

Union County Educational Services Commission

Board of Directors Meeting

April 10, 2024

AGENDA

CALL TO ORDER:

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public and ask for comments on agenda items only
4. Introduction of the 2023-2024 school year Union County Teacher Recognition Award recipients:

Crossroads School: Alison Gebler, Special Education Teacher  
Hillcrest Academy North: Jessica Machado, Teacher of Mathematics  
Hillcrest Academy South: Penelope Vlastras, Teacher of English  
Lamberts Mill Academy: Phil Acosta, Special Education Teacher  
Non-Public/Transition Department: Jourdan Spencer, Special Education Teacher  
Westlake School: Robyn Pajewski, Special Education Teacher

EXECUTIVE SESSION:

5. Motion to move into executive session for the purpose of discussing a personnel case. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

EXECUTIVE COMMITTEE ACTION:

6. Motion to approve the following Executive Committee actions:

Travel and Related Expenses dated March 14, 2024  
Personnel Agenda dated March 14, 2024

(Att. A)  
(Att. B)

END OF EXECUTIVE COMMITTEE ACTION

MINUTES:

7. Motion to approve the minutes of the Board of Directors Meeting of March 6, 2024 (Att. 1)

SUPERINTENDENT REPORT:

8. Motion to approve the Report of the Superintendent for April, 2024 (Att. 2)

FINANCE:

9. Motion to approve the Secretary's Financial Report:  
Board Secretary's Report dated February 29, 2024 (Att. 3)  
Detailed Budget Report dated March 31, 2024 (Att. 4)  
Check Register for the month ended in 3/31/24 the amount of \$8,209,974.02 (Att. 5)  
Budget adjustments and line-item transfers for March 2024 (Att. 6)
10. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of March 2022

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

11. Motion to approve the attached March 2024 check register for the School Lunch Account with a total of \$2773.00 (Att. 7)
12. Motion to extend the lease agreement between A.M. School Associates and the Union County Educational Services Commission for Hillcrest Academy's North Campus located at 2630 Plainfield Avenue in Scotch Plains, NJ for the period July 1, 2024 through June 30, 2026 at the following yearly rents:

<u>Term</u>	<u>Amount</u>
July 1, 2024 to June 30, 2025	\$209,399
July 1, 2025 to June 30, 2026	\$213,587

(Att. 8)

TRANSPORTATION:

13. Motion to approve Amendments to Existing Transportation Contracts dated April 10, 2024, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 9)
14. Motion to approve Emergency Contract payments for the month of March to the listed contractors at the costs indicated (Att. 10)
15. Motion to approve the attached Emergency/Negotiated contracts (Att. 11)
16. Motion to approve the attached penalty deductions (Att. 12)

POLICIES AND REGULATIONS

17. Motion to approve the following new and/or revised bylaws, policies, or regulations for a second reading and adoption:

P 1140	Educational Equity Policies/Affirmative Action
P 1523	Comprehensive Equity Plan
P 1530	Equal Employment Opportunities
R 1530	Equal Employment Opportunity Complaint Procedure
P 1550	Equal Employment/Anti-Discrimination Practices
R 2200	Curriculum Content
P 2260	Equity in School and Classroom Practices
R 2260	Equity in School and Classroom Practices Complaint Procedure
P 2411	Guidance Counseling
P 3211	Code of Ethics
P 5750	Equitable Educational Opportunity
P 5755	Equity in Educational Programs and Services (Abolished)
P 5841	Secret Societies
P 5842	Equal Access of Student Organizations
P & R 7610	Vandalism
P 9323	Notification of Juvenile Offender Case Disposition
P & R 2423	Bilingual Education
P & R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries

TRAVEL AND RELATED EXPENSES:

18. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/workshops/programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Related Expense Reimbursement Form (Att. 13)

PERSONNEL:

19. Motion to approve the Personnel Agenda dated April 10, 2024 as recommended by the Superintendent. (Att. 14)
20. Motion to approve the ESY Personnel Agenda (Internal) dated April 10, 2024 as recommended by the Superintendent. (Att. 15)
21. Motion to approve the ESY Personnel Agenda (External) dated April 10, 2024 as recommended by the Superintendent. (Att. 16)
22. Motion to approve the 2024 Summer Transportation Staff (Att. 17)
23. Motion to approve the job description for Lead Registered Behavior Technician (Att. 18)
24. Motion to post the stipended position of Lead Registered Behavior Technician for Westlake and Crossroads Schools at a rate of \$4500 per school year

SUSPENSION REPORT:

25. Motion to approve the Suspension Report for March 2024 (Att. 19)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

EXECUTIVE SESSION:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, May 1, 2024 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: