

**RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
ORGANIZATIONAL AND REGULAR MEETING
JANUARY 10, 2024**

ROLL CALL

The West Muskingum Board of Education held its organizational and regular meeting on January 10, 2024 at 5:00 p.m. in the West Muskingum Middle School library. Mr. Melsheimer, president pro-tem, called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

OATHS OF OFFICE

The oaths of office were administered to newly re-elected board members, Marcus Farley, Julie MacLaine and Albert Vousden, by Kimberly Downs, Treasurer.

(ORGANIZATIONAL MEETING)

44-110 Election of Board President for 2024

WHEREAS statutes require the board members to elect one of the board members to be president of the board for the calendar year; and

WHEREAS under the provisions of Roberts Rules of Order Revised, nominations for the office of president were made by the board members with the following being nominated: Mr. Bryan Melsheimer; and

WHEREAS under the provisions of Roberts Rules of Order Revised, the board voted on the nominees for the president of board of education for the calendar year resulting in Mr. Bryan Melsheimer receiving a majority of the votes.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 3313.14, the board member herein named received the majority of votes cast by the board and is hereby declared president of the board of education for the 2024 calendar year.

President: Mr. Bryan Melsheimer

Mr. Melsheimer assumed the duties of president.

44-111 Election of Board Vice President for 2024

WHEREAS statutes require the board members to elect one of the board members to be vice president of the board for the calendar year; and

WHEREAS under the provisions of Roberts Rules of Order Revised; nominations for the office of vice president were made by the board members with the following nomination: Mr. Albert Vousden; and

WHEREAS under the provisions of Roberts Rules of Order Revised, the board voted on the nominees for the position of vice president of the board of education for the calendar year with Mr. Albert Vousden receiving a majority of the votes.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 3313.14, the board member herein named received a majority of votes cast by the board and is hereby declared vice president of the board of education for the 2024 calendar year.

Vice President: Mr. Albert Vousden

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Board Standing Committees

WHEREAS to enhance efficient board personship, the board members are appointed by the board president to serve on standing committees; and

WHEREAS the term of such appointment is one year or until December 31, whichever occurs first;

NOW THEREFORE under the provisions of Roberts Rules of Order Revised, the following board members are appointed to the standing committees as stated:

Legislative Liaison:	Mrs. MacLaine
Special Project:	Mr. Melsheimer / Mr. Vousden
Academic Fund Executive Committee:	Mr. Melsheimer / Mr. Vousden
Negotiations (Classified):	Mr. Ankrum / Mr. Vousden
Negotiations (Certified):	Mr. Ankrum / Mr. Vousden
Teacher of the Year Selection:	Mrs. MacLaine
Textbook Selection:	Mr. Farley / Mrs. MacLaine
Student Achievement	Mr. Melsheimer
Audit & Finance Committee:	Mr. Farley / Mr. Melsheimer
Policy Committee:	Mr. Farley / Mr. Vousden

FURTHERMORE, from time to time the board members shall be called upon to make reports to the board as a whole and to the public in regard to such standing committees' work and;

FINALLY, the members of the board are reminded that under the provisions of ORC 121.22, the members of the board are prohibited from making any decisions obligating the board as a whole or obligating public funds, when acting outside a regular or special board meeting.

44-112 Board Meeting Schedule for 2024

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to establish the dates, times and locations for calendar year 2024 Board of Education meetings as follows:

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>	<u>TYPE OF MEETING</u>
February 15, 2024	5:00 p.m.	West Muskingum Middle School	Regular
March 13, 2024	5:00 p.m.	West Muskingum Middle School	Regular
April 18, 2024	5:00 p.m.	West Muskingum Middle School	Regular
May 16, 2024	5:00 p.m.	West Muskingum Middle School	Regular
June 13, 2024	5:00 p.m.	West Muskingum Middle School	Regular
July 11, 2024	5:00 p.m.	West Muskingum Middle School	Regular
August 8, 2024	5:00 p.m.	West Muskingum Middle School	Regular
September 12, 2024	5:00 p.m.	West Muskingum Middle School	Regular
October 10, 2024	5:00 p.m.	West Muskingum Middle School	Regular
November 14, 2024	5:00 p.m.	West Muskingum Middle School	Regular
December 12, 2024	5:00 p.m.	West Muskingum Middle School	Regular

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-113 Representative to Tax Incentive Review Council

Mr. Melsheimer was appointed to serve as the Board's representative on the Zanesville-Muskingum County Port Authority Tax Incentive Review Council.

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44-114 Appointment of Board Designees Public Records Act

Motion made by Mr. Vousden, seconded by Mr. Farley to appoint Kimberly Downs, Treasurer, and Chad Shawger, Superintendent, as designees to receive the required three hours of Public Record training for current term Board of Education members for calendar year 2024. Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-115 Organizational Board Resolutions – Consent Agenda

Motion made by Mr. Ankrum, seconded by Mrs. MacLaine to approve the following:

A. Board Service Fund & Attendance at Professional Meetings

WHEREAS Ohio statutes provide for setting aside from the general fund a sum not to exceed \$2.00 for each child enrolled, or \$20,000, whichever is greater, such sum of money to be known as the “service fund” to be used only in paying the expenses of members of the board actually incurred in the performance of their duties, or of their official representatives, or in paying the expenses of members-elect of such boards of education actually incurred in training and orientation to the performance of their duties from the date of election to the date of administration of the oath of office.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 3315.15, the board hereby appropriated for the purpose of said service fund the amount as set forth herein: \$20,000.

AND BE IT FINALLY RESOLVED under the provisions of ORC 5705.40, that any unspent unencumbered balance in the service fund at the end of the current fiscal year shall revert to the general fund or permanent improvement fund and shall be subject to appropriations for the next fiscal year.

B. Designation of Superintendent/Superintendent’s Designee as Purchasing Agent

WHEREAS the superintendent is the chief executive officer for the board of education; and

WHEREAS the acquisition of supplies, equipment, and services is centralized in the superintendent’s office and through whose office all purchasing transactions are conducted.

NOW THEREFORE BE IT RESOLVED under the provision of ORC 3313.47 and ORC 3319.01, the board assigns the superintendent the responsibility for the quality and quantity of purchases; and

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the superintendent/superintendent’s designee are hereby designated purchasing agents and authorized to approve purchases within the appropriated amounts up to \$25,000 per item in so far as such purchases are consistent with the approved educational goals and programs of the district.

C. Authorization of Superintendent to Accept Resignations

Authorize the Superintendent, on behalf of the Board of Education, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.

D. Authorization of Superintendent to Make Offers of Employment

Authorize the Superintendent, during periods when this board of education is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee’s acceptance of the Superintendent’s offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

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E. Legal Services

WHEREAS specialized legal services are necessary from time to time for the management, control, defense or other purposes of the school district's schools, employees, and assets; and

WHEREAS statutes and the board's discretionary powers permit employment or retention of temporary, as needed, on call, on-demand legal counsel in addition to the council appointed by statute;

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 3313.203, ORC 3317.171, and ORC 3313.47, the legal services herein named are retained on an as-needed, on demand, on-call basis to assist with the management, control, and defense of this school district and its employees and board members;

BE IT FURTHER RESOLVED such legal services shall be available on-call, on-demand, and at the request of the board president (or other members of the board upon verbal approval by the president) and the superintendent (or other district administrators upon verbal approval by the superintendent).

Bricker Graydon, LLP
100 South Third Street
Columbus, Ohio 43215-4291

Pepple & Waggoner, Ltd.
Crown Centre Building
5005 Rockside Rd., Ste 260
Cleveland, Ohio 44131

Gottlieb, Johnson, Beam, & Dal Ponte, PLL
320 Main Street
P.O. Box 190
Zanesville, OH 43702-0190

Scott Scriven LLP
250 West Broad Street
Suite 900
Columbus, OH 43215

Squire Patton Boggs
2000 Huntington Center
41 South High Street
Columbus, OH 43215-6197

Effective date January 1, 2024 and continuing for specialized legal services as indicated below and as may be requested in other matters:

Personnel Concerns/Litigation;
Financial: Elections, Bonds, etc.

F. Authorize the Treasurer

To pay all bills within the limits of the appropriations as invoices are received and the merchandise has been received or services rendered. List of such bills paid or payable will be presented at the next regular board of education meeting.

To sign E-rate documentation on behalf of the school district.

To invest board funds at the most productive interest rate in keeping with the requirements of the Ohio Revised Code and board policy.

To join, within the limits of the appropriations, in and for the West Muskingum Board of Education or for its administrators as their contracts state, the Ohio School Board Association and its related services, OSBA Legal Assistance Fund, META Solutions (formerly MEC), Sourcewell, Ohio Department of Administrative Services Cooperative Purchasing Program, American Association of School Administrators, the Association for Supervision and Curriculum Development, Educators Research Services, Ohio Middle School League, Educational Technology Association for Southeastern Ohio, (ETSEO), East Central Ohio Special Education Regional Resource Center (ECOSERRC), OME-RESA, Licking Area Computer Association and related services, Ohio Public Expenditure Council, Council for Instructional Improvement, Ohio Coalition for Equity and Adequacy of School Funding, Coalition of Rural and Appalachian School Districts, and others as the superintendent deems will be in the best interest of the West Muskingum students and the board of education.

