

Welcome to this Work Session and Regular Meeting of the
 Tigard-Tualatin School District Board of Directors
 Monday, April 8, 2024 – *AMENDED & UPDATED*
 Tigard-Tualatin Training Center, 9550 SW Murdock St., Tigard, OR 97224

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by submitting an email to Patty Roberts @ proberts@tsd.k12.or.us, no later than 4:00 PM on Board meeting day, and provide your name, community, and the reason or topic for your public comment. At 9:00 PM the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of items. The public meeting will not go beyond 9:30 PM without a majority vote of the board. For assisted listening/speech call.503-431-4002 (voice) or 503-431-4047 (FAX) no later than 48 hours prior to the meeting.

- I. WORK SESSION ~ 5:00 PM
 - A. Proposed Budget Reduction – Presenter: Dr. Sue Rieke-Smith Page 03
- II. ADJOURN WORK SESSION ~ 6:00 PM
- III. REGULAR SESSION ~ Time: 6:30 PM
 - A. CALL TO ORDER - Presenter: Chair Tristan Irvin ~ Time: 6:30 PM Page 04
 David Jaimes, Vice-Chair, Kristen Miles, Crystal Weston, and Jill Zurschmeide (Members)
- IV. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ Time: 6:31 PM
 - A. CONSENT AGENDA ITEMS
 - 1. Minutes
 - a. March 25, 2024 TTSD Board Special Meeting Minutes..... Page 07
 - b. March 18, 2024 TTSD Board Special Work Session Minutes..... Page 09
 - c. March 11, 2024 TTSD Board Work Session, Executive Session & Meeting Minutes..... Page 13
 - d. March 4, 2024 TTSD Board Special Work Session Minutes..... Page 24
 - e. February 26, 2024 TTSD Board Work Session & Meeting Minutes..... Page 26
 - 2. Human Resources/Personnel Report Page 37
 - 3. PROCLAMATION: Recognizing Arab-American Heritage Month..... Page 38
- V. RECOGNITION & GOOD NEWS ~ Time: 6:32 PM
 - A. Bridgeport ES & Hazelbrook MS OBOB Regional Winners - Presenter: Lisa Burton Page 40
- VI. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:45 PM
 - A. Creekside Community HS Student Representative: Presenter: Atticus Beckley
 - B. Tigard HS Student Representatives: Presenters: Owen Ahlbrecht, Briana Castellanos-Zuniga, Rima Hussein
 - C. Tualatin HS Student Representatives: Presenters: Jamie Hartmann, Lily Story, Olivia Trone
- VII. SUPERINTENDENT & BOARD COMMUNICATION ~ Time: 7:00 PM
- VIII. PUBLIC COMMENT – **AGENDA & NON-AGENDA ITEMS** ~ Time: 7:15 PM
This 30-minute section of the agenda is for public comment related to both board agenda and non-agenda items. Any member of the public who has not provided comment within the 30-minute period will have an opportunity at the end of the agenda to do so. Please email Patty Roberts, Board Secretary @ proberts@tsd.k12.or.us to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment. Public comments are limited to three (3) minutes and should be brief and concise. Speakers may offer objective criticism of district operations or programs, but the Board will not hear complaints concerning specific district personnel. If this public comment agenda item exceeds 30 minutes, time for the remainder of the public comments will be provided at the end of this meeting.
- IX. ACTION ITEMS ~ Time: 7:45 PM
 - A. Proposed Budget Reduction and Reduction In Force Declaration – Presenter: Dr. Sue Rieke-Smith ~ 7:45 PM..... Page 41
 - B. Durham ES Boundary Adjustment – Presenter: Dr. Sue Rieke-Smith ~ 8:00 PM..... Page 42
 - C. 2023-24 District School Calendar Update – Presenter: Len Reed ~ 8:15 PM Page 43
 - D. Appointment of 2 Board Members for Selection of 2024-25 Student Reps – Chair Irvin ~ Time: 8:30 PM Page 44
- X. BOARD MEMBER REFLECTION TIME – Presenter: Chair Irvin ~ Time: 8:45 PM
This agenda item is provided for the Board to reflect at the end of their meeting and to have an opportunity to discuss, or talk about items to have on a future meeting agenda or if there is something that Board members wish to discuss further. This agenda item is available on an as needed basis.
- XI. ADJOURN - Presenter: Chair Irvin ~ Time: 9:00 PM

Public Participation in Board Meetings

1. To provide public comment please send an email to [Patty Roberts](#), Board Secretary to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment.
2. A group of visitors with a common purpose should designate a spokesman for the group.
3. Comments or statements by members of the public are limited to 3 minutes and should be brief and concise unless otherwise authorized by the Chair.
4. Speakers may comment a topic not on the published agenda, however, the Board, at its discretion, may require that the proposal, inquiry, or request be submitted in writing. The Board reserves the right to refer the matter to the administration for action or study and to report at a subsequent meeting.
5. When meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda or non-agenda item, may do so at the discretion of the Board chair.
6. Speakers may offer objective criticism of district operations or programs but **the Board will not hear complaints concerning specific district personnel.**
7. These procedures will be published on the back of every Board meeting agenda.

~ Matters Permitted for Executive Session ~

ORS 192.620 The Oregon form of government requires an informed public aware of the deliberations and decisions of governing bodies and the information upon which such decisions were made. It is the intent of ORS 192.610 to 192.690 that decisions of governing bodies be arrived at openly. However, a school board may hold an Executive Session, which excludes the public after the Board Chair has identified one or more of the following reasons:

As per ORS 332.061

- (1) Any hearing held by a district school board or its hearings officer on any of the following matters shall be conducted in executive session of the board or privately by the hearings officer unless the student or the student's parent or guardian requests a public hearing:
 - (a) Expulsion of a minor student from a public elementary or secondary school.
 - (b) Matters pertaining to or examination of the confidential medical records of a student, including that student's educational program.

As per ORS 192.660

- (2) The governing body of a public body may hold an executive session:
 - (a) To consider the employment of a public officer, employee, staff member or individual agent.
 - (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
 - (c) To consider matters pertaining to the function of the medical staff of a public hospital licensed pursuant to ORS 441.015 to 441.063, 441.085, 441.087 and 441.990 (3) including, but not limited to, all clinical committees, executive, credentials, utilization review, peer review committees and all other matters relating to medical competency in the hospital.
 - (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
 - (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
 - (f) To consider information or records that are exempt by law from public inspection.
 - (g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
 - (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
 - (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
 - (j) To carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.
- (3) Labor negotiations shall be conducted in open meetings unless both sides of the negotiators request that negotiations be conducted in executive session. Labor negotiations conducted in executive session are not subject to the notification requirements of ORS 192.640.
- (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061 (2) but the governing body may require that specified information subject of the executive session be undisclosed.
- (5) When a governing body convenes an executive session under subsection (2)(h) of this section relating to conferring with counsel on current litigation or litigation likely to be filed, the governing body shall bar any member of the news media from attending the executive session if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.
- (6) No executive session may be held for the purpose of taking any final action or making any final decision.
- (7) The exception granted by subsection (2)(a) of this section does not apply to:
 - (a) The filling of a vacancy in an elective office.
 - (b) The filling of a vacancy on any public committee, commission or other advisory group.
 - (c) The consideration of general employment policies.
 - (d) The employment of the chief executive officer, other public officers, employees and staff members of a public body unless:
 - (A) The public body has advertised the vacancy;
 - (B) The public body has adopted regular hiring procedures;
 - (C) In the case of an officer, the public has had the opportunity to comment on the employment of the officer; and
 - (D) In the case of a chief executive officer, the governing body has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.
- (8) A governing body may not use an executive session for purposes of evaluating a chief executive officer or other officer, employee or staff member to conduct a general evaluation of an agency goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs.



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: April 8, 2024
TO: Board of Directors
FR: Dr. Sue Rieke-Smith, Superintendent
RE: WORK SESSION: Proposed Budget Reduction

EXPLANATION:

For this Work Session, the Board will review and discuss the proposal budget reduction for the 2024-2025 TTSD Budget.


PRESENTER: Dr. Sue Rieke-Smith, Superintendent, David Moore, CFO, and Len Reed, Director of Human Resources

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: None

PROPOSED MOTION: None

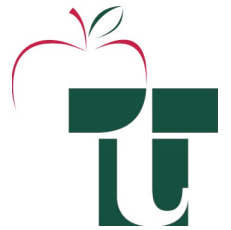
Art of Community

- 
- A watercolor illustration on the left side of the page shows two hands cupped together, holding a mound of dark brown soil. A small green plant with several leaves is growing out of the soil. The background is a soft, abstract wash of light green and blue colors, suggesting a natural, outdoor setting.
- We acknowledge that we bring our lived experiences into our conversations
 - We strive to be in community with one another with care
 - We try to stay curious about each other
 - We recognize that we need each other's help to become better listeners
 - We slow down, so we have time to think and reflect
 - We remember that conversation is a natural way we think together
 - We expect it to get messy at times
 - We will listen with intention to learn something new

Equity Lens


When making decisions and taking action, utilize the following questions:

- *Does the decision align with the Four Pillars of the District's Strategic Plan?
- *Does the decision being made ignore or worsen existing disparities or produce other unintended consequences?
- *Whom does this decision affect both positively and negatively?
- *Are those being affected by the decision included in the process?
- *What other possibilities were explored? Is this decision/outcome sustainable?



2019

Land Acknowledgement

A watercolor illustration of a mountain landscape. The scene features a river flowing through a valley, with a lake in the foreground. The mountains are rendered in shades of blue, green, and grey, with white highlights suggesting snow or mist. The overall style is soft and artistic, with visible brushstrokes and blended colors.

We acknowledge that we are gathered on the ancestral lands of many tribal nations who made their home here and/or traveled the Columbia River seasonally. The Confederated Tribes of Warm Springs, the Umatilla, and the Yakama Nation have a strong relationship to this region as do the Confederated Tribes of Siletz, the Confederated Tribes of Grand Ronde and the Chinook Tribe.

In Tigard-Tualatin we are situated on [traditional Atfalati \(Tualatin\) Kalapuya lands](#). These lands were taken by the federal government for settlers traveling the Oregon Trail long before they were legally ceded, first in the unratified treaty of 1851 and then in the ratified Willamette Treaty of 1855. Much more can be learned from the K-12 [curriculum written by local tribal leaders](#) under Senate Bill 13, which we are determined to implement in our district.

We solemnly reflect on the genocide and displacement of families and relatives. We commit ourselves to moving forward towards tribal sovereignty and reconciliation. We humbly look to Indigenous leadership on Indigenous lands. In a community process we solidified that commitment by making visible and known for future generations that we are on Kalapuya land through the naming of our early childhood center Kalapuya in Spring 2021.

*Shared from Dr. Julie Esparza-Brown, adapted by
Page 6 of 48 Rina Miyamoto-Sundahl for TTSD, updated August 2021*

March 25, 2024 School Board Special Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Crystal Weston
Jill Zurschmeide

Others Present:

Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager
And
Members of the Community via the Internet

I. SPECIAL MEETING ~ 4:03 P.M.

Chair Tristan Irvin welcomed everyone to this Special Board meeting and she called the meeting of the Tigard-Tualatin School District Board of Directors, to order at 4:03 PM, virtually, through Zoom Meeting link and streamed live on the TTSD Board Meeting YouTube Channel. Chair Irvin noted that there is only one item on this afternoon's agenda, which is to adopt the Interim Superintendent Qualities and Qualifications, as found in the agenda.

II. ACTION ITEM ~ 4:03 PM

A. Adopt the Interim Superintendent Qualities and Qualifications – Presenter: Chair Irvin

Chair Irvin noted that at the last meeting on March 18, 2024, there was a "Reports and Discussion" agenda item regarding the desired qualities and qualifications for the Interim Superintendent position, for next school year, and there was not a specific "Action" agenda item. The Board had decided to add an "Action Item" to that agenda in order to adopt the updated qualities and qualifications, and the Board did adopt the qualities and qualifications as discussed at that meeting. For tonight, the Board wants to properly follow "Roberts Rules of Order" and will now hold an additional separate meeting, to be sure the Board is following their proper processes and protocols correctly, and will re-adopt the revised desired qualities and qualifications for the Interim Superintendent position for the 2024-2025 school year.

Chair Irvin noted that the Board will use [Board Policy CBA: Qualities and Duties of the Superintendent](#), as discussed at the March 18, 2024 TTSD Board meeting, to include the following:

Under Personal and Professional Qualities:

To become the "new" #1: Demonstrated belief that all student can learn;

And

Added Items:

#11: Demonstrated belief in equitable educational opportunities for all students;

#12: Commitment to improving student outcomes.

Under Specific Functions:

Revision of #8: Administer adopted board policies with specific attention to implementation of policy JFCP;

And

Added Item:

#41: Work to cultivate positive relationships with the families, teachers, staff and district administrators of TTSD.

2023-2024 Tigard-Tualatin School District Board of Directors:
Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

Director Zurschmeide shared that she appreciates having this meeting and to have the qualities and qualifications written out so that it is crystal clear to everyone what exactly it is that the Board is voting on.

