

**Lauderdale County Schools**  
**Florence, AL**

**Job Description**

**Position: Remediation Specialist/Certified Academic Language Therapist (CALT)**

**Department:** Instructional Operations

**Reports To:** Assistant Superintendent, Curriculum and Instruction Directors

**FLSA Status:** Exempt

**Contract Days:** 187 days

**Salary:** Based on the System Salary Schedule

**Qualifications:**

Minimum: Valid Certified Academic Language Therapist (CALT) license from an approved dyslexia graduate (masters level) internship program.

**Purpose of Job**

To promote and enhance the overall academic mission by providing dyslexia services to students, as well as developing intervention strategies that help not only the student, but the parents and teachers.

**Essential Duties and Responsibilities:**

**The following duties are normal for this job. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- Drafting, composing/editing documents (response letters, reports, memoranda, policies, procedures, regulations) pertaining to struggling students.
- Provide training by researching curriculum and instructional issues pertaining to struggling students in all grade levels.
- Participating in development of district-wide training and support for general education teachers, special education teachers, interventionists, ELL teachers, administrators, and parents.
- Developing training modules and support materials for general education teachers, special education teachers, interventionists, ELL teachers, administrators, and parents.
- Coordinating details, logistics, and physical arrangements for district-wide training events and meetings pertaining to dyslexia awareness and other reading difficulties.
- Writing correspondence to schools and/or parents regarding professional learning pertaining to effective intervention strategies.
- Providing assistance and support to schools pertaining to effective intervention strategies.

- Working cooperatively with general education teachers, special education, interventionists, ELL teachers, administrators, and parents accomplish department objectives.
- Developing training modules and instructional plans for extended literacy learning opportunities.
- Monitoring and administering assessments to identify struggling readers in an academic setting.
- Performs such other tasks and assumes such other responsibilities as the Superintendent or Assistant Superintendent may assign.

**Additional Job Functions**

Perform other duties as assigned.

**Evaluation**

Performance of this job will be evaluated in accordance with provisions of the Board’s policy on Evaluation of Professional Personnel.

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to walk, sit, use hands for fine manipulation, handle or feel, and reach with hands and arms. The employee is frequently required to stand, stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 25 pounds and occasionally up to 50 pounds. Specific vision abilities required by this job include close, distance and peripheral vision, depth perception, and ability to adjust focus.

**Note:** This is not necessarily exhaustive or all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions, or working conditions associated with the job. This job description is not a contract of employment or a promise or guarantee of any specific terms or conditions of employment. The school district may add to, modify, or delete any aspect of this job (or the position itself) at any time.

I have read and understand this job description. My signature acknowledges that I am capable of performing the essential functions of this position with or without reasonable accommodations.

\*Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Employee Printed Name: \_\_\_\_\_

**\*All employees hired on or after July 1, 2018 will be required to sign his/her job description that will be filed in his/her personnel record.\***

*Approved at 6/30/2021 Board Meeting.*