



Public Schools of the Tarrytowns

Pupil Personnel Services, District Registration Office K-12

Melanie Alberto- District Registrar

Scott Dorn- Assistant Superintendent of Pupil Services

THIRD PARTY VERIFICATION LETTER

I, _____, certify that Mr./Mrs. _____

and their children, _____

reside with me at: _____

My relationship to the children is: _____

(Signature)

(Date)

(Notary Public Signature and Seal)

Parent/Guardian of Student:

I, _____ agree that if it is determined that my son/daughter is living outside the Public Schools of the Tarrytowns district at any time during the school year, I will be responsible for reimbursing the Public Schools of the Tarrytowns for any and all tuition that is owed. I further understand that a child must physically reside with his/her parent/guardian within the district to attend school at the Public Schools of the Tarrytowns.

(Date)

(Parent/Guardian Signature)

**** Residency verification: This form must be accompanied with formal proof of residency (e.g., lease, current utility bill, notarized landlord affidavit etc.) Please refer to the list of acceptable proofs of residence. The proofs must be under the name of the person whose signature appears above****