Director Zurschmeide made a MOTION that the Tigard-Tualatin School District Board of Directors adopt Board Policy CBA plus the added items as the qualities and qualifications for the interim superintendent, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. Director Weston thanked Chair Irvin for bringing the Board together for this item. There was no further discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

III. ADJOURN ~ 4:06 PM

Board Chair Tristan Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 4:06 PM.

APPROVED BOARD MEETING

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

DATE: _____

CHAIRMAN: _____

CLERK: _____

DRAFT

March 18, 2024 School Board Executive Session & Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Crystal Weston

Board Members Absent:

Jill Zurschmeide

Administrators Present:

Dr. Susan Rieke-Smith, Superintendent
Dr. Lisa McCall, Assistant Superintendent
Len Reed, Director, Human Resources
Carol Kinch, Director, Student Services
Andy Van Fleet, Principal, Fowler MS
Matt Coleman, Principal, Byrom ES

Others Present:

Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager

Thor Kuhn, Teacher & Technology Support, Tualatin HS
Stace Shillitto, Safety & Security
Nancy Hungerford, Hungerford Law Firm
Kristi Baker, Parent, Templeton ES & Tigard HS
Janet Bailey, Community Member, Tualatin
Kaeleen Kirkpatrick, Teacher, Tigard HS
Kevin Kirkpatrick, Parent, Tigard HS
Tracie Bonica, Teacher, Byrom ES & Tualatin HS
Becky Beeler, Teacher, Tualatin HS
Marcia Chapman, Community Member
Kristi Baker, Parent, Templeton ES & Tigard HS
Gabe Baker, Student, Templeton ES
Karen Emerson, Community Member, Tigard
Angela MacDonough, Parent, Tualatin ES & HMS
Janet Bailey, Community Member, Tualatin
Kelly Holt, Parent, Byrom ES & TwMS
Andrew Bonica, Teacher, Tualatin HS
Caroline Westman, Parent, Bridgeport ES
And
Members of the Community via the Internet

I. EXECUTIVE SESSION ~ 5:24 P.M.

Chair Tristan Irvin convened the Executive Session to order at 5:24 PM, under ORS 192.660(2)(b) to consider the dismissal or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.

A. Called to order at 5:30 PM

Chair Irvin recessed the Executive Session at 5:50 PM, and she reconvened the Executive Session at 6:00 PM

B. Called to order at 6:00 PM

Chair Irvin recessed the Executive Session at 6:23 PM, and she reconvened the Executive Session at 6:30 PM

C. Called the Executive Session to order to deliberate at 6:30 PM

II. ADJOURN EXECUTIVE SESSION ~ 7:27 PM

Board Chair, Tristan Irvin, adjourned the Board Executive Session of the Tigard-Tualatin School District Board of Directors at 7:27 PM.

III. SPECIAL MEETING ~ 7:36 PM

A. CALL TO ORDER ~ 7:36 PM

Board Chair Irvin convened this special meeting of the Tigard-Tualatin School District Board of Directors to order at 7:36 PM in the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224 and the meeting was streamed live on the [TTSD YouTube Channel](#). She shared that the Board had met in an Executive Session prior to this meeting under ORS 192.660(2)(b) to consider the dismissal or disciplining of or to hear

2023-2024 Tigard-Tualatin School District Board of Directors:
Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.

IV. APPROVAL OF THE AGENDA ~ 7:36 PM

Chair Irvin asked Superintendent Rieke-Smith if there are any changes to the agenda. Dr. Rieke-Smith shared that there are no changes to this agenda. Chair Irvin asked for a MOTION to approve of the agenda as presented. Vice Chair Jaimes made a MOTION to approve the agenda, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

V. ACTION ITEMS ~ Time: 7:37 PM

A. Vote on Matters from March 18, 2024 Executive Session – Presenter: Chair Irvin ~ Time: 7:37 PM

Chair Irvin shared that the Board had conducted three (3) appeal hearings, in Executive Session prior to this Board meeting, under ORS 192.660(2)(b) to consider the dismissal or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.

Appeal #1 held at 5:30 PM:

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School District Board of Directors uphold the Superintendent’s recommendation regarding the matter discussed in executive session on March 18, 2024 at 5:30 PM, under ORS 192.660(2)(b) to consider the dismissal or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. Director Weston seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 4-0. The MOTION passed.

Appeal #2 held at 6:00 PM:

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School District Board of Directors uphold the Superintendent’s recommendation regarding the matter discussed in executive session on March 18, 2024 at 6:00 PM, under ORS 192.660(2)(b) to consider the dismissal or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried, 3-1. Directors Irvin, Miles & Jaimes voted to uphold the recommendation, and Director Weston voted against the recommendation to uphold. The MOTION passed.

Appeal #3 at 6:30 PM:

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School District Board of Directors uphold the Superintendent’s recommendation regarding the matter discussed in executive session on March 18, 2024 at 6:30 PM, under ORS 192.660(2)(b) to consider the dismissal or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried, 3-1. Directors Irvin, Miles & Jaimes voted to uphold the recommendation, and Director Weston voted against the recommendation to uphold. The MOTION passed.

VI. PUBLIC COMMENT – Current Agenda Items Only ~ Time: 7:40 PM

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. This section of public comment is for items directly related to Board

meeting agenda items. For public comments that are about something else in the district or something that's not on this meeting's agenda, time will be provided at the end of this meeting. Public comments are limited to three (3) minutes for each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel.

- Kristi Baker and Gabe Baker, Tigard, 97223. Shared [comments regarding the Superintendent qualifications.](#)
- Janet Bailey, Tualatin, 97062. Shared [comments regarding Superintendent Hiring Process.](#)
- Amy Murphy, Tigard, 97223. Shared WRITTEN [comments regarding the Superintendent Search Process.](#)

VII. REPORTS & DISCUSSIONS ~ Time: 7:47 PM

A. Superintendent Search Process – Presenter: Tristan Irvin ~ Time 7:47 PM

Chair Irvin noted that this evening the Board will discuss, review and possibly re-adopt Board Policy CBA: Qualifications and Duties of the Superintendent, for the upcoming Superintendent Search; review the proposed Search Calendar; determine the search process for an interim Superintendent for the 2024-2025 school year; and determine, if needed, a committee to review the Superintendent search firm RFP's and Board Policy CBA, can be found in the agenda.

The Board reviewed Board Policy CBA: Qualifications and Duties of the Superintendent. After a complete review and much discussion of this policy, the Board added the following qualities and qualifications:

Under Personal and Professional Qualities:

To become the “new” #1: Demonstrated belief that all student can learn;

Added Items:

#11: Demonstrated belief in equitable educational opportunities for all students;
and

#12: Commitment to improving student outcomes.

Under Specific Functions:

Revision of #8: Administer adopted board policies with specific attention to implementation of policy JFCP, JFCP-AR and the Behavior Matrix;

And an Added Item:

#41: Work to cultivate positive relationships with the families, teachers, staff and district administrators of TTSD.

At 55:30 Timestamp, Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board of Director adopt policy CBA plus the five changes or additional requirements, noted above, to our desired qualities and qualifications for our interim Superintendent.

At 56:10 Timestamp, Director Weston asked for a “point of clarification” for this item that is not listed as an Action Item. There was detailed discussion regarding amending the agenda to add an action item regarding the changes and possible adoption to Board Policy CBA.

At 57:55 Timestamp, Vice Chair Jaimes asked for a “point of order” because there is a MOTION waiting for a second. He suggested that Chair Irvin ask for a second to the current MOTION. Chair Irvin called for a second to the current MOTION. There was NO second. The MOTION failed.

At 1:00:03 Timestamp, Vice Chair Jaimes made a MOTION to amend the agenda to move this item: Superintendent Search Process into an ACTION Item, so that the Board can vote on Board Policy CBA changes, as described. Director Miles seconded the MOTION. Chair Irvin asked for discussion. Director Weston objected. There was no further discussion. The MOTION carried, 3-1. Directors Irvin, Miles & Jaimes voted to

2023-2024 Tigard-Tualatin School District Board of Directors:
Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

YEA, and Director Weston voted NO. The MOTION passed. Chair Irvin noted that with the MOTION to amend the agenda, now the Board can move on with Board Policy CBA plus the added qualification and qualities of the Interim Superintendent to be an ACTION Item and voted on this evening.

At 1:01:20 Timestamp, Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board of Directors [Adopt Policy CBA, as well as the other five qualities and qualifications as that is part of the qualities and qualification of our interim Superintendent Search](#). Director Miles seconded the MOTION. Chair Irvin asked for discussion. Director Weston asked Chair Irvin to read the five additional qualities and qualifications to be included in Board Policy CBA, as was discussed this evening. There was no further discussion. The MOTION carried, 4-0. The MOTION passed.

At 1:04:45 Timestamp, Chair Irvin noted one more piece which is to create a salary range and contract parameters. She recommended a salary range of \$210,000 to \$230,000, depending on the number of years of experience, including perks, cell phone, travel, PERS and other pieces of that package. She noted the term will be from July 1, 2024 through June 30, 2025, which has been discussed in previous conversation. Chair Irvin referred to the Search Calendar, found in the agenda, and she also noted that the RFP process has begun and that we are already getting some unsolicited inquiries regarding the vacancy. She shared that the Board will need to discuss the process of reviewing the RFP, once those come in, which will be during the week of April 4th. She shared that with the adoption and revision of Policy CBA, the Board will follow the “green” timeline on the search calendar. The Board continued their discussion regarding the Executive Search process for the Superintendent and Interim Superintendent.

VIII. ADJOURN ~ 8:47 PM

Board Chair Tristan Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 8:47 PM.

APPROVED BOARD MEETING

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

DATE: _____

CHAIRMAN: _____

CLERK: _____

DRAFT

March 11, 2024 TTSD School Board Work Session, Executive Session and Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

(Please access the online video of this meeting for full verbiage in its entirety on the [TTSD YouTube Channel](#))

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Crystal Weston
Jill Zurschmeide

Sarah Mehrabzadeh, Controller
Rebecca Stuecker, Arcadis Architects
Carol McCoog, Hawkins Delafied & Wood LLP
Duncan Brown, PFM Financial Advisors LLC
Shawn Christensen, Project Manager, Otak
Kevin Montague, Facilities Manager, TTSD
Debbie Pearson, Project Manager, Otak
Sarah Mehrabzadeh, Controller, TTSD
Karen Emerson, Community Member
Robin Bridgeman, Parent, Hazelbrook MS & Tualatin HS
Brad Vest, Parent, Twality MS
Mackenzie McGee, Teacher, Tualatin HS
Tracie Bonica, Teacher, Byrom ES/Tualatin HS
Caroline Westman, Parent, Bridgeport ES
Jason & Kathy Holt, Parents, Byrom ES
Andrew Bonica, Teacher, Tualatin HS
Simon George, Portland Public Schools
Marcia Chapman, Community Member & FOC
Jennifer Perez, Library Media Coordinator, Tualatin HS
Ashley Ferreira, Parent, Tualatin HS
Brittney Mast, Parent, Durham ES
Anna Murphy, Parent
Claire & Mike Weeks, Parents, Tiny Timberwolves
Alyson McKay, Title III Administrator
Robin McSwain, Curriculum Associates
Kristin Cole, Curriculum Associates
Mona Khalil, Teacher, Deer Creek ES
Sonia Sealy, TOSA, Metzger ES
And
Members of the Community via the Internet

Administrators Present:

Dr. Susan Rieke-Smith, Superintendent
David Moore, CFO
Len Reed, Director, Human Resources
Susan Barnard, Director, IT
Darin Barnard, Director, Bond/Operations
Jarvis Gomes, Operations Administrator
Carol Kinch, Director, Student Services
Dr. Zinnia Un, Director, Equity & Inclusion
Amber Fields, Director, Secondary Education
Dr. Lisa McCall, Assistant Superintendent
Todd Robson, Director, Teaching & Learning
Melissa Baran, Principal, Tigard HS

Others Present:

Christine Sugura, Executive Assistant
Lisa Burton, Community Relations Manager
Thor Kuhn, Teacher & Technology Support
Owen Ahlbrecht, Student Rep., Tigard HS
Briana Castellano Zuniga, Student Rep., Tigard HS
Jamie Hartmann, Student Rep., Tualatin HS
Olivia Trone, Student Rep., Tualatin HS
Lily Story, Student Rep., Tualatin HS

I. WORK SESSION ~ 5:01 PM

Chair Irvin called the Board Work Session of the Tigard-Tualatin School District Board of Directors to order at 5:01 PM in the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She welcomed everyone to this Work Session. Chair Irvin shared that this work session will provide a bond refunding update, Part 2.

This Board work session was streamed live and can be found on the [TTSD YouTube Channel, \(03/11/2024 TTSD Board Work Session\)](#).

