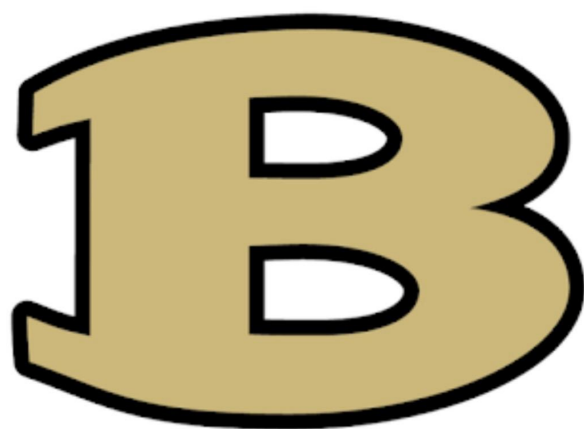


Beulah High School



Student Handbook 2023 - 2024

Administration

Adam Johnson - Principal/Athletic Director
Haleigh Jackson - Assistant Principal

LEE COUNTY SCHOOL SYSTEM

MISSION, GOALS AND BELIEFS

Mission Statement

The Lee County School System will take a prominent role advocating a progressive education for each student in our schools. The mission of Lee County Schools is to educate every student through a comprehensive and academically challenging curriculum taught in a safe and nurturing environment. We challenge students to pursue dreams, succeed with integrity, and contribute meaningfully to a diverse society.

Vision Statement

The Lee County Board of Education has a responsibility to ensure every student learns at his/her maximum potential and to set standards and expectations for the quality of education through the establishment of graduation requirements, accreditation of local schools, and certification of professionals. The Board of Education, the administration, and the staff of Lee County Schools will continuously focus on:

- Preparing students for a knowledge-based, technologically enhanced, and culturally diverse 21st century.
- Supporting each student's success in a learning community.
- Ensuring a partnership with families and communities to support student learning.
- Communicating a vision for improving public education for ALL Lee County students.
- guaranteeing that students have an opportunity to learn the skills necessary for their future, either for jobs or further education.
- Maintaining a strong partnership between the communities and the schools.
- Opening pathways of communication between all groups concerned with education.
- Proactively implementing continuous improvement for grades K-12.
- Advocating professional development and teacher education programs.

Lee County School System's Core Beliefs

- All students are valued individuals who can learn.
- The education of each student is a responsibility shared by students, families, schools, and communities.
- Each individual achieves best in an environment where physical and emotional safety is guaranteed.
- Personal integrity is essential to individual success.
- Learning is a lifelong endeavor.

Beulah High School

MISSION STATEMENT

The faculty and staff of Beulah High School are committed to providing a positive, safe, and challenging place to learn. Our goal is to facilitate the development of well-rounded young people who are motivated for the future and have a lifelong love of learning.

VISION OF DISCIPLINE

The vision for discipline is to establish a safe learning environment and to reduce all distractions that hinder student's learning.

VISION OF INSTRUCTION

The vision for instruction is to provide a comprehensive, high-quality education that will equip Beulah High School students with the skills and knowledge to perform on or above grade level as middle and high school students.

4848 Lee Road 270
Valley, Alabama 36854
Phone: 334- 705-6020
Fax: 334-749-1914

Website: <http://beulah.lch.schoolinsites.com>

MASCOT

BOBCAT

SCHOOL COLORS

BLACK & GOLD

Accreditation

Beulah High School is accredited by Cognia, formerly the Southern Association of Colleges and Schools.

Lee County Schools

Board approved 12/13/2022

2023-2024 School Calendar

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		




March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

	School Closed
	Teacher Institute
	Teacher Professional Learning Days

	Employee Planning (no school for students)
	Spring Break
	First and Last Day of School

	Students	Employees
1st semester	89	95
2nd semester	91	94
TOTAL	180	189

Aug 1	Employees First Day of Work
Aug 3-4	Professional Learning Day (No school for students)
Aug 7	Teacher Institute/Planning (no students)
Aug 8	Students First Day of School
Sept 4	Labor Day (All Buildings Closed)
Oct 9	Columbus Day (Schools Closed)
Nov 10	Veterans Day (All Buildings Closed)
Nov 20-24	Fall Break
Dec 21	Professional Learning Day (No school for students)
Dec 22 - Jan 4	Winter Break

Jan 5	Planning/Professional Learning Day
Jan 8	Students Return
Jan 15	Dr. Martin Luther King Jr. Day (All buildings closed)
Feb 19	Professional Learning Day (No school for students)
Mar 5	Professional Learning Day (No school for students)
Mar 29	Schools Closed-no employees and no students
Apr 1-5	Spring Break (Schools Closed)
May 24	Students' Last Day of School
May 24	Employees' Last Work Day



2023-2024 Bell Schedule

7:15	Bus/Parent Drop-off/Breakfast
7:45	1st Block/Advisory Period Begins
7:56	1st Block Instruction Begins
9:32	Transition to 2nd Block
9:37	2nd Block Begins
11:13	Transition to 3rd Block - A Lunch Begins
11:41	A Lunch Ends
11:45	B Lunch Begins
12:13	B Lunch Ends
12:18	C Lunch Begins
12:46	C Lunch Ends
12:50	D Lunch Begins
1:18	D Lunch Ends/Transition to 4th Block
1:23	4th Block Begins
2:59	School will be dismissed via the office - NO BELL

