The District will give preference for Extended School Year (ESY) employment to regular classified employees in the appropriate classification and program. Assignment will be based on seniority in the classification where appropriate in the following priorities:

1. Regular employees in the program, in the appropriate classification requesting to work the full extended school year (ESY) assignment.

2. Regular employees in the appropriate classification requesting to work a split assignment (a split assignment is a full extended school year (ESY) assignment, split between two employees). Employees must indicate who they will be splitting the assignment with and the proposed schedule.

3. Currently employed substitutes who are qualified, and regular employees in the appropriate classification, who submitted late applications.

4. Other current employees or outside hires who meet qualification requirements (when no other candidates are available and a vacancy still exists).

Education Code Section 45102 requires any school district which maintains an extended school year (ESY) to assign to ESY regular classified employees of the district. When it is necessary to assign classified employees not regularly assigned, assignment will be made on the basis of qualifications for employment in each classification which is required.

**BENEFITS FOR EXTENDED SCHOOL YEAR (ESY) EMPLOYEES:**

It is the District’s expectation that employees accepting an extended school year assignment (ESY) work their entire ESY assignment. Regular employees who work and complete the consecutive four-week assignment will receive the following benefits for their extended school year service:

- All regular employees who complete a consecutive four-week assignment are considered Limited Term employees for extended school year (ESY).

- At the completion of the consecutive four-week assignment, regular employees earn one day of sick and vacation leave. The sick leave is added to their bank and the vacation day is paid out in August. Employees working a split assignment do not earn vacation and sick for their extended school year service.

**SALARY:**

- Employees are paid on a day by day basis and are not entitled to be compensated for any absence.

- Permanent employees appointed to a Limited Term position will be compensated at their regular hourly rate. If the assignment is in a higher classification, the employee shall be entitled to the salary placement as if promoted.

- All other employees will be paid the first step of the appropriate salary range.

- The 4th of July and Juneteenth are holidays. All regular employees will be paid provided they work the day immediately preceding the holiday or succeeding the holiday.

**SEE REVERSE SIDE FOR SITES AND DATES**
CHILD NUTRITION
2024 Extended school year (ESY) and Summer Feeding Program - Employment Opportunities

ANTICIPATED / TENTATIVE ASSIGNMENTS

**ESY: Knolls (Elementary)**

<table>
<thead>
<tr>
<th>Classification</th>
<th>Dates of Assignment</th>
<th>Schedule</th>
<th>Approximate # Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cafeteria Services Specialist</td>
<td>6/17/2024 – 7/16/2024</td>
<td>9:15 - 12:15</td>
<td>3 to 3.50</td>
</tr>
</tbody>
</table>

**ESY: Valley View Middle School (Middle School, High School, Post-Secondary)**

<table>
<thead>
<tr>
<th>Classification</th>
<th>Dates of Assignment</th>
<th>Schedule</th>
<th>Approximate # Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Service Manager II</td>
<td>6/17/2024 – 7/16/2024</td>
<td>9:00am -12:30pm</td>
<td>3.50 to 4</td>
</tr>
<tr>
<td>Cafeteria Assistant</td>
<td>6/17/2024 – 7/16/2024</td>
<td>9:30am -12:30pm</td>
<td>2 to 3</td>
</tr>
</tbody>
</table>

**SEAMLESS SUMMER FEEDING PROGRAM**

“Lunch in the Park”

This summer, the Child Nutrition Department will be operating a program to feed Simi Valley children (ages 18 & younger) at Rancho Simi Park. Food will be prepared at Berylwood Elementary and delivered to Rancho Simi Park. Lunch will be set-up, served and accounted for by Food Services employees at the park. After serving, staff will return to Berylwood to unload leftovers, clean-up the kitchen, and prep for the next day.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Schedule</th>
<th>Approximate # Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Service Manager II</td>
<td>9:00 am – 1:30 pm</td>
<td>4.5 to 5</td>
</tr>
<tr>
<td>Cafeteria Assistant</td>
<td>9:15am-11:15am,10:30am-1:00pm, 11:15am-1:30pm</td>
<td>2 to 3</td>
</tr>
<tr>
<td>Food Services Delivery</td>
<td>11:00am-1:30pm</td>
<td>2.5</td>
</tr>
<tr>
<td>Stock Clerk – Food Services</td>
<td>11:00am-1:30pm</td>
<td>2.5</td>
</tr>
</tbody>
</table>

**Staffing Needed:**

**Session I:** Monday, June 10, 2024 – Friday, June 28, 2024

**Session II:** Monday, July 1, 2024 – Friday, July 26, 2024

**HOURS ARE SUBJECT TO CHANGE BASED ON NEEDS AND PROGRAM PARTICIPATION**

**APPLICATION PROCESS**

Employees must apply online at: [https://www.schooljobs.com/careers/simivalleyusd/promotionaljobs?page=1](https://www.schooljobs.com/careers/simivalleyusd/promotionaljobs?page=1)

Extended School Year Applications must be received no later than 11:59 p.m. on **Friday, May 10, 2024**

No appointments will be made until after the filing deadline.

Every applicant will be notified during the weeks of **May 13 through May 31**, if they are being placed.

**IMPORTANT NOTE**

- ESY first student day is Monday, June 17, 2024.
- There will be no school on June 19th, July 4th, and July 5th.
- The 4th of July and Juneteenth are holidays. All regular employees will be paid provided they work the day immediately preceding the holiday or succeeding the holiday.