Charles County Public Schools

2024-25

Student Exchange Visitor Organization
Memorandum of Understanding (MOU)

I. Purpose

This Memorandum of Understanding (MOU) is a legal and binding agreement for the 2024-25 school year between Charles County Public Schools (CCPS) and the sponsoring organization known as

_____
(Name as it is registered with the U.S. Department of State)

II. Administrative Procedures for Accepting Student Exchange Visitors from other countries

Attachment A of this document specifies all of the administrative procedures required to place a student with a host family living in Charles County. The sponsoring organization agrees to follow all of these administrative procedures and not attempt to contradict them.

III. Communication with CCPS

The sponsoring organization will communicate directly with the CCPS liaison for the student exchange visitor program if any challenges arise concerning this MOU or the administrative procedures.

IV. Signatures

The following representatives agree to the stipulations of this MOU.

A. **Sponsoring Organization's Local Representative:**

_____	_____	_____
Printed Name	Signature	Date

B. **CCPS Liaison for the Student Exchange Visitor Program:**

_____	_____	_____
Printed Name	Signature	Date

C. **CCPS Principal of Host High School:**

_____	_____	_____
Printed Name	Signature	Date