

Northern York County School District



Regular Meeting of the Board of School Directors
February 27, 2024

A regular meeting of the Board of School Directors was held on February 27, 2024 at the Northern High School Cafeteria.

The meeting was called to order at 6:30PM

Members in attendance: Steve Becker, Zachary Kile, Greg Hlatky, John Gunning, Gregory Weir, Paul Miller, Gerald Schwillie

Absent: Alyssa Eichelberger, Joe Rudy

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Sentman	Director of Human Resources

Pledge of Allegiance

Motion by Hlatky, seconded by Gunning
Approval the January 23, 2024 Board Minutes
Motion carried, with all 7 Directors voting *Yes*.

Motion by Hlatky, seconded by Weir
Approve the February 27, 2024 Board Meeting Agenda, as presented.
Motion carried, with all 7 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda
31 members of the community commented on Items for Board Action, Letter C. ([Attachment](#))

Reports:

Superintendent Report – Mr. Kirkpatrick

- Justin Bruhn – CPACTC with Northern HS students:
 - *Penelope Brosius (Criminal Justice)*
 - *Ashley Rodgers (Early Childhood Education)*

Student Liaison – Maddie Derr

- Update on school and athletic activities.

Inter-Municipal – No Report

CAIU – Gerald Schwillie

- Budget has been completed.

Cumberland Perry CTC – Gregory Weir

- School construction/addition out for bid next month.
- Open House 2/28/2024.

Polar Bear Foundation – Alyssa Eichelberger - *Absent*

Motion by Hlatky, seconded by Miller

General Fund board checks dated February 14, 2024 for check 337566 and 337567 in the amount of \$ 284,239.48.

General Fund manual checks dated from January 10, 2024 to February 13, 2024 for check number 337206 to check 337227, check 227229 to check 337280, check 337282 to check 337563 in the amount of \$2,440,411.55.

General Fund payroll check dated January 5, 2024 for check 337127 for \$131.40 and check 337281 dated January 19, 2024 for \$131.40.

Capital Reserve Fund check dated January 12, 2024 for check 514 in the amount of \$35,492.21

2023 Construction Fund checks dated January 10, 2024 to February 13, 2024 for check number 1008 to check 1014 in the amount of \$ 360,450.5.

Food Service Account checks dated February 14, 2024 for check 9196 to check 9207 in the amount of \$ 154,030.51.

Student Activity Account checks dated January 10, 2024 to February 13, 2024 for check 1053 to check 1057 amount of \$ 7,001.62.

Motion carried with all 7 Directors voting *Yes*.

Motion by Weir, seconded by Schwille

General Fund manual check 337228 dated January 12, 2024 in the amount of \$209.14 made payable to H&H Service Company Inc.

Motion carried with 6 Directors voting *Yes*, 1 *Abstain* (Hlatky)

Motion by Schwille, seconded by Becker

2022 A Construction Fund check 1035 dated January 26, 2024 in the amount of \$1,098,637.00 made payable to McClure Company, Inc.

Motion carried with 6 Directors voting *Yes*, 1 *Abstain* (Gunning)

Motion by Schwille, seconded by Becker

Acceptance of the February 2024 Treasurer's Report

Motion carried with all 7 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by Hlatky, seconded by Becker

Approve the Curriculum Committee Report

A. Multiple Day Conference Requests:

- 1) Jen Deibler, Christine Gettle, Connie Bleiler
Curriculum Leadership Academy
Asynchronous – February 1 – April 30, 2024
- 2) Rebecca Helm
Wilson Reading System Introductory Course
Virtual – February 20 through February 22, 2024

- 3) Peyton Kline, Jonathon Kyle
UDS Service Dog Team Training
Lancaster – February 26 through March 1, 2024
- 4) Corey Lynch, Christa Beck, Nicole Inners, Amanda Brown, Melinda Vazquez, Jen Deibler
STEELS (Science, Technology, Engineering & Environmental Literacy)
Elementary: (No Cost)
Summerdale, February 20 (Navigating the Future), April 3 (Revolutionizing Science Education), and April 12, 2024 (Igniting Inquiry: Phenomena and Innovative Science Strategies)
- 5) Steve Lehman, Jen Deibler, Jennifer Mark, Jennifer Isaac, Nicole Gutacker, Carrie Allen, Tammy Podlaski, Matt Brindle, Troy Sauer
STEELS (Science, Technology, Engineering & Environmental Literacy) Secondary
(No Cost)
Summerdale – March 6(Navigating the Future) and April 16, 2024 (Immersive 3D Learning)
- 6) Matt LaBuda
Curriculum Advisors Learning Series
Reading – March 14 & 15, 2024
- 7) Steve Kirkpatrick
National Executive Leadership Conference
March 13-15, Hilton Head, SC