2023-2024 Pep Rally Schedule

7:15	Bus/Parent Drop-off/Breakfast
7:45	1st Block/Advisory Period Begins
7:56	1st Block Instruction Begins
9:17	Transition to 2nd Block
9:23	2nd Block Begins
10:49	Transition to 3rd Block - A Lunch Begins
11:13	A Lunch Ends
11:17	B Lunch Begins
11:41	B Lunch Ends
11:46	C Lunch Begins
12:10	C Lunch Ends
12:14	D Lunch Begins
12:38	D Lunch Ends/Transition to 4th Block
12:43	4th Block Begins
2:00	4th Block Ends
2:00	Students Called to Gym by Grade
2:15	Pep Rally Begins
2:59	School will be dismissed via the office - NO BELL

Beulah High School

BEHAVIOR CODE FOR MIDDLE AND HIGH SCHOOL STUDENTS AND PARENTS

Students should:

- o attend all classes daily and be punctual in attendance
- o come to class with appropriate working materials
- o be respectful to all individuals and of all property
- o refrain from profane or inflammatory statements
- o conduct themselves in a safe and responsible manner
- o be clean, neat and appropriately dressed
- o be responsible for their own work
- o respect the classroom and school
- o show a positive, cooperative attitude toward school
- o display good habits and help in keeping restroom areas clean and orderly
- o help everyone keep school property clean and in good shape
- o obey and observe all bus drivers and bus regulations
- o refrain from running, fighting, engaging in horseplay, or having physical contact with another student
- o not smoke or be in possession of alcoholic beverages, drugs, or vapes
- o not participate or attend extracurricular events while serving OSS and/or Alternative School

Guardians should:

- o keep in regular communication with school authorities concerning their child's progress and conduct
- o ensure that their child is in daily attendance and promptly report and explain an absence or tardiness to school officials
- o provide their child with the resources needed to complete class work
- o assist their child in being healthy, neat, and clean
- o bring to the attention of school authorities any problem or condition which affects their child or children
- o discuss report cards and work assignments with their child
- o maintain up-to-date home, work, and emergency telephone numbers at school, including doctor, hospital preference, and an emergency health care form
- o attend scheduled parent-teacher or parent-counselor conferences
- o promptly report any change of address
- o support school officials in upholding and enforcing the system disciplinary code
- o be responsible for fines or money owed to the school as a result of their child's actions, including restitution for lost or damaged textbooks or equipment
- o provide transportation for after-school activities or detention hall in a timely fashion

ANNOUNCEMENTS

Announcements regarding BHS activities are made at the beginning of first period. Students are expected to pay close attention to these announcements and to remain silent until directed by their facilitator.

ARRIVAL/DISMISSAL

When students arrive on campus, they are expected to enter the building promptly. Car riders are to be picked up and dropped off in the front of the school near the front office. Buses will unload and load in the back of the school near the Southwell Gymnasium: This is a no parking zone from 6:45 a.m. to 8:00 a.m. and from 2:00 p.m. to 3:30 p.m. Students are expected to leave campus in a timely manner and as soon as possible after dismissal. All students should report directly to their area for afternoon departure and leave as soon as transportation is available. There should be no student on the BHS campus after 3:45 p.m. who is not under the direct supervision of a coach, teacher, or other school personnel. Parents providing transportation should make arrangements for pick up no later than 3:15 p.m. or 15 minutes after a school event.

EARLY CHECK-OUT

Students checking out of school early must check out in the front office. A signed parent note must be presented to a school administrator at the beginning of the day for approval. The approved note then must be presented to the attendance clerk at the time of check-out each time a student checks-out. The note must have a phone number that matches the parent/guardian information available in PowerSchool whereby the parent can be reached by an administrator for verification. Students without notes must be signed out by a parent or guardian with a valid ID. The parent or guardian signing out a student must be on the PowerSchool check out list. Students will not be allowed to be checked out of school via telephone requests, emails, and/or facsimiles. Please note that parents will not be able to check their student out in the front office after 2:40. Parents wishing to pick their student up after 2:40 p.m. must do so using the car-rider line located in the front of the building.

COLLEGE DAY ABSENCES

College day activity absences are limited to juniors and seniors, and they are arranged through our Counseling Department. Juniors will be allowed a maximum of two college day absences per year, and seniors will be allowed a maximum of 4 college day absences in a school year. College Day requests must be provided to administration at least one week prior to your anticipated visit with a confirmation from the college or University that a visit has been scheduled and confirmed. Upon your return to school, official documentation is required in order for absences to be counted as an activity absence and for final exam exemption purposes.

PRE-ARRANGED ABSENCES

The principal may approve absences for special events provided requests are made a minimum of 5 days in advance. Pre-arranged absences for reasons not recognized by state and/or local policy are still considered unexcused and count toward exemption status. Pre-arranged activity absences afford students the opportunity to complete work in advance and/or make-up work without credit penalty.

GRADE REPORTING

Academic progress reports are distributed to students at the midpoint of each 9 weeks grading period and report cards are distributed every 9 weeks. Students and parents are highly encouraged to keep up with student grades, attendance, and other information through PowerSchool.

GRADE CATEGORIES

All teachers will adhere to following grade weights:

- Class I- 50% (Unit tests, mid unit tests, benchmarks, major projects, essays, performance tasks, research papers, analyzing data sets (e.g., speeches), etc.
- Class II- 30% (quizzes, minor projects, minor writing assignments, vocabulary quizzes, etc.)
- Class III- 20% (homework, classwork, participation, reading journal entries (RJE), quad cards etc.)
- Final Exams are worth 10% of the overall course grade

Class I and Class II assessments are true assessments of learning. These assessments are conducted after students have been engaged in instruction and have ample opportunity to master content. As a general rule, all chapter /unit exams will be counted as Class I major grades. Class III performance assessments include all activities/assignments deemed by the teacher to contribute to the overall attainment of content. Performance assessment opportunities may include, but are not limited to homework, classwork, cooperative learning group contributions, and lab group contributions.

