

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the March 25, 2024 Board of Education Meeting

Board Approved 4-4-2024

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on March 25, 2024 and called to order by President Sue Kresge at 7:00 PM. The Pledge of Allegiance was led by Ms. Denise Hopely followed by a moment of silence. The meeting was held in the Pleasant Valley School District Conference Room, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call – School Board Recorder: Ms. Debra Duff

School Board members in attendance: Mrs. Susan Kresge, Mr. Norm Burger, Mr. Ryan O’Keefe, Mr. John Gesiskie, Mrs. Melanie Zipp, Mrs. Diane Serfass. Absent: Mr. Matthew Walters, Mr. Michael Galler, Mr. Robert Clark.

Administrative staff in attendance: Dr. James Konrad, Superintendent, Dr. Rae Lin Howard, Assistant Superintendent, Mrs. Lori Fulmer, Director of Human Resources, Mr. Michael Simonetta, Business Manager, Mrs. Tammy Smale, Assistant Business Manager, Mrs. Kathleen Franklin, Assistant Board Secretary, Mr. Chuck Tomori, Technology Coordinator, Mr. Randy Smale, Director of Operations, Ms. Julie Harris, Director of Special Education.

Building Administrative staff in attendance: Mr. Jonathan Ayre, Mr. Jeremy Byrd, Ms. Josephine Fields, Mr. Roger Pomposello, Mr. Jason Van Voorhis, Ms. Sabrina Albright.

School Solicitor in attendance: Timothy Gilsbach, Esq.

Notification of Executive Session:

President Sue Kresge announced that an executive session was held on March 25, 2024 immediately prior to the regularly scheduled meeting for the purposes of personnel matters including, but not limited to, performance and/or discipline; negotiations; and legal issues.

Senior Class President Madeline Worden – Ms. Worden highlighted activities and events at the high school:

- Whitson’s Lunch Service put out two new entrees, one being Sushi and the other being a Tot-Spot Loaded Tot Bar, and students seem to be loving these new lunch options.
- The High School hosted a March Madness Students v. Teachers Basketball Game as well as a Volleyball Tournament.
- Encouragement by the Art department in guiding students to submit their artwork to numerous different Art Competitions in PA.
- Success of Read Across America Week.
- Drama Club hosted their production of Sister Act. Thank you to the Mulligans and Morris’.
- FBLA is hosting a Cornhole Tournament on April 19th with proceeds going towards Special Olympics and FBLA.
- Special Olympics is being hosted at PV this year on April 29th.
- Senior Class is hosting a Car Show on April 7th.
- The Superintendent Advisory Committee Meeting was held on March 13th.
- The LEO Club will be hosting Mini-THON on April 13th & 14th.
- Good luck to all of the Spring Sports teams.
- The Monroe County Transition & Community Resource Fair will be hosted by Pleasant Valley and the Colonial IU on April 16th.
- There will be an Early Dismissal this Wednesday March 27th which starts our Spring Recess.

Ms. Worden stated that it was a great month and wished all a Happy Easter and Spring.

March Students of the Month

The student of the month event was presented by principals and teachers recognizing students nominated by their teachers. They read statements of praise and accomplishments of their respective students who received the honor of being named Student of the Month. Students recognized along with their families were: PVE – Fallyn Kilmer, Hadi Taqi, Amel Vukel; PVI – Ryleigh Rufo, Kason Bowman, James Crosby; PVMS – Lily Blundetto, Alexandra Green, Kylie Nelson; PVHS – Noah Conklin, Brianna Ditty, Sarah McGraw, Casper Wodz; PV Bears Academy – Kyliann Helms. Principals also took this opportunity to recognize their employees of the month for the month: PVE – Jeffrey Lazowski, Christine Skvasik; PVI – Kelly Williams, Kristin Heckman; PVMS – Janel Santore, Elaine Cucci; PVHS – Susanne Rasely-Philipps, Christine Butler. Principals also took this opportunity to highlight special events and activities at their respective buildings.

