

Northern York County School District



Regular Meeting of the Board of School Directors  
January 23, 2024

A regular meeting of the Board of School Directors was held on January 23, 2024 at the District Administration Office.

The meeting was called to order at 6:30PM

*Members in attendance: Alyssa Eichelberger, Joe Rudy, Steve Becker, Zachary Kile, Greg Hlatky, Gregory Weir, Paul Miller, Gerald Schwille, John Gunning*

*Absent:*

Non-Members present:

Mr. Kirkpatrick	Superintendent
Dr. Meakin	Asst. Superintendent
Mr. LaBuda	Assistant to the Superintendent
Mr. Young	Chief Financial & Operations Officer
Mrs. Sentman	Director of Human Resources

Pledge of Allegiance

Motion by Eichelberger, seconded by Rudy

Approval of Minutes

- December 5, 2023 and December 19, 2023

Motion carried, with all 9 Directors voting *Yes*.

Motion by Miller, seconded by Weir

Amend the Agenda and Add Letters F and G to Items for Board Approval:

- F. Approve the advertisement for bids for the additions and renovations to the Northern Middle School.
- G. Approve the advertisement for bids for the additions and renovations to the Northern Elementary School

Motion carried, 5 Yes (Becker, Kile, Miller, Schwille, Weir) , 4 No (Eichelberger, Gunning, Hlatky, Rudy).

Motion by Weir, seconded by Rudy

Approve the Amended January 23, 2024 Board Meeting Agenda, with Addendum, as presented.

Motion carried, with all 9 Directors voting *Yes*.

## Recognition of the Public – Items on the Agenda

Steve Harriman, Don Todt and Michelle Singer spoke about the need to move forward with the renovation/remodel plans for the Northern Middle School.

## Reports:

### Superintendent Report – Mr. Kirkpatrick

- In honor of School Director Recognition Month, Mr. Kirkpatrick acknowledged the School Board Directors, thanking them for their service to the District.
- Mr. Kirkpatrick congratulated NMS 8<sup>th</sup> grader Emerson Basinger whose artwork was chosen to be given to the School Board Directors in recognition of their service.

### Student Liaison – Maddie Derr

- Update on Winter sports
- MiniTHON to be held 2/9/2024

### Inter-Municipal – No Report

CAIU – Gerald Schwillie (1<sup>st</sup> meeting 1/25/2024)

### Cumberland Perry CTC – Gregory Weir

- Mr. Weir and Dr. Meakin toured the Cumberland Perry CTC
- Currently 300 students on waiting list. Looking at possible options for expansion to accommodate additional students.

### Polar Bear Foundation – Alyssa Eichelberger

- PBF transitioning to LINKBank
- Executive Director has resigned – will be looking to fill position.

## Motion by Rudy, seconded by Gunning

General Fund board checks dated January 23, 2024 for check 337204 to check 337205 in the amount of \$ 284,061.75.

General Fund manual checks dated from December 7, 2023 to January 9, 2024 for check number 336892 to check 337203 in the amount of \$1,102,542.85.

Construction Fund checks dated December 7, 2023 to January 9, 2024 for check number 1032 to check 1034 in the amount of \$ 6,049.00.

2023 Construction Fund checks dated December 7, 2023 to January 9, 2024 for check number 1027 to check 1031 in the amount of \$ 1,191,412.00.

Food Service Account checks dated January 10, 2024 for check 9186 to check 9195 in the amount of \$ 131,718.17.

Student Activity Account checks dated December 7, 2023 to January 9, 2024 for check 1045 to check 1052 amount of \$ 5,495.36.

Motion carried with all 9 Directors voting *Yes*.

## Motion by Rudy, seconded by Weir

Acceptance of the January 2024 Treasurers Report

Motion carried, with all 9 Directors voting *Yes*.

## Review Report of Various Accounts.

## Motion by Becker, seconded by Hlatky

Approve the Curriculum Committee Report

### A. Multiple Day Conference Requests:

#### 1) Steve Lehman

The Learning Leader Book Study: Culturize

Virtual – Online Sessions on February 1, & 22, March 13, April 13, ad 16, 2024

- 2) Matt Meakin, Jen Deibler  
 PETE & C (Pennsylvania Educational Technology Expo and Conference (No Cost-M. Meakin)  
 Hershey – February 4 – 7, 2024
- 3) Robin Kazakavich, Colette Eckert  
 USMC Educators Workshop (No Cost)  
 Parris Island, SC – March 4 – 8, 2024
- 4) Charles Griscavage  
 25<sup>th</sup> Annual Penn State College of Medicine Mini-Medical School (No Cost)  
 Hershey – March 12, 19. & 26, 2024

B. Grant final approval to the Professional Development Plan for 2024-2027.  
(Attachment)

C. Curriculum for Tentative Approval:

- 1) Advanced Placement US History
- 2) Academic Economics
- 3) American Civil War
- 4) History of Sport & Society
- 5) Psychology
- 6) Sociology
- 7) The Vietnam War
- 8) World War II & The Holocaust
- 9) Math 6
- 10) Math 7
- 11) Math 7-8
- 12) Math 8

Motion carried with all 9 Directors voting *Yes*.

Athletics and Activities – *no items for approval*.

Motion by Rudy, seconded by Hlatky

Approve by consent the Budget and Finance Report

- A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for December 2023.  
(Attachment #4)

- B. Approve an increase to the District's capitalization threshold for depreciable assets from \$1,500 to \$7,500 effective July 1, 2023.

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Hoverter

Approve by consent the Building and Grounds Committee Report

- A. Approve the following Facility Use Requests:

- 1) Tom Seltzer  
 Tennis Camp and Lessons  
 Tennis Courts  
 Dates Vary – January 2024 – December 2024, Mon.-Fri. – 8 am – 8 pm

Various other dates and times as requested by students.  
Events coordinated with Angie Gaido, Athletic Director.

Category 6

Approximate Rental Fee -- \$6,336 (\$44/hr)

**Requesting fees be waived since this is a feeder program aimed at our District's tennis players.**

**Letter received requesting waiver of fees.**

Certificate of Liability Insurance is on file.

2) Eric White – Dillsburg Youth Soccer – Keystone FC Team

Youth Soccer Practices and Games

NHS – Turf Field

Dates and times TBD – 2/1/2024-6/10/2024 – in direct coordination with Angie Gaido, Athletic Director

Category 3

Rental Fees -- \$100 per usage

Certificate of Liability Insurance is on file.

Motion carried with all 9 Directors voting *Yes*.

Motion by Miller, seconded by Hlatky

Approve by consent the Policy Committee Report

A. Policies for Tentative Approval:

1) Board Policy 254 – [Educational Opportunity for Military Children](#)

2) Board Policy 200 – [Enrollment of Students](#)

3) Board Policy 202 – [Eligibility of Nonresident Students](#)

4) Board Policy 217 – [Graduation](#)

5) Board Policy 810 - [Transportation](#)

B. Approve the updated NYCSD ARP ESSER Health and Safety Plan.

[\(Attachment\)](#)

C. Approve Administrative Guidelines (AG) 123.1-1 – Concussion Management

[\(Attachment - UPDATED\)](#)

D. Approve changes to the elementary student clubs/activities list. [\(Attachment\)](#)

Motion carried with all 9 Directors voting *Yes*.

Board Operations Committee – *No items for approval.*

Motion by Eichelberger, seconded by Rudy

Approve by consent the Personnel Committee Report\**Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA*

*Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).\**

Approve by consent the Personnel Committee Report:

A. Professional Staff Resignation:

1) Gregory Bowman, Tech Ed/STEM Teacher, NHS, effective January 11, 2024.

