

MINUTES
VERNON TOWN COUNCIL REGULAR MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

April 21, 2015 - 7:30 PM

Deputy Mayor Steve Wakefield called the meeting to order at 7:30 PM

A) PLEDGE OF ALLEGIANCE:

B) ROLL CALL:

Present: Council Members Pauline Schaefer, Virginia Gingras, Julie Clay, Brian Motola, Kim Appleyard, Steve Wakefield, Steve Peterson, Bill Campbell, John Kopec, Michael Winkler and Ann Letendre

Absent: Council Member Fred Lehmann

Entered During Meeting:

Also Present: Town Administrator John Ward, Recording Secretary Karen Daigle

C.) CITIZEN'S FORUM

Bill Dauphin, 11 Olive Lane, spoke regarding the school based readiness program. He encouraged the council to vote in favor of the clinics.

Neil Barry, Tri Town Shelter, spoke concerning homelessness, sleeping in public areas, the universal declaration of rights and racial discrimination. He asked the council to discourage any sort of discrimination against residents of the shelter.

Citizen's Forum closed at 7:39 PM

D.) EXECUTIVE SESSION

None

E.) PUBLIC HEARING

None

F.) PRESENTATIONS

Presentation by Deputy Mayor Steve Wakefield and Parks and Recreation Director Bruce Dinnie relative to the 2014 honorees selected as ***Outstanding Individual***, William (Bill) O'Neill, for his contributions to the Rails-to-Trails and East Coast Greenways; Steve Krajewski presented the ***Outstanding Volunteer Coach*** to Joseph (Joe) Rispoli; and ***Outstanding Organization*** to Beni's Restaurant.

Deputy Mayor Steve Wakefield made a presentation to the Town Council on various topics.

- As a reminder, the annual town meeting is April 28, 2015 at 7:00 PM at Rockville High School. A short special town council meeting to follow.
- The Memorial Day Parade invitation was distributed. Responses should be directed to the American Legion.

- The next edition of the Vernon Events Magazine is being prepared.
- Everyone is invited to the grand opening of the State Farm Insurance Agency in the Cardio Express Plaza on Route 83, on Tuesday, May 5, 2015 at 8:30 AM.

G.) ACTION ON CONSENT AGENDA

Council Member Motola, seconded by Council Member Kopec made a motion to approve the consent agenda items as presented C1 – C3. Council Member Winkler pulled C3. Council Member Motola, seconded by Council Member Kopec made a motion to pass consent agenda items C1 and C2. Motion carried unanimously.

- C 1.** **Request for the approval Tax Refunds for Prior and Current Year (s).** (A copy of a memorandum from Terry Hjarne, Collector of Revenue, to John D. Ward, Town Administrator dated April 13, 2015 is included in the Council packet.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES (1) ONE PRIOR TAX REFUNDS TALLING \$5.28 AND (8) EIGHT CURRENT YEAR TAX REFUNDS FOR A TOTAL OF \$1164.49, AS OUTLINED IN THE MEMORANDUM FROM TERRY HJARNE, COLLECTOR OF REVENUE TO JOHN D. WARD, TOWN ADMINISTRATOR DATED APRIL 15, 2015.

- C 2.** **Request the Town Council approve Mayor Daniel A. Champagne's appointment of Chet Morgan, (D), 60-37 Old Town Road, Vernon, Connecticut as an alternate member of the Planning and Zoning Commission, said term commences April 22, 2015 and expires on December 31, 2015.** (A copy of Mr. Morgan's resume is included for Council review.)

PROPOSED MOTION

PURSUANT TO THE VERNON TOWN CHARTER CHAPTER VIII, SEC. 1 & 6, AND CONNECTICUT GENERAL STATUTES SEC. 8-4a & b, THE TOWN COUNCIL HEREBY APPROVES MAYOR DANIEL A. CHAMPAGNE'S APPOINTMENT OF CHET MORGAN, (D), 60-37 OLD TOWN ROAD, VERNON, CONNECTICUT AS AN ALTERNATE MEMBER OF THE PLANNING AND ZONING COMMISSION FOR A TERM COMMENCING ON APRIL 22, 2015 AND EXPIRES DECEMBER 31, 2015.

H.) DISCUSSION OF PULLED CONSENT ITEMS

- C 3.** **Request the Town Council approve budget amendments #29, #30, and #31, as provided by Finance Officer James Luddecke on the budget amendment forms attached to this agenda.**

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY APPROVES BUDGET AMENDMENT REQUESTS #29, #30 and #31 FOR FISCAL YEAR 2014-2015 AS OUTLINED IN THE BUDGET AMENDMENT FORMS PROVIDED BY FINANCE OFFICER, JAMES M. LUDDECKE.