Superintendent's Response to Community Questions: There were no community questions.

SECRETARY'S REPORT: Mrs. Tammy Smale, Board Secretary

Mr. Burger motioned, seconded by Mr. Gesiskie to approve the minutes of the Board of Education Meeting held on March 14, 2024; approve the Board Meeting Agenda of March 25, 2024.

VOICE VOTE: 6-0 CARRIED

President Sue Kresge announced the meeting procedures and an opportunity was given for Pleasant Valley citizens to address the Board on agenda items:

Pleasant Valley Citizens – (Agenda items): There were no PV Citizens wishing to comment.

TREASURER'S REPORT: Mrs. Diane Serfass

Mr. Burger motioned, seconded by Mr. O'Keefe to approve Agenda item #4.A. – Accounts Payable, as attached:

Approval of Agenda item #4.B. – Accounts Payable March 25, 2024.

Approval of Agenda item #4.C. – Trial Balance/Financial Statement February 2024.

Approval of Agenda item #4.D. – Asset Cost Summary February 2024.

Approval of Agenda item #4.E. – Condensed Board Summary II/Expenditures and Revenues February 2024.

VOICE VOTE: 6-0 CARRIED

UNFINISHED BUSINESS

Solicitor: Timothy Gilsbach, Esq. – No report.

NEW BUSINESS:

Monroe Career & Technical Institute – Mrs. Diane Serfass: No report. Ms. Serfass stated that the next meeting is scheduled for April 8th.

Colonial IU20 – No report.

PSBA Legislative Liaison Report – Mrs. Melanie Zipp: No report.

Education Committee – Mrs. Susan Kresge: An informational report was provided.

Finance Committee – Mrs. Diane Serfass: Ms. Serfass stated that Gorman & Associates has conducted an independent audit as required by PDE and for the third year in a row there were no findings. She recognized Business Manager Mr. Simonetta and Assistant Business Manager Ms. Smale for their great work.

Athletic Committee – Mr. Ryan O'Keefe: Mr. O'Keefe expressed the need for volunteers to cover track meets. He also indicated that the baseball team will be playing at Coca Cola Park on April 18th.

Policy Committee – Mrs. Melanie Zipp: Ms. Zipp informed all that policies will be updated based on review and additional policies are on this agenda for a first reading.

Capital Improvement Plan Report – Mr. Norm Burger: Mr. Burger stated that at the meeting held today, plans, scheduling, and phasing were discussed. He said that the next meeting will be held on April 4th.

Security Report – No report.

Technology Report – An informational report was provided.

Mrs. Kresge stated that there will be an update for the high school renovation project on May 9th.

Dr. Konrad informed all of administrative staff changes and that postings have been done for assistant principals at the middle school and high school. He said that other staffing needs for the 2024-2025 school year will be forthcoming.

Mr. Gesiskie stated that he attended the School Safety Summit and shared several items covered at the Summit including a Hidden, High, & Hammered presentation; Monitoring Misinformation on Social Media During Crisis Events Panel discussion; Understanding Vulnerabilities: Safeguarding Schools Against Modern Threats; Strategies for Managing Critical Incidents; Student Mental Health; Suicide Prevention; Cyberbullying; The Role Design Plays in

School Security; and Securing Education: Cybersecurity Protocols for Safeguarding Learning Environments.

SUPERINTENDENT-REPORT/REQUESTS: Dr. James Konrad

Mr. O’Keefe motioned, seconded by Mrs. Zipp to approve Agenda item #7.A. – Superintendent Items:

Approval of Agenda item #7.B. – Updated Health & Safety Plan as of 3/1/2024 with new CDC guidelines as provided. Note: There are no changes to face masking.

Approval of Agenda item #7.C. – Addition to Current Assignment:

	Name	Position	Start Date
1.	Robert Miller	School Safety and Security Coordinator	July 1, 2023

Approval of Agenda item #7.D. – Gold Scout Award Project – Pawsitive Advocates for Wildlife and Sustainability (P.A.W.S.) at PVI as provided. No transportation.

