



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – APRIL 8, 2024 A G E N D A

7:00 pm Study Session/Executive Session; Personnel, Confidential, Legal Information

1. Call to Order/Opening Exercises
2. Roll Call
3. Approval of minutes
 - Committee of the Whole - Finance and Personnel Meeting Minutes - [March 4, 2024](#)
 - Study Session Minutes - [March 4, 2024](#)
 - Board Meeting Minutes - [March 11, 2024](#)
 - Athletics Sub-Committee Meeting Minutes - [March 18, 2024](#)
4. Building reports
5. Student report
6. Assistant Superintendent report
7. Superintendent report
8. Public comment on agenda related items
9. [Honors/Recognitions](#)
10. Treasurer's report
11. Recommendations for Board action
 - a. [Finance](#)
 - b. [Ways & Means/Curriculum](#)
 - c. [Personnel](#)
 - d. [Property & Supplies/ Use of Facilities](#)
12. Other business which may properly come before the Board
13. Public comment on non-agenda items
14. [Dates to Remember](#)
15. Adjourn meeting

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)

PLEASE NOTE: To those in physical attendance in the Boardroom, there is no expectation of privacy if a Board Meeting is live streamed.



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

BOARD OF SCHOOL DIRECTORS' MEETING – APRIL 8, 2024

A G E N D A

ITEMS RECOMMENDED FOR ACTION:

FINANCE

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$4,488,477.52

Check #10009835 to Check #10009962

Void Check # 10009900

Wire #8000000529 to Wire #8000000540

Wires include credit card transactions

Ach #9000040486 to Ach #9000041509

from the Capital Reserve Account **\$13,277.29**

Check #30000168

from the Cafeteria Account **\$107,503.70**

Check #50001383 to Check #50001409

and from the Construction Account Bond 2023: **\$104,007.01**

Check #45000606

for a total of **\$4,713,265.52**

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the Adams County Technical Institute General Operating Budget for the 2024-2025 school year. [ACTI 24-25 Budget](#).
4. **(Finance)** Recommend approval of 70 new New Oxford High School Marching Band Uniforms from G2 Performance, LLC, at a cost of \$36,920.00.
5. **(Finance)** Recommend that the proposed final General Fund Budget for the 2024-2025 school year of \$79,255,258 (16.7971 mills real estate) be adopted at the April regularly scheduled meeting of the School Board subject to revisions as may come to be advisable, and that the Secretary take such action as may be necessary to meet the provisions of the law with reference to the public notice. The final General Fund Budget will be adopted at the May regular meeting of the School Board.
6. **(Finance)** Recommend acceptance of the roof replacement at the New Oxford High School athletic wing by Houck Roofing, at a cost of \$207,083.00, utilizing capital reserve funds.

ADDITIONAL FINANCE

N/A

To Agenda

WAYS & MEANS/CURRICULUM

1. *(Ways & Means/Curriculum)* Recommend approval of the Special Education Plan for 2024-2027.
[Special Education Plan for 2024-2027](#)
2. *(Ways & Means/Curriculum)* The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated March 11, 2024.
3. *(Ways & Means/Curriculum)* The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated March 20, 2024.
4. *(Ways & Means/Curriculum)* Recommend approval of adding the following members of the Conewago Valley School District Comprehensive Planning Steering Committee Members for 2025-2028.

Adding:

Jessica Brougher - NOHS - Parent

5. *(Ways & Means/Curriculum)* Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests						
Building	Last Name	First Name	Date	Title	Place	Cost to District
DO	Fitzwater	Meg	4/17/2024	ECYEH (Education for Children and Youth Experiencing Homelessness) Conference	Harrisburg	\$76.38
DO	Hrycek	Lorrie	4/16 & 4/17/2024	Keystone State Skyward Users Group	Harrisburg	\$200.00

6. *(Ways & Means/Curriculum)* Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title	Place	Cost to District
NOE	Bollinger	Samantha	2nd	5/1/2024	The Oakes Museum	Messiah University, Mechanicsburg	\$0.00
NOE	Bollinger	Samantha	2nd	5/2/2024	The Oakes Museum	Messiah University, Mechanicsburg	\$0.00
NOMS	Renoll	Kerri	8th grade - girl's group	4/17/2024	ROAR (Resilient, Optimistic, Aspiring & Radiant) trip to Adams County SPCA	Gettysburg	\$0.00

ADDITIONAL WAYS & MEANS/CURRICULUM

[To Agenda](#)

PERSONNEL

1. **(Personnel)** Recommend acceptance for the resignation of Brittany Parrill, learning support teacher at Conewago Valley Intermediate School, effective May 24, 2024.
2. **(Personnel)** Recommend acceptance for the resignation of Kimberly Mohney, instructional aide (PCA) at New Oxford Elementary School, effective at the end of the day on March 28, 2024.
3. **(Personnel)** Recommend amending the resignation date for Madison Melton, instructional aide (PCA) at New Oxford Elementary School, from May 24, 2024 to effective at the end of the day on April 5, 2024.
4. **(Personnel)** Recommend acceptance for the resignation of Kayla Pratt, instructional aide (PCA) at Conewago Valley Intermediate School, effective March 12, 2024.
5. **(Personnel)** Recommend acceptance for the resignation of Melissa Gantz, science curriculum leader (K-3) at Conewago Township Elementary School, effective when a replacement has been secured.
6. **(Personnel)** Recommend approval of the transfer of Melissa Helt from instructional aide to an instructional aide (PCA) at New Oxford Elementary School, with an increase in the number of hours worked and no change in the rate of pay, effective April 8, 2024.
7. **(Personnel)** Recommend approval of the following day-to-day substitute/guest teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Alexis Buckley (retro 3/15/24) Jerome Pritchett (retro 4/3/24)

8. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Fratantuono, Christi	Gross, Emma	Hardin, Carisa	Hershey, Jennifer
Hess, Amy	Hostetter, Jamie	James, Matthew	Keffer, Susan
Koontz, Lisa	Kramer, Timothy	Lamont, Angela	Lawrence, Brittany
Lubitz, Heather	Miller, Lisa	Orwig, Alexandria	Reynolds, Ashley
Strausbaugh, Riley	Swiger, Natasha	Weishaar, Tessa	Wolf, Kenneth

ADDITIONAL PERSONNEL

9. **(Personnel)** Recommend approval of the following bus/van drivers approved by Lincoln Coach Lines, Inc. to transport Conewago Valley students for the 2023-2024 school year.

Lauren Campbell

Greg Raber

Amie Roth

10. **(Personnel)** Recommend approval for a Professional Development Sabbatical leave for Chelsey Banda for the 1st Semester of the 2024-2025 school year according to the conditions set forth in Board Policy #338.

11. **(Personnel)** Recommend employment of Holly Wentworth as a Professional Employee - Chemistry Teacher at New Oxford High School, at a salary equal to Masters +24, Step 4 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
12. **(Personnel)** Recommend employment of Brittany Byrne as a Professional Employee - Earth & Space Science Teacher at New Oxford High School, at a salary equal to Masters +12, Step 10 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
13. **(Personnel)** Recommend employment of Andrew Dicken as a Temporary Professional Employee - Health and Physical Education Teacher at New Oxford High School, at a salary equal to Masters, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
14. **(Personnel)** Recommend employment of Dr. Morgan Culver as a Temporary Professional Employee - Grade 8 Science Teacher at New Oxford Middle School, at a salary equal to Masters +36, Step 2 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
15. **(Personnel)** Recommend employment of Noah Strausbaugh as a Temporary Professional Employee - Grade 8 Social Studies Teacher at New Oxford Middle School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
16. **(Personnel)** Recommend employment of Allison Grothey as a Temporary Professional Employee - Health and Physical Education Teacher at New Oxford Middle School, at a salary equal to Instructional I, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
17. **(Personnel)** Recommend employment of Sadie Wentland as a Temporary Professional Employee - School Psychologist at New Oxford High and Middle Schools, at a salary equal to Masters +24, Step 1 of the applicable negotiated agreement, effective the first teacher work day in the 2024-2025 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.
18. **(Personnel)** Recommend employment of Felicia Klinedinst as a personal care aide at Conewago Valley Intermediate School, (Category: Full-time school-term) at the wage established in Addendum A*(Range 3a), retroactive to April 8, 2024, pending having met all required Federal, State, and local hiring regulations.
19. **(Personnel)** Recommend employment of Joyce Majczuk as a personal care aide at New Oxford Elementary School, (Category: Full-time school-term) at the wage established in Addendum A*(Range 3a), effective April 9, 2024, pending having met all required Federal, State, and local hiring regulations.

20. **(Personnel)** Recommend employment of Megan Valentin as a life skills support instructional aide at New Oxford Middle School, (Category: Full-time school-term) at the wage established in Addendum A*(Range 3b), retroactive to April 8, 2024, pending having met all required Federal, State, and local hiring regulations.
21. **(Personnel)** Recommend approval of Kelly McWilliams as the Math - NOE K-3 Curriculum Leader, effective April 9, 2024.
22. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Alaina Buchholz

23. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Bergey, Peggy
Dahlen, Donald
Hull, Michelle
Ness, Tara

Bergey, Renee
Faloon, Kathleen
Hull, Kenzie
Rader, David

Brown, Kathleen
Hahn, Dean
Klinedinst, Patrick

[To Agenda](#)

PROPERTY & SUPPLIES (USE OF FACILITIES)

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the AVO Soccer Club with Kristie Miller as representative, to use the New Oxford High School Soccer Field in the Stadium beginning on Monday, June 17, 2024 through Friday, June 21, 2024 from 9:00 am to 12:00 pm, for a AVO Soccer Club Summer Soccer Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the 5 Angels Committee with Shawn Miller as representative, to use the New Oxford High School stadium, soccer practice field, multipurpose field, and the New Oxford High School, New Oxford Middle School, Conewago Valley Intermediate School and New Oxford Elementary School parking lots on Saturday, July 27, 2024 from 7:00 am to 5:30 pm for the 5 Angels Memorial Soccer Tournament, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Colonials Youth Football and Cheer with Billy Harris as representative, to use the New Oxford Elementary School grass fields on Mondays, Tuesdays, and Thursdays, beginning on July 29, 2024 through November 7, 2024 from 5:45 pm to 8:15 pm, and the New Oxford Middle School grass field on Saturdays beginning on August 24, 2024 through October 27, 2024 from 8:00 am to 6:00 pm, for the youth football and cheer practice and games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Colonials Youth Football and Cheer with Billy Harris as representative, to use the New Oxford High School Stadium, on Saturday, October 19, 2024 (upon confirmation of league schedule and agreed upon with the athletic director) from 4:00 pm to 10:00 pm for the Youth Football and Cheer Game in the Stadium, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for NOHS Alumni Association with James Baker as representative, to use the New Oxford High School cafeteria, and front parking lots on Saturday, May 4, 2024 from 3:00 pm to 7:00 pm, for their Annual NOHS Alumni Association Banquet, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

AVO Soccer Club - Stadium Rental Charge - \$1,000.00 (\$200 per occurrence); Outdoor Utility Charge - \$25.00. Total Estimated Cost = \$1,025.00.

New Oxford Colonial Youth Football and Cheer - Outdoor Utility Charge - \$25.00. Line Painting Charge - \$1,560.00. Total Estimated Cost = \$1,585.00.

New Oxford Colonial Youth Football and Cheer Stadium - Outdoor Utility Charge - \$25.00; Custodial Charge - \$70.00 (\$35 per hour); Event Manager Charge - \$240.00 (\$40 per hour); Stadium Lights - \$60.00 (\$15 per hour). Total Estimated Cost = \$395.00.

NOHS Alumni Association - \$25.00 Utility Charge; \$35 per hour Custodial Charge. Total estimated charges = \$200.00.

ADDITIONAL PROPERTY & SUPPLIES / USE OF FACILITIES

6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Conewago Township Elementary Pancake Breakfast Committee with Amanda McFarland as representative, to use the Conewago Township Elementary School cafeteria and gymnasium, on Saturday, May 4, 2024 from 8:00 am to 11:00 am, for their CTE Pancake Breakfast, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

CTE Pancake Breakfast - \$25.00 Utility Charge; \$35 per hour Custodial Charge. Total estimated charges = \$95.00.

