



**NEW PROVIDENCE BOARD OF EDUCATION**  
**Administrative Offices**  
**356 Elkwood Avenue**  
**New Providence, New Jersey 07974**  
[www.npsd.k12.nj.us](http://www.npsd.k12.nj.us)

**AGENDA**  
**March 21, 2024**  
**High School/Middle School Media Center**  
**7:00 p.m.**

[New Providence Board of Education YouTube Link](#)

**I Roll Call:**

_____ Mrs. Coniglio	_____ Mrs. Gunderman
_____ Mrs. Cuccaro	_____ Mrs. Killea
_____ Dr. Empson Hayden	_____ Mrs. Marano
_____ Mr. Walsh	

**II Flag Salute**

**III Opening Statement by the President:**

- A.** This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that a notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 9:30 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time, the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

- B.** Other comments.

**IV Report of the Superintendent of Schools**

1. Student Report- AJ Boyle
2. Enrollment
3. General Information

**V Presentation of Teachers of the Year-**

Benjamin Ruben-Schnirman, New Providence High School  
Leah Bromley, New Providence Middle School  
Lynn Kowalskie, Allen W. Roberts Elementary School  
Christina Focacci, Salt Brook Elementary School

**VI Public Comments:**

- A. Opportunity for the Public to be heard (on specific agenda items)
- B. Public portion of the meeting declared closed

**VII Approval of Minutes as follows:**

Special Meeting: February 10, 2024  
 Closed Meeting: February 10, 2024

Seconded by: \_\_\_\_\_  
 Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Gunderman
_____ Mrs. Cuccaro	_____ Mrs. Killea
_____ Dr. Empson Hayden	_____ Mrs. Marano
_____ Mr. Walsh	

Business Meeting: February 22, 2024  
 Closed Meeting: February 22, 2024

Seconded by: \_\_\_\_\_  
 Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Gunderman
_____ Mrs. Cuccaro	_____ Mrs. Killea
_____ Dr. Empson Hayden	_____ Mrs. Marano
_____ Mr. Walsh	

Special Meeting: February 24, 2024  
 Closed Meeting: February 24, 2024

Seconded by: \_\_\_\_\_  
 Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Gunderman
_____ Mrs. Cuccaro	_____ Mrs. Killea
_____ Dr. Empson Hayden	_____ Mrs. Marano
_____ Mr. Walsh	

**VIII Action Items**

**A. Finance Actions – Mrs. Marano**

Approve Items 1 through 7 as listed below:

1. After review, we hereby accept the Board Secretary and Treasurer reports for February 2024. No major account or fund has been overexpended in violation of financial obligations for the remainder of the fiscal year.
2. Approve the payment of bills for March 2024, in the amount of \$5,619,101.71.
3. Approve the following voided and re-issued checks:

Voided

<u>Check #</u>	<u>Date</u>	<u>Amount</u>	<u>Account</u>	<u>Reason</u>
036712	11/15/22	\$ 817.84	PAYROLL	OUTDATED
036735	12/15/22	\$ 709.04	PAYROLL	OUTDATED
036749	01/13/23	\$ 329.46	PAYROLL	OUTDATED
036767	02/15/23	\$ 716.96	PAYROLL	OUTDATED
363533	02/22/24	\$9,179.60	11-000-100-566-11	VOIDED

Re-issued

<u>Check#</u>	<u>Date</u>	<u>Amount</u>	<u>Account</u>
037017	03/14/24	\$ 817.84	PAYROLL
037018	03/14/24	\$ 709.04	PAYROLL
037015	03/14/24	\$ 329.46	PAYROLL
037016	03/14/24	\$ 716.96	PAYROLL

