



MARCH COMMITTEE MEETING
Northern High School Cafeteria
653 S. Baltimore Street, Dillsburg, PA 17019
March 19, 2024 6:30 PM

COMMITTEE MEETING AGENDA

1. Curriculum Committee – Steve Becker

Action Items:

A. Single Day Conference Requests:

- 1) Brittany Rebuck
IUP Academy of Culinary Arts Workshop (No Cost)
Indiana, PA – March 12, 2024
- 2) Megan Pioszak
Strengthening the Executive Function Skills of Your Students with Special Needs
Virtual – March 20, 2024
- 3) Meg Foster
Gifted Education in PA Statewide Webinar (No Cost)
Virtual – March 21, 2024 (10:00am – 12:00pm)
- 4) Mark Tauzin
Visit to the Caring Place (No Cost)
Camp Hill – April 15, 2024
- 5) Erica Sinclair
Individualized Training from Educational Consultant from CAIU, Sally Lopez (No Cost)
Northern Elementary - April 16, 2024

B. Multiple Day Conference Requests:

- 1) Erica Sinclair
Migrant Education Program Conference
Drexel Hill, PA – April 8 through April 11, 2024
- 2) Jason Young
PAFPC Annual Conference
Pittsburgh – April 14 through April 17, 2024
- 3) Laura Bissell
PMEA Conference and All State Festival
Erie – April 17 through April 20, 2024

- 4) Steve Kirkpatrick
Spring CAIU Superintendent's Leadership Conference
Annapolis, MD, Thursday, March 21 and Friday, March 22, 2024

C. Request Final approval for the NYCSD Comprehensive Plan to be submitted to PDE.
[\(Attachment\)](#)

Discussion Items:

A. Assistant Superintendent's Report.

2. Building and Grounds – John Gunning

Action Items:

A. Approve the following Facility Use Requests:

- 1) Celebration Community Church
Todd White Christian Evangelist
NHS – Auditorium and Band Room
6/12/2024 – Wednesday, 6 pm – 9 pm
Category 5 (non-profit paperwork is on file)
Rental Fees: \$180/hr for HS Auditorium
\$35/hr for HS Band Room
Custodial Fees: \$25/hr per custodian
Security Fees: \$25/hr per security personnel
Auditorium Tech Fees -- \$20/hr per technician
Auditorium Stage Crew -- \$15/hr per crew member
Certificate of Liability Insurance is on file.
- 2) Proclaim Performing Arts
Dance Recital
NHS – Auditorium and Band Room
5/11/2024 – Saturday, 10 am – 6 pm (recital is 3 pm – 5 pm)
Category 6
Rental Fees: \$280/hr for Auditorium
\$58/hr for HS Band Room
Custodial Fees -- \$25/hr per personnel
Security Fees – 25/hr per personnel
Auditorium Tech Fees -- \$20/hr per technician
Auditorium Stage Crew -- \$15/hr per crew member
Certificate of Liability Insurance is on file.
- 3) Northern York Football and Cheer (NYFC)
Youth Football Practice
SME – Practice Field – 7/26-11/30/2024 – 5 pm – 8:30 pm
Photo Day
DE – Cafeteria – 8/12/2024 – Monday – 4 pm – 8 pm
Category 3
Rental Fees: None
Custodial Fees -- \$12.50/hr per personnel
Certificate of Liability Insurance is on file.

- 4) Canine Rescue of Central PA
“Cars and Coffee” fundraising event (plan to have a few food trucks, sell t-shirts, baked goods, etc.)
NHS – Front Parking Lot – 5/25/2024 – Saturday, 9 am – 3 pm
Category 5
Rental Fees: None
Certificate of Liability Insurance has been requested from their insurance provider and will be sent as soon as they receive it.
- 5) Dillsburg Northstars U13 Youth Basketball Team
Youth Basketball Practice
WES – 5/2024-11/2024 – 1-2 evenings/week, 2-4 times/month. Schedule to be determined and approved by A. Gaido
Category 3
Rental Fees: None
Custodial Fees: \$12.50/hr
Certificate of Liability Insurance is on file.

Discussion Items:

- A. PBF Project Proposal: High School Courtyard Access (PBF President, Elizabeth Ayers).
- B. Reutilization of the Sports and Learning Center’s former cafeteria space as a weight room.

3. Budget and Finance Committee – Joe Rudy

Action Items:

- A. Approve Payment of Bills.
[\(Attachment #1 – 2022A Capital Projects Checks 2-14-24 - 3-13-24\)](#)
[\(Attachment #1 – 2023 Construction Fund Checks 2-14-24 – 3-13-24\)](#)
[\(Attachment #1 - Food Service Checks 3-13-24\)](#)
[\(Attachment #1 – General Fund Checks 2-14-24 – 3-13-24\)](#)
[\(Attachment #1 - General Fund Checks 3-26-24\)](#)
[\(Attachment #1 – Payroll Checks 2-1-24 – 2-29-24\)](#)
[\(Attachment #1 – Student Activity Checks – 2-14-24 – 3-13-24\)](#)
- B. Approve Treasurer’s Report.
[\(Attachment #2\)](#)
- C. Review Report of various accounts.
[\(Attachment #3 – Food Service Summary\)](#)
[\(Attachment #3 – Student Activity Summary\)](#)
- D. Approve the list of Personal Tax Exonerations from YATB for February 2024
[\(Attachment #4\)](#)
- E. Approve the list of Real Estate Refunds for March 2024.
[\(Attachment #5\)](#)