(Please access the online video of this work session for full verbiage in its entirety, see Timestamp beside each title below)

2023-2024 Tigard-Tualatin School District Board of Directors:
Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

A. Bond Refunding, Part 2 – Presenter: David Moore ~ *Time: 5:01 PM (00:03 Timestamp)*

David Moore, CFO, introduced Carol McCoog, Bond Counsel from Hawkins Delafied & Wood LLP and Duncan Brown, Financial Advisor from PFM Financial Advisors LLC, who attended virtually in order to answer any final questions regarding the process or resolution. They shared the plan of finance includes the following elements:

- The district is considering a small restructuring of outstanding debt;
- This transaction would take a portion of bonds payable June 2037 and “accelerate” them to June 2025;
- Intended to maintain a stable levy rate through FY 2024-25 and create additional capacity for future general obligation bonds;
- Due to relatively small transaction size (~\$3.5 million) refunding bond would likely be sold directly to a commercial bank.

Board members made the following questions & comments:

- Does this mean that the terms of the refinanced Bond will be better financially for TTSD, about the same financially or a little bit worse financially for us than the current terms?
- Once we pass the resolution, today, then what is our timeline?

II. ADJOURN WORK SESSION ~ 5:12 PM

At 5:12 PM Chair Irvin adjourned this Tigard-Tualatin School District Board Work Session.

(Please access the online video of this meeting for full verbiage in its entirety, see Timestamp beside each title below)

III. EXECUTIVE SESSION – Presenter: Chair Irvin ~ 5:13 PM

Chair Irvin convened this Executive Session under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. The minutes for the Executive Session will not be made public. Chair Irvin adjourned the Executive Session at 6:05 PM.

IV. ADJOURN EXECUTIVE SESSION ~ 6:05 PM

V. REGULAR SESSION ~ 6:30 P.M.

A. CALL TO ORDER

Chair Tristan Irvin convened this Board meeting of the Tigard-Tualatin School District (TTSD) Board of Directors to order at 6:30 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She shared that earlier this evening the Board had met in a Work Session regarding a Bond Refunding, Part 2, and also had met in an Executive Session under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. This Board meeting was streamed live on the [TTSD YouTube Channel \(03/11/2024 Regular Meeting of the TTSD School Board\)](#).

VI. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ 6:31 PM (0:34 Timestamp)

Chair Irvin asked Superintendent Rieke-Smith if there are any changes to the agenda. Superintendent Rieke-Smith shared that there are no changes to the agenda, however, Chair Irvin noted that she is changing the order of ACTION Item F, which has 3 parts. She will be swapping point two to become point one, which means the Board will declare a vacancy of the Superintendent, first, and then will appoint a Board member to coordinate the superintendent search process. Chair Irvin asked for a MOTION to approve the Agenda and Consent Agenda consisting of the Human Resources/Personnel Report, 2nd Reading: Board Policy, and Tigard Safe Grads 2024 PSO Event, as amended. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda, as amended. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

VII. RECOGNITION AND GOOD NEWS ~ 6:32 PM

A. Down Syndrome Awareness, March 21st – Presenter: Lisa Burton ~ Time: 6:32 PM (2:36

Timestamp)

Lisa Burton, Community Relations Manager, provided information regarding Global Down Syndrome Awareness on March 21st, which calls for people around the world to “End the Stereotypes” and promoting the “Lots of Socks Campaign”. She asked Board members and the TTSD community to help share the message that stereotypes can be harmful to people who have Down syndrome and intellectual disabilities. “Every person is unique and everyone with an intellectual disability is different with their own ideas, interests, identity and strengths like everyone else.” Ms. Burton provided each Board member, Student Representative, and Cabinet member, a pair of crazy socks, to be worn on March 21st, in support of Down Syndrome Awareness. She also mentioned the Tualatin HS Unified Basketball Team which has their first official game, tomorrow, on Tuesday, March 12, 2024, starting at 6:00 PM in the Tualatin HS Main Gym.

Board Members shared:

- I will be sure to wear my mis-matched socks on the 21st.
- I attended the first Unified Basketball game, last year, and it was amazing!

VIII. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:37 PM (8:10 Timestamp)

Owen Ahlbrecht, Tigard HS Student Representative, shared;

- My life has been Blood Drive focused and we still have 80 slots to fill. If anyone has time to donate, please come to Tigard HS on the 20th.
- Sports, Tennis got cancelled.
- ASB elections at Tigard HS have been completely restructured and reworked. And students now apply to serve as a class officer, rather than run for the position. And also creating class presence, which is something that students can run for. This will give students another opportunity to learn how to become a leader.

Jamie Hartmann, Tualatin HS Student Representative, shared;

- Girls Basketball and Robotics had disappointing ends to their great seasons. Boys Basketball did play two games at the Childs Center, before coming in third.
- Tomorrow, Tuesday, March 12th, the second annual Unified Basketball game will start at 6:00
- Wednesday, March 13th, will be the pre-ACT and ACT and students are feeling some nerves and prepping
- Also, tonight, during public comment regarding Child Development Preschool Program at Tualatin HS, we will hear some people going into depth on a movement to implement PAX Learning in the preschool program against the wishes of instructions, students and Portland Community College (PCC), who offers dual credit to high schoolers through the program. If PAX is incorporated into the preschool program, PCC has said they will remove the dual credit opportunity. Personally, I am in the second year of the class and I can say that I have seen substantial positive progress from preschoolers in the current way of teaching without PAX present.

Briana Castellanos Zuniga, Tigard HS Student Representative, shared;

- Spring Sports started today, including Tennis, Softball and Baseball.
- ACT, and Pre-ACT Day is coming up on Wednesday, for Freshmen, Sophomores and Juniors

Olivia Trone, Tualatin HS Student Representative, shared;

- Spring Sports are starting
- Just had a Spring Fling dance that was successful and it was really good.
- We have ASB elections this week, which is a big deal for the underclassmen who are running
- Tomorrow is a day that some seniors might not be at school.

IX. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:42 PM (12:39 Timestamp)

Dr. Sue Rieke-Smith, Superintendent shared information regarding: ([link her comments can be found here](#))

- Congratulations to the Hazelbrook MS OBOB Team
- The next Community Budget meeting will be held at the TTSD Training Center on Wednesday, 3/13/2024
- The Tigard Chamber of Commerce Shining Stars Gala will be held on Friday, May 10th.
- And my thanks to those of you who attended the Tualatin Chamber of Commerce Excellence in Business Gala, held last Friday.

Board members shared (14:10 Timestamp):

- I met with a group of parents at Alberta Rider ES to talk about class sizes, the budget and we started talking about the state funding situation. And these parents shared interest in forming a group to become more informed and to start lobbying the Legislature in advance of the next session in order to get funding. If there's any other members of the public who would similarly like to get involved in that, let me know.
- I'd like to bring up for a future agenda item and that is language instruction. Multilingualism provides vocational opportunities in our interconnected world.
- I have heard some community concerns about the drug free workplace policy, and I am interested in discussing that on a future agenda item as well.
- I have heard from some community members concerns with moving part of the current Durham ES student body to within the Bridgeport ES boundary. I do hope to avoid that outcome, although I know the boundaries discussion are very complex and I appreciate everyone working on those.
- I am attending the Twality MS Orchestra concert on Wednesday, March 13th and so will be unable to give input on budget priorities with the rest of the community. This is a difficult budget year.
- I had the opportunity to attend the Community Budget Workgroup on February 28th and that was a great opportunity to sit with the leaders of our programs.
- I also attended one of the Budget Community meetings, last week, and to talk about really hard things, like money. There are a lot of hard choices to be made and they're not fun or easy. I appreciate everybody being really willing to come and hear other people's lived experiences and to be able to share their own experiences.
- We did receive some summer learning funding from the State.
- I have also talked to some Durham ES folks and there are some hard conversations and I am a Durham parent myself and feel for that community. And I encourage those Durham ES community members to continue to come and ask questions and be curious when it comes to boundaries because it is complex and complicated.

X. PUBLIC COMMENT ~ 6:52 PM (21:26 Timestamp)

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel.

Mackenzie McGee, Tualatin HS Teacher, 97224, (23:44 Timestamp) provided comments "to voice concerns about a conflict of interest regarding the push down of elementary behavior management systems, which are designed for school aged students rather than preschool aged students, to the TuHS lab pre-K, which is in direct conflict with the Dual Credit accreditation."

Kelly Holt, Byrom ES Parent, 97223, (27:30 Timestamp) provided comments regarding "how the behavior programs in our district might be affecting our robust CTE programs in our schools."

Brittney Mast, Durham ES Parent, 97224, (30:30 *Timestamp*) provided comments regarding “boundary changes proposed for Durham Elementary.”

Ashley Ferreira, Parent, Hazelbrook MS and Bridgeport, 97062, (34:00 *Timestamp*) provided comments regarding “positive feedback regarding our current Tualatin HS preschool program.”

Lily Story, Tualatin HS Student Representative, 97062 (36:15 *Timestamp*) provided comments “to discuss the current state of Tualatin/Byrom ES preschool.”

Public Comments Regarding Superintendent Search: ~ Time: 7:09 PM

Marcia Chapman, Community Member, 97223, (39:30 *Timestamp*) provided comments “regarding the qualities I would like to see in a new superintendent.”

XI. REPORTS AND DISCUSSION ITEMS ~ Time: 7:12 PM

A. Diverse Educator Pathway Presentation – Presenter: Len Reed ~ Time: 7:12 PM (42:45 *Timestamp*)

Len Reed, Human Resources Director, provided information regarding the Diverse Educator Pathways (DEP) program overview and Impact, and she used a PowerPoint presentation, found in the agenda. She discussed:

- What is the DEP?
- DEP by the Numbers
- DEP Educators in TTSD
- Impact of the DEP
- Impact of BIPOC Educators
- Colleagues of Color
 - Quotes
 - Pictures

Board members provided the following questions & comments:

- Thank you for your efforts and I really appreciated the colleagues of color group, when I was an employee here. It was great to be with people of my own affinity group. I appreciate you keeping this program.
- Thank you and I love that we can bring some of our own students through the system to become teachers.
- I appreciate the focus of “grow your own” and welcome into the system. And helping students to navigate the very complex system of becoming an educator and going anywhere. I appreciate that we have the kind of program that shows that kind of support.
- Thank you and I think our society likes to pretend that all of our problems are solved and that everything’s equitable and that everyone has belonging. And I think it’s good that people have a place where they can feel that support and belonging.
- I want to reiterate what my colleagues have said that connection matters and that representation matters.

B. District Boundary Update – Presenter: Dr. Sue Rieke-Smith ~ Time: 7:30 PM (1:00:10 *Timestamp*)

Superintendent Rieke-Smith, Darin Barnard, Operations Director, and Lisa Burton, Community Relations Manager, shared information using a PPT, [a link is found here](#), that included:

- Boundary Process Timeline
- Priorities For Determining Boundary Updates
- Current Enrollment
- 2024-25 Durham Enrollment
- Current Durham ES Boundary & Proposed Bridgeport ES Boundary Update

Board members provided the following questions & comments:

- Is part of the thinking that some of the student currently attending Durham will shift over to Bridgeport and enroll in the English only track, because that's too small to be sustainable with small class sizes. I also hear that some promise was made to always offer English only, but again, I think it's work looking at the language instructional more holistically because that is an opportunity that parents are looking for.
- Thank you for the update on the portables, and it's rather devastating to hear that the timeline is so extensive, but that is not really an option. This is extremely disappointing. What is our thinking moving forward regarding the falling enrollments in Tualatin and what can we do in the future? What is our thinking going forward to the fact that in the areas where housing is going in are outside of our boundaries, and the places within our boundaries are aging in place and there is no new development?
- I know we've heard some concern from the Durham ES community about the proposed boundary. Have we also heard from that community about the overfilling of that building at the same time?
- I want to also mention the kind of natural boundaries that we see with rivers and highways, and looking at the Tigard Triangle, it's bounded on all sides by highways. I know we all like to support walkability.
- Within the District transfers, would a parent who is at Durham, who doesn't want to go, for whatever reason, to Bridgeport, would they have the opportunity to request a transfer to a different school? What schools are closed to transfers?
- We don't want to think in terms of the natural community that is there. And we want to be careful of breaking off big chunks of certain demographics. We are being really thoughtful about Durham, as a community, that is really diverse.
- If the people that currently live in the Durham area and go to Durham, then move to Bridgeport, but remain in the Durham address, would that change their middle school?

C. Long Range Facilities Report – Presenter: Darin Barnard ~ *Time: 7:58 PM (1:28:09 Timestamp)*

Darin Barnard, Operations Director and Rebecca Stuecker, Principal with Arcadia Architects, shared information regarding the [2024 TTSD Long Range Facilities Plan Report](#), and they used a PowerPoint presentation, a link is found in the agenda. They discussed:

- The Planning Process
- Administrative Rules & ODE Grants
- Facility Assessments & Cost Estimates
- Educational Adequacy Assessments
- Task Force Groups
- Long-Range Facility Planning Committee
- Next Steps

Board members provided the following questions & comments:

- Given that we are in the middle of a boundary adjustment discussion and a bond, how does that work together if we don't know if the bond will pass or not? Also, as we are trying to adjust boundaries based on overcrowding, some of the overcrowding may be resolved if the bond passes.