GRADING SCALE

A (90-100) B (80-89) C (70-79) D (60-69) F (below 60)

MAKE-UP WORK

Make-up work, which includes tests, will be administered to a student whose absence was due to illness or other reasons coded as excused. The student should be prepared to take any missed tests and turn in any assignments on the day that he/she returns to school unless it has been an extended illness and then the student will have up to three days for each day of absence to make-up the work unless otherwise approved by the principal. It is the student's responsibility to turn in all assignments and take any missed tests within the designated length of time. Make-up work must be completed prior to the end of a grading period unless otherwise approved by the principal. Students who have been suspended are allowed to make-up assignments or tests for the period of the suspension.

HONOR ROLL

Students achieving an A or A_B in all content areas will be on the academic honor roll.

VALEDICTORIAN

The valedictorian is the student with the highest four year cumulative numeric academic average in his/her senior class. To be considered for this award, a student must have been in attendance at Beulah High School for three years including his/her senior year.

SALUTATORIAN

The salutatorian is the student with the second highest four year cumulative numeric academic average in his/her senior class. To be considered for this award, a student must have been in attendance in that particular school for three years including his/her senior year.

GRADE PLACEMENT BY CARNEGIE UNITS (HIGH SCHOOL)

Grade placement is determined by the units completed. This placement is done as follows:

- Tenth Grade 6 units
- Eleventh Grade 12 units
- Twelfth Grade 18 units

Advanced Diploma Requirements

Advanced Diploma

English Language Arts	English 9 Honors	1	
	English 10 Honors	1	
	AP Language and Composition	1	
	AP Literature	1	
Equivalent/substitute options may include: Advanced Placement/International Baccalaureate/postsecondary courses/SDE approved courses			
English Language Arts Total		4	

Math	Geometry w/Data Analysis or its equivalent/substitute	1	
	Algebra I w/Probability or its equivalent/substitute	1	
	Algebra II w/Statistics or Algebra II, or its equivalent/substitute	1	
	Mathematics-credit eligible options may include: Career and Technical Education/Advanced Placement/International Baccalaureate/postsecondary courses/SDE-approved courses		
One credit to include: Alabama Course of Study: Mathematics or mathematics-credit eligible courses from Career and Technical Education/Advanced Placement/International Baccalaureate/postsecondary courses/SDE-approved courses.		1	
Math Total		4	

Science	Biology Honors	1	
	Honors Chemistry	1	
	3RD & 4TH Science Baccalaureate/postsecondary courses/SDE approved courses. credits should be two credits from the advanced level		
	1. 2. *Physics or Anatomy & Physiology preferred	2	
Science Total		4	

Social Studies *AP & honors not required but preferred	World History 9	1	
	United States History 10	1	
	United States History 11	1	
	United States Government	-.5	
	Economics	-.5	
Social Studies-credit eligible options may include: Advanced Placement/International Baccalaureate/postsecondary courses/SDE-approved courses.			
Social Studies Total		4	

Physical Education: Lifelong Individualized Fitness Education (LIFE) or one JROTC Credit	1	
Health Education	-.5	
Career Preparedness	1	
Career and Technical Education and/or Foreign Language and/or Arts Education	1	
Foreign Language (same language) 1. 2.	2	
Electives: 1. 2. 3. 4. 5.	3.5	
Total Credits	25	

Standard Diploma Requirements

English Language Arts	English 9	1	
	English 10	1	
	English 11	1	
	English 12	1	
Equivalent/substitute options may include: Advanced Placement/International Baccalaureate/postsecondary courses/SDE approved courses			
English Language Arts Total		4	

Math	Geometry w/Data Analysis or its equivalent/substitute	1	
	Algebra I w/Probability or its equivalent/substitute	1	
	Algebra II w/Statistics or Algebra II, or its equivalent/substitute	1	
	Mathematics-credit eligible options may include: Career and Technical Education/Advanced Placement/International Baccalaureate/postsecondary courses/SDE-approved courses		
One credit to include: Alabama Course of Study: Mathematics or mathematics-credit eligible courses from Career and Technical Education/Advanced Placement/International Baccalaureate/postsecondary courses/SDE-approved courses. 1.		1	
Math Total		4	

Science	Biology	1	
	A physical science (Chemistry, Physics, Physical Science)	1	
	Science-credit eligible options may include: Advanced Placement/International Baccalaureate/postsecondary Courses/SDE-approved courses. Two credits from: Alabama Course of Study: Science or science-credit eligible courses from Career and Technical Education/Advanced Placement/International Baccalaureate/postsecondary courses/SDE-approved courses		
	Two credits from: Alabama Course of Study: Science or science-credit eligible courses from Career and Technical Education/Advanced Placement/International Baccalaureate/postsecondary courses/SDE-approved courses 1. 2.	2	
Science Total		4	

Social Studies	World History 9	1	
	United States History 10	1	
	United States History 11	1	
	United States Government	.5	
	Economics	.5	
Social Studies-credit eligible options may include: Advanced Placement/International Baccalaureate/postsecondary courses/SDE-approved courses.			
Social Studies Total		4	

