

Instructional Council Minutes

Budget

March 13 (Wednesday), 2024, 8:05-8:50

Norms:

1. Assume positive intentions
2. Take an inquiry stance
3. Ground statements in evidence
4. Stick to protocol
5. Start and end on time
6. Be here now

Attendees:

- Aaron Jawson (Electives) Trini Gallegos (Principal)
- Margaret Silva (ELA) Patricia Goke (Assistant Principal)
- Cat Maes (Math) ~~Vacancy (Support Staff)~~
- Samantha Cordova (Science) Shelli Williams (6th grade)
- Deb Alberti (Social Studies) ~~Lee Ramirez (7th grade)~~ Suzy Dunnum (8th grade)
- Clover George (Head Spec Ed) Sherie Pennebaker (Union Co-rep)
- ~~Ashley Griego (EA Rep)~~
- James Laws (parent)
- Fred Rivera (parent)
- ~~Robert Munro (parent)~~

Facilitator:

Mark Hedman (IC Chair)

Notetaker:

Suzy Dunnum (Secretary)

Timekeeper:

Kate Siders (IC Vice-Chair)

MEETING OBJECTIVE:

1. Conclude Discussion of 24-25 Budget
2. Next Step items (As Time Permits)

TO PREPARE FOR THIS MEETING, PLEASE:

- Read through this agenda
- Come ready and prepared to discuss and share ideas

Decisions Made:

Approve the minutes from 3/6 & 3/7
Budget for 2024-25 approved

Take Back to Constituents:

TIME	MINUTES	ACTIVITY
8:05 - 8:10	5 Minutes	Hedman - Approve minutes from Emergency IC meeting March 6 and 7. Consensus to approve minutes from 3/6 and 3/7.
8:10 - 8:15	5 Minutes	Gallegos - Updates on position vacancies.

		<ul style="list-style-type: none"> ● Gallegos - Tina Kozlowski (Counseling Secretary) will start tomorrow. ● One-on-one is still working their way through the system with APS ● Counseling - One was interviewed & requested but can't start until the beginning of the school year (she is currently working out of state). ● Custodian - new night janitor starts this evening. The .5 is still to be determined. ● Small Group ELA/ELD - Amanda Burgione - starts Monday ● Math - Broaddus is still the long-term sub while Dr. Stone is on leave ● Hedman - Have there been any volunteers as an IC representative for the support staff? ● Gallegos - haven't heard anything ● Hedman will send an email to the group to see if anyone would volunteer ● Cordova - please clarify who's on that list ● Counselors, Librarian, ancillary services (SLP, OT, PT), Social Worker, Resource Teacher, CSA, Nurse
8:30 - 8:55	25 Min	<p>Gallegos - Budget Feedback from Departments</p> <ul style="list-style-type: none"> ● 7th Grade (Silva), ELA, SS, Electives - ready to move forward with the budget as it is written. ● Cordova - hasn't been able to talk to Science, but no one has come forth with concerns. ● Williams - hasn't been able to talk to 6th grade, but no one has come forward. ● Maes - Math has no concerns ● George - will the additional .2 for the Dean go to time sheets or stay as a .2? ● Gallegos - that's what everyone was supposed to talk about with their constituents. ● George - Cross Cat teachers would like it to go to timesheets. ● Silva - I reached out to ELA regarding this, with the understanding that if I didn't hear from them, that meant that they were OK with it remaining as a .2. The couple that got back to me are fine keeping it as it is. ● Gallegos - remember, we are talking about the position, not the person