D. Elementary K-5 Math Curriculum Recommendation Discussion – Presenter: Todd Robson ~ *Time: 8:17 PM (1:47:30 Timestamp)*

Todd Robson, Teaching & Learning Director, Elise Cohen, K-12 Math TOSA, Robin Bridgeman, Parent, Robin McSwain and Kristin Cole, Curriculum Associates, Mona Khalil, Deer Creek ES Teacher, and Sonia Seely, Metzger ES Instructional Coach, provided Elementary K-5 Math Curriculum information using a PowerPoint presentation, a link is found in the agenda, and included:

They discussed, in detail:

- TTSD Math Adoption Committee
- Curriculum Adoption Process

- Standards Alignment
 - Shifts in Oregon Math Standards
 - ODE Priority Standards – Clusters
- Best Practices
 - Oregon Math Project Cornerstone Values
 - Data Deep Dive
 - Best Practices
- SWOT Analysis
 - Strength / Weaknesses / Opportunities / Threats
 - SWOT Analysis Summary
- Resource List
 - ODE / edreports
 - ODE K-5 Math List
- Review Resources
 - K-5 Math Rubric
 - Publisher Presentations
- Committee Recommendation
 - K-5 Math Adoption Committee Evaluation
 - Three (3) Choices
 - Savvas EnVision Mathematics
 - McGraw Hill Reveal Math
 - Curriculum Associates i-Ready Classroom (OR edition)
- Recommendation
 - i-Ready Classroom Mathematics (OR edition)
 - Instructional Resources
 - Student & Family Connection
 - The top-rated K-8 math program on the new Oregon IMET
 - Partner Success Managers
- Thoughts from the Adoption Committee
- Questions?

Board members provided the following questions & comments:

- In the past, everyone on the committee reviewed the entire rubric, and this time, there was a new process where everybody reviewed two or three components of the rubric. This was much more manageable and I feel we got a much better and deeper review of the curriculum.
- This curriculum is implemented in the school district that I work at and the kids love the program and the data that we're getting from the diagnostic is amazing.
- Is professional development for teachers included in the price and how does that get delivered? And, how do we know that success and failure in math is predictive, as noted in the SWOT analysis?
- I was on this large committee as well and I appreciated the process. We had a good robust discussion and broad buy-in from the group.
- I like the holistic idea of assessments.

XII. ACTION ITEMS ~ Time: 8:47 PM

- A. Approval of Elementary K-5 Math Curriculum Adoption – Presenter: Todd Robson ~ Time: 8:47 PM
(2:17:00 Timestamp)

Todd Robson, Teaching & Learning Director, Elise Cohen, K-12 Math TOSA, Robin Bridgeman, Parent, Robin McSwain and Kristin Cole, Curriculum Associates, Mona Khalil, Deer Creek ES Teacher, and Sonia Seely, Metzger ES Instructional Coach, provided the Elementary K-5 Math Curriculum information, using a PowerPoint

presentation. Their detailed presentation can be found in the Reports and Discussion agenda item, prior to this ACTION item.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board approve the purchase of a seven-year adoption of 2024 Curriculum Associates; i-Ready Classroom curriculum and i-Ready K-5 Math Diagnostic and My Path personalized learning platform in an amount not to exceed \$1,278,000.00, as presented. Director Weston seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

B. Bond Refunding Resolution 2324-12 – Presenter: David Moore ~ *Time: 9:04 PM (2:18:25 Timestamp)*
David Moore, CFO, shared that the Board is asked to approve Bond Refunding Resolution 2324-12 authorizing the sale of general obligation refunding bonds, as addressed in this evening’s work session memo. This will allow the district to favorably restructure its debt by refunding a portion of the outstanding maturities of its refundable 2017 bonds. Oregon statutes authorize the district to issue bonds to refund outstanding general obligation bonds. He noted that Duncan Brown, District financial Advisor from PFM Financial Advisors LLC, and Carol McCoog, the District’s Bond Counsel from Hawkins Delafied & Wood LLP are in attendance, virtually, to address any further questions related to the bond refunding and resolution.

Director Zurschmeide made a MOTION that the Tigard-Tualatin School District Board approve Bond Refunding Resolution 2324-12 authorizing the sale of general obligation refunding bonds, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

C. E-Rate Category 2 Services Funding Request – Presenter: Susan Barnard ~ *Time: 8:52 PM (2:21:23 Timestamp)*

Susan Barnard, IT Director, explained that the E-Rate program is a federally funded reimbursement program this is tied to our free and reduced lunch population and counts and TTSD receives a 50% discount or reimbursement, based on that program, after purchase, through the Universal Service Administrative Company (USAC). She shared that TTSD receives E-Rate funding on the following categories: (1) Internet connectivity, and (2) “Category 2 Services” (internet connections & network devices. She provided detailed information regarding what would be purchased, including: Wireless Access Points & Management, Cisco Switches, and UPS Batteries for network equipment power redundancy.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board approve the purchase of network devices and authorize the District Superintendent or CFO to sign the purchase order to Ednetics in an amount not to exceed \$427,430 for switches and access points, and to Cerium in the amount not to exceed \$9,950 for UPS Batteries, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was further discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

D. Technology Purchase – Student & Classroom Devices, Apple – Presenter: Susan Barnard ~ *Time: 8:56 PM (2:24:47 Timestamp)*

Susan Barnard, IT Director, explained that this technology purchase will be funded through the November 2016 Bond, and the devices will be used for TTSD classrooms, enabling our 1:1 device program across grades PK-12. She said this technology budget, allocated from bond funds, covers device purchases and refreshes until summer 2024. She noted that this is our final year under the 2017 Bond Replacement plan, as the bond funds must be committed by June 2024. Director Barnard shared that this specific request is focused on replacement iPads for three elementary schools, Bridgeport, Deer Creek & CF Tigard), secondary program labs and staff devices. She noted that details for this purchase can be found in the meeting agenda.

Director Zurschmeide made a MOTION that the Tigard-Tualatin School Board approve the purchase of student, staff & classroom devices with 2017 bond & general funds and authorize the District Superintendent or CFO to sign the purchase order to Apple Corporation, in an amount not to exceed \$1,337,000, as presented. Vice Chair

Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

E. Technology Purchase – Student & Classroom Devices, ACER/OETC – Presenter: Susan Barnard ~
Time: 8:59 PM (2:27:18 Timestamp)

Susan Barnard, IT Director, explained that this technology purchase will be funded through the November 2016 Bond, and the devices will be used for TTSD classrooms, enabling our 1:1 device program across grades PK-12. She said this technology budget, allocated from bond funds, covers device purchases and refreshes until summer 2024. She noted that this is our final year under the 2017 Bond Replacement plan, as the bond funds must be committed by June 2024. Director Barnard shared that this specific request is focused on high school Chromebooks for incoming 9th grade students. As established in 2019, TTSD issues a device for freshmen as they enter a TTSD high school, and the student continues to use that device throughout their high school years. She said the requested technology purchase for Chromebooks is to cover incoming 9th grade students and an 8% repair rate. She noted that details for this purchase can be found in the meeting agenda.

Board members provided the following questions & comments:

- What if an upcoming bond does not pass, what does our technology budget look like for next year? So if the bond does not pass, for whatever reason, we would have no money to buy Chromebooks for the next year's freshman students? And so the Board will need to make sure to put out a bond that is the right size that will pass.

Director Zurschmeide made a MOTION that the Tigard-Tualatin School Board approve the purchase of 9th grade student devices with 2017 bond funds and authorize the District Superintendent or CFO to sign the purchase order to OETC, in an amount not to exceed \$449,000, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

At 9:02 PM Chair Irvin recessed the Board meeting for a break. She reconvened the meeting at 9:08 PM.

PUBLIC COMMENT ~ 9:08 PM

Chair Irvin noted that there is one additional public comment to be shared tonight. She reviewed the public comment protocol, which can be found earlier in these minutes.

Andrew Bonica, Tualatin HS Teacher & Coach, 97123, *(2:39:27 Timestamp)* provided comments regarding the "Tualatin High School Preschool Program."

ACTION ITEMS, con't ~ Time: 9:12 PM

F. Interim Superintendent Search – Presenter: Chair Irvin

F.a. Declare the Vacancy of the Office of the Superintendent ~ *Time: 9:12 PM (2:42:30 Timestamp)*

Chair Tristan Irvin explained that this agenda item, is the first piece of the Superintendent search process and the Board must first declare the vacancy of the office of Superintendent, following the retirement announcement of Dr. Sue Rieke-Smith, effective June 30, 2024.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board declare the superintendency of the Tigard-Tualatin School District vacant, effective June 30, 2024. Director Weston seconded the MOTION. Chair Irvin asked for discussion. There was discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

F.b. Appointment of Board Member Coordinator for Superintendent Search ~ *Time: 9:14 PM (2:44:09 Timestamp)*

Chair Irvin explained that the next step is to appoint a board member to serve as coordinator for the

superintendent search. She noted that in the past the Board Chair has served as the coordinator and she is willing and would like to serve in this role, if approved by the Board.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board appoint Board Chair Tristan Irvin to serve as coordinator of the search for Superintendent. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

F.c. Superintendent Search Calendar ~ *Time: 9:14 PM (2:45:35 Timestamp)*

Chair Tristan Irvin shared that with the recent announcement of Dr. Rieke-Smith's retirement, we want to begin our superintendent search process as soon as possible, for an interim, most likely. She referred to the proposed calendar, a link is found in the agenda, which begins with the Board taking action tonight and then concludes with the hiring of an interim or permanent superintendent by mid-May. Chair Irvin reviewed the proposed calendar, in detail, that includes some color coding.

Board members provided the following questions & comments:

- The proposed calendar would be to approve/appoint an interim superintendent, correct?
- Should we vote first on if we're going to do an interim or not? I do not think it's feasible to hire someone without doing an interim hire first. We discussed hiring an interim in our work session, but we do not vote in a work session, so I think we should officially discuss that fact in our board meeting, and that there is not a good way to get a qualified candidate by this summer.
- There was continued detailed discussion regarding the calendar dates, as found on the proposed calendar.
- Are we able to begin the RFP process for a search firm prior to the Qualities and Qualifications being adopted?
- It would be nice to have the search team that we are going to use for the full superintendent search on board to help with the interim search.
- The reason we are going for the interim is because the superintendent search is traditionally a six (6) to nine (9) month process, and we don't have that much time before this person would have to take office.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board move to approve the superintendent search calendar, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. I want to make sure that members of the public know that our next meeting, on March 18th, please come and give comment, give us your ideas for the Qualities and Qualifications for the interim superintendent, and if you cannot make that meeting, please send an email to the board. Director Weston asked to revise the current MOTION to specify that the Board is adopting the calendar, and that includes having an interim superintendent. She said it is unclear. Chair Irvin asked for second for the revised MOTION. There was no second for the revised MOTION. It was noted that this MOTION is for the interim executive search calendar, as specified on the document. There was no further discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

At 9:30 PM Director Zurschmeide made a MOTION that the TTSD Board extend this meeting to 9:40 PM. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

XIII. BOARD MEMBER REFLECTION TIME ~ *Time: 9:30 PM (3:00:43 Timestamp)*

Chair Irvin noted that this agenda item is provided for the Board to give their reflection at the end of the board meeting and to have an opportunity to discuss, or talk about items to have on a future agenda or if there is something that the Board would like to talk through. This agenda item is available on an as needed basis.

Director Weston requested to add a few items for discussion on a future agenda, including:

- A. World Language curriculum resources and strategic prioritization;
- B. Drug Free Workplace Policy GBEC; and
- C. Use of the PAX behavior system at various ages.

XIV. ADJOURN ~9:34 PM (3:01:28 Timestamp)

Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 9:31 PM.

APPROVED BOARD MEETING

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

DATE: 04/08/2024

CHAIRMAN:

CLERK:

DRAFT

March 4, 2024 TTSD School Board Work Session Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Jill Zurschmeide
Crystal Weston

Briana Castellanos Zuniga, Student Representative, THS
Cleon Cox, Tigard Community Member
Vince Adams, OSBA Consultant
Victoria King, Parent, Tualatin
Anna Murphy, Parent, Tigard
Bill Dewey, Parent
Kristi Baker, Parent, Templeton ES, Tigard HS
And

Members of the Community via the Internet

Others Present:

Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager
Stace Shillitto, Safety & Security

I. WORK SESSION ~ 5:30 PM

This Board work session was streamed live and can be found on the [TTSD YouTube Channel](#), ([03, March.04.2024 TTSD Board Work Session](#)).

(Please access the online video of this work session for full verbiage in its entirety, see Timestamp beside each title below)

CALL TO ORDER ~ Time: 5:30 PM

Chair Tristan Irvin convened this Board work session of the Tigard-Tualatin School District Board of Directors to order at 5:31 PM at the Tigard-Tualatin School District HIBBARD Administration Building, at 6960 SW Sandburg St., Tigard, OR 97223. This Board work session will be posted on the [TTSD YouTube Channel](#). Chair Irvin noted that the purpose for this Special Board Work Session is to start to outline a plan for the process of selecting/hiring a new Superintendent.

