

BOE 4/9/24
12.1(a)

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541
BOARD OF EDUCATION REGULAR MEETING MINUTES
TUESDAY, MARCH 26, 2024
5:30PM POLICY COMMITTEE MEETING
6:30 PM-BOARD OF EDUCATION CONFERENCE ROOM**

The policy committee met at 5:30pm with the following members present: Kimberly Wolverton, Tennielle Brewer, Thomas Wilson, Erik Karlsen and Marty Rotz, Alicia Rath arrived later in the committee meeting. The committee reviewed and revised both Policy #7132 Non-Resident Students and Policy #1510 Regular Board Meetings and Rules (Quorum and Parliamentary Procedure). The revisions will be entered into the polices and distributed to the members of the Board. The committee would like to have the revisions adopted by the April 9th meeting. This committee meeting adjourned at 6:25pm.

PRESENT: Rachelle Bateman- President, Tenneille Brewer-Vice President, Beth Bulkley, Erik Karlsen, Alicia Rath, Thomas Wilson and Kimberly Wolverton

OTHERS PRESENT: Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer, Vicky McCusker, Mariah Schrader, Becky Bennett, Kathrine Buisch, Kylie Babineaux, Xavier Godwin, Michael Visconti-Fiscal Advisors, Bill Christensen and Brian Barlow from Tamco, Joe Kosiorek -SWBR, Allison Marley and Michael Leone from Ferrara Law Firm.

1. OPENING AND MINUTES

1.1 Call to Order at 6:34pm by President Bateman

1.1.1 Pledge of Allegiance

1.1.2 Public Comment-no comments were offered.

1.1.3 Board of Education Members

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Meeting of March 12, 2024 (a) and the Special Meeting minutes from March 18, 2024 (b).

Moved: Mr. Wilson

Seconded: Mr. Karlsen

Approved unanimously 7/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approved the Agenda

Moved: Mrs. Rath

Seconded: Mrs. Wolverton

Approved unanimously 7/0.

1.4 Announcements and Reports

1.4.1 There will be a special meeting (Executive session) on March 27, 2024 at W-FL BOCES in Newark at 5:30pm and the next regular meeting of the Board of Education will be held on Tuesday, April 9, 2024, at 6:30pm in the Board of Education Conference Room

1.5 Other Items

- 1.5.1 Mr. Michael Visconti reviewed the financial preliminary review of the current capital project and compared the current calculations that NYSED is using. He reviewed the possible scenarios should the State review the numbers based on current enrollment. He is confident that the project is sound financially with the addition being not funded through State Aid. Joe Kosiorek of SWBR thanked Mr. Visconti for his help in this situation. Bill Christensen and Biran Barlow reported that the bid opening was successful and the official awards will be coming to the district to accept within the week.

2. INTERSCHOOL ACTIVITIES

2.1 Romulus Student Forum

2.2 Resolutions

RFE0 LIFE SKILLS GRANT ACCEPTED

- 2.2.1 Accepted the RFE0 6th Grade Life Skills Training Grant in the amount not to exceed \$1,700 as written by Mrs. Caelin Kordziel, Mrs. Heather Higby and Ms. Lori Lantrip

RFE0 STUDIO ART CLUB GRANT ACCEPTED

- 2.2.2 Accepted the RFE0 Studio Art/Art Club Grant in the amount of \$514.00 as written by Ms. Melanie Bloom and Mr. Stephen Presutti.

RFE0 BAKING SUPPLY GRANT ACCEPTED

- 2.2.3 Accepted the RFE0 Baking Supply Grant in the amount of \$250.00 as written by Mrs. Jami Thompson

APPROVED GRAD NIGHT PARENT FUNDRAISING REQUEST

- 2.2.4 Approved the Fundraising request of the Grad Night Parent Group to sell Cotton Candy at the Concert of the Green on May 21.

Moved: Mrs. Brewer Seconded: Mrs. Bulkley

Approved unanimously 7/0.

2.3 Announcement and Reports

- 2.3.1 Policy review of #1510 Regular Board Meetings and Rules (Quorum and Parliamentary Procedure) 1st read.

- 2.3.2 Policy review of #7132 Non-Resident Students 1st read.

Moved: Mrs. Bateman Seconded: Mrs. Rath

Discussion: Mr. Rotz reported that the Policy Committee met earlier this evening and edits have been made to both policies. Hard copies were distributed and revised copies would be emailed out to the BOE. Mrs. Brewer asked if any of the other members had questions or comments to please send an email. The committee would like to have the revised policies adopted at the next meeting.

Approved unanimously 7/0.

2.4 Other Items

3. REPORTS TO THE BOARD

3.1 Resolutions

3.2 Announcements and Reports

- 3.2.1 President's Report- President Bateman commented on the Superintendent Search progress which had many qualified candidates, and the Board would be conducting interviews on Wednesday evening to narrow the search.

3.2.2 Board Members Forum- Mrs. Brewer commented on the HS Musical performances that they were very entertaining. Kudos to the cast, crew, advisors and staff! She also commented on the start of spring sports. Mr. Wilson inquired how many Romulus students were participating and is there a possibility of splitting the teams?

3.2.3 Superintendent's Report – Mr. Rotz reviewed the Tax Service Agreement for the preparation of the school tax bills and clarified the new language in the agreement which has been reviewed by our school attorney. He also notified the Board that the library staff is looking to weed out old, out of date, not in circulation or poor conditioned books with the help of the WFL Library system this summer. They are looking to reduce the number of books from 10K to about 6K. He asked the Board to reach out with any questions or concerns.