4. Approve the Nonpublic School Security Initiative Program spending plan for the participating school located within the District, New Providence Presbyterian Church Preschool & Kindergarten, for the 2024/2025 school year. **(EXHIBIT A)**
5. Approve the generous donation From Mrs. Gloria Prunesti to the John R. O'Neill Memorial Scholarship Fund in the amount of \$300.00
6. Approve the generous donation to the New Providence School District in the amount of \$3,100.00 from GENYOUth on behalf of ACME Markets Foundation's Nourishing Neighbor Program to be given to District families receiving free or reduced lunch and to the New Providence High School Food Pantry.
7. Approve the following resolution:
 

**WHEREAS**, N.J.S.A 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

**WHEREAS**, THE New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

**WHEREAS**, the New Providence Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

**WHEREAS**, the Educational Institution certifies that it has not defaulted on a claim, and has not been canceled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

**WHEREAS**, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

**WHEREAS**, the Educational Institution finds that the best and most efficient way of securing this protection and services by cooperating with other boards of education in the State of New Jersey.

**NOW THEREFORE, BE IT RESOLVED, THAT:**

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) This Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S. 18A:18B-3(a), for a period of three years, beginning on July 1, 2024, and ending July 1, 2027 at 12:01 a.m.;
- 3) Inconsideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement, and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligation as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution: and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership to NJSIG.

Seconded by: \_\_\_\_\_

Roll Call Vote:

\_\_\_\_\_ Mrs. Coniglio \_\_\_\_\_ Mrs. Gunderman

\_\_\_\_\_ Mrs. Cuccaro \_\_\_\_\_ Mrs. Killea

\_\_\_\_\_ Dr. Empson Hayden \_\_\_\_\_ Mrs. Marano

\_\_\_\_\_ Mr. Walsh

**B. Facilities Actions – Mrs. Marano**

Approve Item 1 as listed below:

- 1. Approve the disposal of the following item, as it is outdated and no longer deemed necessary for school use:

Quantity	Item Description	Model/ISBN #	BOE#/Ser.#	Reason for Disposal
1	30-year-old inoperable walk-behind scrubber	N/A	101486	Inoperable

Seconded by: \_\_\_\_\_

Roll Call Vote:

\_\_\_\_\_ Mrs. Coniglio \_\_\_\_\_ Mrs. Gunderman

\_\_\_\_\_ Mrs. Cuccaro \_\_\_\_\_ Mrs. Killea

\_\_\_\_\_ Dr. Empson Hayden \_\_\_\_\_ Mrs. Marano

\_\_\_\_\_ Mr. Walsh

**C. Education – Mrs. Gunderman**

Approve Items 1 and 2 as listed below:

- 1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent of Schools regarding the following 2023/2024 Harassment, Intimidation, and Bullying investigations:

<u>School</u>	<u>Incident Report Number(s)</u>
High School:	7
Middle School:	10, 11,12
Salt Brook:	8

2. Approve the following additional field trip destination for the 2023/2024 school year in accordance with N.J.A.C. 6A:23A-5.8:

- a. Universal Technical Institute, Trade School Campus, Bloomfield, NJ

Seconded by: \_\_\_\_\_

Roll Call Vote:

\_\_\_\_\_ Mrs. Coniglio

\_\_\_\_\_ Mrs. Gunderman

\_\_\_\_\_ Mrs. Cuccaro

\_\_\_\_\_ Mrs. Killea

\_\_\_\_\_ Dr. Empson Hayden

\_\_\_\_\_ Mrs. Marano

\_\_\_\_\_ Mr. Walsh

**D. Personnel Action – Mrs. Coniglio**

Approve Items 1 through 9 as listed below:

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2023/2024 school year:

- a. Steve Hughes, gameworker
- b. Grace Kinsella, lacrosse (spring), girls, second assistant, \$5,231.00
- c. Jessica Campos, student teacher, effective 3/22/24-6/14/24 (subject to criminal history review procedures)
- d. Danielle Bloom, substitute teacher, teacher aide, and secretary (subject to issuance of certification)
- e. Harold Jones, substitute teacher, teacher aide, and secretary (subject to issuance of certification)
- f. Kyung Lee, substitute teacher, teacher aide, and secretary (subject to criminal history review procedures)
- g. Jose Chaves, substitute custodian
- h. Harold Jones, substitute custodian

2. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2023/2024 school year. These teachers will be paid through the Every Student Succeeds Act Consolidated Grant “ESSA” for the 2023/2024 school year:

- a. Heather Maguire, Title III teacher for the spring ESL/ELL programs, not to exceed 20 hours @ \$75.00/hr.
- b. Hailey Hogan, Title III teacher for the spring ESL/ELL programs, not to exceed 20 hours @ \$75.00/hr.