		<ul style="list-style-type: none">● Alberti - Social Studies is fine the way it is written● Siders - Keep in mind that we are doing what we can to help Denise. Having the Dean complete timesheets is more work for her. If the pay comes out to be equal, then I prefer the .2● Cordova - I'm trying to understand the issue. Does that group of teachers feel there may be a pot of money for someone else to go to those events? Are they feeling like it's not being used toward what it's supposed to?● George - some have expressed that they think that position is being paid for more hours than what's really being used. And, there are other things that money can be used for.● Gallegos - please share an example● George - if more money was in the teacher stipend pot then maybe more teachers could stay after to support kids.● Gallegos - Even though a stipend was offered for events this year, not all teachers are taking us up on that. Not sure about why this is an issue. Part of the Dean's position is to stay behind for those events. The Dean will be paid for that time either way.● Cordova - perhaps there's a compromise such as the Dean & teachers signing up for events on a calendar in the office. This would allow us to see what the Dean attends. If he doesn't attend, then someone else can go & be paid as well. We already have to stay behind for two each year per our contract.● Gallegos - There is a calendar by my office that has all of the events on it. We (admin) write in who will attend each event.● Hedman - clarification - is there a chance of going over the .2 if we switch to time sheets?● Gallegos - Yes. Also, the money that would have been used to send Ms. Goke & I to the AVID National Conference this summer has been moved into the teacher stipend account (\$5552), making the total for teacher stipends \$11,000 . Because of this, Ms. Goke & I must attend next summer instead. If we move the .2 over to timesheets, the total amount available would be \$24,329. I'm fine with what the council approves. Keep in mind that stipends do have benefits attached.● Laws - does one of these options threaten AVID?
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- Laws - the particular subject on the table doesn't have to do with these larger questions.
- Hedman - in order to approve the budget, to reach consensus, do we need to move to timesheets?
- George - it's one dept. I will talk to the teachers who advocated for timesheets to be used.
- Gallegos - Perhaps a common ground would be to make the position a 1.1.
- Siders - So, no compensation but same expectations?
- Gallegos - Yes. Any additional requests would be compensated.
- Cordova - I like this because this means one administrator is at each event, not necessarily the Dean
- Gallegos - there are times when all 3 need to be here due to 3 different events taking place.

Hedman - Are there any objections to the 1.1 compromise?
(Timesheets will be used if needed.)

Not everyone participated in consensus

- Cordova (?) - Shouldn't we start with the 1.2 because there was only one department that objected?

Hedman - 1.2? Any objections?

None

- Silva - not sure what that position entails but I feel uncomfortable discussing reducing a salary without reducing the workload.
- Jawson - the same thing happened last year with the tech coordinator position.
- Alberti - clarification? Is our consensus is that we approve the 1.2 as is?
- Gallegos - Yes. The stipend amount will still include the \$5552 from Admin not attending the AVID conference.
- George - Can we make it official? We give a stamp of approval. The budget for 2024/2025 has been approved.

Yes!

8:40 - 8:45	5 Minutes	Hedman - Achieve consensus on 24 - 25 JMS Budget
8:25-8:30		<p><u>Jet Card</u></p> <ul style="list-style-type: none"> ● Silva - the positive card is put together using information from the 2 lunch & learns & the student survey. The redirection side is ~98% ready to go. The card itself is ready but we need to determine how we want to show infractions. Tardies will be on a separate page on the back of the redirection card. The page introducing the contract is being worked on by Silva, Siders, Cordova & Monica Vigil. There is space for us to include an explanation of restorative practices ● Maes - request for a multiplication chart be included. ● Gallegos - the agendas come pre-printed. I'll look for one that has it in there. ● Cordova - periodic table as well ● Pennebaker - world map & citation guidance ● Gallegos - that may not be in there, but we can look
8:45 - 8:50	5 Minutes	<p><u>Next Steps:</u></p> <ul style="list-style-type: none"> ● Silva - Jet Card Lunch 'n Learn Report out ● Hedman - Student handbook edits before printing agenda ● Laws/ Munro - Discussion of improving the public profile of JMS and increasing student enrollment. ● Hedman - seek permission to add student incentive drawing at next whole assembly ● Hedman - Cont. discussion of SEM model for ELA and Math ● Verify who is in Support Staff