A. Search Process for New Superintendent – Presenter: Chair Irvin ~ Time: 5:31 PM (1:20 Timestamp)

Chair Irvin shared that it has been several years since TTSD has conducted a search for a new Superintendent, and she noted that several Board Members have changed since the last search was conducted. Chair Irvin introduced Vince Adams, OSBA Board Development Specialist, and she noted that Director Zurschmeide has participated in a couple of previous superintendent searches and we also have Director Miles who is well versed in this search process.

Mr. Adams shared the legal requirements for a Superintendent Search, including:

- Referenced utilizing [Board Policy CBB – Recruitment and Appointment of the Superintendent](#) for consideration, as it references the following four (4) steps for what is required, including;
 - Declare the vacancy, something the board does by a vote;
 - Adopt a process, that will require a calendar to determine what actions will be taken by what date, keeping the process clear for Board member, staff and the public;
 - Take public comment on the qualities and qualifications of a new superintendent. Also in an Interim situation, the Board is within their rights to use your current [Board Policy CBA – Qualifications and Duties of the Superintendent](#), for their criteria;
 - With the public comment input the Board will adjust policy CBA, readopt it and use it for the criteria of selecting a new Superintendent;
 - Once these four actions are complete, the Board is allowed to go into executive session, so to keep candidates identities confidential and private.
- Search Process: TTSD can market the position announcement or hire a consultant to market it.

2023-2024 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

- Application Process
- Full Search Process vs Interim Search Process, Mr. Adams explained that these are two separate processes. There was detailed discussion regarding the two separate processes.
- Mr. Adams suggested that the Board consider an interim process, this spring, due to the lateness in the season for the search, and then begin a full search beginning in October, 2024.
- Shared a proposed template search calendar. [Link found here.](#)

Board members discussed:

- Full Search Process Details
- Interim Search Process Details
- Sample Search Calendar

The Board discussed detailed information to be included on the March 11, 2024 Board meeting agenda, including:

- Action items:
 - To declare vacancy;
 - Determine Board member to be Search Coordinator;
 - Search calendar with flexible dates;
- Can we have a separate public comment on 3/11/24 for the Superintendent Search Qualities and Qualifications?
- Can we extend for another meeting with a work session to include public comment, maybe on 3/18?
- Could also hold a virtual meeting on April 1st to re-adopt Board Policy CBA.

IX. ADJOURN ~ Time: 6:54 PM (1:14:36 Timestamp)

Board Chair Irvin adjourned the Board work session of the Tigard-Tualatin School District Board of Directors at 6:54 PM.

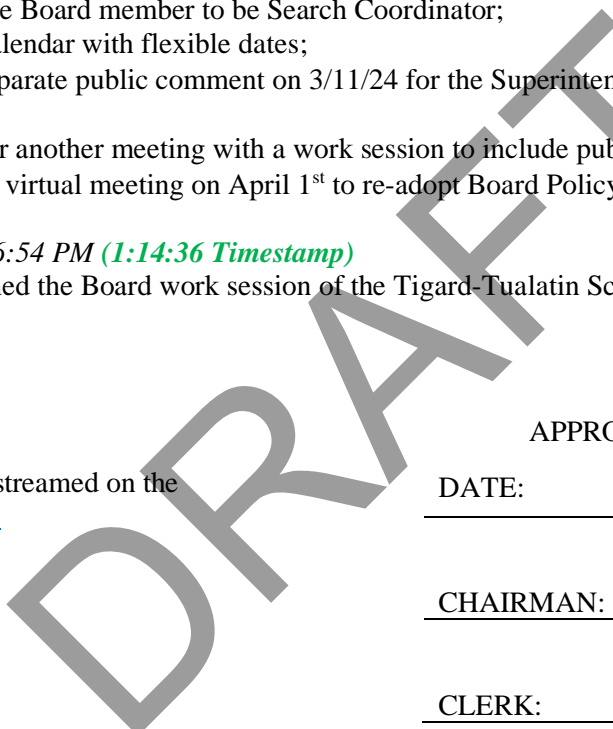
APPROVED BOARD MEETING

This Board Meeting was streamed on the [TTSD YouTube Channel.](#)

DATE: _____

CHAIRMAN: _____

CLERK: _____



February 26, 2024 TTSD School Board Work Session and Meeting Minutes

Tigard-Tualatin School District, 23J

The minutes are official after Board approval and will be posted at www.ttsdschools.org

(Please access the online video of this meeting for full verbiage in its entirety on the [TTSD YouTube Channel](#))

Board Members Present:

Tristan Irvin, Chair
David Jaimes, Vice Chair
Kristen Miles
Crystal Weston
Jill Zurschmeide - *Virtually*

Sarah Mehrabzadeh, Controller, TTSD
Karen Hughart, Teacher,
Karen Emerson, Community Member
Owen Ahlbrecht, Student Representative, Tigard HS
Briana Castellanos Zuniga, Student Rep. Tigard HS
Lily Story, Student Representative, Tualatin HS
Atticus Beckley, Student Representative, CCHS
Jamie Hartmann, Student Representative, Tualatin HS
Cleon Cox, Community Member
Kelly Shelton, Associate Director, Student Services
Robin Bridgeman, Parent, Hazelbrook MS & Tualatin HS
Brad Vest, Parent, Twality MS
Duncan Brown, Financial Advisor, PFM
Carol McCoog, Bond Counsel, Hawkins Delafied & Wood
Hiromi & Casey Corrigan, Parents, Tualatin HS, Hazelbrook MS, & Byrom ES
Nicole Pratt, LSA, Durham ES
Julie Mattson, LSA, Durham ES
Travis Pratt, Parent, Tualatin HS
Leslie Kolb, Teacher, Durham ES
Kristi Baker, Parent, Templeton ES
Nikole Emerson, Teacher, Durham ES
Molly Haag, Teacher, Durham ES
Alyssa Alarcon, Staff, Creekside Community HS
Ricky Alarcon, Spouse, Creekside Community HS
Jan Merchant, LSA, Durham ES
Maureen Wolf, City Council, City of Tigard
Tamie Lamb, Teacher, Durham ES
Danna Ogden, Parent, Durham ES
Bettina Megowan, Teacher, Durham ES
Treena Maginnis, Teacher, Durham ES
Allison Hutchins, Teacher, Durham ES
Ronnie Proudfoot, Teacher, Durham ES
Stacy Newman, Teacher, Durham ES
Brad Vest, Parent, Twality MS
Dawn Gorski, Staff, Alberta Rider ES
Bill Ervin, Staff, Art Rutkin ES
Cathy Garcia, Bookkeeper, Bridgeport ES
Angela Paulsen, LSA, Byrom ES
Gaby Velazquez, Staff, CF Tigard ES
Dylona Flaherty, LSA, Deer Creek ES
Tracy Wanderscheid, Staff, Mary Woodward ES
Amy Krebs, Dean, Mary Woodward ES

Administrators Present:

Dr. Susan Rieke-Smith, Superintendent
David Moore, CFO
Len Reed, Director, Human Resources
Susan Barnard, Director, IT
Darin Barnard, Director, Bond/Operations
Carol Kinch, Director, Student Services
Dr. Zinnia Un, Director, Equity & Inclusion
Amber Fields, Director, Secondary Education
Dr. Lisa McCall, Assistant Superintendent
Todd Robson, Director, Teaching & Learning
Cassey Petrie, Principal, Alberta Rider ES
Jamie Kingery, Principal, Art Rutkin ES
Jordan Mills, Principal, Bridgeport ES
Cleann Brewer, Principal, Durham ES
Rory Moore, Principal, Templeton ES
Bobbie Brown, Principal, Tualatin ES
Jessica Swindle, Principal, Metzger ES
Tim Gross, Principal, CF Tigard ES
Dina Christopherson, AP, Deer Creek ES
Lisa Dailey, Principal, Hazelbrook MS
Susan Kosmala, Principal, Twality MS
Melissa Baran, Principal, Tigard HS
Russ Romas, Principal, Creekside Comm. HS

Others Present:

Patty Roberts, Executive Assistant
Lisa Burton, Community Relations Manager
Thor Kuhn, Teacher & Technology Support
Paul Verstraete, District Data Coordinator
Officer Jon Moehring, SRO
Stace Shillitto, Safety & Security
Kelly Shelton, Associate Director, Student Services
Brian Bailey, Associate Director, Human Resources
Shawn Christensen, Project Manager, Otak
Kevin Montague, Facilities Manager, TTSD
Debbie Pearson, Project Manager, Otak

2023-2024 Tigard-Tualatin School District Board of Directors:

Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

Donovan Manfredi, LSA, Metzger ES
Sheri Cach, Staff, Nutrition Services
Arlene Counsil, Staff, Templeton ES
Jackie Jacobo, Staff, Tigard HS
Jessica Zaiger, Staff, Tualatin ES
Stephanie Kensinger, Staff, Tualatin HS

Caleb Kozla, Staff, Twality MS
Fausto Puentes, Custodial Manager
Kim Leung, Manager, Nutrition Services
And
Members of the Community via the Internet

I. WORK SESSION ~ 5:01 PM

Chair Irvin called the Board Work Session of the Tigard-Tualatin School District Board of Directors to order at 5:01 PM in the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She welcomed everyone to this work session. Chair Irvin shared that this work session will provide a bond refunding update.

This Board work session was streamed live and can be found on the [TTSD YouTube Channel, \(02/12/2024 TTSD Board Work Session\)](#).

(Please access the online video of this meeting for full verbiage in its entirety, see Timestamp beside each title below)

A. Bond Refunding – Presenter: David Moore ~ Time: 5:01 PM (00:03 Timestamp)

David Moore, CFO, and Dr. Sue Rieke-Smith, Superintendent, provided information to the regarding a financial update for the TTSD general fund, using a PowerPoint presentation, a link is found in the agenda. Director Moore introduced Duncan Brown, the District’s Financial Advisor from PFM Financial Advisors, LLC, and Carol McCoog, the District’s Bond Counsel with Hawkins, Delafied & Wood, LLP, who are in attendance to discuss the refunding and related authorizing resolution in addition to answering any questions. Mr. Brown provided the plan of finance, which includes the elements, found in the PowerPoint presentation, and discussed, in detail:

- Plan of Finance
- Authorizing Resolution
- Timing of Key Financing Steps
- Market Update
- Recent AAA BVAL Yield Curve Movement
- Historical AAA BVAL Position
- U.S. Treasury and AAA BVAL Rate Movement
- Municipal Market Supply & Demand
- Historical and Forecasted Interest Rates

Board members made the following questions & comments:

- Why would we want to do this bond refunding?
- What are the advantages to the district and the constituents?
- Would this be paying the bond sooner, rather than later? But, this is not part of our operating budget, correct?
- Regarding the Bond that we are going to “float” to voters, would pick up in 2026 and carry that line (graph on Plan of Finance slide) straight across and that is the logic behind this bond refunding? Is there any interest benefit, since we will front load our payments, and is there a savings overall in the amount of payment we’re going to be making?
- When we sold these bonds in 2016, presumably there was a very different interest rate then there is now, and how does that comparison happen?
- In 2037, you’ve got that piece that says “refunded prior Bond Debt Service? What does that mean in 2037?
- One of the main reasons is that this is helpful right now in anticipation of the bond that we are going to be going out for, so for voters to not have that volatile sort of change but keep things essentially status quo.
- Have we done anything like before, in the past, with taking indebtedness from the future and moving it into the present?

-
- It looks like the 2024 amount, that we would pay, is a little bit bigger than then the amount we would pay in 2026 or 2027, so if we're paying it off sooner, under this scenario, is that because the discount rate has been factored in or would we be paying less, in real dollars, if we paid it sooner?

Director Moore noted that if TTSD have had the election in November 2023 instead of November 24, we would have been set up appropriately, and he shared that there was discussion that we wanted to have the election in the general presidential election. He also mentioned that there will be another work session on March 11th and both Carol and Duncan will be present, virtually, and then later that evening there will be the action item to approve the resolution.

II. ADJOURN WORK SESSION ~ 5:22 PM

At 5:22 PM Chair Irvin adjourned this Tigard-Tualatin School District Board Work Session.

(Please access the online video of this meeting for full verbiage in its entirety, see Timestamp beside each title below)

III. REGULAR SESSION ~6:30 P.M.

A. CALL TO ORDER

Chair Tristan Irvin convened this Board meeting of the Tigard-Tualatin School District (TTSD) Board of Directors to order at 6:30 PM at the Tigard-Tualatin Training Center, at 9550 SW Murdock St., Tigard, OR 97224. She shared that the Board had met in a Work Session regarding a Bond Refinance opportunity. This Board meeting was streamed live on the [TTSD YouTube Channel \(02/12/2024 Regular Meeting of the TTSD School Board\)](#).