Physical Education: Lifelong Individualized Fitness Education (LIFE) or one JROTC Credit	1	
Health Education	.5	
Career Preparedness	1	
Career and Technical Education and/or Foreign Language and/or Arts Education 1. 2. 3.	3	
Electives: 1. 2. 3. 4. 5.	3.5	
Total Credits	25	

FINAL EXAM EXEMPTION/ATTENDANCE

All teachers in all subject areas are required to have a final exam and administer finals on the days the District designates. As a reward for excellent attendance, behavior, and academic achievement, students who meet certain criteria may choose to exempt end of term exams. Students in grades 9-12 will have the opportunity to exempt exams 1st and 2nd semester, and students in grades 7- 8 will have an opportunity to exempt exams 2nd semester if they meet the following criteria:

FIRST SEMESTER POLICY GRADES

Students in grades 7-8 are not eligible for exemption first semester

FIRST SEMESTER POLICY GRADES 9-12

Students in grades 9-12 can be exempted in the first semester but must meet the following criteria:

- No ISS, administrative detention/ISD, lunch detention, bus discipline, OSS, and/or Alternative School.
- A average (90 or higher) with no more than two (2) unexcused absences in the class you would like to exempt;
- B average (80 or higher) with no more than one (1) unexcused absence in the class you would like to exempt;
- C average (70 or higher) with zero (0) absences in the class you would like to exempt.
- All media center, cafeteria obligations, textbook fees/returns

FIRST SEMESTER POLICY AP STUDENTS

Students will adhere to the first semester policy outlined for students in grades 10-12

SECOND SEMESTER POLICY GRADES

Students in grades 7-11 can be exempted in the second semester but must meet the following criteria:

- No ISS, administrative detention/ISD, lunch detention, bus discipline, OSS, and/or Alternative School.
- A average (90 or higher) with no more than two (2) unexcused absences in the class you would like to exempt; 8
- B average (80 or higher) with no more than one (1) unexcused absence in the class you would like to exempt;
- C average (70 or higher) with zero (0) absences in the class you would like to exempt.
- All media center, cafeteria obligations, textbook fees/returns are expected to be taken care of by May 14th .

SECOND SEMESTER POLICY 12TH GRADE

Students in grades 12 can be exempted in the second semester but must meet the following criteria:

- No ISS, administrative detention/ISD, lunch detention, bus discipline, OSS, and/or Alternative School.
- A average (90 or higher) with no more than two (2) unexcused absences in the class you would like to exempt;
- B average (80 or higher) with no more than one (1) unexcused absence in the class you would like to exempt;
- C average (70 or higher) with zero (0) absences in the class you would like to exempt.
- All media center, cafeteria obligations, textbook fees/returns are expected to be taken care of by May 14th .

SECOND SEMESTER POLICY AP STUDENTS

AP Students may exempt an AP class final exam second semester but must meet the following criteria:

- No ISS, administrative detention/ISD, lunch detention, bus discipline, OSS, and/or Alternative School.
- Take the AP Exam in the course for which he or she is enrolled.
- Maintain a minimum of a C average in the AP Course with no more than 3 absences per semester in the AP class you would like to exempt.

NOTE: Students who are exempt from the final exam, but who choose to take the exam will not be penalized for a low score on the exam: Exam grades will only be calculated into the student's grade if it can increase the student's overall average.

TARDY POLICY

Students not inside the classroom when the tardy bell rings are considered tardy to class. A student detained by an administrator, counselor, or teacher, must have a signed note verifying the reason for the tardy. Such tardies will not count against the student. Students are required to make-up any missed work due to a tardy. A student who must leave the classroom to get materials needed for class may be counted tardy at the discretion of the teacher.

Students in grades 7-12, who are tardy to any class, must report to their assigned class and their teacher will enter the tardy. Any student who arrives at school after 7:40 must check-in in the front office.

Consequences for being tardy are as follows:

By Class:

1st-3rd: Tardy Documentation/Warning

4th Tardy: Parent Contact Made By Teacher

5th Tardy: Parent Contact Made By Administrator/Discipline Referral

6th Tardy: 1 day ISS/ Parent Contact/ (Loss of Exemption Privilege by class)

7th Tardy: 2 days ISS during class period/Parent Contact

8th Tardy: 3 days ISS during class period/Parent Contact

9th Tardy: OSS pending parent conference

HALLWAYS

Students should not be out of the classroom during instructional time without a hall pass from their teacher. If a student is out of their classroom without a pass, he/she will be sent to the office with a skipping referral.

Discipline

PURPOSE

The purpose of the district discipline program is to provide for the safe and orderly operation of the schools. Parents, students, and staff have the right to expect clearly stated rules which are implemented consistently in each of the schools and classrooms. According to Alabama law (Alabama Code Section 16-28-12), “parents are responsible for the behavior of their minor children. If students are disciplined for inappropriate behavior at school, parents are expected to be supportive and ensure compliance with assigned consequences.”

CLASSIFICATION OF VIOLATIONS

Violations of the Code of Student Conduct are grouped into three classes: minor, intermediate, and major. Classroom teachers, the principal, or the principal’s designee will classify violations. The classroom teacher will implement disciplinary procedures for minor offenses, and the principal or his/her designee will implement disciplinary procedures for intermediate offenses and major offenses.

Prior to disciplinary action, the following will be taken into consideration:

1. The severity of the infraction;
2. Number of infractions by the student;
3. Previous measures taken by the administration.