Prior to the call for a vote, Mr. Gesiskie had several questions and comments regarding policies on the agenda this evening. Discussion was held and Dr. Konrad said that adjustments will be made and policies will be brought before the Board for a second reading.

VOICE VOTE: 6-0 CARRIED

Agenda item #7.E. – Informational: Policy Review and First Reading as provided:

Reviewing all policies regarding school safety and looking for feedback from PSBA and the Board.

No changes were recommended to the following policies reviewed on March 8, 2024. The revision date only will be updated on the policy. Unless otherwise required or requested, each policy will be reviewed again per the policy review cycle.

1. Policy 218.3 Metal Detection Systems
2. Policy 218.4 Gangs
3. Policy 226 Searches
4. Policy 226.1 Video Surveillance/Recordings

No changes were recommended to the following policies reviewed on March 14, 2024. The revision date only will be updated on the policy. Unless otherwise required or requested, each policy will be reviewed again per the policy review cycle.

1. Policy 150 Title I - Comparability of Services

First Reading

1. Policy 218 Student Discipline
2. Policy 218.1 Weapons
3. Policy 218.2 Terroristic Threats
4. Policy 236.1 Threat Assessment

Agenda item #7.F. – Informational: The March enrollment report was provided.

HUMAN RESOURCES: Mrs. Lori Fulmer

Mr. Burger motioned, seconded by Mrs. Serfass to approve Agenda item #8.A. – Personnel Items:

Approval of Agenda item #8.B. – Hiring of Teachers for Learning Recovery Opportunity (LRO):

	Name	Building	Salary
1.	Jennifer Ansbach	PVIS	\$58.00 per hour
2.	Julie Valenzuela	PVMS	\$58.00 per hour

Approval of Agenda item #8.C. – Change to Current Assignment:

1.	Name:	Jonathan Ayre
	Current Position:	Co-Principal
	Current Building:	PVHS
	New Position:	Supervisor of Curriculum & Instruction
	Salary:	\$113,000
	Effective Date:	July 1, 2024
2.	Name:	Brian Boylan
	Current Position:	Co-Principal
	Current Building:	PVHS
	New Position:	Principal
	Building:	PVHS
	Salary:	\$117,000
	Effective Date:	July 1, 2024

Approval of Agenda item #8.D. – Athletic Volunteers:

	Name	Sport
1.	Mark Bower	Boys Basketball
2.	Logan Cramer	Boys Baseball

Approval of Agenda item #8.E. – Position Volunteers:

1. Courtney Antonello
2. Shealby Behler
3. Alysha DePaul
4. Chandra Gonzalez
5. Douglas Hollman
6. Lydia Hower
7. Stephanie Keppler
8. Kristina O’Connell
9. Samantha Manzo

Approval of Agenda item #8.F. – Leave Without Pay:

1.	Name:	Elizabeth Hardy
	Position:	Food Service Employee
	Building:	PVES
	Number of Days:	One (1)
	Dates:	February 23, 2024
2.	Name:	Brenda Russell
	Position:	Food Service Employee
	Building:	PVHS
	Number of Days:	Seven (7)
	Dates:	March 19, 2024 – April 1, 2024
3.	Name:	Kelly Shane
	Position:	Paraprofessional Associate
	Building:	PVES
	Number of Days:	One-half (½)
	Dates:	March 11, 2024
4.	Name:	Gerald Wollett
	Position:	Custodian
	Building:	PVES
	Number of Days:	Four (4)
	Dates:	February 1, 2024 and February 20, 2024 – February 22, 2024

Prior to the call for the vote, Mr. Gesiskie indicated that he would be voting No on Agenda item #8.C. for reasons he discussed previously.

