



# MINUTES

## February 2024 Crestview Parent Organization Executive Board Meeting Agenda – Feb 8, 2024; 10:00am (In person meeting)

In attendance: Christopher B., Principal; Luci V. and Rachel P., Co-Presidents; Stephanie A., Secretary; Keri D., VP Communication

President's Report - Luci V. and Rachel P.

1. Call to Order

Secretary report - Stephanie A.

1. Minutes from last month need finalized and posted due to Stephanie's absence last month.

Principal's update - Dr. Brandriff

1. Building updates
  - a. Amphora will be this month. He is evaluating overall process/focus of event. He sees potential for future changes. Effective this year, Amphora pins to be phased out to help reduce \$2,000 cost. The 7<sup>th</sup> @ 8<sup>th</sup> graders will still receive a pin this year.
  - b. Recess is going well for 7<sup>th</sup> and 6<sup>th</sup> grade students.
2. Principal Coffees
  - a. The next one is in March with a start time of 9 am.
  - b. Topic is to be decided. He is considering technology or safety.
3. Follow up from 5th Grade Night
  - a. The evening went well with good attendance.
  - b. An area to improve upon next year is getting advance communication to feeder schools.

Fundraising report - Jodi F. (absent)

1. Partnering for Success campaign update (complete)
2. Spiritwear update
  - a. Reopened store to include incoming 5<sup>th</sup> graders.
  - b. Teacher discount was well received.
3. Locker insert update
  - a. Need to address this topic at next meeting. Include selling locks for lockers as an option.

Parent Involvement report - Debbie B.

1. Back to school breakfast (complete)
2. Teacher conference meal update (fall complete)
  - a. Spring Conference: CPO will provide teacher meal on March 12<sup>th</sup>.
  - b. Need to provide caterer information to Alicia as she will organize teacher meal on the 14<sup>th</sup>.
  - c. Dr. Brandriff will look at split of virtual vs. in person conference allotment.
3. Got Your Backpack
4. Holiday outreach (complete)



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## Treasurer's Report - Sean P. (absent)

1. Financial report
  - a. CPO funds are in a good place financially. Created list of school needs – 1. Front entrance couches to be replaced. Replacement options will be evaluated by Dr. Branddriff. 2. Updates to outdoor courtyard. Currently this is a 7<sup>th</sup> grade team project to design space. 3. Year end staff event.

## Events report - Natalie H. (absent)

1. Winter Dance planning (completed)
  - a. A big thank you to Natalie for a successful winter dance!
  - b. Student council concessions were a success.
2. Spring event planning.
  - a. Spring Celebration date is 5/3/24 for all Crestview students.
  - b. Concessions need to be finalized. Should student council sell water?
3. RSD Track Meet planning
  - a. Dates will be 4/30/24 and 5/1/24 with a rain date of 5/3/24.
  - b. PTO concessions need to be put into place.
  - c. Can Debbie assist with this event due to overlap of Spring Celebration?
4. Meet the Teacher (completed)

## VP of Communications/Social Media report - Keri D.

1. Communications updates
2. Website
  - a. Keri is awaiting word from Rockwood staff as to when the CPO site will be updated.
  - b. Keri attended a training session on 2/1/24.
  - c. E-mail communications from Rockwood are still not getting to Keri. Luci will reach out to help get this issue resolved.
3. Social Media presence
  - a. Posts for the March Coffee and Spring events will be created.

## Closing - Luci V. and Rachel P.

1. A March CPO meeting time/date needs to be established for a time that works for everyone. Items to discuss include Spring Events planning and determine which board members are returning.
2. Adjournment at 11:06 am.