C. Curriculum for FINAL Approval:

- 1) [Advanced Placement US History](#)
- 2) [Academic Economics](#)
- 3) [American Civil War](#)
- 4) [History of Sport & Society](#)
- 5) [Psychology](#)
- 6) [Sociology](#)
- 7) [The Vietnam War](#)
- 8) [World War II & The Holocaust](#)
- 9) [Math 6](#)
- 10) [Math 7](#)
- 11) [Math 7-8](#)
- 12) [Math 8](#)

E. Request approval for Educational Resources in accordance with School Board Policy 109. [\(Attachment\)](#)

F. Request tentative approval for the NYCSD Comprehensive Plan to be submitted to PDE. [\(Attachment\)](#)

G. Approve the 2024-2025 School Year Calendar [\(Attachment\)](#)

Motion carried with all 7 Directors voting *Yes*.

Motion by Schwille, seconded by Miller
Approve by consent the Athletics and Activities Report

A. Trip Request:

- 1) Trip # 262755 - NHS Student-Athletes, Leadership Conference, Annville-Cleona High School, Wednesday, April 17, 2024.

Motion carried, with all 7 Directors voting *Yes*.

Motion by Hlatky, seconded by Weir
Approve by consent the Budget and Finance Report

- A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for January 2024

[\(Attachment #4\)](#)

- B. Approve the list of Real Estate Refunds for February 2024.

[\(Attachment #5\)](#)

- C. Approve the donation of a water jet machine with a value of \$7,000 from Katapult to be used in the NHS Tech Ed Department.

Motion carried with all 7 Directors voting *Yes*.

Motion by Gunning, seconded by Hlatky
Approve by consent the Building and Grounds Committee Report

A. Approve the following Facility Use Requests:

- 1) Dillsburg Girls Softball Association (DGSA)

Softball Games and Practices

Softball fields at WE, Varsity and JV Softball Fields at NHS

3/1/-10/31/2024 – Mon-Fri – 3 pm – 9 pm; Sat/Sun – 8 am – 3 pm

They understand that JV and Varsity field use will be limited during HS softball season.

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

- 2) Next Level Sports Youth Leagues

Flag Football Camps

SLC – Freshman Football Field behind SLC

7/8-12/2024 – Mon-Fri – 9 am – 4 pm

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

- 3) Next Level Sports Youth Leagues

Tennis Clinics & League

NHS Tennis Courts

4/7/2024-7/28/2024 – Sundays – 3 pm – 7 pm

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

- 4) Next Level Sports Youth Leagues

Spring Field Hockey League

SLC – Field Hockey Practice field behind SLC

4/7/2024-5/26/2024 – Sundays – 3 pm – 7 pm

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

5) Next Level Sports Youth Leagues

Spring Field Hockey Summer Camp

SLC – Field Hockey Practice field behind SLC

7/29/2024-8/2/2024 – Monday-Friday – 9 am – 4 pm

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

6) Next Level Sports Youth Leagues

Basketball Camp

DE – Gym/All Purpose Room

8/19/2024-8/23/2024 – Monday-Friday – 9 am – 4 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Certificate of Liability Insurance is on file.

7) Primus Youth Wrestling

Youth Wrestling Tournament

(Previously Board approved event for “Northern Youth Wrestling” – Event is now being organized by “Primus Youth Wrestling”)

NHS – Main Gym, Wrestling Gym, Polar Bear Lobby and Concession Stand

4/7/2024 – 6:30 am-4:30 pm – Sunday

Category 5 – nonprofit paperwork is on file.

