



JOB DESCRIPTION: Classroom Assistant

Responsible to Assigned Classroom Teacher(s)

A TCS Classroom Assistant Exhibits:

- A deep faith in Jesus Christ as Lord and Savior and acceptance of the authority of scriptures as a guide for faith and living
 - Actively pursues spiritual growth through personal devotions, Bible study, church involvement, etc.
- Engages in student relationships based on respect and care
 - Invests time in knowing students and demonstrate an active interest in their well-being
- Partners with families to support student growth and success
 - Conveys to parents that they know their child and are for their child
- Be an active and engaged member of the school community
 - Finds ways to contribute to TCS outside of instructional responsibilities (ex: volunteers at STEAM night, leads a Bible study, etc...)

Specific Responsibilities Include:

- Assisting the classroom teachers with duties
- Assisting with carpool, dining hall, recess, and classroom supervision
- Providing instructional support to students as requested by the the teacher (including one on one and small group instruction)
- Providing clerical support for teachers such as copying, laminating, and updating hallway displays
- Serving as a substitute teacher as needed
- Perform other duties as assigned by the teachers or administration

Required Qualifications:

- Evidence and articulate a faith and relationship with Jesus Christ as Lord and Savior
- Understand and actively support The Christ School mission, vision, and defining characteristics
- Proficiency in GoogleSuite (docs, sheets, gmail, calendar)
- Highly effective verbal and written communication skills
- Must be able to effectively traverse possibly uneven ground to manage students
- Must be able to ascend/descend multiple flights of stairs and transport about 10-15 pounds