

ELECTRONIC DEVICE USE IN SCHOOL

West Fargo Public Schools holds high expectations for learner behavior, academic integrity, and responsible use of existing and emerging technology, such as cell phones, iPads, laptops, and other personal electronic devices capable of transmitting data or images. Learners who possess and/or use such devices at school shall demonstrate the greatest respect for the educational environment. Standards for responsible use at school:

- Learners **SHALL NOT USE** any electronic device that in any way disrupts or detracts from the educational environment. Electronic devices are inclusive of cellphones, smart watches, and earbuds.
- Cellphones must be out-of-sight and out-of-use on school property from arrival and until the last bell, cellphones are to be kept in the learner's backpack which will be stored in their locker.
- Smartwatches may be worn by learners during the school day. However, learners must not transmit/receive data, calls, or images nor disrupt the learning environment.
- The school accepts no responsibility for cellphones, smartwatches, or other electronic devices that are lost, damaged or stolen at school or while traveling to and from school.
- Photographing or recording of another person should be used for educational purposes as defined by the educator. Any use of an electronic device for other than educational purposes will result in a consequence. Messages and photos on an electronic device are subject to viewing by administration given reasonable suspicion of a crime or school infraction.
- If a parent/guardian needs to reach their child for any reason, they should call the school's main office line and the message will be delivered as soon as possible and in a manner that will not disrupt the learning.

Process for Violation of the Electronic Device Use in School Practice:

- **First Violation:** Learner will place cellphone/smartwatch/electronic device in their backpack which will be stored in their locker.
- **Second Violation:** Cellphone/smartwatch/electronic device will be confiscated and will be turned in to administration to be picked up by learner at the end of the school day.
- **Third Violation:** Cellphone/smartwatch/electronic device will be confiscated and will be turned in to administration to be picked up by parent/guardian by the end of the school day.

PERSONAL ITEMS BROUGHT TO SCHOOL

Learners are asked to keep personal games, toys, and any type of collector cards at home. Collector cards, such as Yu-gi-oh cards, Pokemon cards, baseball cards, etc. are NOT ALLOWED at school. Trading or purchasing of games, collector cards, toys, etc. is NOT PERMITTED at school. The school is not responsible for lost, damaged or stolen personal items at school or while traveling to and from school. (Exception will be made if it is part of a student's Individualized Plan or a classroom teacher is having a reward party for the classroom)

The statements in this document are intended to provide guidance for daily procedures and practices in order to maintain order, efficiency, and continuity amongst our schools.