3.3 Other Items

4. BUSINESS OFFICE REPORTS

4.1 Resolutions

4.1.1 To act upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Accepted the Extra Class Monthly report for January 2024 (tabled from the March 12th meeting)

CORRECTED TAX BILL REFUND APPROVED

4.1.1.2 Approved the refund for the corrected tax bill of Seth and Donna Brandow which was duplicated in the amount of \$186.87.

2024-2025 SCHOOL CALENDAR ADOPTED

4.1.1.3 Adopted the school calendar for the 2024-2025 school year.

PROCEDURAL AGREEMENT WITH SENECA COUNTY REAL PROPERTY TAX SERVICES AUTHORIZED

4.1.1.4 Authorized the procedural agreement between Seneca County Real Property Tax Services Department for the preparation of School Tax Bills.

Moved: Mrs. Brewer Seconded: Mrs. Rath

Approved unanimously 7/0.

4.2 Announcements and Reports

4.3 Other Items

5. COMMUNICATIONS

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. PERSONNEL

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 Acted upon the recommendation of the Superintendent to approve the following:

FELICITY FINN RESIGNATION AS HS MUSICAL HELPER ACCEPTED

6.1.1.1 Accepted the resignation of Felicity Finn as HS Musical Helper effective March 20, 2024. The original stipend amount will be pro-rated for the service provided. (at 50% which is \$187.50)

Moved: Mrs. Brewer Seconded: Mr. Wilson

Approved unanimously 7/0.

6.2 Resolutions in Regard to Support Staff

6.2.1 Acted upon the recommendation of the Superintendent to approve the following:

RESIGNATION OF HANNAH MORRELL AS BUILDING SUBSTITUTE ACCEPTED

6.2.1.1 Accepted the resignation of Hannah Morrell as Building Substitute (Itinerant Teacher) effective March 29, 2024.

Moved: Mrs. Rath Seconded: Mrs. Bulkley

Approved unanimously 7/0.

6.3 Resolutions, Other

6.3.1 Acted upon the recommendation of the Superintendent to approve the following:

APPROVED JAMES SCARFIA AS CERTIFIED SUB-TEACHER

6.3.1.1 Approved James Scarfia as a certified Substitute Teacher (PreK-12) as needed per diem at a daily rate of \$140 effective March 27, 2024 for the remainder of the 2023-2024 school year. Fingerprint clearance has been received.

APPROVED ROSE SAELI AS FOOD SERVICE HELPER SUBSTITUTE

6.3.1.2 Approved Rose Saeli as a Food Service Helper Substitute effective March 27, 2024 at an hourly rate of \$17.75 for the remainder of the 2023-2024 school year as needed per diem. (Fingerprint clearance has been received).

Moved: Mrs. Brewer Seconded: Mrs. Wolverton

Approved unanimously 7/0.

6.4 Announcements and Reports

6.5 Other Items

7. CURRICULUM

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes from the meeting dated March 11, 2024 (Student Number #67437); from the meeting dated March 12, 2024 (Student Number #67403); from the meeting dated March 13, 2024 (Student Numbers #67373 and #67585); from the meeting dated March 14, 2024 (Student Number #66821).

7.1.1.2 Approved the placement of the Committee on Preschool Special Education from the meeting dated (no meetings held)

7.1.1.3 Approved the placement of the Section 504 Meeting Minutes- from the meeting dated March 7, 2024 (Student Number #67451).

Moved: Mrs. Brewer Seconded: Mrs. Bulkley

Approved unanimously 7/0.

7.2 Announcements and Reports

7.3 Other Items

8. BUILDING AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

9. **TRANSPORTATION**

9.1 Resolutions

APPROVED PRIVATE SCHOOL OUT OF DISTRICT TRANSPORTATION REQUESTS

9.1.1 Approved the private school out of district transportation request of Michael Brzostek/Olivia Delello for the district to transport Michael Brzostek to the Seneca Bible Baptist Academy for the 2024-2025 school year.

9.1.2 Approved the private school out of district transportation request of Shane Delello for the district to transport Alahna May Delello to the Seneca Bible Baptist Academy for the 2024-2025 school year.

9.1.3 Approved the private school out of district transportation request of John/Rose Saeli for the district to transport Laura, Avery, and Henry Saeli to the Seneca Bible Baptist Academy for the 2024-2025 school year.

9.1.4 Approved the private school out of district transportation request of Jason/Luisa Swartley and Kristal Seigrist for the district to transport Bella Ann Swartley to the Finger Lakes Christian School for the 2024-2025 school year.

9.1.5 Approved the private school out of district transportation request of Morgan Wadhams and Ray/Tammy Wadhams for the district to transport Jacob Wadhams to St. Francis/St. Stephens School for the 2024-2025 school year.

Moved: Mrs. Brewer

Seconded: Mrs. Wolverton

Approved unanimously 7/0.

9.2 Announcements and Reports

9.3 Other Items

EXECUTIVE SESSION HELD

10. **EXECUTIVE SESSION** – President Bateman stated an executive session was needed at 7:18pm for the discussion of a particular personnel issue and Attorneys Allison Marley and Michael Leone were invited to remain for this session. There was no further board action taken this evening.

Moved: Mr. Wilson

Seconded: Mr. Karlsen

Approved unanimously 7/0.

Motion to adjourn the executive session and return to the open session at 10:09pm

Moved: Mr. Karlsen

Seconded: Mrs. Rath

Approved unanimously 7/0.

11. **ADJOURNMENT**

A motion was offered to adjourn at 10:10pm

Moved: Mrs. Bateman

Seconded: Mr. Karlsen

Approved unanimously 7/0.

13. **DISTRIBUTIONS**

14. **NEGOTIATIONS COMMITTEE MEETING**

Respectfully submitted,

Suzanne Nicholson

District Clerk