



FEBRUARY COMMITTEE MEETING
650 S. Baltimore Street, Dillsburg, PA 17019
February 20, 2024 6:30 PM

COMMITTEE MEETING AGENDA

1. Special:

A. Presentation: Data Governance Evaluation - Chester County IU

2. Curriculum Committee – Steve Becker

Action Items:

A. Single Day Conference Requests:

- 1) Mary Hey, Cheyanne Ort, Alana Turner
Ignite the Flame: Rediscovering Professional Passion (No Cost)
Shippensburg – February 9, 2024
- 2) Amber Gunning, Michael Walker
Pathways to Career Readiness: An Education and Workforce Development
Symposium
Hershey – February 9, 2024
- 3) Jill Jahn, Amanda Hull, Scott Eyster
STEELS (Science, Technology, Engineering & Environmental Literacy) Elementary:
Navigating the Future (No Cost)
Summerdale – February 20, 2024
- 4) Robin Kazakavich
APR Learning Institute for Transitioning Coordinators (No Cost)
Harrisburg – February 22, 2024
- 5) Lyndsey Quintana
Gifted Boot Camp
Enola – April 10, 2024
- 6) Erin Swope, Sherry Hertz, Caroline Greene, Marianne Kirkhoff, Joyce Cal, Caroline
Bruder, Teresa Lowery
STEELS (Science, Technology, Engineering & Environmental Literacy)
Elementary: Igniting Inquiry (No Cost)
Summerdale – April 12, 2024
- 7) Andrew Sneeringer
Dual Enrollment Partner Breakfast 8:00 10:00 AM (No Cost)
Gettysburg HACC – February 27, 2024
- 8) Todd Teal
Center for Traffic Safety (No Cost)
York – February 29, 2024

- 9) Mary Hey, Amber Gunning, Andrew Sneeringer, Cheyanne Ort, Alana Turner, Christine Bertsch, Heather O'Toole
Guidance Counselors Caring Place Visit (No Cost)
Camp Hill – April 15, 2024

B. Multiple Day Conference Requests:

- 1) Jen Deibler, Christine Gettle, Connie Bleiler
Curriculum Leadership Academy
Asynchronous – February 1 – April 30, 2024
- 2) Rebecca Helm
Wilson Reading System Introductory Course
Virtual – February 20 through February 22, 2024
- 3) Peyton Kline, Jonathon Kyle
UDS Service Dog Team Training
Lancaster – February 26 through March 1, 2024
- 4) Corey Lynch, Christa Beck, Nicole Inners, Amanda Brown, Melinda Vazquez, Jen Deibler
STEELS (Science, Technology, Engineering & Environmental Literacy)
Elementary: (No Cost)
Summerdale, February 20 (Navigating the Future), April 3 (Revolutionizing Science Education), and April 12, 2024 (Igniting Inquiry: Phenomena and Innovative Science Strategies)
- 5) Steve Lehman, Jen Deibler, Jennifer Mark, Jennifer Isaac, Nicole Gutacker, Carrie Allen, Tammy Podlaski, Matt Brindle, Troy Sauer
STEELS (Science, Technology, Engineering & Environmental Literacy) Secondary
(No Cost)
Summerdale – March 6(Navigating the Future) and April 16, 2024 (Immersive 3D Learning)
- 6) Matt LaBuda
Curriculum Advisors Learning Series
Reading – March 14 & 15, 2024
- 7) Steve Kirkpatrick
National Executive Leadership Conference
March 13-15, Hilton Head, SC

C. Curriculum for FINAL Approval:

- 1) [Advanced Placement US History](#)
- 2) [Academic Economics](#)
- 3) [American Civil War](#)
- 4) [History of Sport & Society](#)
- 5) [Psychology](#)
- 6) [Sociology](#)
- 7) [The Vietnam War](#)

- 8) [World War II & The Holocaust](#)
- 9) [Math 6](#)
- 10) [Math 7](#)
- 11) [Math 7-8](#)
- 12) [Math 8](#)

E. Request approval for Educational Resources in accordance with School Board Policy 109. ([Attachment](#))

F. Request tentative approval for the NYCSD Comprehensive Plan to be submitted to PDE. ([Attachment](#))

Discussion Items:

A. Assistant Superintendent's Report

- 1) NYCSD Comprehensive Plan.

B. Discussion: 2024-25 School Year Calendar

3. Building and Grounds – John Gunning

Action Items:

A. Approve the following Facility Use Requests:

- 1) Dillsburg Girls Softball Association (DGSA)

Softball Games and Practices

Softball fields at WE, Varsity and JV Softball Fields at NHS

3/1/-10/31/2024 – Mon-Fri – 3 pm – 9 pm; Sat/Sun – 8 am – 3 pm

They understand that JV and Varsity field use will be limited during HS softball season.

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

- 2) Next Level Sports Youth Leagues

Flag Football Camps

SLC – Freshman Football Field behind SLC

7/8-12/2024 – Mon-Fri – 9 am – 4 pm

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

- 3) Next Level Sports Youth Leagues

Tennis Clinics & League

NHS Tennis Courts

4/7/2024-7/28/2024 – Sundays – 3 pm – 7 pm

Category 3

Rental Fees – None

Certificate of Liability Insurance is on file.