IV. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ 6:31 PM (0:25 Timestamp)

Chair Irvin asked Superintendent Rieke-Smith if there are any changes to the agenda. Superintendent Rieke-Smith shared that due to the number of questions posed by board members relative to the discipline matrix she requested that ACTION Item D. Student Rights and Responsibilities Handbook & TTSD Discipline Framework will be moved to a Work Session to address those questions, and then this item would be brought back for consideration at the March 11, 2024 Board meeting; in addition, she asked that ACTION Item E. Approval of S24 Boiler Replacement Project will be moved to become ACTION A. There are no other changes to the agenda. Chair Irvin asked for a MOTION to approve the Agenda and Consent Agenda consisting of the February 26, 2024 TTSD Board Work Session & Meeting Minutes, Human Resources/Personnel Report, and January Financial Report, as amended. Vice Chair Jaimes made a MOTION to approve the Agenda and Consent Agenda, as amended. Director Weston seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

Chair Irvin called for a moment of silence in honor of Hazelbrook MS PE Teacher Rich Reiss, who passed away last week.

V. RECOGNITION AND GOOD NEWS ~ 6:33 PM

A. Celebration Classified Appreciation Week – Presenter: Lisa Burton ~ Time: 6:33 PM (1:36 Timestamp)

Brian Bailey, Human Resources Associate Director, introduced the 22 TTSD Classified Employees of the Year recipients, in person and through a PowerPoint presentation., a link is found in the agenda. Dr. Sue Rieke-Smith, Superintendent, introduced the 2024 Bev Farnsworth Classified Employee of the Year Award Winner, Jeff Wassom, HIBBARD District Office Mail Courier. Our TTSD Principals were in attendance to present awards and gifts to each recipient. CONGRATULATIONS!

VI. ACTION ITEMS, Part 1 ~ 6:46 PM

A. Resolution 2324-11: Classified Employees appreciation Week, March 4-8, 2024 ~ Time: 6:46 PM (15:00 Timestamp)

Lisa Burton, Community Relations Manager, shared that the week of March 4-8, 2024 has been designated as a week to acknowledge the valuable work of the Classified Employees in our schools. Without our Classified Staff we simply could not educate our students because of the important tasks Classified Staff perform in all areas of District services. The following are just a few:

- ◆ Keeping our schools clean, warm, safe
- ◆ Providing nutrition for students
- ◆ Safely driving our students to and from school
- ◆ Greeting the public in a helpful and positive fashion
- ◆ Helping students learn – to read, do math, tie their shoes
- ◆ Keeping track of records, budget, inventory
- ◆ Nurturing our students
- ◆ Improving the educational environment
- ◆ Helping students learn to behave

With this agenda item we join all schools in the State of Oregon in proclaiming the diverse talents of our Classified Staff for their dedication to educating our students. Ms. Burton asked a board member to read Resolution 2324-11 recognizing the excellent work performed by the classified employees of our District and proclaiming the week of March 4, 2024 as Classified employee Appreciation Week, as presented.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board adopt Resolution 2324-11 recognizing the excellent work performed by the classified employees of our District and proclaiming the week of March 4, 2024 as Classified Employees Appreciation Week, as presented. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

VII. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:50 PM (18:55 Timestamp)

Owen Ahlbrecht, Tigard HS Student Representative, shared;

- Today is the start of Spring Sports;
- MECHA holding a dance on this Friday;
- This past week, held “Tigard Coffee House” and it was a super cool morning event, where people came early, got their breakfast, and there was live performances, music, thespian performances, and artists showed off their art;
- Two weeks ago, Tigard HS held kindness week which was hosted by STUDD.

Lily Story, Tualatin HS Student Representative, shared;

- ASB held a Blood Drive;
- Affinity dinner will held this Thursday for both THS and TuHS;
- Tualatin HS won Basketball game on Friday;
- STUDD and LEAP celebrated the start of Chris Herron Week.

Jamie Hartmann, Tualatin HS Student Representative, shared;

- Freshman through Juniors began forecasting today.
- Activities/Sports:
 - Spring sports Tryouts this week;
 - Cheer Team won nationals, in back-to-back years;
- Tualatin’s performance of “The Curious Incident of the Dog in the Nighttime” will be held as a Main Stage event at Oregon State Festival, in Salem, on April 3rd.

Briana Castellanos Zuniga, Tigard HS Student Representative, shared;

- MECHA will hold a dance this Friday, 3/1;
- Intercambio has begun their recruitment.

Atticus Beckley, Creekside Community HS Student Representative, shared;

- ACTION Squads:
 - Communicare has passed the fundraising and now will choose applicants to interview.

VIII. SUPERINTENDENT & BOARD COMMUNICATION ~ 6:55 PM (23:28 Timestamp)

Dr. Sue Rieke-Smith, Superintendent shared information regarding: ([a link her comments can be found here](#))

- Sports
- Thanks to Melissa Baran for her work on the Celebration of Life for Shawn Alderman at THS yesterday
- Asking for Board Support on HB 4082, advocating to extend summer learning
- District Boundary Adjustment Work

Board members shared:

- I attended the OCCA Cheer competition with Tigard HS Cheer, and took 3rd place. And also watched Tualatin Cheer take first place in Coed Cheer competition.
- Thank you to Dr. Sue for her retirement announcement and for her career here with us. Thank you so much.
- TTSD has really wonderful days and challenging days, that includes:
 - A difficult budget season coming up with no easy button for this work;
 - The Board sets the direction of the work and passes policies;
 - Our public servants are being criticized for that direction and for those decisions, and are doing their best with the resources that we have;
 - I hope we get summer learning and a robust State School Fund
 - Families are going for Packed with Pride food boxes; and schools are doing too much with too little;
 - Thank you to Dr. Sue for your service, and I hope we can keep moving forward.
- Thank you to Dr. Sue for your years of tireless service to this District and the community and for doing what is right for every student.
- House Bill 4082: Summer Learning, I sent an email to our Senator and encourage all board members to send letters regarding Summer Learning, which is not just summer enrichment.
- Thank you to Dr. Sue especially for the legislative advocacy that you have done and the six (6) years that you have spent in TTSD, have been filled with many pieces, including:
 - COVID-19;
 - Vaccines;
 - CRT;
 - Masking;
 - Etc. and there has been a lot to navigate, and I appreciate Dr. Sue.

IX. PUBLIC COMMENT ~ 7:06 PM (35:37 Timestamp)

Chair Irvin shared that the Tigard-Tualatin School Board meetings are public meetings where the business of the Board is conducted in an open meeting for the public to observe as required by law, however regular public comment at board meetings is a policy choice of the Board and is not a legal requirement. As the Board values the input from our students, parents and district community members that we serve. The Board provides these opportunities for community members to provide input on important topics. In addition to public comment, community members may submit written comments to the Board secretary, Patty Roberts, at each meeting or email comments directly to the Board. Public comments are limited to three (3) minutes for each comment and should be brief and concise. Speakers may offer objective criticism of school operations and programs. The Board will not hear complaints concerning specific personnel.

<p align="center">2023-2024 Tigard-Tualatin School District Board of Directors: Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors</p>
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Bettina Megowan, Durham ES Teacher, 97035, [Motivated by a recent incident, it's about our school Durham ES](#). (37:24 Timestamp)

Tamie Lamb, Durham ES Teacher, 97002, Concerns about lack of staff at Durham ES (40:50 Timestamp).

Karen Davidson, Durham ES Teacher, 97223, [A few kids in the building needed much more than traditional classroom supports](#). (43:15 Timestamp)

Danna Ogden, Parent, Durham ES, 97224, [Related to my observations of under resourced kindergarten and the subsequent mental health implications](#). (46:56 Timestamp)

Maureen Wolf, 97224, Member of the Tigard City Council, regarding Resolution 2324-10: In support of SROs and Mental Health Training. (50:42 Timestamp)

X. REPORTS AND DISCUSSION ITEMS ~ Time: 7:25 PM (53:50 Timestamp)

A. Policy JFCP-AR DRAFT and Matrix – Presenter: Dr. Lisa McCall ~ Time: 7:25 PM (53:50 Timestamp)
Dr. Lisa McCall, Assistant Superintendent, Dr. Zinnia Un, Director of Equity and Inclusion, Russ Romas, Principal Creekside Community HS, and Kelly Shelton, Student Services Associate Director who shared information found in a [PowerPoint presentation, a link is found here](#). They discussed:

- JFCP-AR Goals
- How We Got Here
- Administrative Rule 101
- 2022-2027 Strategic Plan Goals
- Timeline
 - Opportunities for Feedback
- JFCP-AR Writing Committee
- Changes to the AR included the following
 - Sections 1, 2, 3, 4 & 5
- Questions

Board members provided the following questions & comments:

- Thank you, I appreciate this document. It is very clear. My question is about section 3.5, if I report and incident, and the originator retaliates against me, their consequences will be increased? (1:13:42 Timestamp)
- This is very thoughtful work and I appreciate all the work that has been done on the A/R and also the discipline matrix. It is important for students to have clear and high expectations. I appreciate that we will have a work session regarding the discipline matrix and Administrative Rules. I am concerned overall and I think we have a bit of a paradigm regarding punitive responses. (1:16:17 Timestamp)
- Thank you for this work and it is so clear and thoughtful. (1:18:23 Timestamp)
- This will be going to Cabinet for review and will it come back to the Board for final review? (1:20:30 Timestamp)
- I love the prevention and proactive section. This is a very thoughtful and caring way to think about everyone involved. (1:21:20 Timestamp)

B. 2nd Quarter Academic Update, 2023 Graduation Rates and Semester 1 HS Data – Presenter: Dr. Sue Rieke-Smith ~ Time: 7:57 PM (1:25:19 Timestamp)

Dr. Sue Rieke-Smith, Superintendent, Paul Verstraete, District Assessment Coordinator, Amber Fields, Director of Secondary Education and Todd Robson, Director of Teaching and Learning and they shared information using a PowerPoint Presentation, a link if found here, that included:

- Overarching Goal for 2023-24

2023-2024 Tigard-Tualatin School District Board of Directors: Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors
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- Data Analysis: Reading Comprehension
- Data Analysis: Reading Comprehension –
 - iReady ELA On-Grade Trend
 - Acadience Composite
- Data Analysis: Spanish Reading Comprehension
- Data Analysis: Mathematics Participation
- Data Analysis: Spanish Reading Comprehension
- Data Analysis: Mathematics Participation
- Data Analysis: Mathematics
- On-Track to 5% / 8% - Estimate
- Formative vs Summative Assessment
- Oregon Student SBAC Participation 2014-2022
- Validity of the State Results
- HB 2656 (2023) State Accountability Framework
- ESSER 1 and II Investments, \$7.2 million
- ESSER III Investments, \$12.9 million
- Data Analysis: Attendance
- Data Analysis: Behavior (Office Discipline Referrals)
- Data Analysis: Course Performance
- Overall 4-Year Graduation Rates
- Overall 5-Year Completer Rates
- TTSD as compared to the State of Oregon
- 9th Grade On-Track as Predictor of Graduation
- Questions

Board members provided the following questions & comments: *(2:01:45 Timestamp)*

- Thank you for putting this together, and I can see that teachers and students are working hard. Looking at the data there is a little bit of backsliding, and not that much progress and so that is disappointing. I don't know if our District's Opt Out Rate is demographically different than the Opt Out Rate of other District's in Oregon. It might make sense to look at some of the interventions that have shown promise, such as: high dose tutoring. I think we're not where we want to be and I don't want to discount the work everyone has been doing, we are going to have less resources, and we need to recognize where we are at.
- I am really impressed with our five-year computer rates. I think it's important to remember, the Oregon Student SBAC participation 2014-2022 slide, shows that it is hard to keep up. Things change and it is hard to keep up. Some data is skewed, for various reasons.
- Students who are opting out are the higher achieving students, because they know the "stuff" and can opt out of the 3 days for this testing.
- Thank you, Paul, for your comment regarding the asterisks on all of this data. It is frustrating that we can't get clean data, and each year we have different set of kids. Each year the data will be a little bit different because we have different kids each year. I am encouraged by the attendance improvement that bodes well for all of the other things, as you said, and they kind of fall behind and once the attendance picks up the academics pick up. I am worried about:
 - The computer rate for 9th grade On-Track and how that is going to roll out over the next 3 years
 - Our graduation rate as that bubble of pandemic kids comes through the high school and the importance of summer school and Credit Recovery classes, now more than ever.

C. 2024-2025 TTSD Student Calendar Preview – Presenter: Len Reed ~ *Time: 8:43 PM (2:11:56 Timestamp)*

Len Reed, Human Resources Director, reviewed the important dates as found in the agenda, including:

2023-2024 Tigard-Tualatin School District Board of Directors:
Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors

September 3, 2024 – Student’s First Day
November 11, 2024 – No School: Veteran’s Day
November 28-29, 2024 – No School: Thanksgiving
December 23, 2024 - January 3, 2025 – No School: Winter Break
January 20, 2025 – No School: MLK Jr. Day
February 17, 2025 – No School: Presidents Day
March 24-28, 2025 – No School: Spring Break
May 26, 2025 – No School: Memorial Day
June 11-13, 2025 – Possible Student’s Last Day

She explained that we are hoping to share these dates on our website and in school newsletters for next year, however, the reason that we currently do not have a calendar is that we are going to be entering into bargaining and as you know the work year calendar is something that we bargain, and we will need to have that settled before we put together a full school year calendar. The calendar will be a priority for bargaining. She shared that we’d like to communicate to families is what they can expect for the first day of school, significant holidays and breaks, and the potential end of the school year.