Rental Fees – HS Gym -- \$145/hr

HS Wrestling Room -- \$72/hr

Custodial Fees -- \$25/hr per custodian

Security Fees -- \$25/hr per security personnel

Certificate of Liability Insurance is on file.

8) Dillsburg Area Soccer Club (DASC)

DASC Youth Soccer Practices

SLC – Soccer Practice Field

3/4/2024-5/29/2024 – 6 pm-7:30 pm

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

9) NYFC Parent Meeting

Northern York Football and Cheer (NYFC)

SME – Cafeteria

7/29/2024 – 6:15 pm – 7:15 pm

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

10) NYFC Cheer Practices

Northern York Football and Cheer (NYFC)

NE – Gym

9/10/2024-12/6/2024 – Mondays, Tuesdays and Thursdays – 6 pm – 8 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Certificate of Liability Insurance is on file.

11) NYFC Cheer Practices

Northern York Football and Cheer (NYFC)

WE – Gym

9/10/2024-12/6/2024 – Tuesdays and Thursdays – 6 pm – 8 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Certificate of Liability Insurance is on file.

12) NYFC Cheer Practices

Northern York Football and Cheer (NYFC)

SME – Gym

9/10/2024-12/6/2024 – Tuesdays and Thursdays – 6 pm – 8 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Certificate of Liability Insurance is on file.

13) NYFC Cheer Practices

Northern York Football and Cheer (NYFC)

DE – Gym

9/10/2024-12/6/2024 – Tuesdays and Thursdays – 6 pm – 8 pm

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Certificate of Liability Insurance is on file.

14) NYFC Cheer Practices

Northern York Football and Cheer (NYFC)

SME – Outside Lawn Areas

7/29/2024-9/5/2024 – Mondays, Tuesdays and Thursdays – 6 pm – 8 pm

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

15) NYFC Youth Cheer Camp

Northern York Football and Cheer (NYFC)

NE – Gym

7/20/2024 – Saturday – 9 am – 12 noon

Category 3

Rental Fees – None

Custodial Fees -- \$12.50/hr per custodian

Certificate of Liability Insurance is on file.

Motion carried with all 7 Directors voting *Yes*.

Motion by Miller, seconded by Becker

Approve by consent the Policy Committee Report

A. Policies for Final Approval:

- 1) Board Policy 254 – [Educational Opportunity for Military Children](#)
- 2) Board Policy 200 – [Enrollment of Students](#)
- 3) Board Policy 202 – [Eligibility of Nonresident Students](#)
- 4) Board Policy 217 – [Graduation](#)
- 5) Board Policy 810 - [Transportation](#)

Motion carried with all 7 Directors voting *Yes*.

Board Operations Committee – *No items for approval.*

Motion by Schwille, seconded by Hlatky

Approve by consent the Personnel Committee Report **Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

Approve by consent the Personnel Committee Report:

A. Salary Step Movement:

- 1) Lucas Zampelli, Social Studies Teacher, HS, to Master's +30, effective December 9, 2023.
- 2) Rebekah Colegrove, Kindergarten Teacher, WES, to Master's, effective December 31, 2023.
- 3) Monica Cornett, 7th Grade Life Science Teacher, Master's +30, effective December 15, 2023.

B. Professional Staff Transfer:

- 1) Kathy Bagian, CSN, NHS, to District CSN (all buildings) effective ~~February 27,~~ 2024 TBD + 12 additional days per school year.

C. LTS Assignment Extension:

- 1) Cherie Ramsey, 7th Grade Reading Teacher, NMS, effective September 18, 2023 through ~~November 29, 2023~~ January 31, 2024 May 31, 2024 or last teacher day (or earlier if position is filled) at a rate of \$262.56 per day (Bechtel).

D. Extended Day to Day Substitute Teacher:

- 1) Katherine Patterson, SME, at a rate of \$175 per day from February 12, 2024 to April 2, 2024 (DeLuca).

E. Support Staff Employment:

- 1) Jeffrey Lentz, PACE Life Skills Class, Class III Instructional Aide, NMS, at a rate of \$14.00 per hour effective ~~TBD~~ February 21, 2024. (Maytan).

F. Support Staff Resignation:

- 1) Stephanie Holmes, Emotional Support Aide, Class III Instructional Aide, MS effective May 28, 2024.

