



# SPRING 2024 STAAR 3-8 STAAR EOC SCANNING LAYOUT

Due Date: May 10, 2024

FORMAT	FILE NAME	FILE NAME (TestHound Forms)	
PDF	<b>S1</b> Sign-In STAAR Training Sp 24		
PDF or PPT	<b>S2</b> STAAR Training Sp 24 ppt		
PDF	<a href="#">S3 General Oath - Certified &amp; TST</a>		
PDF	<a href="#">S4 Non-Certified Oaths</a>		
PDF	<a href="#">S5 Cell Phone Oaths - Personnel</a>		
PDF	<a href="#">S6 Cell Phone Oaths - Students</a>		
PDF	<b>S7</b> Testing Rosters <i>with testing accommodations signed by TA</i>		
PDF	<a href="#">S8 Seating Charts</a>	<b>OR</b> *TH Report	<b>S8</b> Material Control Form
			<b>S8</b> Room/Start Stop (componet of seating chart)
PDF	<a href="#">S9 Restroom Log</a>		
PDF	<b>S10</b> School Maps and Assignments		
PDF	<a href="#">S11 Testing Procedures</a>		
PDF	<a href="#">S12 Materials Control Form</a> <i>(Paper Administration only)</i>	<b>OR</b> *TH Report	<b>S12</b> Master Materials
PDF	<a href="#">S13 Ticket Control Form</a>		

Adhere to the scanning layout. Do not create multiple files for the listed items. Follow the file naming conventions used on the scanning layout. Do **not** create any additional folders