There were no questions or comments from the Board.

D. Budget Assumptions – Presenter: David Moore ~ *Time: 8:45 PM (2:13:22 Timestamp)*

David Moore, CFO, provided an overview of the budget assumptions for 2024-25. He shared that Budget assumptions related to resources include the economic outlook, the State School Fund and other factors impacting future State resources including the most recent enrollment forecast. Budget cost assumptions include payroll cost updates in addition to other operational cost increases. He reviewed the Working Draft Number 1, as found in the agenda. He discussed:

- Statewide Issues
- Funding Level Assumptions
- Student Enrollment
- PERS Rate
- Impact on Negotiated Contracts
- Contractual Days
- Benefit Costs
- Other Contractual Services Increase
- Transportation
- Local Option Dollars
- Discretionary School Budgets
- Estimated Ending Fund Balances
- Early Retirement
- Nutrition Services
- Class Size
- MITCH Charter School, and
- Technology Replacement Plan

There were no questions or comments from the Board.

At 8:53 PM Chair Irvin called for a recess, and at 9:00 PM she reconvened the meeting.

XI. ACTION ITEMS ~ *Time: 9:00 PM (2:28:58 Timestamp)*

- A. Approval of S24 Boiler Replacement Project – Presenter: David Moore ~ *Time: 9:00 PM (2:28:58 Timestamp)*

David Moore, CFO and Darin Barnard, Director of Operations, Kevin Montague, Facilities Manager, Chris Woo, (Virtually) Bond Oversight Committee and Debbie Pearson, Project Manager, Otak, shared that the district recently completed a Request for Proposals (RFP process for Contractor Construction Services for the Summer 2024 Boiler Replacement Project using a bid plus qualification format. The estimated budget for the project scope was \$2,268,389. They explained the process and noted that the Bond Oversight Committee (BOC) had reviewed the bidding process and voted to recommend to the board awarding construction contractor services to Apollo Mechanical Contractors. Director Moore said that the Board is asked to approve a contract award to Apollo Mechanical Contractors for construction services in an amount not to exceed \$2,387,110.

Board members provided the following questions & comments:

- I appreciate the process and the thoughtful and appropriate and legal steps in order to get where we are.
- No other questions or comments.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board award Apollo Mechanical Contractors for the Summer 2024 Boiler Replacement Project for an amount not to exceed \$2,387,110., as presented. Director Weston seconded the MOTION. Chair Irvin asked for discussion. Director Weston shared her appreciation for Debbie Pearson regarding the process and the reason for the compressed timeline, and driving the method of the bid. There was no further discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

B. Second Reading: 2024-25 Open Enrollment / Inter-District/In-District Transfer Process – Presenter: Lisa Burton ~ *Time: 9:04 PM (2:32:45 Timestamp)*

Lisa Burton, Community Relations Manager, reviewed a summary of the recommendation for the 2024-2025 district transfer processes, for a second reading and approval, as included in the Board agenda. She noted that there is one correction in the In-District transfer considerations that was not updated, and that includes moving the transfer process open date from April 1st to March 1st, is what is being recommended. The process will still have the June 1st close date, for Inter-district transfers. She shared that for the 2024-25 school year inter-district transfer process as amended, we recommend staying with the current process of 20 spots for lottery release. Hardship releases after the application deadline of June 1st and unlimited number for incoming students.

There were no questions or comments from the Board.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School District Board approve the 2024-2025 TTSD Open Enrollment Process/District Transfer Process, as presented, for second reading. Director Zurschmeide seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

C. Resolution 2324-10: In Support of SROs and Mental Health Training – Presenter: Tristan Irvin ~ *Time: 9:06 PM (2:34:16 Timestamp)*

Board Chair, Tristan Irvin, explained that the City of Tigard will be asking voters to consider a Local Option Levy in May, 2024 focused on public safety and mental health training. The purpose of this resolution is to recognize the importance of School Resource Officers in our schools and the value of mental health training. Chair Irvin read Resolution 2324-10: Support of School Resource Officers and Mental health Training, into the meeting record.

Board members provided the following questions & comments:

- I appreciate how the SRO's came to the table to help to problem solve with students and staff and they understand what is going on in the schools.

Director Zurschmeide made a MOTION that the Tigard-Tualatin School Board adopt Resolution 2324-10 in support of School Resource Officers and Mental Health Training, as presented. Vice Chair Jaimes seconded the MOTION. Chair Irvin asked for discussion. Director Weston shared that she had deep misgivings about police after the tragic death of George Floyd and I also know that our police respond to the worst that our community

<p style="text-align: center;">2023-2024 Tigard-Tualatin School District Board of Directors: Tristan Irvin, Chair, David Jaimes, Vice Chair; Kristen Miles, Crystal Weston and Jill Zurschmeide Directors</p>

has to offer and many are serving for the right reasons. Director Weston shared that she benefited personally from extra police patrols after our school board was threatened with violence. She also wanted to mention that the city of Tigard's anti-racism resolution also applies to City police, and without hesitation I support this resolution. Vice Chair Jaimes shared that we do not see in every other school districts what we see in Tigard-Tualatin, and we have some amazing resource officers and they are welcoming to students and they've taken the time to ensure that there's been training had and that they've attended those trainings and TTSD serves as a model for other school districts, not only in Oregon, but in all of the United States, because what our SRO's and what we have done, as a district, to combine them and to include them in most of our DEI training is phenomenal work. I didn't think that SRO's belonged in schools after the George Floyd incident, given what we have done here at TTSD, I think that I would be a proponent of SRO's in other school districts. Chair Irvin shared that the SRO's came, especially when we were doing Strategic Planning, and we had student work sessions and they came and sat knee-to-knee with students that had a lot of concerns and experiences and they sat and listened and acknowledged, asked questions, and continued to figure out what do I need to learn, and what do I need to know how, and how do I need to grow, in terms of how I am here in this space, because it is not my space, it is the student's space. I appreciate everyone of having this united sense that this is something special and we don't see it everywhere. This is a really wonderful program with really wonderful folks in place. There was no further discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

D. New Course Proposals – Presenter: Todd Robson ~ Time: 9:13 PM (2:41:29 Timestamp)

Todd Robson, Director of Teaching and Learning, and Melissa Baran, Principal of Tigard High School shared information regarding the new courses proposals, as found in the agenda, including:

- Link Crew Proposal;
- Musical Theatre New Course Proposal;
- Makeup and Costume Design;
- IB Computer Science, and
- CTE Internship.

Board members provided the following questions & comments:

- With the addition of these courses are we dropping any additional courses?
- I support the internship program and the IB computer science course.
- I am really excited about the Costume and Makeup classes.
- I like how much is being offered with an efficient use of resources.
- I am impressed with the costume design class and it gives students an outlet.

Vice Chair Jaimes made a MOTION that the Tigard-Tualatin School Board approved the following new courses at Tigard High School, including: Link Crew Proposal, Musical Theatre New Course Proposal, Makeup and Costume Design, IB Computer Science and CTE Internship, as presented. Director Miles seconded the MOTION. Chair Irvin asked for discussion. There was no discussion. The MOTION carried unanimously, 5-0. The MOTION passed.

- E. Student Rights and Responsibilities Handbook & TTSD Discipline Framework – This agenda item was removed from the agenda and will be presented at the March 11, 2024 Board meeting.**

XII. BOARD MEMBER REFLECTION TIME ~ Time: 9:22 PM (2:50:52 Timestamp)

Chair Irvin noted that this agenda item is provided for the Board to provide reflection at the end of their meeting to have an opportunity to discuss, or talk about items to have on a future agenda or if there is something that the Board would like to talk through. This agenda item is available on an as needed basis. No reflection this evening.

XIII. ADJOURN ~9:22 PM (2:50:55 Timestamp)

Board Chair Irvin adjourned the Board meeting of the Tigard-Tualatin School District Board of Directors at 9:22 PM.

APPROVED BOARD MEETING

This Board Meeting was streamed on the [TTSD YouTube Channel](#).

DATE: 04/08/2024

CHAIRMAN:

CLERK:

DRAFT

April 8, 2024

HUMAN RESOURCES REPORT

TIGARD-TUALATIN SCHOOL DISTRICT 23J

HUMAN RESOURCES REPORT - CONFIDENTIAL/MANAGER

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
SMOKE	GEOFF	TERM	RETIRE	CONF/MANAGER	HIBBARD	TRANSPORTATION MANAGER	1.000	F7	6/30/24	

HUMAN RESOURCES REPORT - LICENSED

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
CAMFIELD	STEPHANIE	TERM	RESIGN	LICENSED	DEER CREEK	STUDENT SUPPORT SPECIALIST	1.000	E1	4/5/24	
GRAY	LESLIE	TERM	RETIRE	LICENSED	TEMPLETON	5TH GRADE TEACHER	1.000	D15	6/17/24	
VIAMONTE-LYONS	MELANIE	TERM	RETIRE	LICENSED	DURHAM	4TH GRADE TEACHER	1.000	F15	6/17/24	

CPEC=Classified Position Evaluation Committee per OSEA-TTSD Bargaining Agreement

**Salary placement may be adjusted in accordance with prevailing OSEA Bargaining Agreement

+ Redline

++Grandfathered

HUMAN RESOURCES REPORT - CLASSIFIED

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
ANDERSON	MEGAN	EMPLOY	INCREASE FTE	HOURLY	METZGER	TITLE 1 ASSISTANT	0.563	H6	3/14/24	6/7/24
AGUILAR HERNANDEZ	MARGARITA	CHANGE	INCREASE FTE	CLASSIFIED	TEMPLETON	NUTRITION SERVICES ASSISTANT 2	1.000	E10	3/8/24	
BELLO-ABARCA	JESUS	EMPLOY	NEW POSITION	CLASSIFIED	HAZELBROOK	SCHOOL ENGAGEMENT SPECIALIST	1.000	K4	3/18/24	
BOW	PATRICIA	EMPLOY	REPLACE ENGLISH	CLASSIFIED	TRANSPORTATION	DISTRICT SCHOOL BUS DRIVER	0.750	I6	4/1/24	
BURNETTE	EMILY	TERM	RESIGN	HOURLY	BRIDGEPORT	INSTRUCTIONAL ASSISTANT 1	0.406	E4	3/22/24	
CORTES TZINTZU	CYNTHIA	EMPLOY	INCREASE FTE	HOURLY	CF TIGARD	ELD ASSISTANT/TITLE 1 ASSISTANT	0.469	H2	1/1/24	6/14/24
DIAZ	ABRAHAM	CHANGE	ON LEAVE	CLASSIFIED	TIGARD HIGH	ELL ASSISTANT	1.000	H6	4/1/24	6/14/24
DINGER	SARAH	TERM	RESIGN	CLASSIFIED	HIBBARD	ACCOUNTS PAYABLE CLERK	1.000	J8	3/22/24	
FERRELL	NATASHA	EMPLOY	INCREASE FTE	HOURLY	DURHAM	TITLE 1 ASSISTANT	0.688	H6	2/22/24	5/23/24
FOX	ANA	TERM	RESIGN	CLASSIFIED-TEMP	TIGARD HIGH	ELD ASSISTANT	0.500	H8	3/22/24	
GENCHI	SONIA	EMPLOY	REPLACE WINTER	CLASSIFIED	BRIDGEPORT	LEARNING SPECIALIST ASSISTANT	0.813	I2	4/1/24	
LOFTIN	ANN	TERM	RETIRE	CLASSIFIED	ALBERTA RIDER	SCHOOL HEAD SECRETARY	1.000	K11	6/26/24	
MARAVILLA	ARACELI	EMPLOY	REPLACE FITTERER	CLASSIFIED	BRIDGEPORT	LEARNING SPECIALIST ASSISTANT	0.813	I2	3/12/24	
MONGUE	LEON	EMPLOY	REPLACE DE LOS ANGELES	HOURLY	TEMPLETON	UTILITY TECH MONITOR	0.438	F6	3/11/24	6/30/24
PADRON	REBECCA	CHANGE	INCREASE FTE	CLASSIFIED	EQUITY AND INCLUSION	CULTURALLY REPONDSIVE LIAISON	1.000	K11	3/11/24	6/26/24
PENDERGRAFT	LIAM	TERM	RESIGN	CLASSIFIED	FOWLER	INSTRUCTIONAL ASST 1/IA2/SEC 3	0.719	G2/E2/12	2/29/24	
PERKINS	MARIE	EMPLOY	REPLACE VILLAVICENCIO	HOURLY	TUALATIN ELE	INSTRUCTIONAL ASSISTANT 1	0.313	E6	3/11/24	6/13/24
RICE	JANELY	EMPLOY	NEW POSITION	CLASSIFIED	BRIDGEPORT	LEARNING SPECIALIST ASSISTANT	0.813	I4	4/2/24	
SMITH	ERIK	EMPLOY	REPLACE	CLASSIFIED	METZGER	UTILITY/CLEAN TECH	1.000	F6	3/18/23	
TESSIER	SHANNON	EMPLOY	REPLACE	HOURLY	TEMPLETON	NUTRITION SERVICES ASSISTANT 1	0.375	C2	4/1/24	6/13/24
WHITAKER	CHEERY	EMPLOY	TEMP INCREASE FTE	HOURLY	DURHAM	INSTRUCTIONAL ASSISTANT 4	6.000	I2	2/5/24	6/7/24
WILLIAMS	NAOMI	TERM	RESIGN	CLASSIFIED-TEMP	DURHAM	INSTRUCTIONAL ASSISTANT 3, EL	0.938	H6	3/6/24	
ZOWIE	BRYAN	EMPLOY	REPLACE BAKER	CLASSIFIED	TUALATIN HIGH	UTILITY/CLEAN TECH	1.000	F6	3/25/24	



TIGARD-TUALATIN SCHOOL DISTRICT 23J
6960 SW Sandburg Rd.
Tigard, OR 97223

April 8, 2024

TO: Board of Directors

FR: Lisa Burton

RE: TTSD Proclamation: Recognizing Arab American Heritage Month

In honor of Arab American Heritage Month, the Tigard-Tualatin School District Board of Directors strongly encourages our staff, students, and community to observe, honor, participate in, and celebrate the culture, heritage, contributions, and events of Arab Americans in our TTSD community and throughout the United States.