3. Approve the following revisions for the 2023/2024 school year:

- a. Kelly Waldron, playground/lunch assistant, 3 hrs./day, \$4,644.00 (base \$10,560.00), effective 2/21/24
- b. Karen Gaeta, long-term substitute teacher, effective 3/21/24, to be paid on a per diem basis of \$285.00 (prorated Step 1, Column I, base of \$56,999.00)

- 4. Rescind the following appointments for the 2023/2024 school year:
  - a. David Fama, lacrosse (spring), girls, second assistant, \$5,231.00
  - b. Michele Picarelli, AWR winter/spring academic achievement program teacher, not to exceed 25 hours @ \$75.00/hr.
- 5. Approve the revised 2023/2024 School Calendar. **(EXHIBIT B)**
- 6. Approve the following 2024/2025 Employee Holiday Schedules:
  - a. 12 Month **(EXHIBIT C)**
  - b. 10/10.5 Month **(EXHIBIT D)**
- 7. Approve the request for unpaid maternity leave for Christina Piccirillo, teacher, under the state Family Leave Act for a period of twelve weeks commencing 8/26/24 and ending 11/15/24 with continued health insurance benefits pursuant to law. (Based on 6/17/24 due date. Dates subject to adjustment by actual birth.)
- 8. Approve the request of Pamela Van Nostrand, teacher, (currently on maternity leave), for an extended unpaid child-rearing leave for the 2024/2025 school year, pursuant to Article X of the Agreement between the Board and the NPEA, effective 9/1/24 through 6/30/25.
- 9. Approve the request of Christine Hubert, teacher, (currently on maternity leave), for an extended unpaid child-rearing leave for the 2024/2025 school year, pursuant to Article X of the Agreement between the Board and the NPEA, effective 9/1/24 through 6/30/25.

Seconded by: \_\_\_\_\_  
 Roll Call Vote:

_____ Mrs. Coniglio	_____ Mrs. Gunderman
_____ Mrs. Cuccaro	_____ Mrs. Killea
_____ Dr. Empson Hayden	_____ Mrs. Marano
_____ Mr. Walsh	

**E. Board Policy – Mrs. Coniglio**

Approve Item 1 as listed below:

- 1. Approve the following Policy and Regulation on second reading:

**Bylaw and Policy:**

Policy 9150 (Recommended)	School Visitors (Coniglio)	Revised
------------------------------	-------------------------------	---------

**Administrative Regulation:**

Regulation 9150 (Recommended)	School Visitors (Coniglio)	Revised
----------------------------------	-------------------------------	---------

Seconded by: \_\_\_\_\_

Roll Call Vote:

\_\_\_\_\_ Mrs. Coniglio

\_\_\_\_\_ Mrs. Gunderman

\_\_\_\_\_ Mrs. Cuccaro

\_\_\_\_\_ Mrs. Killea

\_\_\_\_\_ Dr. Empson Hayden

\_\_\_\_\_ Mrs. Marano

\_\_\_\_\_ Mr. Walsh

**IX Committee Reports**

1. Curriculum, Instruction, and Technology
2. Finance, Facilities, and Safety/Security
3. Personnel, Management, and Communication

**X Old Business**

**XI New Business**

**XII Opportunity for the Public to be Heard**

**XIII Motion to Recess to Closed Session, if necessary**

**XIV Adjournment**