

**RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 15, 2024**

ROLL CALL

The West Muskingum Board of Education held its regular meeting on February 15, 2024 at 5:00 p.m. in the West Muskingum Middle School Library. Mr. Melsheimer called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

TREASURER'S REPORT

44-138 Minutes

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the minutes from the Organizational Board Meeting and Regular Board Meeting on January 10, 2024. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-139 Financial Report

Motion made by Mr. Vousden, seconded by Mr. Farley to approve the financial reports for January 2024 as presented. Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-140 Appropriation and Amended Certificate Modifications

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the appropriation and amended certificate modifications as presented. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

44-141 Retirement(s)/Resignation(s)

Motion made by Mr. Vousden, seconded by Mr. Farley to approve the following retirement(s)/resignation(s):

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Michelle Scott	WMMS Social Studies Teacher	end of 2023-2024 school year (retirement)
Rick Theisen	General Utility	February 15, 2024 (resignation)

contingent upon approval of maintenance foreman contract

Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-142 Assistant Athletic Director Job Description

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the job description for assistant athletic director. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

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44-143 New Administrative Contracts

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following administrative contracts:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Rick Theisen	Maintenance Foreman	February 16, 2024 - July 31, 2026 2.5 year, 260 day contractual year
Nathan Brownrigg	Assistant Athletic Director	August 1, 2024 – July 31, 2026 2 year, contract days as appointed by Athletic Director

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-144 Supplemental/Limited 3313.53 Contract(s) FY24

Motion made by Mr. Vousden, seconded by Mr. Farley to approve the following Supplemental/Limited 3313.53 Contract(s) for the 2023-2024 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Courtney Prang	Head Track Coach	\$3,637.18
Garrett Frederici	Assistant Baseball Coach (.5 FTE)	\$1,091.15
Thomas Crowley	Assistant Baseball Coach (.5 FTE)	\$1,091.15
Andrew McGee	Assistant Baseball Coach	\$2,182.31
Christopher Pettit	Assistant Baseball Coach (funded by athletic account)	\$2,182.31
Taylor Evans	Assistant Track Coach	\$1,454.87
Benton Mowery	7-8 Track Coach	\$1,454.87
Alexus Bell	7-8 Track Coach	\$1,454.87

Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-145 Supplemental/Limited 3313.53 Contract(s) FY24

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following Supplemental/Limited 3313.53 Contract(s) for the 2023-2024 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Robert Moon	Assistant Track Coach	\$1,454.87

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, no; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-146 Supplemental/Limited 3313.53 Contract(s) FY25

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following Supplemental/Limited 3313.53 Contract(s) for the 2024-2025 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Trysten Smith	Head Volleyball Coach	\$3,709.92

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

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44-147 FMLA Leave(s) of Absence

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve FMLA Leave for the following employees. FMLA request(s) will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>
Alexis Wilfong	WMMS Teacher
Craig Smith	WMHS Custodian

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-148 Unpaid Leave

Motion made by Mr. Ankrum, seconded by Mr. Farley to approve unpaid leave for the following employee. Accumulated personal and birthday days will be used before unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Chelsie Wright	WMMS Teacher	March 28, 2024 (1 day)

Roll Call: Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-149 WMLSD Classified Substitute List

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Mary Beth Jones	Cook	February 16, 2024
Michael Foster, Jr.	Custodian	February 16, 2024

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-150 MVESC Master Certificate Substitute List

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the February 2024 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT

44-151 WMHS Curriculum Guide – Second Reading

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the WMHS 2024-2025 Curriculum Guide. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-152 Student Field Trip Request

Motion made by Mr. Farley, seconded by Mrs. MacLaine to approve the student field trip request to the National Archery Competition being held in Louisville, Kentucky. Competition dates are May 9 through May 11, 2024. Roll Call: Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

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44-153 META Bus Bid

Motion made by Mr. Ankrum, seconded by Mr. Vousden to authorize META Solutions (META) to advertise and receive bids on said Boards' behalf, as per specifications submitted for the cooperative purchase of one (1) 81 passenger conventional school bus. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-154 Sale of Busses

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the trade-in sale of Bus 54 for the price of \$200.00 to Complete Bus & Specialty Vehicles. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-155 Bus Purchase

Motion made by Mr. Vousden, seconded by Mr. Farley to approve the purchase of one (1) 81 passenger 2024 Thomas Saf-T-Liner bus for the price of \$118,343.00, as outlined by Complete Bus & Specialty Vehicles, based on META Bus Bid. Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-156 Ohio High School Athletic Association Membership

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the yearly membership into the Ohio High School Athletic Association for the 2024-2025 school year. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-157 Winland Complete Landscape Service Contract

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the Winland Complete Landscape Service Contract in the amount of \$107,988.42 for mowing, lawn fertilization and weed control for West Muskingum Local School District. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Vousden, abstain; Mr. Melsheimer, yea. Motion carried.

44-158 Donations

Motion made by Mrs. MacLaine, seconded by Mr. Farley to approve the following donations:

- West Muskingum Academic Fund to West Muskingum FBLA for the state conference - \$2,400.00

Roll Call: Mrs. MacLaine, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

First Reading of Student Handbooks and Student Athletic Handbook

First Reading of the WMES, WMMS and WMHS Student Handbooks and the Student Athletic Handbook for the 2024-2025 school year.

Discussion Items

Discussion items included the following:

1. Open Enrollment Bussing
2. Athletic Boosters
 - a. Visitor Bleachers
 - b. Walkway in front of Soccer Field
 - c. Walkway Ramp

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- d. Concession Stand Restrooms
 - e. Press Boxes for Baseball / Softball
3. LifeWise Academy

44-159 Executive Session

Motion made by Mr. Vousden, seconded by Mr. Ankrum to go into executive session at 6:32 p.m. for the purpose of personnel matters, including promotion or compensation.

Members returned from executive session at 7:06 p.m. with the following members answering roll call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

44-160 Adjourn

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to adjourn at 7:07 p.m.

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea.
Motion Carried.

Treasurer

Board President