



Health and Safety Minutes

Wednesday April 3, 2024

Albertville Primary

None

Big Woods

Corey Hanson – Physical Education

Community Education Center

Kim Andres - SPED

District Office

Jason Bichler – B&G

Josh Reyo - Maintenance

Glen Ritter – Food Service

St. Michael Elementary

Kay Nowell

Health

Andrea Mischke – District Nurse

High School

None

Fieldstone Elementary

Jeanette Aanerud - Principal

Middle School East

Gerald Bade - Custodial

Middle School West

Ryan Antony - AD & Dean

Other

Daniel Holcomb – IEA

Steve Lichtenberg - SFM

Approve February 2023 Meeting Minutes:

- Minutes were approved by the committee.

Review Injury Reports

- Since our last meeting on February 7th, we had six medical losses (2 contusion, 3 puncture, and 1 skin irritation). All six injuries were student-staff related.

Old Business

- Indoor Air Quality Walkthrough
 - The walkthroughs were completed on January 24th – January 26th. There were no major concerns identified throughout the district. IEA identified ceiling tiles for the District to review for on-going moisture concerns. Six schools did not have CO2 levels above 1200 ppm. Last years walkthrough consisted of 3 buildings that did not have CO2 levels above 1200 ppm. That is a great improvement based on the low CO2 levels and only 5 rooms in the District had temperatures beyond the normal range (68-75 degrees).
- Tier II Reporting Review – STMA Ice Arena
 - A district in the metro had an Ammonia leak and were fined by EPA for not disclosing ammonia, sulfuric acid, and ethylene glycol on their Tier II report. This report is submitted to homeland security every year if you store chemicals onsite above the reporting limit. STMA used CO2, rather than Ammonia for refrigerant. STMA uses propylene glycol rather than ethylene glycol. The sulfuric acid in the lead-acid batteries in the Zamboni did not exceed the threshold for reporting.

- Building Ventilation Assessments
 - These assessments were completed March 5th – March 15th. The technicians inspected accessible mechanical units and compartments (filters, fans, damper). The checklist is used to compare with the automated system controls to verify the control system is operating correctly. No major concerns were identified in the assessments.
- Community Ed Window
 - This has been replaced and changed out.
- STME and AP Parking Lots
 - The bid process is complete. The board has approved a bid. The contract is signed with the contractor. Pre-construction meetings will occur in early June.
- AP Playground
 - The in-house demolition is scheduled for the last week of June. The new playground will be installed a few weeks after demolition.
- Handicap Accessible Door Opener for High School Health Services
 - This will be completed over the summer. The purchase order will go to the contractor next week.
- MSW Auditorium Light Bars
 - This will be completed in June. The motors are no longer compliant. The new motors are too expensive and there's six of them for the auditorium. This is not necessarily needed since we have lifts in-house to hang equipment.

New Business

- Mock OSHA Inspection
 - This was completed on March 20th at Middle School West, Grounds, and Fieldstone Elementary. The maintenance and facilities teams are working on the corrective action list.
- Medcompass Scheduling (Annual Respirator Fit-Test and Audiograms)
 - This is scheduled for April 17th. Medcompass will be on-site in the Ground department. Various departments around the district are required to complete due to workplace hazards.
- End of Year Hazardous Waste Disposal
 - Email will be sent out to various departments in May to look at their inventory of chemicals and determine if they want to dispose any of the chemicals. We will have a hazardous waste pick-up this summer to remove the hazardous waste stored in the Middle School West warehouse.

Open Discussion

- Safety Committee Improvements
 - Jason Bichler would like all committee members to think of ways to enhance our safety committee to spread awareness throughout the district. This will be a discussion topic next fall.
- Fall Hazard
 - Staff have been observed using office chairs rather than stepladders to reach elevated surfaces. This is a major safety concern. Jason Bichler will reach out to SFM in the fall for posters to assist with spreading awareness.
- Water Spill Hazards
 - Committee members have seen water spills throughout all buildings recently. This could be contributed to the large water bottles that are used by students and staff throughout the district.
- Fall Safety Video
 - The committee discussed proper footwear and ladder safety topics for a video in the fall. Jason Bichler will reach out to SFM in the fall for footwear selection posters.

If you have health and safety questions or suggestions – feel free to contact your buildings safety committee representative!

This is the last meeting of the school year. Enjoy the summer! We hope you join us next fall!

Next Meeting: TBD

Location: TBD

Time: TBD