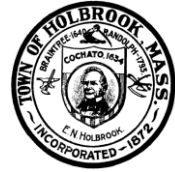


Holbrook Public Schools
245 South Franklin Street
Holbrook, MA 02343



MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING
Holbrook Middle-High School Media Center
February 8, 2024
6:00pm

In Attendance: Nancy Alterio, School Committee Chairperson
Barbara Davis, School Committee Vice Chairperson
Renee Malvesti, School Committee Secretary
Fred White, School Committee Member
Julie Hamilton, Superintendent of Schools
Christine Suckow, School Business Administrator
Stefanie DeRosa, Curriculum Director
Josh Tarsky, Holbrook Middle-High School Principal
Mallory Stevens, John F. Kennedy Principal
Rob King, Director of Technology
Rob Compton, Special Education Director
Michael Bolger, Facilities Director
Bridget Baker, School Committee Recording Secretary

Attachments

- Robotics Out-of-State Field Trip request, March 28, 2024-March 30, 2024, University of New Hampshire, Robotics Competition
- Holbrook Adult Learning Center school committee review packet
- 2nd Reading Policy BHE – Use of electronic messaging by School Committee members
- 2nd Reading Policy EFC – Universal Free School Meals
- 2nd Reading Policy EFD – School Nutrition Program Charge Policy
- 2nd Reading Policy EHAA – District Security Relating to Technology
- 2nd Reading Policy EHB – Data and Records Retention
- 2nd Reading Policy GBEE – Personnel Use of Technology
- 2nd Reading Policy IJND – Access to digital resources
- 2nd Reading Policy IJNDB – Use of Technology in Instruction
- 2nd Reading Policy IJNDC – Acceptable Use of Digital Resources
- 2nd Reading Policy JICJ – Student Use of Technology in Schools
- 2nd Reading Policy KDC – Community Use of Digital Resources
- 2nd Reading Policy KDCB – District Website and Social Media
- January 17, 2024 School Committee Minutes

The meeting was called to order at 6:00 pm by Ms. Alterio.

The Pledge of Allegiance was recited.

Residents' Concerns

None.

Student Advisory

Members of the student advisory reported on recent and upcoming events which included the honor roll breakfast at the Holbrook Middle-High School as well as the upcoming Italy trip. In addition, Kelvin Mungai was announced as valedictorian and Derek Fox as Salutatorian. Hometown High School will be taking place on February 13th.

Superintendent Report

John F. Kennedy Elementary School

Progress reports went out last week. The experienced band concert, STEAM Night and Scholastic Bookfair are happening tonight. The next SEPAC meeting will be held on Wednesday, March 13th at 6:00pm in the Holbrook Middle-High School Library. A representative from the Federation for Children with Special Needs will be giving a presentation on understanding the facets of an IEP.

The Integrated Preschool is now accepting applications. The Open House took place last week.

Holbrook Middle-High School

Tomorrow night could potentially be coach Gifford's 500th win. Hometown High School is going to be taking place on February 13th which will highlight all the wonderful things going on in our schools. The honor roll breakfast took place. Principal Tarsky is holding a seminar series for seniors. At the moment there are six set up. These include military, law, education, small business, a state senator from Boston and Detective Glover is going to come in to talk about how to become a police officer. So far it has been well received.

District-Wide

The school report card is posted for both schools and the district on the district website. The district has also been very active with their consortium which is our early college and career pathway and are excited to say that students that are interested in taking sports marketing will be able to take an online course through Nichols College at no cost to the student. MCAS testing is coming up. Leadership went to the Finance Committee last week and they were very well received.

DECA Field Trip Presentation

Kevin Hoyle, Business Teacher at the Holbrook Middle-High School presented on the DECA club. One of the aspects of developing the business track was to put forth an aggressive plan to bring the DECA club into the community. DECA is one of the premiere business clubs that is offered at the high school level. 10 students from our DECA club participated in Districts which took place down in Falmouth at the Seacrest Hotel.