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G. Federal Micro-Purchase Procurement

Authorize the Treasurer to manage federal self-certifying \$50,000.00 micro-purchase threshold for use of federal funds.

H. Licking Area Computer Association

Authorize the superintendent or treasurer to sign LACA agreements on an as needed basis.

I. Advances

Authorize the treasurer and board president to secure advances from the county auditor when funds are available and payable to the district.

J. Grants

Authorize the superintendent and/or superintendent's designee to represent the district for purposes of federal program applications, state grants and local grants, and to make initial application for these programs which include Special Education IDEA, Title I, Title IIA, Title IID, Title IVA, Title VB, Title VI, and others grants as deemed appropriate.

K. Zanesville Times Recorder

Approve the Zanesville Times Recorder as the newspaper in which official and legal notices will be posted.

L. Extra-Curricular Contracts

Permit the building administrators and athletic director to sign contracts for extracurricular purposes of their buildings. Examples: referee contracts for athletic contests, class rings, publications, etc.

M. Professional Leave

Authorize the superintendent to approve professional in-service meetings within the limits of the appropriations – meetings within the county, state and out-of-state.

N. Agenda Format

- Call to Order
- Pledge
- Roll Call
- Additions to the Agenda
- Public Participation
- Presentations
- Treasurer's Report
- Superintendent's Report
- Board Member Reports and Concerns
- Executive Session
- Adjournment

Roll Call: Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Farley, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-116 Adjourn

Motion made by Mrs. MacLaine, seconded by Mr. Farley to adjourn the organizational meeting.

Roll Call: Mrs. MacLaine, yea; Mr. Farley, yea; Mr. Ankrum yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

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(REGULAR MEETING)

ROLL CALL

The West Muskingum Board of Education's regular meeting was called to order by President Melsheimer. Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

44-117 Additions to the Agenda

Motion made by Mr. Farley, seconded by Mrs. MacLaine to approve the Addendum to the Agenda. Roll Call: Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

TREASURER'S REPORT

44-118 Minutes

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the minutes from the Regular Board Meeting on December 14, 2023. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-119 Financial Reports

Motion made by Mr. Vousden, seconded by Mr. Farley to approve the financial reports, including the annual credit card report, for December 2023, as presented. Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

44-120 Resignation(s)

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Danielle Simmons	WMES Grade 2 Teacher	January 2, 2024

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-121 Classified New Employee Contract(s)

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following new classified contract(s) for the FY24 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Brenda Kontur	WMES afternoon custodian	January 17, 2024

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

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44-122 Bus Route Addition and Additional Driver

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve a new bus route and driver. Approval of Randy Calendine as the driver, effective January 3, 2024 for a four (4) hour route transporting Mid-East Students, Buffalo Campus. Roll Call: Mr. Vousden, yea; Mr. Ankrum yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

Classified Contract Modification

Larry Clapper moving from WMES afternoon custodian to WMMS afternoon custodian, effective January 3, 2024.

44-123 Supplemental/Limited 3313.53 Contract(s) FY24

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the following Supplemental/Limited 3313.53 Contract(s) for the FY24 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary / Stipend</u>
Patrick Reilly	Head Baseball Coach	\$3,637.18
Joshua Bobo	Head Softball Coach	\$3,637.18
David Bowers, Jr.	Assistant Softball Coach	\$2,182.31
Miranda Fraunfelter	Assistant Softball Coach	Volunteer
Ashley Dillon	Assistant Softball Coach	Volunteer
Michele Merriam	Resident Educator-Year 2 (.46 FTE)	\$669.24

(modified from 12/14/23 contract)

Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-124 Gate Workers – Winter Sports

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following worker(s) for the winter sports season:

- Kelsey Middleton

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-125 Indoor Track and Field Club

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the following as a volunteer coaches of the Indoor Track and Field Club for the 2023-2024 season:

- Courtney Prang

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

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44-126 Leave(s) of Absence

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve FMLA leave for Emily Lawler, WMES Teacher. FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-127 Medical Unpaid Leave of Absence

Motion made by Mr. Ankrum, seconded by Mr. Farley to approve a medical unpaid leave of absence for Kayla Loyd, Paraprofessional. Accumulated personal and birthday days will be used before unpaid leave. Roll Call: Mr. Ankrum yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-128 WMLSD Classified Substitute List

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the WMLSD Classified substitute list as maintained by the Superintendent's Office. Additions will be approved monthly as needed, pending proper completion of personnel requirement.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Christopher DeGarmo	Custodian	January 11, 2024
Caitlyn Roberts	Custodian	January 11, 2024