- 4) Next Level Sports Youth Leagues

Spring Field Hockey League

SLC – Field Hockey Practice field behind SLC
4/7/2024-5/26/2024 – Sundays – 3 pm – 7 pm
Category 3
Rental Fees – None
Certificate of Liability Insurance is on file.

- 5) Next Level Sports Youth Leagues
Spring Field Hockey Summer Camp
SLC – Field Hockey Practice field behind SLC
7/29/2024-8/2/2024 – Monday-Friday – 9 am – 4 pm
Category 3
Rental Fees – None
Certificate of Liability Insurance is on file.
- 6) Next Level Sports Youth Leagues
Basketball Camp
DE – Gym/All Purpose Room
8/19/2024-8/23/2024 – Monday-Friday – 9 am – 4 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian
Certificate of Liability Insurance is on file.
- 7) Primus Youth Wrestling
Youth Wrestling Tournament
(Previously Board approved event for “Northern Youth Wrestling” – Event is now being organized by “Primus Youth Wrestling”)
NHS – Main Gym, Wrestling Gym, Polar Bear Lobby and Concession Stand
4/7/2024 – 6:30 am-4:30 pm – Sunday
Category 5 – nonprofit paperwork is on file.
Rental Fees – HS Gym -- \$145/hr
HS Wrestling Room -- \$72/hr
Custodial Fees -- \$25/hr per custodian
Security Fees -- \$25/hr per security personnel
Certificate of Liability Insurance is on file.
- 8) Dillsburg Area Soccer Club (DASC)
DASC Youth Soccer Practices
SLC – Soccer Practice Field
3/4/2024-5/29/2024 – 6 pm-7:30 pm
Category 3
Rental Fees – None
Certificate of Liability Insurance is on file.
- 9) NYFC Parent Meeting
Northern York Football and Cheer (NYFC)
SME – Cafeteria
7/29/2024 – 6:15 pm – 7:15 pm
Category 3
Rental Fees – None
Certificate of Liability Insurance is on file.

- 10) NYFC Cheer Practices
Northern York Football and Cheer (NYFC)
NE – Gym
9/10/2024-12/6/2024 – Mondays, Tuesdays and Thursdays – 6 pm – 8 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian
Certificate of Liability Insurance is on file.
- 11) NYFC Cheer Practices
Northern York Football and Cheer (NYFC)
WE – Gym
9/10/2024-12/6/2024 – Tuesdays and Thursdays – 6 pm – 8 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian
Certificate of Liability Insurance is on file.
- 12) NYFC Cheer Practices
Northern York Football and Cheer (NYFC)
SME – Gym
9/10/2024-12/6/2024 – Tuesdays and Thursdays – 6 pm – 8 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian
Certificate of Liability Insurance is on file.
- 13) NYFC Cheer Practices
Northern York Football and Cheer (NYFC)
DE – Gym
9/10/2024-12/6/2024 – Tuesdays and Thursdays – 6 pm – 8 pm
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian
Certificate of Liability Insurance is on file.
- 14) NYFC Cheer Practices
Northern York Football and Cheer (NYFC)
SME – Outside Lawn Areas
7/29/2024-9/5/2024 – Mondays, Tuesdays and Thursdays – 6 pm – 8 pm
Category 3
Rental Fees – None
Certificate of Liability Insurance is on file.
- 15) NYFC Youth Cheer Camp
Northern York Football and Cheer (NYFC)

NE – Gym
7/20/2024 – Saturday – 9 am – 12 noon
Category 3
Rental Fees – None
Custodial Fees -- \$12.50/hr per custodian
Certificate of Liability Insurance is on file.

Discussion Items:

- A. Discuss the Traffic Study Findings for the Middle School and Elementary School Projects - Marc Kurowski, K&W Engineers.

4. Budget and Finance Committee – Joe Rudy

Action Items:

- A. Approve Payment of Bills.
[\(Attachment #1 – 2022 A Capital Projects Checks 1-10-24 to 2-13-24\)](#)
[\(Attachment #1 – 2023 Construction Fund Checks – 1-10-24 to 2-13-24\)](#)
[\(Attachment #1 – Capital Reserve Checks – 1-10-24 to 2-13-24\)](#)
[\(Attachment #1 – Food Service Checks 2-14-24\)](#)
[\(Attachment #1 – General Fund Checks 1-10-24 to 2-13-24\)](#)
[\(Attachment #1 – General Fund Checks – 2-27-24\)](#)
[\(Attachment #1 – Student Activity Checks -1-10-24 to 2-13-24\)](#)
- B. Approve Treasurer’s Report.
[\(Attachment #2\)](#)
- C. Review Report of various accounts.
[\(Attachment #3 – Food Service Summary\)](#)
[\(Attachment #3 – Student Activity Summary\)](#)
- D. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for January 2024
[\(Attachment #4\)](#)
- E. Approve the list of Real Estate Refunds for February 2024.
[\(Attachment #5\)](#)
- F. Approve the proposal from Leer Electric for electrical construction at Dillsburg Elementary School.
[\(Attachment #6\)](#)
- G. Approve the proposal from Houck & Company Inc for a full 30-year roof replacement at South Mountain Elementary School.
[\(Attachment #7\)](#)
- H. Approve the donation of a water jet machine with a value of \$7,000 from Katapult to be used in the NHS Tech Ed Department.