Council Member Motola, seconded by Council Member Kopec made a motion to open C-3. Motion carried unanimously. James Luddecke was available to answer questions. Discussion took place. Motion to approve budget amendments #29, #30 and #31 for fiscal year 2014-2015 carried unanimously.

I.) NEW BUSINESS

1. **Discussion of April 7, 2015 relative to the “Lease of Space at Maple Street School and Rockville High School to First Choice Health Services.** (See attached School Based Services Agreement between the Vernon Board of Education and First Choice Health Centers, Inc. and **Draft** Lease Agreement between the Town of Vernon and First Choice Health Centers, Inc. for Council review and discussion.)

NO PROPOSED MOTION

Town Attorney, Harold (Hal) Cummings, Director of Business and Finance, Michael Purcaro, Patty Buell, and First Choice Health Services Representative, Eugene Market, were available to answer questions. Discussion took place.

J.) PENDING BUSINESS

1. THIS ITEM IS PENDING FROM THE APRIL 7, 2015 MEETING and IS INCLUDED AS A DISCUSSION ITEM UNDER NEW BUSINESS # 1 OF THIS AGENDA: **Request that the Town Council hereby schedule a Public Hearing for May 5, 2015 at 7:35 PM, Third Floor, Memorial Building, 14 Park Place, Vernon, Connecticut, to hear comments and answer questions relative the proposed “Lease of space at Maple Street School and Rockville High School to First Choice Health Services.”** (See documents from the April 7, 2015 meeting relative to this topic.)

PROPOSED MOTION:

THE TOWN COUNCIL HEREBY SCHEDULES A PUBLIC HEARING FOR MAY 5, 2015 AT 7:35 PM, THIRD FLOOR, MEMORIAL BUILDING, 14 PARK PLACE, VERNON, CONNECTICUT, TO HEAR COMMENTS AND ANSWER QUESTIONS REGARDING THE

PROPOSED “LEASE OF SPACE AT MAPLE STREET SCHOOL AND ROCKVILLE HIGH SCHOOL TO FIRST CHOICE HEALTH SERVICES.”

Council Member Motola seconded by Council Member Kopec made a motion to schedule a public hearing for May 5, 2015 at 7:35 PM, Third Floor, Memorial Building, 14 Park Place, Vernon, Connecticut, to hear comments and answer questions regarding the proposed “LEASE OF SPACE AT MAPLE STREET SCHOOL AND ROCKVILLE HIGH SCHOOL TO FIRST CHOICE HEALTH SERVICES.” Motion carried unanimously.

- 2. Update and discussion regarding Year to Date Revenue and Expenditures report from Finance Officer James M. Luddecke for Fiscal Year 2014- 2015.** (Please see YTD Report provided in the Council packet.)

NO PROPOSED MOTION

Finance Director, James Luddecke, was available to answer questions. Discussion took place.

9:15 PM Council Member Schaefer left the table; 9:16 PM Council Member Schaefer returned.

I.) NEW BUSINESS (Continued)

- 2. Request the Town Council approve the application for an Emergency Management Performance Grant (EMPG) for Fiscal Year 2014, as submitted by Emergency Management Director Michael Purcaro.** (A copy of cover letter, and grant application are included for Council Review.)

PROPOSED RESOLUTION:

BE IT RESOLVED THAT THE TOWN COUNCIL AUTHORIZES MAYOR DANIEL A. CHAMPAGNE TO EXECUTE ALL NECESSARY PAPERWORK TO MAKE APPLICATION FOR AND RECEIVE THE 2014 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) OFFERED BY THE STATE OF CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION, IN THE AMOUNT OF \$14,569.50.

Council Member Motola seconded by Council Member Kopec proposed a resolution that Mayor Daniel A. Champagne to execute all necessary paperwork to make application for and receive the 2014 Emergency Management Performance Grant (EMPG) offered by the State of Connecticut Department of Emergency Services and Public Protection in the amount of \$14,569.50. Resolution carried unanimously.

3. **Request the Town Council approve the application for an Historic Documents Preservation Grant in the amount of \$4000.00 by the Town Clerk's Office.** (See memorandum dated April 8, 2015 from Bernice K. Dixon, Town Clerk to Mayor Daniel A. Champagne, John D. Ward, Town Administrator, the Vernon Town Council and Dawn Maselek, Assistant Town Administrator relative to same.)

PROPOSED RESOLUTION

RESOLVED, THAT DANIEL A. CHAMPAGNE, MAYOR IS EMPOWERED TO EXECUTE AND DELIVER IN THE NAME AND ON BEHALF OF THIS MUNICIPALITY A CONTRACT WITH THE CONNECTICUT STATE LIBRARY FOR AN HISTORIC DOCUMENT PRESERVATION GRANT.

Council Member Motola seconded by Council Member Kopec proposed a resolution to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for an Historic Document Preservation Grant. Discussion took place. Resolution carried unanimously.