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-129 MVESC Master Certificate Substitute List

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the January 2024 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center. Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT

44-130 Third Grade State Assessments – Paper Testing

Motion made by Mrs. MacLaine, seconded by Mr. Farley to approve the resolution requesting use of paper testing for third grade state assessments for school year 2024-2025, to be submitted to the Ohio Department of Education. Roll Call: Mrs. MacLaine, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

44-131 Zane State College

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the Zane State College Memorandum of Understanding and DATA Sharing Agreement for school year 2024-2025 in reference to College Credit Plus classes for West Muskingum students. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, abstain; Mr. Melsheimer, yea. Motion carried.

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44-132 Board Policy Update – HB33

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to authorize OSBA to review and update policies to ensure alignment changes to HB33 legislative changes impacting Ohio Department of Education (ODE) and State Board of Education (SBOE). Changes include renaming ODE to Department of Education and Workforce (DEW). Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

44-133 Board Policies

Motion made by Mr. Ankrum, seconded by Mr. Vousden for the First Reading and recommendation to approve the following Board Policies:

Rescind

- IGCF-R – Home Instruction
- EHA- R – Data and Records Retention

Revised

- BBFA – Board Member Conflict of Interest
- *DJB – Petty Cash Accounts
- BDDA – Notification of Meetings
- BDDG – Minutes
- DM – Deposit of Public Funds (Cash Collection Points)
- *EBCD – Emergency Closings
- EBCD-R – Emergency Closings
- *EHA – District Records Commission, Records Retention and Disposal
- *EF/EFB – Food Services Management/Free and Reduced-Price Food Services
- GBCC – Staff Dress and Grooming
- *GBG – Staff Participation in Political Activities
- GBI – Staff Gifts and Solicitations
- GCB-1 – Professional Staff Contracts and Compensation Plans (Teachers)
- GCE – Part-Time and Substitute Professional Staff Employment
- GCPD – Suspension and Termination of Professional Staff Members
- IGAE – Health Education
- *IGBEA – Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
- *IGBEA-R – Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
- NEW – IGBEB -Dyslexia Intervention and Supports
- IGCF – Home Education
- IGCH-R (also LEC-R) – College Credit Plus
- *IIA – Instructional Materials
- *IKE – Promotion and Retention of Students
- *IL – Testing Programs

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Revised (continued)

- JEA – Compulsory Attendance Ages
- JEC – School Admission
- JECBC – Admission of Students from Non-Chartered or Home Education
- *JED – Student Absences and Excuses
- *JECE – Student Withdrawal from School (Loss of Driving Privileges)
- JED-R – Student Absences and Excuses
- *JEDA – Truancy
- JEG – Exclusions and Exemptions from School Attendance
- *JHCD (V1) – Administering Medicines to Students (Version 1)
- JHG – Reporting Child Abuse and Mandatory Training
- *JN – Student Fees, Fines and Charges
- KI – Public Solicitations in the Schools
- *IGD – Cocurricular and Extracurricular Activities
- *IGDJ – Interscholastic Athletics
- *IGDK – Interscholastic Extracurricular Eligibility

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-134 Donations

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following Donations:

- West Muskingum Athletic Boosters to Athletic Department for sod installation - \$2,461.50
- West Muskingum Athletic Committee to Athletic Department for athletic purposes - \$6,000.00
- Susie Tippet, WMMS parent, to WMMS to be used toward lunch balances - \$100.00

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

WMHS Curriculum Guide

First reading of the WMHS Curriculum Guide for the 2024-2025 school year.

Discussion Items

Discussion items included Elementary Testing Scores and anticipated Housing Development Projects in WM District.

44-135 Executive Session

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to go into executive session at 6:12 p.m. for the purpose of personnel matters, including investigation of charges or complaints of employee(s) or student(s).

Members returned from executive session at 6:27 p.m. with the following members answering roll call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

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44-136 SUPERINTENDENT'S REPORT

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following:

- **Resignation(s)**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Zachery Durfree	Indoor Track and Field Club Coach	January 2, 2024

- **WMLSD Classified Substitute List**

Approve the WMLSD Classified substitute list as maintained by the Superintendent's Office. Additions will be approved monthly as needed, pending proper completion of personnel requirement.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Angela Ponn	Cook/Cashier and Custodian	January 11, 2024

Roll Call: Mr. Vousden, yea; Mr. Ankrum yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

44-137 Adjourn

Motion made by Mr. Farley, seconded by Mr. Vousden to adjourn at 6:28 p.m.

Roll Call: Mr. Farley, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion Carried.

Treasurer

Board President