month (around 30 kids taking it)
    - This is a very difficult test
        - 4 parts: reading, writing, listening, speaking (they get one chance to listen to a recorded presentation, and then have 1:1 conversation with an adult assessor who's checking whether they've heard and can repeat little

details from the presentation)
        - One chance/year to pass; and if they don't, they have to take it again the next year
    - very high stakes
        - if they don't pass this test by the end of 8th grade, they will have to take remedial classes in high school -- which means they won't have time to take all AG classes required for admission to UCs

    - Many teachers don't realize the difficulty, stakes
        - Valerie and administration: trying to raise teacher awareness
        - Increase support students
            - Provide homework/class test passes so they can focus on the ELPAC
            - Incorporate more English-speaking practice in class
                - Teachers can have informal chats with students -- talk about the book, justify an opinion, etc. -- to give them a chance to talk in a less intimidating setting
                - Give students a chance to repeat terms, concepts, instructions so teachers are confident the students understand -- this technique is good for all students, not just English Language Learners
                - Have kids partner up and repeat instructions to each other
                - Parent suggestion: establish peer tutoring during QU3ST

    - The district is working really hard to get kids reclassified before 8th grade so they can start high school in the regular track

- Winter gift: Target gift card was very much appreciated
- Mimi Nguyen report: thank you to Trailblazers Academy parents: collected enough turkeys/etc. to create more than 20 food baskets for Haven House
    - 8th graders partnered with 2nd grade buddy classes to make baskets, write cards

9:05 AM: Treasurer's Report – Carolina

- January 2024 report
- By mid-January: the Hillview PTO/OCC has collected more money than our budget!
- Non-parent coaches get a stipend (MA kids, High-Five coaches, etc.)

9: 15 AM: MPAEF Update – Katherine and Lindsay

- Auction coming up; tickets are on sale now
    - No set tables or full seated dinner this year
    - At Upper Laurel
    - HV items: swag bags from most of local high schools; guest on Hawk Talk; staff vs students kickball/volleyball; movie night in the PAC; VIP parking/seating at grad etc.; Mr Bratt and Ms Kogen are doing evening classes for parents -- workshop and clay

- Run coming up next
- Volunteer recruitment party on Feb 7
- We're at 102% for PTOs; Foundation is slightly down; 68% participation -- very strong

9: 20 AM: Community Engagement Update – Dolores and Amy

- SportsHouse event coming up -- June 1
    - We are looking to book now for next year (SportsHouse books out way in advance)
- Three upcoming parent/community events
    - Feb 2: bilingual bingo + disco
        - Hillview ASB is very involved
    - March 5: *Never Enough* discussion; followed by a 6th-grade event at the Goose
    - March 15: movie night

Open Discussion

- SBAC: May 13-16
- Open House on Thursday, May 23
- District calendar is out

9:30 AM: Meeting Adjourned – Sarah

Bylaws:
https://resources.finalsite.net/images/v1680769346/districtmpcsdorg/mmpuinwdjp3za55szjdw/2020-21_Hillview_PTO_Bylaws_-_approved_31221.pdf

Standing Rules:
https://resources.finalsite.net/images/v1680769284/districtmpcsdorg/bvgce7t948ne88qkt5dp/2020-21_Hillview_PTO_Standing_Rules_-_approved_31221.pdf