



MINUTES

March 2024 Crestview Parent Organization Executive Board Meeting Agenda – March 8, 2024; 1:30 pm

In attendance: Christopher B., Principal; Luci V., Co-President; Stephanie A., Secretary; Jodi F., VP Fundraising; Natalie H., VP Events; Alicia R., Principal Secretary; Keri D., VP Communication (via phone); Debbie B., VP School Support (via phone)

President's Report - Luci V.

1. Call to Order
2. Calendar of Events - Upcoming
 - a. Spring Event
 - b. Track Event
 - c. Conference Dinner
3. Board Member – Vacancies to be filled.
 - a. Those not returning for the 2024-2025 school year are Luci (fill as a Vice President role), Sean (he can help with transition-has a 4th grader that will eventually be at Crestview), Natalie and Debbie.

Secretary report - Stephanie A.

1. Minutes from January and February were approved.

Principal's update - Dr. Brandriff

1. Building updates
 - a. Amphora – Parking was an issue, but overall, it went well. He is evaluating overall process/focus of event.
 - b. Parent Conferences are this month.
 - c. Spring Break is this month.
 - d. Glory of Missouri Awards: Select 8th graders will visit state capital in April.
2. Principal Coffees
 - a. This month's focus will be on safety, provided that Officer Bud does not have a conflict. Dr. Brandriff will get info for Keri to post on socials.

Fundraising report - Jodi F.

1. Partnering for Success campaign update (complete)
2. Spiritwear update
 - a. Waiting on numbers from latest sales.
3. Locker insert update
 - a. Locker inserts will be ordered. Billed for expense in July once they ship.
 - b. Locks: Discussed ordering in bulk from Master Lock to sell with locker inserts.

Parent Involvement report - Debbie B. (phone)

1. Back to school breakfast (complete)
2. Teacher conference meal update (fall complete)
 - a. Spring Conference: CPO will provide teacher meal on March 12th. Food via Corner Butcher to serve 125 staff. Alicia will get an parent square message out for the volunteers.
3. Got Your Backpack
4. Holiday outreach (complete)



MINUTES

5. Staff Appreciation Meal on May 6th to be provided by CPO. Qdoba to be ordered for 150 staff members.

Treasurer's Report - Sean P. (absent)

1. Financial report
2. Gifts to School
 - a. Front entrance couches to be replaced. Alicia will contact Lafayette for ideas on their latest library furniture updates.
 - b. Updates to outdoor courtyard: Board approved \$250 Home Depot gift card to purchase requested shed.
 - c. Academic Lab Projects: Board approved \$100 for bird houses.
 - d. Year-end staff event: See above for Qdoba meal. Also, board will provide 4 gift cards for teacher morale: 2 \$50; 1 \$25 and a \$10 gift card.
 - e. Update to "C" by the track: Alicia will contact landscaping to see if improvements can be done before track event.

Events report - Natalie H.

1. Winter Dance planning (completed)
2. Spring Celebration
 - a. 5/3/24 from 3-5 pm for all Crestview students.
 - b. Keri will create a save the date post.
 - c. Budget is \$3500-\$4000: Use on things such as inflatables, DJ; airbrush tattoos, 2 food trucks and possibly Bungee Trampoline. Check with Sean on liability insurance.
3. Track:
 - a. Debbie can assist Natalie with this event due to overlap of Spring Celebration.
 - b. CPO manages concessions for food we purchased such as JJ's, snacks, etc. Concessions will open at 10 am and a volunteer request will be sent.
 - c. Need information from Sean on what the "track" income was last year and should student council help with the concessions.
4. Meet the Teacher (completed)

VP of Communications/Social Media report - Keri D. (phone)

1. Communications updates
 - a. Conference volunteer post is complete on social media.
 - b. Future social media postings to include open board positions and track meet.
2. Website
 - a. Accomplishments from last year to be posted soon.

Closing - Luci V.

1. Adjournment at 2:30 pm.