- F. Approve the resolution regarding the Final General Operating Budget of the Capital Area Intermediate Unit Budget for the 2024-2025 fiscal year.
[\(Attachment #6a\)](#)
[\(Attachment #6b\)](#)
- G. Approve the Bids and Notice To Proceed for the Northern Elementary School Addition and Renovation Project.
(Attachment to come)
- H. Approve the proposal from Houck Services, Inc. for sealcoating and line painting the front parking lot at Dillsburg Elementary School.
[\(Attachment #7\)](#)
- I. Approve the proposal from Houck Services, Inc. for demolition and replacement of the front steps at Dillsburg Elementary School.
[\(Attachment #8\)](#)
[\(Attachment #8A\)](#)
- J. Approve the proposal from Houck Services, Inc. for demolition and replacement of the baseball field steps at Dillsburg Elementary School.
[\(Attachment #9\)](#)
[\(Attachment #9A\)](#)
- K. Approve the proposal from Houck Services, Inc. for removal and replacement of the playground asphalt at Dillsburg Elementary School.
[\(Attachment #10\)](#)
- L. Approve the contracts for the Indoor Performing Arts Design and Instruction.
(Attachments to come)
- M. Authorize Business Manager to seek bids for the following:
 - a. Music
 - b. Science
 - c. Vo-Ag
 - d. Industrial Arts
 - e. Athletic Supplies
 - f. Electric Lamps (light bulbs)
- N. Approve the Letter of Agreement between Northern York County School District and True North Wellness Services for the provision of a Drug and Alcohol Liaison to the NYCSD Student Assistance Teams for the 2024/2025 school year.
[\(Attachment\)](#)
- O. Approve the Letter of Agreement between the Northern York County School District and True North Wellness Services for the provision of a Mental Health Liaison to the NYCSD Student Assistance Teams for the 2024/2025 school year.
[\(Attachment\)](#)
- P. Approve to dispose of an Intag E1200 tank and clarifier in the HS Ag Department.

Discussion Items: None

4. Athletics and Activities – Gerald Schwill

Action Items:

A. Trip Requests:

- 1) Trip # 268385 – Bocce Team – State Competition, Hershey, PA, March 20, 2024 – March 21, 2024.
- 2) Trip # 263563 – NMS Future Problem Solvers State Bowl Competition, Penn Harris Hotel/Convention Center, March 22, 2024 – March 23, 2024.
- 3) Trip # 267018 – TIA Championships, (NHS Performing Arts), Wildwood, NJ, May 1, 2024 – May 5, 2024
- 4) Trip # 267022 – TIA Championships, (NMS Performing Arts), Wildwood, NJ, May 2, 2024 – May 4, 2024.\
- 5) DECA Nationals – Anaheim, CA, April 26,2024 – May 2, 2024. (No cost to district)
- 6) Spanish Trip to Ecuador (EP Educational Tours), June 12, 2024 – June 22, 2024. (No cost to district).

B. Foreign Exchange Student:

- 1) Approve Foreign Exchange Student, Mariana Oliveira Silva, from Brazil, pending receipt of all required documentation, for the 2024-2025 school year.
Host family: Michael and Stephanie Youtzy

C. Approve the updated drivers list for the 2023-2024 school year. ([Attachment](#))

Discussion Items: None

5. Policy Committee – Paul Miller

Action Items: None

Discussion Items:

- A. Current practices and common objectives pertaining to sex-based distinctions in multi-user privacy facilities, athletics, and record-keeping.

6. Board Operations Committee – Gregory Weir

Action Items: None

Discussion Items:

- A. Directors' role at graduation.
- B. Review Board Guidance draft document.

7. New Business:

8. Personnel Committee – Alyssa Eichelberger

Action Items:

A. Professional Staff Employment:

- 1) Blake Moore, Tech Ed./STEM Teacher, NHS, at an annual rate of \$69,747 (MA, Step 12) effective August 28, 2024 (Bowman).

B. Salary Step Movement:

- 1) Amber Gunning, School Counselor, NHS, MA+60 to MA+90, effective January 26, 2024.

C. Support Staff Retirement:

- 1) Beth Myers, Secretary, NMS, effective TBD.

D. ESS Resignation:

- 1) Stephanie Fleming, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective March 12, 2024.

E. Support Staff Resignation:

- 1) Jeffrey Lentz, PACE Life Skills Class, Class III Instructional Aide, NMS, effective March 1, 2024.

F. Support Staff Employment:

- 1) Stephanie Fleming, Instructional Aide, DES, at a rate of \$14.00 per hour effective March 13, 2024.

G. ESS Employment:

- 1) Desirae Brady, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective March 13, 2024.
- 2) Danisha Rivera, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective March 18, 2024.

H. Coach Resignation:

- 1) Meredith Warner, Head Cheerleading Coach, effective March 2, 2024.

I. Coach Employment:

- 1) Fall 2024 Coaches ([Attachment](#))

I. Athletic Helper:

- 1) Justin Charles

J. Substitute Custodian:

- 1) Sabrina Billet

K. Substitute Building Aide:

- 1) Jeffrey Lentz

L. LWOP

- 1) Justine Lex, Learning Support Aide, Paraprofessional, Class III Instructional Aide, NES, February 29, 2024 – March 4, 2024.

- 2) Justine Lex, Learning Support Aide, Paraprofessional, Class III Instructional Aide, NES, May 3, 2024 – May 10, 2024.
- 3) Jade English, Learning Support Teacher, NES, March 4, 2024 – March 25, 2024.

Discussion Items: None