VOICE VOTE: 6-0 CARRIED

Voting No on Agenda item #8.C.: Mr. Gesiskie 5-1 CARRIED

Agenda item #8.G. – Informational: Family and Medical Leave:

1.	Employee ID:	3237
	Position:	Custodian
	Building:	PVMS
	Number of Days:	Twenty-five (25)
	Dates:	March 1, 2024 – April 8, 2024

Agenda item #8.H. – Informational: Resignation:

	Name	Position	Building	Effective Date
1.	Brigid Rosendale	School Counselor	PVHS	June 30, 2024

ADDENDUM – HUMAN RESOURCES: Mrs. Lori Fulmer

Mr. O’Keefe motioned, seconded by Mr. Gesiskie to approve Addendum item #9.A. – Personnel Addendum Items:

Approval of Addendum item #9.B. – Hiring of Administrative Staff:

1.	Name:	Leann Sites
	Position:	Assistant Business Manager
	Salary:	\$88,000 (prorated)
	Effective Date:	On or about May 28, 2024
	Replace:	Tammy Smale (change of assignment)

Approval of Addendum item #9.C. – Change to Current Assignment:

1.	Name:	Andrea Moore
	Current Position:	Building Secretary
	Current Building:	PVIS
	New Position:	Administrative Secretary
	New Building:	Administration
	Salary:	\$36,367
	Effective Date:	April 2, 2024
	Replace:	Augie Kresge

Approval of Addendum item #9.D. – Position Description: New position and the attached position description for an Electrician to be added to the Administrative Support Services (Group 2) of the Administrative/Administrative Support Staff Compensation Plan as recommended by the Director of Human Resources.

Approval of Addendum item #9.E. – Position Description: Attached description for a Director of Instructional Technology and Innovation to be added to the Administrative/Professional (Group 1) of the Administrative/Administrative Support Staff Compensation Plan as recommended by the Director of Human Resources. This position will replace the Principal of PV Bears Academy.

Approval of Addendum item #9.F. – Supplemental Contracts: Non-Athletic:

1.	Name:	Danielle Brandes
	Position:	Language Arts Department Chairperson
	Building:	PVHS
	Salary:	\$2,275.00 (prorated ~ March 25, 2024 start date)

Approval of Addendum item #9.G. – Athletic Volunteers:

	Name	Sport
1.	Tyler Morgan	Boys Lacrosse

Approval of Addendum item #9.H. – Position Volunteers:

1. Linda Audett
2. Brittany Campodonico
3. Samantha Lasala
4. Barbara Price
5. Heather Klix
6. Erik Price
7. Donna Koerner
8. Destiney Young
9. Kaitlin Banks
10. Tara Kilmer
11. Brittany Smith

VOICE VOTE: 6-0 CARRIED

Mrs. Kresge congratulated and welcomed Ms. Leann Sites as the Assistant Business Manager.

CURRICULUM & STAFF DEVELOPMENT: Dr. Rae Lin Howard

Mrs. Zipp motioned, seconded by Mr. O’Keefe to approve Agenda item #10. – Curriculum & Staff Development items:

Approval of Agenda item #10.A. – Field Trip:

1.	Organization/Grade	HS - Jazz Band
	Teacher(s) Involved	James DeVivo
	Destination	Pocono Mountain East High School
	Purpose	Competition/Performance Opportunity
	Date(s)	April 13, 2024
	District Buses Needed (#)	1 Bus plus band trailer
	Cost Per Student	None
	Cost For District	\$463.50
	District Cost Paid By	HS Activities

VOICE VOTE: 6-0 CARRIED

ADDENDUM – CURRICULUM & STAFF DEVELOPMENT: Dr. Rae Lin Howard

Mr. O’Keefe motioned, seconded by Mrs. Zipp to approve Agenda item #11. – Curriculum & Staff Development Addendum items:

Approval of Agenda item #11.A. – Field Trip:

1.	Organization/Grade	HS – Softball Team
	Teacher(s) Involved	Steve Caffrey
	Destination	Penn State University, State College, PA
	Purpose	Observe Division 1 College Softball Game
	Date(s)	April 14, 2024
	District Buses Needed (#)	None – Charter Bus
	Cost Per Student	None
	Cost For District	None
	District Cost Paid By	Booster Club