Discussion Items:

- A. Discuss Revenue Analysis for Capital Plan Funding.
- B. Discuss cost implications of delaying Northern Middle School construction.
- C. Discuss Northern Middle School Project Direction.

5. Athletics and Activities – Gerald Schville

Action Items: None

A. Trip Request:

- 1) Trip # 262755 - NHS Student-Athletes, Leadership Conference, Annville-Cleona High School, Wednesday, April 17, 2024.

Discussion Items: None

6. Policy Committee – Paul Miller ([February Policy Summary](#))

Action Items:

A. Policies for Final Approval:

- 1) Board Policy 254 – [Educational Opportunity for Military Children](#)
- 2) Board Policy 200 – [Enrollment of Students](#)
- 3) Board Policy 202 – [Eligibility of Nonresident Students](#)
- 4) Board Policy 217 – [Graduation](#)
- 5) Board Policy 810 - [Transportation](#)

Discussion Items: None

- A. Discussion: Retention of Independence Law Center as outside counsel. ([Attachment](#))

7. Board Operations Committee – Gregory Weir

Action Items: None

Discussion Items:

- A. Board Mentors
- B. Board Retreat

8. New Business:

9. Personnel Committee – Alyssa Eichelberger

Action Items:

A. Salary Step Movement:

- 1) Lucas Zampelli, Social Studies Teacher, HS, to Master's +30, effective December 9, 2023.
- 2) Rebekah Colegrove, Kindergarten Teacher, WES, to Master's, effective December 31, 2023.
- 3) Monica Cornett, 7th Grade Life Science Teacher, Master's +30, effective December 15, 2023.

B. Professional Staff Transfer:

- 1) Kathy Bagian, CSN, NHS, to District CSN (all buildings) effective February 27, 2024 + 12 additional days per school year.

C. LTS Assignment Extension:

- 1) Cherie Ramsey, 7th Grade Reading Teacher, NMS, effective September 18, 2023 through ~~November 29, 2023~~ ~~January 31, 2024~~ May 31, 2024 or last teacher day (or earlier if position is filled) at a rate of \$262.56 per day (Bechtel).

D. Extended Day to Day Substitute Teacher:

- 1) Katherine Patterson, SME, at a rate of \$175 per day from February 12, 2024 to April 2, 2024 (DeLuca).

E. Support Staff Employment:

- 1) Jeffrey Lentz, PACE Life Skills Class, Class III Instructional Aide, NMS, at a rate of \$14.00 per hour effective TBD. (Maytan).

F. Support Staff Resignation:

- 1) Stephanie Holmes, Emotional Support Aide, Class III Instructional Aide, MS effective May 28, 2024.

G. Extra Service Contracts - Indoor Performing Arts:

- 1) Amy Baker, HS Guard, \$1,600
- 2) Caitlyn Emig, Dance Team, \$1,000
- 3) Kari Henry, MS/HS Guard; Dance Team, \$2,000.
- 4) Kayla Henry, MS Guard, \$1,000
- 5) Shawn Reisch, Percussion, \$1,600
- 6) Shane Sweger, Percussion, \$1,200
- 7) Michael Thomas, Percussion, \$1,600

H. LWOP

- 1) Andrea Maldonado, CSN, SME, February 28, 2024 – March 8, 2024
- 2) Sandra Caceres, Cook/Cook's Helper, NHS, January 31, 2024 – February 2, 2024.

I. Coach Resignation:

- 1) Bryan Griffie, 8th Grade Boys Basketball Coach, effective February 8, 2024.

J. Coach Transfer of Position:

- 1) Debra Rutter, from Asst. MS Girls Volleyball Coach to Lead MS Girls Volleyball Coach, \$4,032.

K. Coach Employment:

- 1) Valerie Heisey, Asst. MS Girls Volleyball Coach, \$3,780.

L. Coach Points/Rate Adjustment:

- 1) Aimee Eshleman, Spring Athletic Coordinator (Shared), from 20 pts. to 50pts., \$4,200.
- 2) Marc Anderson, Spring Athletic Coordinator (Shared), from 40 pts. to 10 pts., \$840.

M. Act 86 Prospective Student Teacher:

- 1) Lainey Flanagan
- 2) Katherine Patterson

N. Food Service Substitute:

- 1) James Slugg

O. Professional Substitute:

- 1) Andrea Palencar
- 2) Haley Cook

P. Athletic Helpers:

- 1) Todd Teal
- 2) Holly Ambrass

Discussion Items: