



MARCH SCHOOL BOARD MEETING

March 26, 2024 6:30 PM

At Northern High School Cafeteria

653 S. Baltimore Street Dillsburg, PA 17019

- SCHOOL BOARD MEETING AGENDA -

1. School Board President

A. Pledge of Allegiance

B. Approval of Minutes

- February 27, 2024

C. Approval of Agenda as presented.

D. Recognition of the Public:

- *The first public comment period is for comments related to items on the agenda only.*
- *Please give your name/address for the record. As a reminder, public comment is limited to residents of the school district.*
- *Citizens' comments or questions are welcome with a limit of five (5) minutes per presenter.*
- *Questions and comments concerning individual staff members, students, or your own children's problems will not be addressed at a public meeting. Your comments will be given consideration by the Board; however, the Board may choose to not provide a response on your issue this evening.*

2. Reports:

Superintendent – Mr. Kirkpatrick

- PBF Project Proposal: High School Courtyard Access (PBF President, Elizabeth Ayers)

Student Liaison – Maddie Derr

Inter-Municipal –

CAIU – Gerald Schwillie

Cumberland Perry CTC – Gregory Weir

Polar Bear Foundation – Alyssa Eichelberger

3. Business Manager Report - Mr. Young

Payment of Bills

Treasurer's Report

Review Report of Various Accounts

4. Curriculum Committee – Steve Becker

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent:

A. Multiple Day Conference Requests:

1) Erica Sinclair

Migrant Education Program Conference

Drexel Hill, PA – April 8 through April 11, 2024

- 2) Jason Young
PAFPC Annual Conference
Pittsburgh – April 14 through April 17, 2024
- 3) Laura Bissell
PMEA Conference and All State Festival
Erie – April 17 through April 20, 2024
- 4) Steve Kirkpatrick
Spring CAIU Superintendent’s Leadership Conference
Annapolis, MD, Thursday, March 21 and Friday, March 22, 2024

B. Request Final approval for the NYCSD Comprehensive Plan to be submitted to PDE.
[\(Attachment\)](#)

5. Athletics and Activities – Gerald Schwillle

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Move to approve by consent:

A. Trip Requests:

- 1) Trip # 268385 – Bocce Team – State Competition, Hershey, PA, March 20, 2024 – March 21, 2024.
- 2) Trip # 263563 – NMS Future Problem Solvers State Bowl Competition, Penn Harris Hotel/Convention Center, March 22, 2024 – March 23, 2024.
- 3) Trip # 267018 – TIA Championships, (NHS Performing Arts), Wildwood, NJ, May 1, 2024 – May 5, 2024
- 4) Trip # 267022 – TIA Championships, (NMS Performing Arts), Wildwood, NJ, May 2, 2024 – May 4, 2024.\
- 5) DECA Nationals – Anaheim, CA, April 26,2024 – May 2, 2024. (No cost to district)
- 6) Spanish Trip to Ecuador (EP Educational Tours), June 12, 2024 – June 22, 2024.
(No cost to district).

B. Foreign Exchange Student:

- 1) Approve Foreign Exchange Student, Mariana Oliveira Silva, from Brazil, pending receipt of all required documentation, for the 2024-2025 school year.
Host family: Michael and Stephanie Youtzy

6. Budget and Finance Committee – Joe Rudy

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Move to approve by consent:

- A. Approve the list of Personal Tax Exonerations from YATB for February 2024
[\(Attachment #4\)](#)

- B. Approve the list of Real Estate Refunds for March 2024.
[\(Attachment #5\)](#)
- C. Approve the contracts for the Indoor Performing Arts Design and Instruction.
[\(Attachment\)](#)
- D. Approve the Letter of Agreement between Northern York County School District and True North Wellness Services for the provision of a Drug and Alcohol Liaison to the NYCSD Student Assistance Teams for the 2024/2025 school year.
[\(Attachment\)](#)
- E. Approve the Letter of Agreement between the Northern York County School District and True North Wellness Services for the provision of a Mental Health Liaison to the NYCSD Student Assistance Teams for the 2024/2025 school year.
[\(Attachment\)](#)
- F. Authorize Business Manager to seek bids for the following:
 - a. Music
 - b. Science
 - c. Vo-Ag
 - d. Industrial Arts
 - e. Athletic Supplies
 - f. Electric Lamps (light bulbs)
- G. Approve to dispose of an Intag E1200 tank and clarifier in the HS Ag Department.