MINOR OFFENSES

Each classroom teacher will deal with general classroom disruption by taking in-class disciplinary action; by making a personal call to the parent or guardian when feasible; and/or by scheduling conferences with the parent or guardian and other school staff. Failure to bring a notebook, a pencil, books, or required materials and equipment to class; failure to do homework, chewing gum, or failure to do work in class are not causes for disciplinary referrals. A parent or guardian should be notified by the teacher of students who consistently exhibit poor work habits, and/or these students should be referred to a guidance counselor. All of these offenses described will be handled by the teachers and classified as minor offenses.

INTERMEDIATE OFFENSES

1. **Distraction of Other Students** – This involves any conduct and/or behavior which is disruptive to the orderly educational process in the classroom or any other instructional setting. Examples: talking excessively, interrupting class functions, provoking other students.
2. **Intimidation of a Student** – This includes the intentional, unlawful threat by word or act to do harm to another student, coupled with an apparent ability to do so, and the performance of some act which creates a well-founded fear in the person that such harm is likely.
3. Participation in Games of Chance for Money and/or Other Things of Value
4. **Excessive Tardiness** – Repeatedly reporting late to school or class is to be considered excessive.
5. Eating or Drinking in an Unauthorized Area

6. Locker Misuse or Abuse
7. Possession of Radios, Tape or CD Players, iPods, Beepers, Playing Cards, etc. Without Written Administrative Approval
8. Hazing
9. Sitting in a Parked Vehicle after Arriving at School or Leaving School After Arriving on Campus
10. Intentional and Unintentional and/or Non-Directed Use of Profane or Obscene Language
11. Non-Conformity to the Dress Code
12. Disruption on a School Bus
13. **Inappropriate Public Display of Affection** – This includes, but is not limited to, embracing and kissing.
14. Unauthorized Absence from School or Class
15. **Intentionally Providing False Information to a School Board Employee** – This includes, but is not limited to, student information data and the concealment of information directly related to school business, which may include both oral and written information requested.
16. **Insubordination**—Disobedience to authority.
17. **Failure to Follow Instructions** – Examples: failure to carry correspondence home, failure to obey directions in the hallways, assemblies, etc.
18. Unauthorized Use of School or Personal Property
19. Littering on School Property
20. Use or Possession of Obscene and/or Pornographic Materials
21. Leaving Class or Campus Without Written Permission
22. Misuse of Lunch Number/Code
23. **Speeding (Excessive Campus Speed Limits), Reckless Driving Or Failure to Follow Parking Regulations** – Any of these offenses could result in driving privileges being revoked or suspended.
24. Internet Abuse
25. Placing Hands or any Other Body Parts Outside the Bus Window
26. Leaving the Bus without Permission from the Driver
27. **Other Offenses** – The principal may deem other offenses to fall within this category after the consideration of extenuating circumstances.

DISCIPLINARY ACTION FOR INTERMEDIATE OFFENSES

Consequences and interventions for violating Board policies and school rules may include, but are not limited to, any of the following actions used individually or in some combination.

The disciplinary action for intermediate offenses can be student conference, parent contact/conference, teacher/administrative detention, behavior contract, Saturday School, in-school suspension or 1 to 5 days out of school suspension, alternative school.

MAJOR OFFENSES

1. **Drugs** – This includes the unauthorized possession, transfer, use or sale of drugs, drug paraphernalia, tobacco, alcoholic beverages, inhalants or synthetic drugs.
2. **Arson** – The willful and malicious burning of any part of the School Board property constitutes arson.
3. **Intentional Intimidation of a School Board Employee(s)** – The intentional use of inappropriate language to insult, diminish, confront, or in any way undermine the authority of and/or the respect due to a school board employee. The use of any electronic device to capture the image of a school board employee, without the express permission of the employee, is also a violation of this policy.
4. **Battery upon School Board Employee(s)** – The unlawful and intentional touching or striking of a school board employee against his/her will or the intentional causing of bodily harm to a school board employee is considered battery.
5. **Robbery** – This includes the taking of money or other property which may be the subject of larceny from the person or custody of another by force, violence, assault, or instilling fear.
6. **Stealing/Larceny/Grand Theft** – This is the intentional and unlawful taking and/or carrying away of property or money belonging to or in the lawful possession or custody of another.
7. **Burglary of School Property** – To enter or remain in a structure or conveyance with the intent to commit an offense therein during the hours that the premises are closed to the public constitutes burglary.
8. **Criminal Mischief/ Vandalism** – This includes the willful and malicious injury or damages at or to public property, or to real or personal property belonging to another.
9. **Possession of Firearms** – Any firearm (including a starter gun) which will, or is designated to, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; any destructive devices are considered firearms.
10. **Discharging of Any Pistol, Rifle, Shotgun, Air Gun, or Any Other Device**
11. **Possession of Weapons** – Having a knife; metallic knuckles; tear gas gun; chemical weapon or device; or any other weapon, instrument, or object with the intent to be armed constitutes possession.
12. **Bomb Threats** – This includes any such communication(s) concerning School Board property which has the effect of interrupting the education environment.