Discussion Items

Robotics Out-of-State Field Trip, March 28, 2024-March 30, 2024, University of New Hampshire, Robotics Competition

Kevin Monteith presented on the upcoming robotics trip to University of New Hampshire. Robot is almost finished.

2nd Readings

- 2nd Reading Policy BHE – Use of electronic messaging by School Committee members
- 2nd Reading Policy EFC – Universal Free School Meals
- 2nd Reading Policy EFD – School Nutrition Program Charge Policy
- 2nd Reading Policy EHAA – District Security Relating to Technology

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- 2nd Reading Policy KDCB – District Website and Social Media

Slight changes recommended by MASC.

January 17, 2024 School Committee Minutes

No changes or updates.

School Committee Sub Committee Reports

Policy subcommittee is looking to set up a meeting over February vacation to go over the school committee handbook.

School Committee Member Reports

Ms. Davis wanted to share the very nice thank you note from Mrs. Spillane thanking the school committee for their very generous donation to the town scholarship fund.

Holbrook Adult Learning Center (HALC)

Ms. Shaena Gilliard is looking for approval to offer adult learning courses to 16-year-old + students at the Holbrook Adult Learning Center (HALC) that she is looking to establish and get licensed. At the moment Ms. Gilliard and her business partner are the only staff involved with the HALC. She has partnered with the Holbrook Public Library fund and is looking to partner with the district as well. She is proposing to open the Holbrook Adult Learning center at 140 North Franklin Street. She developed a program called Nurturing Educators, which is bringing high school students to work in the childcare field as in internship where they get to learn about childcare. They also teach babysitting, professional development for teachers and English language learner classes. In addition, she is in the process of opening a shelter for the families that were just displaced in Roxbury. She also mentioned that Father Bill's contacted her to give them 20 slots for their families.

Ms. Alterio mentioned that the school committee does have policies regarding private schools but the school has to be functioning and meet the list of criteria mentioned in the policies for the committee to consider before voting. The district will also need to see the HALC's financial ability to be able to sustain these programs, proof of their legal status, articles of incorporation, proof of their non-profit, tax-exempt status as well as a copy of the approved certificate to do business in Holbrook.

The district, after they receive all the requested documents from Ms. Gilliard, will review the information she has submitted and discuss with their legal team to see exactly what the districts roll should be in this.

Ms. Gilliard asked if the school committee would allow them to gather funding during this time. This does not mean the district has approved the school but that they can do some joint efforts to secure grants.

Ms. Alterio responded that she is not sure of the answer to that question since she does not know what the school's authority is and isn't. The committee wants to ensure that there is no overlap with the grants.

The school committee is looking for exactly what they are signing up for in writing and they need to see this as an up and running school. What is the district going to be accountable for?

Ms. Alterio will work with the district's attorney to see if this is even relevant to our policies since Ms. Gilliard is not looking to duplicate what the district is offering but setting up specialized programming which would not be considered a private school.

Action Items

Robotics Out-of-State Field Trip, March 28, 2024-March 30, 2024, University of New Hampshire, Robotics Competition

Mr. White made a motion to approve the Robotics Out-of-State Field Trip, March 28, 2024-March 30, 2024, University of New Hampshire, Robotics Competition as presented.

Voted:

(White/Malvesti) made a motion to approve the Robotics Out-of-State Field Trip, March 28, 2024-March 30, 2024, University of New Hampshire, Robotics Competition as presented.

4-0-0

Holbrook Adult Learning Center (HALC)

No vote. We will continue to follow-up.

January 17, 2024 School Committee Minutes

Mr. White made a motion to approve the January 17, 2024 School Committee Minutes as presented.

Voted:

(White/Malvesti) made a motion to approve the January 17, 2024 School Committee Minutes as presented.

3-0-1 (Ms. Davis abstained)

Old Business

None.

New Business

None.

ADJOURN or VOTE TO CONTINUE

Voted: (Davis/White) The School Committee made a motion to adjourn the regular School Committee Meeting of February 8, 2024 at 7:03pm.

4-0-0

Respectfully submitted,

Bridget Baker

Recording Secretary