- B. Professional Staff Transfer:
- 1) Teresa Lowery, from Discovery Teacher, SME/NES, to Business/Marketing Teacher, effective first teacher day of 2024/2025 school year.
- C. LWOP (Leave Without Pay):
- 1) Kelsey Jo Hall, LTS, Counselor, SME, February 8, 2024 – February 12, 2024.
  - 2) Elizabeth Hoffman, 5<sup>th</sup> Grade Teacher, SME, April 4, 2024 – May 31, 2024.
  - 3) Mary Smith, Learning Support Aide, NES, January 17, 2024 – January 19, 2024.
- D. LWOP Extension:
- 1) Amelia Martire, Counselor, NMS, February 1, 2024 – ~~February 29, 2024~~ March 13, 2024.
- E. LTS Assignment - Change in Start Date:
- 1) Cheryl Fauth, LTS, 5<sup>th</sup> Grade Teacher, SME, ~~approx. January 5, 2024~~ January 3, 2024 (Hoffman).
- F. Support Staff Rate Change:
- 1) Rebecca Mowchan, from partial day assignment as 1:1 Aide (Intensive Instructional Support), NMS, at a rate of \$17.40 per hour for 3 hours out of 5.75 hours to full assignment as Autism Support Aide, NMS, at a rate of \$14.50 per hour for 5.75 hours effective January 23, 2024.
- G. Support Staff Retirement:
- 1) Michelle Eshenour, Building Secretary, NHS, effective July 11, 2024.
- H. ESS Resignation:
- 1) Morgan Nelson, Instructional Aide, PACE Classroom and ILS as needed, NHS, effective January 2, 2024.
  - 2) Alyssa Drake, Learning Support Aide, DES, effective January 12, 2024.
- I. Coach Resignation:
- 1) Gregory Bowman, Football, effective 10/30/23.
  - 2) Aimee Eshleman, Middle School Lead Girls Volleyball Coach, effective 1/11/2024.
  - 3) Seth Lehman, Head Coach Girls' Soccer, effective January 4, 2024.
- J. Nurse Substitute:
- 1) Dianne Rudy
- K. Guest Teacher:
- 1) Katherine Patterson
- L. Athletic Helpers:
- 1) Shannon Zimmerman
  - 2) Jonathan Kyle
- M. Approve the Board Proposal: Additional Intensive Support Paraprofessional - MDS Class, WES.
- N. Act 86 Prospective Student Teacher:
- 1) Jillian Stoltzfus

O. Professional Staff Retirement:

1) Elizabeth Wire, Social Studies Teacher, NHS, effective June 29, 2024.

Motion carried with all 9 Directors voting *Yes*.

Items for Board Action:

Motion by Rudy, seconded by Eichelberger

A. Approve the Information Technology Services Agreement with Global Data Consultants, LLC beginning December 28, 2023 for technology services and support.

[\(Attachment #5\)](#)

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Becker

B. Approve the Questeq proposal for E-Rate services for funding year 2024-2025.

[\(Attachment #6\)](#)

Motion carried, with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Eichelberger

C. Approve Cumberland Perry Area Career and Technical Center 2024-2025 budget.

[\(Attachment #7\)](#)

Motion carried, by Roll Call Vote, with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Eichelberger

D. Approve the amendment to the professional services agreement with K&W, LLC for additional services for the Middle School and Northern Elementary School projects.

[\(Attachment #8\)](#)

Motion carried, with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Hlatky

E. Approve the advertisement for bids for the additions and renovations to the Northern Middle School and Northern Elementary School.

Motion defeated: (Vote: 4 *Yes* (Eichelberger, Gunning, Hlatky, Rudy), 5 *No* (Becker, Kile, Miller, Schwille, Weir).

Motion by Rudy, seconded by Hlatky

F. Approve the advertisement for bids for the additions and renovations to the Northern Middle School.

Motion defeated: (Vote: 4 *Yes* (Eichelberger, Gunning, Hlatky, Rudy), 5 *No* (Becker, Kile, Miller, Schwille, Weir).

Motion by Rudy, seconded by Hlatky

G. Approve the advertisement for bids for the additions and renovations to the Northern Elementary School.

Motion carried, with all 9 Directors voting *yes*.

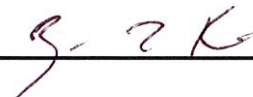
Recognition of the Public – Items not on the agenda.


Cory Johnson spoke about the need to upgrade strength training facilities.

Items for Future Agendas: Middle school construction project.

Mr. Kile announced that an Executive Session would be held at the conclusion of the meeting to discuss a legal matter.

Motion by Hlatky, seconded by Eichelberger, to Adjourn at 8:03 PM.  
Motion carried with all 9 Directors voting *Yes*.

  
Zachary Kile, President

  
Maureen Ross, Secretary