G. ~~Extra Service Contracts—Indoor Performing Arts:~~

- ~~1) Amy Baker, HS Guard, \$1,600~~
- ~~2) Caitlyn Emig, Dance Team, \$1,000~~
- ~~3) Kari Henry, MS/HS Guard; Dance Team, \$2,000.~~
- ~~4) Kayla Henry, MS Guard, \$1,000~~
- ~~5) Shawn Reisch, Percussion, \$1,600~~
- ~~6) Shane Sweger, Percussion, \$1,200~~
- ~~7) Michael Thomas, Percussion, \$1,600~~

H. LWOP

- 1) Andrea Maldonado, CSN, SME, February 28, 2024 – March 8, 2024
- 2) Sandra Caceres, Cook/Cook's Helper, NHS, January 31, 2024 – February 2, 2024.
- 3) Justine Lex, Aide, Instructional Aide, NES, May 3, 2024 – May 10, 2024.

I. Coach Resignation:

- 1) Bryan Griffie, 8th Grade Boys Basketball Coach, effective February 8, 2024.

J. Coach Transfer of Position:

- 1) Debra Rutter, from Asst. MS Girls Volleyball Coach to Lead MS Girls Volleyball Coach, \$4,032.

K. Coach Employment:

- 1) Valerie Heisey, Asst. MS Girls Volleyball Coach, \$3,780.

L. Coach Points/Rate Adjustment:

- 1) Aimee Eshleman, Spring Athletic Coordinator (Shared), from 20 pts. to 50pts., \$4,200.
- 2) Marc Anderson, Spring Athletic Coordinator (Shared), from 40 pts. to 10 pts., \$840.

M. Act 86 Prospective Student Teacher:

- 1) Lainey Flanagan
- 2) Katherine Patterson
- 3) Reese Harden

N. Food Service Substitute:

- 1) James Slugg

O. Professional Substitute:

- 1) Andrea Palencar
- 2) Haley Cook

P. Athletic Helpers:

- 1) Todd Teal
- 2) Holly Ambrass

Q. LTS Assignment

- 1) Melissa Stough, LTS, 2nd Grade Teacher, WES, to begin approximately March 4, 2024 through May 31, 2024 or last teacher day at a rate of \$262.56 per day (Ensminger).

Motion carried with all 7 Directors voting *Yes*.

Items for Board Action:

Motion by Hlatky, seconded by Schwille

- A. Approve the proposal from Leer Electric for electrical construction at Dillsburg Elementary School.

(Attachment #6)

Motion carried with all 7 Directors voting *Yes*.

Motion by Hlatky, seconded by Becker

- B. Approve the proposal from Houck & Company Inc for a full 30-year roof replacement at South Mountain Elementary School.

(Attachment #7)

Motion carried, with all 7 Directors voting *Yes*.

Motion by Hlatky, seconded by Miller

- C. Approve the retention of Independence Law Center as outside counsel. (Attachment)

Motion carried, by Roll Call vote, with 5 Directors voting *Yes* (Becker, Kile, Weir, Miller, Schwille) and 2 Directors voting *No* (Gunning, Hlatky)

Mr. Weir shared his personal thoughts on Items for Board Action, Letter C.

Recognition of the Public – Items not on the agenda. 11 community members spoke on non-agenda items. (Attachment)

New Business:

- 1) Staff Retention Report.

Items for Future Agendas:

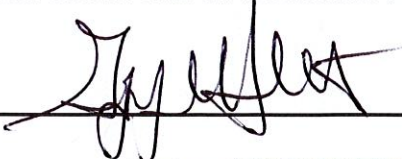
- 1) Board affirmed that a future donation of weight room equipment by the PBF will be accepted.
2) PBF project – student access to HS courtyard.

Presentations Not Previously Included on Agenda:

- 1) Data Governance Evaluation – Chester County IU
2) Comprehensive Plan Presentation
3) Budget and Finance Presentation

Motion by Hlatky, seconded by Miller, to Adjourn at 8:53 PM.

Motion carried with all 7 Directors voting *Yes*.



Zachary Kile, President

Greg Hlatky, Vice President



Maureen Ross, Secretary