[To Agenda](#)

DATES TO REMEMBER

- **April 9, 2024** **Board Policy Sub-Committee Mtg. - District Office - 6:00 PM**
- **May 2, 2024** **Athletics Board Sub-Committee Mtg. - District Office - 6:00 PM**

- **May 6, 2024** **Study Session - District Office 7:00 PM**
- **May 13, 2024** **Adopt Final Budget – District Office 7:30 PM**
- **May 13, 2024** **Board Meeting – District Office 7:30 PM**
- **May 16, 2024** **Board Policy Sub-Committee Mtg. - District Office - 6:00 PM**
- **May 23, 2024** **Graduation**
- **May 24, 2024** **Last Day of School for Students and Teachers**
- **June 3, 2024** **Study Session - District Office 7:00 PM**
- **June 10, 2024** **Board Meeting – District Office 7:30 PM**
- **June 13, 2024** **Board Policy Sub-Committee Mtg. - District Office - 6:00 PM**

- **July 15, 2024** **Study Session and Board Meeting-District Office 6:30 PM**
- **August 5, 2024** **Study Session - District Office 7:00 PM**
- **August 12, 2024** **Board Meeting – District Office 7:30 PM**
- **September 9, 2024** **Study Session - District Office 7:00 PM**
- **September 16, 2024** **Board Meeting – District Office 7:30 PM**
- **October 7, 2024** **Study Session - District Office 7:00 PM**
- **October 14, 2024** **Board Meeting – District Office 7:30 PM**
- **November 4, 2024** **Study Session - District Office 7:00 PM**
- **November 11, 2024** **Board Meeting – District Office 7:30 PM**
- **December 2, 2024** **Reorganization Board Meeting-District Office 6:30 PM**

[To Agenda](#)

CONGRATULATIONS!

Congratulations to Madison Cohee who was selected as the New Oxford High School Rotary Student of the Month for March!

Congratulations to Sydney Winpiger (Lacrosse) and Miranda Leatherman (Softball) who were nominated for the Gettysburg Times Athlete of the Week for the week of April 1, 2024.

College Acceptance and Scholarship Monies Awarded

<i>First Name</i>	<i>Last Name</i>	<i>College Accepted To:</i>	<i>Scholarship \$</i>
			<i>Awarded To Date</i>
			\$1,056,000.00
Kylie	Adams	Emory & Henry College	84,000.00
Kylie	Adams	Centenary University	----
Kylie	Adams	University of Kentucky	----
Breanna	Kessler	HACC	----
Emily	Mitchell	IUP	
Grace	Barnes	Messiah University	64,000.00
Joslyn	Loss	Penn State Mont Alto	----
Emily	Mitchell	IUP	20,000.00
Noah	Campbell	Penn State	----
Marly	Hess	McDaniel College	136,000.00
Kylan	Lamke	Bloomsburg - Commonwealth University	----
Kylan	Lamke	Bloomsburg - Commonwealth University	8,000.00
Kylan	Lamke	Millersville University	----
Kylan	Lamke	Shippensburg University	----
Kylan	Lamke	East Stroudsburg University	12,000.00
Kylan	Lamke	The University of Maine	48,000.00
Kylan	Lamke	Kutztown University	8,000.00
Kylan	Lamke	Gannon University	80,000.00
Brennan	Totis	Flagler College	----
Adrianna	Flory	Elizabethtown College	----
Brennan	Holmes	Duquesne University	80,000.00
Brennan	Holmes	Bloomsburg - Commonwealth University	----
Brennan	Holmes	Shippensburg University	12,000.00
Brennan	Holmes	Kutztown University	8,000.00
Brennan	Holmes	East Stroudsburg University	10,000.00

Samantha	Hoover	Shippensburg University	----
Samantha	Hoover	Messiah University	56,000.00
Samantha	Hoover	Millersville University	8,000.00
Samantha	Hoover	Wilson College	36,000.00
Samantha	Hummer	Bloomsburg - Commonwealth University	----
Joshua	Rohrbaugh	Penn State	----
Madelyn	Bell	Shippensburg University	----
Elaine	Biggerstaff	West Chester University	----
Kylie	Adams	Midway University	32,000.00
Kylie	Adams	Delaware Valley University	88,000.00
Kylie	Adams	Otterbein University	68,000.00
Kylie	Adams	SCAD University-Savannah College of Art & Design	12,000.00
Kylie	Adams	University of Findlay	80,000.00
Kylie	Adams	Wilson College	30,000.00
Ryan	Carver	University of Indianapolis	76,000.00
Zahaira	Escamilla-Cabrera	York College of PA	----

[To Agenda](#)