4. **Request the Town Council approve the bid waiver procedure to rebuild the pump on fire truck ET-441.** (See memorandum dated April 16, 2015 from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator relative to same.)

PROPOSED MOTION

RESOLVED, THE TOWN COUNCIL, CONSISTENT WITH THE TOWN CHARTER, CHAPTER 12, SECTION 9, HEREBY WAIVES THE BID PROCEDURE FOR COSTS INVOLVING THE REPAIRS TO FIRE TRUCK ET-441, TO BE SERVICED BY SHIPMAN'S FIRE EQUIPMENT CO., INC., 172 CROSS ROAD, WATERFORD, CONNECTICUT, IN THE AMOUNT OF \$15,500.00; AND FURTHER, AUTHORIZES THE TOWN ADMINISTRATOR, TO EXECUTE ON BEHALF OF THE TOWN OF VERNON ANY INSTRUMENT (S) TO THAT EFFECT.

Council Member Motola seconded by Council Member Kopec made a motion to waive the bid procedure for costs involving the repairs to Fire Truck ET-441. Discussion took place. Council Member Motola amended the motion to correct Fire Truck ET-441 to Fire Engine 441. Motion carried unanimously.

5. **Request the Town Council approve the disposal or sale of items from Rockville High School as approved by the Vernon Board of Education.** (See memorandum dated April 16, 2015

from James M. Luddecke, Finance Officer and Treasurer to John D. Ward, Town Administrator relative to same.)

PROPOSED MOTION

THE TOWN COUNCIL HEREBY APPROVES THE DISPOSAL OR SALE AT PUBLIC AUCTION OF ITEMS FROM ROCKVILLE HIGH SCHOOL AS DISCLOSED ON THE FIXED ASSET DISPOSAL REQUEST FORM PROVIDED.

Council Member Motola seconded by Council Member Kopec made a motion to approve the disposal or sale at public auction of items from Rockville High School as disclosed on the fixed asset disposal request form provided. Motion carried unanimously.

K.) INTRODUCTION OF ORDINANCES

None

L.) ACTION ON ORDINANCES PREVIOUSLY PRESENTED

None

M.) IDENTIFICATION/ADOPTION OF ADDITIONAL AGENDA ITEMS.

None

N.) DISCUSSION OF ADDITIONAL ITEMS AND INFORMATIONAL ITEMS

None

O.) ADOPTION OF MINUTES

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE REGULAR TOWN COUNCIL MEETING OF **APRIL 7, 2015** AND THAT MINUTES OF SAID MEETING BE APPROVED.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE VERNON TOWN COUNCIL SPECIAL BUDGET MEETING OF **MARCH 31, 2015** AND THAT MINUTES OF SAID MEETING BE APPROVED.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE VERNON TOWN COUNCIL SPECIAL BUDGET MEETING OF **MARCH 30, 2015** AND THAT MINUTES OF SAID MEETING BE APPROVED.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE VERNON TOWN COUNCIL SPECIAL BUDGET MEETING OF **MARCH 28, 2015** AND THAT MINUTES OF SAID MEETING BE APPROVED.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE VERNON TOWN COUNCIL SPECIAL BUDGET MEETING OF **MARCH 26, 2015** AND THAT MINUTES OF SAID MEETING BE APPROVED.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE VERNON TOWN COUNCIL SPECIAL BUDGET MEETING OF **MARCH 23, 2015** AND THAT MINUTES OF SAID MEETING BE APPROVED.

THE TOWN COUNCIL WAIVES THE READING OF THE MINUTES OF THE VERNON TOWN COUNCIL SPECIAL BUDGET MEETING OF **MARCH 21, 2015** AND THAT MINUTES OF SAID MEETING BE APPROVED.

Council Member Motola, seconded by Council Member Peterson, made a motion to waive the reading of and approve the minutes of the regular town council meeting of April 7, 2015, the special budget meetings of March 21, 2015, March 23, 2015, March 26, 2015, March 28, 2015, March 30, 2015 and March 31, 2015. Motion carried unanimously.

P.) INFORMATIONAL ITEMS, PETITIONS, COMMUNICATIONS, CORRESPONDENCE, REPORTS, ETC. NOT REQUIRING ACTION

1. Monthly Report for Emergency Medical Services for the month of March, 2015, as submitted by EMS Coordinator, Jean Gauthier.
2. Monthly Report for Vernon Police Department for the month of March, 2015, as submitted by Captain Stephen M. Clark.
3. Monthly Report for Town Clerk for the month of March, 2015 as submitted by Bernice K. Dixon, Town Clerk.

Adjourn (9:34 PM)

Council Member Motola, seconded by Council Member Campbell, made a motion to adjourn. Motion carried unanimously.

Received:

Approved:

Respectfully Submitted,

Karen C. Daigle
Recording Secretary