



Merchant Agreement

RevTrak, Inc. (we, us, our) will process credit card and online payments for schools, cities, other government entities, or related non-profit organizations (Merchants).

Definitions

Merchant A school, city, other government entity, or related non-profit that uses us to process their credit cards and online payments.

Customer The person or cardholder who pays money to the Merchant.

Client Statement A statement we provide to a Merchant that details transaction activity and fees.

Fees

Online Transactions 3.49%

Monthly Fee \$0.00 through June 30th, 2021 - Standard Monthly Fee will begin July 1st, 2021

Card Reader (optional) \$4.95 per month to rent. A purchase option is also available.

Payment Method

You authorize us to process and fund transactions to bank accounts specified by you. Payments shall be funded by ACH transfer to your Designated Bank Account(s). An ACH debit for the fees will be generated from your account 2 business days after the Client Statement is generated.

RevTrak will provide electronic statements shortly after the end of each month, generally within a few business days in accordance with the Operating Guide.

Term & Cancellation

This is a month to month agreement and either party may cancel this agreement at any time.

Miscellaneous

This Agreement and related documents constitute the entire understanding of the parties with respect to this Agreement. Both we and you shall be governed by this Merchant Agreement, and the User Guide to Operations which is incorporated by reference and is attached to this document. These Terms and Conditions may change from time to time at which time we shall provide advance notice of any change.

You shall be liable for all taxes required to be paid or collected as a result of this Agreement. This Agreement shall be governed by the laws of the state of Minnesota.

RevTrak will maintain all applicable PCI-DSS requirements as it handles and transmits online transactions.

Merchant/User Information

Legal Name: Liberty Common School			Contact Name: Beverly Hanawalt	
Address: 1725 Sharp Point Drive			Contact Email: bhanawalt@libertycommon.org	
City: Fort Collins	State: CO	Zip: 80525	Contact Phone: 970.672.5823	

Accepted & Agreed:

Merchant Name: Liberty Common School

Signature: Beverly Hanawalt

Title: Director of Operations

Date: 4.13.2020

Vanco:

Signature: Andrew Hillesheim

Title: Director of Education Sales

Date: 4.13.2020

Please complete and return this Merchant Agreement by email, mail or fax to:
 Vanco | 3800 American Blvd West, Suite 500 | Bloomington, MN 55431
 Email: Sales@RevTrak.com | Phone: 800.323.5953 | Fax: 651.288.1124