VOICE VOTE: 6-0 CARRIED

OPERATIONS SERVICES: Mr. Randy Smale –

Mr. Gesiskie motioned, seconded by Mr. O’Keefe to approve Agenda item #12. – Operations Items:

Approval of Agenda item #12.A. – Facility Usage:

A.	Organization	Pleasant Valley Cheerleading
	Schedule ID Number	13470
	Facility Requested	Pleasant Valley High School New Gym, Concession Stand, New Gym Lobby
	Purpose	PV Holiday Craft/Vendor Fair
	Dates/Times	March 1, 2025 7:00PM- 9:00PM March 2, 2025 9:00AM – 5:00PM
	Requestor	Heather Cerrone
	Attendance	150
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
B.	Organization	PVYA Boys Lacrosse
	Schedule ID Number	13469
	Facility Requested	Pleasant Valley High School Stadium, Field, Concession Stand
	Purpose	PVYA Boys Lacrosse Home Games
	Dates/Times	April 28, 2024 11:00AM – 3:00PM May 5, 2024 11:00AM – 3:00PM
	Requestor	Rachael Duran
	Attendance	140
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
C.	Organization	Pleasant Valley Girls Basketball
	Schedule ID Number	13467
	Facility Requested	Pleasant Valley Middle School New Gym
	Purpose	PV Girls Basketball Youth Camp
	Dates/Times	June 11 th , 12 th , 13 th , 2024 9:00AM – 12:00PM
	Requestor	Andrea Hower
	Attendance	50
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
D.	Organization	Pleasant Valley Band
	Schedule ID Number	13477
	Facility Requested	Pleasant Valley High School Cafeteria
	Purpose	Serve Lunch to Pleasant Valley Band Before Football Games
	Dates/Times	September 6 th through October 25 th 2024 2:30PM -5:00PM September Dates: 6, 20, 27 October Dates: 4, 18, 25
	Requestor	Stephanie Milanese
	Attendance	77

	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply
E.	Organization	Pleasant Valley Band
	Schedule ID Number	13478
	Facility Requested	Pleasant Valley High School Cafeteria
	Purpose	Pleasant Valley Summer Band Camp
	Dates/Times	August 5, 6, 7, 8, 12, 13, 14, 15, 2024 10:30AM – 2:00PM
	Requestor	Stephanie Milanese
	Attendance	75
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Apply

VOICE VOTE: 6-0 CARRIED

BUILDING REPORTS (Agenda item #13) – Building reports were provided for the month of March.

BUSINESS MANAGEMENT: Mr. Michael Simonetta

Mr. Burger motioned, seconded by Mrs. Serfass to approve Agenda item #14.A. – Business Management Items:

Approval of Agenda item #14.B. – Cafeteria Fund as provided:

1. Cafeteria Accounts Payable for March 25, 2024.
2. Cafeteria Fund Asset Cost Summary – February 2024.

Approval of Agenda item #14.C. – The following contracts as provided:

1. Securly - Hall Pass Terms: 3/1/2024 - 6/30/2025 Total Cost: \$7,556.00
2. IntegraOne - Microsoft Server Standard Edition with Software Assurance. Term: 4/1/2024 - 3/31/2025 . Total Cost: \$3,864.00
3. Hewlett Packard Financial Services - Buyout from HP Lease 130927607009 Total Cost: \$1,472.00
4. PowerSchool - Additional Licenses for Digital Document Delivery Total Cost: \$1,195.00
5. PowerSchool - Special Programs Renewal. Terms 3/30/24 - 6/30/2025. Total Cost: \$46,911.56
6. School Specialty - Hand-Held Rechargeable Metal Detectors. Total Cost \$2,208.00 To be paid out of PCCD meritorious grant.
7. Johnson Control - Provide and install seven (7) HALO Sensors. Total Cost: \$15,935.00 To be paid out of PCCD meritorious grant.
8. IntegraOne - Cisco Networking equipment for Press Box - Total Cost: \$7,823.93 To be paid out of PCCD meritorious grant.
9. Colonial Intermediate Unit # 20 - One on one Job Coaching for 60 hours. Total Cost: Not to Exceed \$3,433.80. Terms: 3/11/24 - 5/31/2024.