13. **Explosives** - Preparing, possessing, or igniting explosives on School Board property is a major offense.
14. **Sexual Acts on School Property** – This includes acts of a sexual nature including, but not limited to, battery, indecent exposure, intercourse, attempted rape or rape on school property, videotaping or sharing obscene pornographic, or lewd content via multimedia.
15. Written, Verbal, or Physical Harassment/Bullying- Including Sexual Harassment
16. **Aggravated Battery** – Intentionally causing great bodily harm, disability, or permanent disfigurement, and the use of a deadly weapon constitute aggravated battery.
17. Possessing and/or Igniting Fireworks, Firecrackers, Smoke/Stink Bombs, Cigarette Lighters, or Matches
18. **Inciting or Participating in Student Disorder** – This includes leading, encouraging, or assisting in disruptions of school or school activities, and/or fights that are incited through verbal confrontation and other means.
19. Unjustified Activation of a Fire Alarm System
20. **Battery Upon Students/Fighting** – This includes striking another student or intentionally causing bodily harm to an individual. The student may receive a three day out of school suspension and a five day in-school suspension (ISS). The student may receive Alternative School after the second offense. (*Fighting – Mutual participation in a fight involving physical violence where there are at least two participants, but no one main offender and no major injury. Fighting does not include verbal confrontations, tussles, or other minor confrontations.*)
21. Transporting Another Student off Campus in a Personal Vehicle without Permission of a Parent/Guardian or the Administration
22. Repeated Speeding Violations on School Campus
23. **Unauthorized Organizations** – Participation in fraternities, sororities, secret societies, gangs, and any form of gang activity including, but not limited to, clothing, hand signs, graffiti, or inappropriate teenage slang.
24. **Vaping**- This includes the use or possession of nicotine vapes/e-cigarettes. The student may receive five days of in school suspension on first offense. The student may receive three days of out of school suspension and five days of in school suspension on second offense. The student may receive alternative school for a third offense.
25. **Other Offenses** – The principal may deem other offenses to fall within this category after the consideration of extenuating circumstances. Including, but not limited to, criminal activities or commission of a felony.

DISCIPLINARY ACTION FOR MAJOR OFFENSES

Consequences and interventions for violating Board policies and school rules may include, but are not limited to, any of the following actions used individually or in some combination.

The disciplinary action for major offenses can be in-school suspension, out-of-school suspension, Alternative School, expulsion, or other appropriate disciplinary measures at the discretion of the

administration. Pending final determination of the matter by the Superintendent and the Board of Education, the student may be offered the opportunity to attend Alternative School or be expelled for up to one year.

DISCIPLINE, THE PARENTS' RESPONSIBILITY

According to Alabama law (Alabama Code Section 16-28-12), discipline is the primary responsibility of the parents. It is the parents' obligation, by teaching and example, to develop good behavior habits as well as proper attitudes toward the school. To ensure student success, parents should visit the school officials concerning their child's progress. In addition, schools will provide mid-term progress reports to ensure student progress notification. Additionally, no parent shall ever, under any circumstance, approach the student of another family with regard to disciplinary concern while on school grounds or at any school function.

STUDENT CAFETERIA EXPECTATIONS

1. All students are required to report to the lunchroom during their assigned lunch period.
2. A student's failure to report to the cafeteria during their assigned lunch time will be considered skipping.
3. Students will remain seated while in the cafeteria: Students will not be allowed to walk around the cafeteria.
4. Students are expected to clean their areas prior to leaving the cafeteria.
5. Students are allowed to use their electronic devices in the cafeteria.
6. Students are NOT allowed to leave campus for /during lunch.
7. For safety and management reasons, parents are highly discouraged from allowing students to check out during lunch.
8. Outside food deliveries are prohibited at all times.
9. Students are NOT allowed to take food or drink from the cafeteria. Bottled water is permitted.
10. Students are NOT allowed to charge lunches.
11. Meal vouchers are available for those students who do not have enough money on their meal account. Meal vouchers are to be paid the following day of school. Only one meal voucher is allowed at a time.

EMERGENCY MANAGEMENT

Beulah High School and the Lee County Board of Education have developed an emergency management plan to address hazards which threaten the safety of students. This plan provides appropriate direction in the event of an imminent or actual disaster. Situations addressed in this plan include, but are not limited to severe weather, evacuations, intruders, assaults, and weapons. In the event of an emergency or emergency drill, the doors to the school will be locked in accordance with the safety plan. Parents will have access to their student upon the all clear signal.

GUIDANCE AND COUNSELING

Students are assigned a counselor based on grade level and will remain with the same counselor throughout their high school years. Students and parents are encouraged to work through the student's assigned counselor to address any scheduling, course requirements, or graduation requirement problems, concerns, and/or questions that may arise.

Parents may call and make an appointment to see a counselor. Requests to change counselors will not be granted. Registration conferences and/or meetings are held annually with parents and students. Parents are highly encouraged to attend.

Grades 7-9: Ms. Sarah Catherine Baswell

Grades 10-12: Ms. Clayton Harris

Issues related to discipline or the involvement of other students in the violation of school board policy should be discussed with the Assistant Principal and/or Principal.

SCHEDULING PARENT/TEACHER CONFERENCES

To schedule a parent/teacher conference, you may contact your student's teacher(s) directly via email and/or phone. If you need assistance in facilitating the process of scheduling a conference, please contact your student's counselor via email and/or by phone and she will facilitate your scheduling process.

SCHEDULE CHANGES

All requests for schedule changes must be cleared by the student's counselor and administrator. Counselors will only change schedules if the student has already taken and passed the class, if the student failed a prerequisite course, or if a class is needed to complete a given pathway. Requests for changes must be made during the first week of school.

FAMILY VACATION

Students who are absent due to a family vacation/trip will not have an excused absence.

IN-SCHOOL SUSPENSION (ISS)

In-School Suspension (ISS) is used as one means to correct the inappropriate behaviors that students may exhibit while at school and/or at a school sponsored event. Students are assigned to ISS by school administrators only. Upon assignment to ISS, the administrator will notify the student of the assigned dates. A copy of the disciplinary referral resulting in the assignment will be given to the student with directions for the student to give the referral to his/her parent as immediate notification of the ISS assignment. Students are expected to complete assignments in ISS, and they are given the opportunity to receive full credit for their completed work. Students may be assigned additional ISS days or be sent home from ISS for the following reasons:

1. Tardy to ISS
2. Early check-out from ISS
3. Not following the directions of the ISS instructor
4. Failure to complete ISS assignments

Students who are not present for ISS days will have those days reassigned or converted to OSS days.

ISS GUIDELINES:

1. Students must have all their books and materials prior to entering ISS.
2. Students assigned to ISS are to report directly to ISS upon his/her arrival. No student assigned to ISS should be in any other area after 7:40.
3. There will be no sleeping, leaning against the sides of the carrel, or putting your head down in ISS,
4. When an assignment has been completed, fold it in half and write your name and your teacher's name on the outside of the assignment to be submitted to the ISS facilitator.
5. There is no talking in ISS. If you have a question, raise your hand and wait for a response from the teacher. Do not speak out, and do not turn around.
6. Do not write or pass notes, do not write or draw on the desk, chairs, or walls of the carrel.
7. Food, candy, and/or drinks are strictly prohibited.
8. Restroom breaks will be at the discretion of the ISS facilitator. Lunch will be served prior to the first lunch wave. **Lunch will be delivered to ISS.**
9. If a student assigned to ISS is disrespectful, disruptive, or breaks any of the above rules, they will be suspended from school or assigned additional days.
10. While assigned to ISS, students are not eligible to participate in or attend any Beulah High School function during regular school hours.
11. Students will turn-in their electronic device to the ISS facilitator.

STUDENT HARASSMENT / BULLYING

A. No Student shall engage in or be subjected to harassment, bullying, violence, threats of violence, or intimidation on school property, on a school bus, or at a school-sponsored function by any student(s). Students who violate this policy will be subject to disciplinary sanctions.

B. Students sending electronic messages (social media, e-mail, text messages, etc.) that contain threats of violence at school or a school-sponsored event, that are deemed to be harassing by administration, or disrupt the normal school process, may be subject to disciplinary action. Law enforcement may also be contacted.

C. Complaints alleging violations of this policy must be made on Board approved complaint forms available at the principal and/or counselor's office. The complaint must be signed by the student alleging the violation or by the student's parent or legal guardian and delivered to the principal or the principal's designee either by mail or personal delivery. At the request of the complaining student or the student's parent or legal guardian, incidental or minor violations of the policy may be presented and resolved informally.

D. Upon receipt of the complaint, the principal or the principal's designee will, in their sole discretion, determine if the complaint alleges a serious violation of this policy. If the principal or the principal's designee determines that the complaint alleges a serious violation, the principal or the principal's designee will undertake an investigation of the complaint. If the investigation establishes a violation, appropriate disciplinary sanctions will be imposed on the offending student(s). Other measures that are reasonably calculated to prevent a recurrence of the violation(s) may also be imposed by the principal or the school system.

E. Acts of reprisal or retaliation against any student who has reported a violation of this policy or sought relief provided by this policy are prohibited, and are themselves a violation of this policy. Any confirmed acts of reprisal or retaliation will be subject to disciplinary sanctions. A student who deliberately, recklessly, and falsely accuses another student of a violation of this policy will be subject to disciplinary sanctions.

TEXTBOOKS

Students are reminded that they are responsible for their textbooks. The books are the property of Lee County Board of Education and must be accounted for by the end of the year. Students should always check their book when issued and report any damage to the teacher and/or media specialist in order to avoid being fined for book damage upon return. Students will be charged for any books lost, stolen, or missing that were issued to them by the school. Records are kept on all students who owe for lost or damaged books. All financial obligations to BHS must be cleared in order to participate in graduation exercises.

VISITOR POLICY

All visitors must enter and check-in through the front office to receive a visitor's pass. Students are not permitted to have visitors during the school day or during lunch. Students from other schools or school districts are not allowed to accompany or visit with students during the school day. Please contact the student's guidance counselor and/or administration to schedule a visit.

MEDIA CENTER

The programs of the media center and computer labs are designed to support the educational goals of Beulah High School students. The Media Center provides an organized, diverse collection of materials for students and teachers that support and enrich the curriculum and encourage reading for pleasure. The primary purpose of the computer lab is to provide internet access and computer services to aid the classroom teacher in achieving the educational goals and objectives of the curriculum areas.

Hours

8:00 a.m. – 3:00 p.m. Monday-Friday

MEDIA CENTER- STUDENT RESPONSIBILITIES

Students using the Media Center facilities must utilize equipment and materials in a manner conducive to research and study. Students must respect the rights of others by engaging in quiet, productive instructional activities assigned by the teacher. Students must have a pass to the media center. Upon arrival at the Media Center, students must sign in on the sign in sheet provided at the circulation desk and sign out upon departure. No food or drink is allowed in the media Center, this includes all computer labs. Failure to abide by the Media Center guidelines may result in a disciplinary referral and could result in suspension of Media Center privileges.

MEDIA CENTER CIRCULATION

The borrower is responsible for all items checked out under his/her ID number. If a student fails to return materials on time, he/she is expected to pay overdue fines. All overdue fines are expected to be paid prior to the end of each semester.

MEDIA CENTER- COMPUTER USE

Students must sign-off on Lee County's agreement for the use of technology resources.

FOR SAFE AND SMART USE OF COMPUTERS, STUDENTS MUST

- Follow Lee County's computer and network agreement.
- Seek permission from the Media Specialist prior to printing.
- Maintain security of your ID number, as you may be held responsible for anyone who uses your ID for inappropriate activities.

PARKING GUIDELINES

All students parking on campus must have a parking decal. Students with reserved parking must be parked in their designated parking space on BHS campus.

- All cars must have the owner's parking decal/permit appropriately displayed. Students must notify the proper school authority in the event a car is parked in a reserved space that does not have a permit.
- The driver is held responsible for his/her car being vacated and should lock his/her car to protect it from theft during the day.
- Students must not sit in parked cars and congregate in the parking area either before or after school. Any tobacco and vapor product use is prohibited in all parking lots and in parked cars on campus.
- The student parking lot is off limits during the school day. Students should bring all necessary items with them into the building upon arrival. Students may not return back to the parking lot during the day unless approved by an administrator.
- Inappropriate /unsafe driving will result in disciplinary action that could include a report to law enforcement and possible revocation of parking privileges. There will be no refund.
- Parking spaces are non-transferable. Spaces of students who withdraw from BHS will be reissued to students who are on the official waiting list. Parking fees are non-refundable.
- Once students have been assigned and have paid for parking, they will not be allowed to change to another space during the year.
- The fee for 2023-2024 reserved parking is \$30.00

Cell Phones/Electronic Devices (BYOD)

The goal of BYOD programs is to expand opportunities for 21st Century Learning. However, using personally owned devices at school is a privilege, and not a right. This privilege may be revoked for the student body as a whole or for students individually at the discretion of the administration. Therefore, it is important that students use their devices responsibly, respect the property of others, and demonstrate that this use benefits them academically and helps them to develop into good digital citizens.

Electronic Device Use by Students- Students are allowed to use their electronic device at Beulah High School only when they are directed to do so by their teacher and/or administrator for academic and/or emergency purposes. All other times, students are expected to power off all electronic devices and place them out of sight. Students are responsible for securing their electronic devices at all times. Beulah High School faculty and staff are not responsible for the security of students' electronic devices.

During class change the use of auxiliary equipment that interferes with students' ability to hear is a safety issue and is strictly prohibited.

If a student is using a cell phone/electronic device for any reason during the restricted time, the following consequences will be imposed:

1. First Offense: The device will be confiscated by the teacher and turned into the office. The student may retrieve the device at the end of the day by signing an item retrieval form.
2. Second Offense: The device will be confiscated and the parent/guardian may retrieve the device at the end of the day by signing an item retrieval form.
3. Third Offense: The device will be confiscated and the parent/guardian may retrieve the device at the end of the day by signing an item retrieval form. The student will be assigned to 3 days ISS.
4. Fourth Offense: The device will be confiscated and the parent/guardian may retrieve the device at the end of the day by signing an item retrieval form. The student privilege to bring an electronic device on campus will be revoked and the student may be assigned 5 days of ISS.
5. If a student refuses to turn in their cell phone to a faculty or staff member, he/she will be assigned 3 days of ISS.

Continued violation of the cell phone/electronic device policy will result in more severe disciplinary action.

Food and Drink Policy

Beulah High School strives to have a clean learning environment. In order to keep our school clean and bug-free, the consumption of food and/or drink is not permitted in the halls, senior high classrooms, and other areas of the building other than the cafeteria. Seventh, eighth, and ninth grade students will have the opportunity to purchase and eat breakfast in the old gym before school. Students are allowed to have bottled water in its original container. Beverage storage containers such as Yeti cups, coffee cups, sippy cups, and/or water bottles are prohibited in the media center, gym, hallways and classrooms during the school day. Students bringing lunch or food/drink for after-school consumption are expected to have such food/drink contained (in their book bags, plastic bag, purse, locker, etc.) at all times. Failure to adhere to the policy will result in a disciplinary referral.

Dress Code

Beulah High School believes that appropriate dress code will support a safe school environment that is conducive to learning. Dress standards promote the safety, modesty and comfort of students and are designed with their well-being in mind. Research indicates that there is a distinct relationship between students' attire and their classroom behavior, attitude, and achievement. Dress and personal appearance should not be disruptive or interfere with the legitimate interest and welfare of all students. Student dress code applies during school hours and at school sponsored activities.

In general the following will be unacceptable:

- shorts that are more than 2 inches above the knee;
- clothing with holes, tears, or rips no more than 2 inches above the knee;
- bathing apparel or beach wear;
- pajamas and/or house shoes;
- cut off sweats;
- exposed backs, fronts and/or midriffs; bicycle shorts, yoga pants, leggings;
- hats, caps, visors, bandanas, sunglasses, and hoodies are **NOT** to be worn inside of any building;
- NO tank tops/spaghetti straps or racerback shirts
- NO cutoffs or sleeveless shirts for males
- NO one piece bodysuits
- gang clothing, garments with suggestive slogans or alcohol advertisements, or any article that may be disruptive to the educational process.
- Students are not allowed to have blankets in the classroom during instructional time.

The waistband of pants/shorts must be worn at the waist, no "sagging." Students will not wear shorts, dresses, or skirts more than two inches above the knee. Males are not allowed to wear sleeveless shirts.

Consequences for improper dress will include parents being notified by phone or written message, and the student will be placed in ISS until the dress code violation is corrected. Students are expected to comply with Lee County's Code of Conduct as it relates to dress code. Continual violation of the dress code becomes an issue of defiance and will be treated as such. Administration has the final decision on appropriate dress for school.