7. Building and Grounds – John Gunning

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Move to approve by consent:

A. Approve the following Facility Use Requests:

1) Celebration Community Church

Todd White Christian Evangelist

NHS – Auditorium and Band Room

6/12/2024 – Wednesday, 6 pm – 9 pm

Category 5 (non-profit paperwork is on file)

Rental Fees: \$180/hr for HS Auditorium

\$35/hr for HS Band Room

Custodial Fees: \$25/hr per custodian

Security Fees: \$25/hr per security personnel

Auditorium Tech Fees -- \$20/hr per technician

Auditorium Stage Crew -- \$15/hr per crew member

Certificate of Liability Insurance is on file.

2) Proclaim Performing Arts

Dance Recital

NHS – Auditorium and Band Room

5/11/2024 – Saturday, 10 am – 6 pm (recital is 3 pm – 5 pm)

Category 6

Rental Fees: \$280/hr for Auditorium

\$58/hr for HS Band Room

Custodial Fees -- \$25/hr per personnel
Security Fees -- 25/hr per personnel
Auditorium Tech Fees -- \$20/hr per technician
Auditorium Stage Crew -- \$15/hr per crew member
Certificate of Liability Insurance is on file.

- 3) Northern York Football and Cheer (NYFC)
Youth Football Practice
SME – Practice Field – 7/26-11/30/2024 – 5 pm – 8:30 pm
Photo Day
DE – Cafeteria – 8/12/2024 – Monday – 4 pm – 8 pm
Category 3
Rental Fees: None
Custodial Fees -- \$12.50/hr per personnel
Certificate of Liability Insurance is on file.
- 4) Canine Rescue of Central PA
“Cars and Coffee” fundraising event (plan to have a few food trucks, sell t-shirts, baked goods, etc.)
NHS – Front Parking Lot – 5/25/2024 – Saturday, 9 am – 3 pm
Category 5
Rental Fees: None
Certificate of Liability Insurance has been requested from their insurance provider and will be sent as soon as they receive it.
- 5) Dillsburg Northstars U13 Youth Basketball Team
Youth Basketball Practice
WES – 5/2024-11/2024 – 1-2 evenings/week, 2-4 times/month. Schedule to be determined and approved by A. Gaido
Category 3
Rental Fees: None
Custodial Fees: \$12.50/hr
Certificate of Liability Insurance is on file.

- B. Approve the reutilization of the Sports and Learning Center ‘old cafeteria’ space for an indefinite period of time to accommodate a future donation from the Polar Bear Foundation for the cost of weight room equipment, delivery and installation of the equipment, installation of a card reader and door lock, minor alterations to remediate the water infiltration issues related to the windows, security cameras, and a fire alarm.

8. Policy Committee Report – Paul Miller
Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.
Move to approve by consent: *No items for approval.*

9. Board Operations Committee – Gregory Weir

Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board Member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.

Move to approve by consent: *No items for approval.*

10. Personnel Committee Report – Alyssa Eichelberger

Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).

Move to approve by consent:

A. Professional Staff Employment:

- 1) Blake Moore, Tech Ed./STEM Teacher, NHS, at an annual rate of \$69,747 (MA, Step 12) effective August 28, 2024 (Bowman).

B. Salary Step Movement:

- 1) Amber Gunning, School Counselor, NHS, MA+60 to MA+90, effective January 26, 2024.
- 2) Geneva Sheffer, Music Teacher (Strings), NHS/NMS, BA to MA, effective December 31, 2023.

C. Support Staff Retirement:

- 1) Beth Myers, Secretary, NMS, effective TBD.

D. ESS Employment:

- 1) Desirae Brady, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective March 13, 2024.
- 2) ~~Danisha~~ Danishia Rivera, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective March 18 19, 2024.