Approval of Agenda item #14.D. – Change Order MC CO 001 Credit - Myco Mechanical, Inc. - HVAC ESSER III Project - Credit of costs to eliminate air compressor. (\$20,407.20).

Approval of Agenda item #14.E. – Change Order MC CO 002 Add - Myco Mechanical, Inc. - HVAC ESSER III Project - Costs to add 2 future boilers and appurtenances, plus demo 4 RBI boilers in penthouse. Total Cost: \$203,936.77.

Approval of Agenda item #14.F. – Change Order MC CO 003 Credit - Myco Mechanical, Inc. - HVAC ESSER III Project - Credit to delete new gas piping run on roof to serve existing boilers that are to be removed. (\$25,332.61).

Approval of Agenda item #14.G. – Change Order MC CO 003 Credit - Myco Mechanical, Inc. - HVAC ESSER III Project - Credit to delete exterior stair alternate. (\$64,000.00).

Approval of Agenda item #14.H. – Payment from the 2018 Bond Fund as provided - \$52,221.50.

Approval of Agenda item #14.I. – Student Placement: Student #23-24 C-21 - Colonial Intermediate Unit # 20 - Effective 02/27/2024.

Approval of Agenda item #14.J. – Confirm the February 28, 2024 award of the Northampton/Monroe/Pike County Joint Purchasing Board for fuel items for the 2024-2025 School Year as listed below for Monroe County:

Item #28 - #2 Fuel Oil Truck Transport, Option 2, Fixed Differential with Firm Price Provisions at \$2.6353 per gallon, award to **Petroleum Traders**, Fort Wayne IN.

Item #34 - Bio Diesel Truck Transport, Option 2, Fixed Differential with Firm Price Provisions at \$2.6677 per gallon plus \$0.0350 for Winter Blend Additive, and \$1.5000 for kerosene anti-gel additive, award to **Petroleum Traders**, Fort Wayne IN.

VOICE VOTE: 6-0 CARRIED

Agenda item #14.K. – Student Fundraiser Report as provided.

Agenda item #14.L. – informational: Student Activities Account as provided.

Agenda item #14.M. – Informational: District Investment Report as provided.

SOLICITOR: Timothy Gilsbach, Esq. – No report.

PLEASANT VALLEY CITIZENS – Agenda items/Non-Agenda items: There were no PV citizens wishing to comment.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Gesiskie urged community members to reach out to administration as opposed to social media in the event of any issues. Dr. Konrad explained the Safe to Say procedures.

Mrs. Kresge wished all a happy Easter season.

SUPERINTENDENT REMARKS:

Dr. Konrad thanked Matthew Pfancook for donating \$2,455.00 for an outfield fence at the middle school. The money was donated through Stefanie Rose Pfancook Love and Light Memorial Fund in memory of his wife and PV staff member, Stefanie. He congratulated Mr. and Mrs. Mulligan and Mr. and Mrs. Morris as well as all high school students who performed in the play, Sister Act. He wished students good luck in the Russell C. Hughes Monroe County Spelling Bee being held this evening. Dr. Konrad congratulated 8th grade student Samuel Thrall who was selected to attend West Point’s STEM Workshop from June 10-14, 2024. He thanked the Technology team for setting up this evening’s livestreaming. Dr. Konrad wished all a wonderful spring recess.

ADJOURNMENT:

There being no further business to come before the Board, Mr. O’Keefe motioned, seconded by Mrs. Zipp to adjourn the meeting at 8:16 PM.

CARRIED

Respectfully submitted,

Tammy Smale, Board Secretary

Debra L. Duff, Board Recorder

The next regularly scheduled Board of Education meeting:
April 4, 2024 at 7:00 PM