**SUPPLEMENTARY
MATERIALS:**

Arab American Heritage Month Proclamation

REQUESTED ACTION:

Adopt Proclamation that April 2024 Arab American Heritage Month

PROPOSED MOTION:

I move to adopt Proclamation to recognize April 2024 Arab American Heritage Month, as presented.

TIGARD-TUALATIN SCHOOL DISTRICT

PROCLAMATION

A Proclamation of the Tigard-Tualatin School Board of Directors Proclaiming April 2024
Arab American Heritage Month

Whereas for over a century, Arab Americans have been making valuable contributions to virtually every aspect of American society—in medicine, law, business, technology, civic engagement, government, military service and culture; and

Whereas Victor George Atiyeh, Oregon’s 32nd Governor from 1979 to 1987, was the first Arab American governor in United States history; and

Whereas since migrating to the United States, people of Arab descent have shared their rich culture and traditions with neighbors and friends, while setting examples of model citizens and public servants; and

Whereas Arab Americans have brought with them their resilient family values, strong work ethic, dedication to education, and diversity in faith and creed that has added strength to our democracy; and

Whereas Arab Americans have enriched our society by sharing in the entrepreneurial American spirit that makes our nation free and prosperous; and

Whereas Arab Americans in the United States continue to be neglected or defaced by misconceptions, bigotry, and anti-Arab hate in the forms of crimes and speech; and

Whereas Arab Americans’ issues, such as civil rights abuses, harmful stereotyping, and bullying must be combated in the forms of education and awareness; and

Whereas Arab Americans have added to the strength and diversity of our Tigard-Tualatin community and beyond; and

Whereas Tigard-Tualatin students have protections in Board policy and affinity spaces that welcome and encourage their contributions; and

Whereas Arab Americans join all community members in the desire to see a peaceful and inclusive society, where every individual has equitable opportunities and feels safe; and

Whereas April is celebrated as National Arab American Heritage Month;

Therefore, let it be resolved that the Tigard-Tualatin School Board hereby proclaims April 2024 NATIONAL ARAB AMERICAN HERITAGE MONTH and encourage all staff, students, and community members to join in this observance.

DATED this 8th day of April, 2024.

ATTEST:

Tristan Irvin, Chair



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: April 8, 2024
TO: Board of Directors
FR: Lisa Burton
RE: Recognition and Celebration of Bridgeport and Hazelbrook OBOB Champion Teams
and
Recognizing Arab American Heritage Month

EXPLANATION:

Bridgeport and Hazelbrook OBOB teams made it to the Oregon State Battle of the Books competition!!

The students did a fantastic job! The Bridgeport championship battle was tied till the very end!

Bridgeport Team	Hazelbrook Team
Olivia Hiller	Nora Eaton
Ava Bachhuber	Ben Hovies
Ting Ou	Emma West
Izzy Silliman	Kolbie Kiester
Coaches Jhoanna Co and Michelle Edwards	Coaches: Kim Stormberg and Leah Bachhuber

We honor and celebrate the beautiful heritage of our Arab American community. Recognizing the hard work, resilience, and generosity of the 3.5 million Arab Americans contributing to communities across America.

PRESENTERS: Lisa Burton
SUPPLEMENTARY MATERIALS: [Slides](#)
RECOMMENDATION: Recognition & Good News
PROPOSED MOTION: None



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: April 8, 2024

TO: Board of Directors

FR: Dr. Sue Rieke-Smith

RE: Proposed Budget Reduction & Reduction in Force Declaration

EXPLANATION:

Due to current economic circumstances, the Tigard-Tualatin School District must reduce programs in order to achieve a balanced budget. In order for the District to meet its requirements for a balanced budget it is necessary to reduce the number of licensed and classified staff working within the District. In order to achieve the necessary staff reduction it is necessary that the District declare a Reduction in Force.

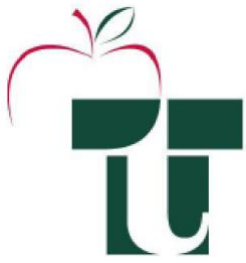
Prior to the District taking action to initiate a Reduction in Force it is necessary to obtain Board authorization for such action.

PRESENTER: Dr. Sue Rieke-Smith

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: Authorize a Reduction in Force for administrative, licensed and classified personnel currently employed in the Tigard-Tualatin School District.

PROPOSED MOTION: Due to economic circumstances, the Tigard-Tualatin School District Board of Directors hereby authorizes school district administration to conduct a Reduction in Force for administrative, licensed and classified personnel for the 2024-25 school year. The Board further authorizes the administration to provide written notice to all staff members impacted by these reductions.



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: April 8, 2024
TO: Board of Directors
FR: Dr. Sue Rieke-Smith, Superintendent
RE: District Boundary Update

EXPLANATION:

This evening Dr. Sue Rieke-Smith, Superintendent, Darin Barnard, District Operations Director and Lisa Burton, Community Relations Manager will provide a proposal for a Durham Elementary boundary update.

PRESENTER: Dr. Sue Rieke-Smith, Superintendent, Lisa Burton, Community Relations Manager and Darin Barnard, Director of Operations

SUPPLEMENTARY MATERIALS: Slides will be provided at Board meeting time.

RECOMMENDATION: Move to: **OPTION 1:** No boundary changes or **OPTION 2:** to adjust the current district boundaries, and include Lower and Upper Boones Ferry Roads boundary area into Bridgeport ES and Hazelbrook MS boundaries, as presented for Board approval.

PROPOSED MOTION: I move that the Tigard-Tualatin School District Board of Directors move to: **OPTION 1:** No boundary changes or **OPTION 2:** to adjust the current district school boundaries, and include Lower and Upper Boones Ferry Roads boundary area into Bridgeport ES and Hazelbrook MS boundaries, as presented for Board approval.

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

DATE: April 8, 2024

TO: Board of Directors

FR: Len Reed

RE: 2023-2024 District School Calendar update due to school closures

EXPLANATION:

There were four days of school closures the district experienced, over the winter, due to inclement weather. ODE has provided a waiver for up to 14 hours of missed instructional time. This equates to two days for TTSD. Therefore, the district will only need to make up the two additional days. At two days, the last day of school will move to June 14, 2024. If we make up all of those days, the last day of school becomes Tuesday, June 18th.

PRESENTER: Len Reed

SUPPLEMENTARY
MATERIALS: [2023-2024 School District Calendar](#)

RECOMMENDATION: Move to approve the use of the ODE Waiver and extend the school year June 14, 2024.

PROPOSED MOTION: To approve the use of the ODE Waiver and extend the school year June 14, 2024.



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: April 8, 2024

TO: Board of Directors

FR: Tristan Irvin, Chair

RE: Appointment of Two (2) Board Members to Participate in the Selection of the 2024-25 School Board Student Representative(s)

EXPLANATION:

The Board has provided for a formalized ongoing method of communication with the students of Tigard, Tualatin, Creekside Community High Schools, and Tigard-Tualatin Virtual Academy (TTVA), by establishing a position of student representative to the Board.

A committee consisting of two (2) Board members, one (1) student from each high school, and the Superintendent or designee shall conduct interviews and select up to four (4) student representatives. The selection of student representatives to the Board shall be based on the completed application, materials supplied and an interview by the applicant(s).

Per Board Policy BCBA, the administrative staff recommends that two Board members participate in the review, interview and selection process of the applications submitted for School Board Student Representatives.

PRESENTER: Tristan Irvin, Chair

SUPPLEMENTARY MATERIALS:

Copy of Board Policy BCBA & Board Administrative Rule BCBA-A/R – Student Representative(s) to the Board

RECOMMENDATION: The administration recommends that the Board appoint Board Members _____ and _____ to participate in the selection of the School Board Student Representative(s).

PROPOSED MOTION: The Board moves to appoint Board Members _____ and _____ to participate in the selection of the School Board Student Representative(s).

Tigard-Tualatin School District 23J

Code: BCBA
Adopted: 4/22/13
Revised/Readopted: 8/13/18; 7/01/22
Orig. Code: BCBA

Student Representatives to the Board

The Board has provided for a formalized ongoing method of communication with the students of the district's high schools by establishing student representatives to the Board.

The student representatives shall receive notice of meetings, the agenda and the appropriate agenda materials; be provided a place at the Board table; and be encouraged to engage in discussion. The student representatives shall not be voting members of the Board.

The Board will assign the superintendent or designee the task to develop administrative regulations that will define the roles, responsibilities and selection procedures for the student representatives.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

Tigard-Tualatin School District 23J

Code: BCBA-AR
Revised/Reviewed: 4/22/13; 8/13/18; 3/19/19;
7/13/20; 6/27/22
Cabinet Review: 6/30/20; 6/16/22
Orig. Code: BCBA-AR

Student Representatives to the Board

The Board recognizes and values student input in the decision-making process. To support and encourage a student voice in matters brought before the Board, the Board invites student representatives to serve as advisory members of the Board.

Student representatives to the Board will:

1. Speak to the interests of district high school students expressing the views of the students as well as the student's own views.
 2. Serve on the Board in an advisory capacity.
 3. Receive notice of meetings, the agenda and the appropriate agenda materials.
 4. Be provided a place at the Board table.
 5. Be expected to attend Board meetings on a regular basis.
 6. Have the same privileges of discussion as apply to Board members.
 7. Provide student input in the decision-making process at the Board level.
1. When appropriate, student representatives may exercise a non-binding (advisory) recommendation on matters brought before the Board.
 2. Not participate in matters brought before the Board that require executive session or that raise concerns related to confidentiality of student or school personnel.
 3. Student representatives to the Board may be asked to serve on Board committees and/or task forces when appropriate.

Eligibility

1. Up to two student representatives from each school may serve on the Board each year.
2. Student representatives to the Board must attend a district high school as full-time students.
3. Student representatives to the Board shall hold either current junior or senior class status in a district high school.
4. Student representatives to the Board shall serve a one-year term from July 1 through June 30.

Selection of Student Representatives

1. Students who wish to participate as student representatives to the Board shall apply for participation, using the appropriate application form, by May 1 of the year immediately preceding the new school year or at a date established by the Board.
2. A committee consisting of the superintendent, up to two Board members and the current student representatives shall conduct interviews and select up to two student representatives from each high school.
3. The selection of student representatives to the Board shall be based on the completed application and materials supplied by the applicant, and the interview.
4. Should the position of a student representative to the Board become vacant prior to January 1st, the Board may appoint a replacement who will serve until the end of the school year.

Responsibilities of Student Representative to the Board

1. Attend meetings of the Board and provide advance notice when they can't.
2. Read the Board packet and be prepared to discuss agenda items.
3. Elicit input from high school-level students regarding board agenda items.
4. Meet with the superintendent and board secretary as needed.
5. Express to the Board their views and the views of other high school-level students on issues.
6. Maintain confidentiality.
7. Serve as a liaison to keep channels of communication open between the Board and students.
8. While students do not officially vote on matters, the Board chair will ask for opinions from time to time.

Tigard-Tualatin School District 23J

APPLICATION FORM FOR STUDENT REPRESENTATIVE TO THE SCHOOL BOARD

Name: _____

Address: _____

Home telephone: _____ Cell phone: _____

Email address: _____

High School: _____ Anticipated graduation date: _____

Attach a one page resume.

Write a short essay (approximately 500 words) responding to the following questions:

- Why would you like to be a high school student representative to the school board?
- What involvement have you had at high school and in the Tigard/Tualatin community and what has that involvement meant to you as a student?
- If there was one aspect of Tigard-Tualatin public schools that you could change, what would it be and how would you change it?

List the names of two staff members from high school whom we can contact as a reference.

Reference name: _____

Reference name: _____

Thank you for applying. You will be notified of the status of your application. If you have questions, please contact Patty Roberts, executive assistant to the superintendent and school board at 503-431-4002.

Please return your application and materials to:

Tigard-Tualatin School District
6960 SW Sandburg Street, Tigard, Oregon 97223
or email to proberts@ttsd.k12.or.us **no later than May 1.**