E. ESS Resignation:

- 1) Stephanie Fleming, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective March 12, 2024.
- 2) Danishia Rivera, Intensive Instructional Aide / Autism Support Classroom Aide, DES, effective March 20, 2024.

F. Support Staff Employment:

- 1) Stephanie Fleming, Instructional Aide, DES, at a rate of \$14.00 per hour effective March 13, 2024.

G. Support Staff Resignation:

- 1) Jeffrey Lentz, PACE Life Skills Class, Class III Instructional Aide, NMS, effective March 1, 2024.

H. Coach Resignation:

- 1) Meredith Warner, Head Cheerleading Coach, effective March 2, 2024.

I. Coach Employment:

- 1) Fall 2024 Coaches ([Attachment](#))

- I. Athletic Helper:
 - 1) Justin Charles
- J. Substitute Custodian:
 - 1) Sabrina Billet
 - 2) **Sierra Markel**
- K. Substitute Building Aide:
 - 1) Jeffrey Lentz
- L. LWOP
 - 1) Justine Lex, Learning Support Aide, Paraprofessional, Class III Instructional Aide, NES, February 29, 2024 – March 4, 2024.
 - 2) Justine Lex, Learning Support Aide, Paraprofessional, Class III Instructional Aide, NES, May 3, 2024 – May 10, 2024.
 - 3) Jade English, Learning Support Teacher, NES, March 4, 2024 – March 25, 2024.
- M Professional Staff Transfer:**
 - 1) **Randy Thomas, Learning Support Teacher, SME, to 4th Grade Teacher, DES, effective August 28, 2024 (Bodisch)**

11. Items for Board Action:

- A. Approve the resolution regarding the Final General Operating Budget of the Capital Area Intermediate Unit Budget for the 2024-2025 fiscal year.
[\(Attachment #6a\)](#)
[\(Attachment #6b\)](#)
- B. Approve the proposal from Houck Services, Inc. for sealcoating and line painting the front parking lot at Dillsburg Elementary School.
[\(Attachment #7\)](#)
- C. Approve the proposal from Houck Services, Inc. for demolition and replacement of the front steps at Dillsburg Elementary School.
[\(Attachment #8\)](#)
[\(Attachment #8A\)](#)
- D. Approve the proposal from Houck Services, Inc. for demolition and replacement of the baseball field steps at Dillsburg Elementary School.
[\(Attachment #9\)](#)
[\(Attachment #9A\)](#)
- E. Approve the proposal from Houck Services, Inc. for removal and replacement of the playground asphalt at Dillsburg Elementary School.
[\(Attachment #10\)](#)
- F. Approve the updated drivers list for the 2023-2024 school year. [\(Attachment\)](#)
- G. Award a contract for general construction in the amount of \$9,322,800 to Lobar Inc. (Dillsburg, PA) including bid alternates 2 and 4 for the additions and renovations to Northern Elementary School.

H. Award a contract for HVAC construction in the amount of \$2,954,000 to Myco Mechanical Inc. (Telford, PA) including bid alternate 6 for the additions and renovations to Northern Elementary School.

I. Award a contract for plumbing construction in the amount of \$1,493,000 to Myco Mechanical Inc. (Telford, PA) including bid alternate 2 for the additions and renovations to Northern Elementary School.

J. Award a contract for electrical construction in the amount of \$4,743,200 to Leer Electric (Dillsburg, PA) including bid alternates 2 and 4 for the additions and renovations to Northern Elementary School.

K. Award a contract for hazardous materials abatement construction in the amount of \$88,600.00 to First Capital Insulation (York, PA) including bid alternate 5 for the additions and renovations to Northern Elementary School.

12. New Business:

13. Recognition of the Public:

The second public comment period is for comments related to non-agenda items only.

14. Items for Future Agendas:

15. Adjournment

Next School Board meetings:

Committee Meeting – April 9, 2024

Budget Committee Meeting – April 11, 2024 (If needed)

School Board Meeting – April 16, 2024