



Position Title: Middle School Counselor

Date Modified: March 2024

FLSA Classification: Exempt

Reports To: Director of the Center for Academic Excellence (Director of CAE)

Position Purpose: The Counselor is pivotal in fostering students' holistic development and well-being in grades 5-8. This multifaceted role encompasses psychosocial support, crisis intervention, and collaborative initiatives within the Middle School community. The counselor works closely with students, faculty, and parents to ensure a supportive educational environment.

Essential Elements:

Psychosocial Referral Management:

- Manage referrals for students requiring psychosocial support, ensuring timely intervention and appropriate follow-up.
- Create and share personal and academic support plans

Consultation and Intervention:

- Offer in-person consultation and personal support to students facing emotional, social, or academic challenges.
- Provide support services to address immediate concerns and ensure the safety and well-being of students.
- Provide pro-active social-emotional learning opportunities

Partnership with Shorecrest Community

- Collaborate with the Division head, Deans, and Learning specialists to provide comprehensive support services for students, faculty, and parents.
- Offer guidance and resources to enhance academic success and learning strategies for faculty, parents, and students.

Collaborative Programming and Professional Development:

- Offer professional development opportunities for faculty and staff based on student well-being.

Team Meetings:

- Participate in grade-level team meetings as necessary to provide insights and support in addressing student needs and concerns.
- Organize, facilitate, and follow through on regularly scheduled Students of Concern meetings.

Additional Duties:

- Perform other duties as assigned by the Director of the Center for Academic Excellence, contributing to the school's overall mission and objectives.

Qualifications

- A Master's or Doctoral degree is required
- Exceptional understanding of the developmental needs of Middle-School learners
- Demonstrated expertise working on teams that include colleagues, and parents.
- Flexibility, good humor, and the motivation to work independently and as a member of a team.
- Demonstrated experience working in a diverse community and possess strong cross-cultural competency skills
- A willingness and eagerness to assist in the life of the School
- Excellent listening skills and the ability to apply them in a dynamic and fast-paced environment
- Dynamic and confident public speaker who desires to engage and inspire large groups of students and faculty.
- Supports Shorecrest's Mission and core values