TEAM ia

September 3, 2019

Beaufort County School District
Procurement Office
2900 Mink Point Blvd.
Beaufort, SC 29902

Subject: Temporary Information Technology (IT) Professional Services

Dear Selection Committee,

Thank you for the opportunity to respond to the above Invitation for Bid. After you have examined TEAMia's proposal and our company, we believe that you will reach the conclusion that many government agencies have reached – that TEAMia meets or exceeds the qualifications for this solicitation and has a proven record of working with clients on successful projects

By choosing TEAMia you will have selected a dedicated partner with more than 14 years providing temporary IT staff services with the State of South Carolina.

If you have any questions, please feel free to reach out to Brian Yarborough,

brian y@teamia.com, 803-356-7676.

Sincerely,

Brent Yarborough

President

Beaufort County School District

Solicitation Number:	20-008
Date Printed:	August 15, 2019
Date Issued:	August 15, 2019
Procurement Officer:	Kaylee Yinger
Phone:	843-322-2349
Email:	Kaylee.yinger@beaufort.k12.sc.us

Invitation for Bid

DESCRIPTION: **Temporary Information Technology (IT) Professional Services**
SUBMIT OFFER BY (Opening Date & Time): **September 6, 2019; 2:00 PM**
QUESTIONS MUST BE RECEIVED BY: **August 30, 2019**
NUMBER OF COPIES TO BE SUBMITTED: **One (1) Original Signed Copy and One (1) Electronic Copy - Redacted**

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
Beaufort County School District
Procurement Office
P.O. Drawer 309
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:
Beaufort County School District
Procurement Office
2900 Mink Point Blvd
Beaufort, SC 29902

CONFERENCE TYPE:
DATE & TIME:

LOCATION:

AWARDS & AMENDMENTS:
Award will be posted at the Physical Address stated above on or after September 6, 2019. The award, this solicitation, and any amendments will be posted at the following web address: http://beaufortschools.net.

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: (Full legal name of business submitting the offer) Team IA, Inc.

ENTITY TYPE: Corporation

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

Brent Yarborough
PRINTED NAME

President
TITLE

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office/ Principal place of business):	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent):
212 Palmetto Park Blvd. Lexington, SC 29072	PO Box 1643 Lexington, SC 29071-1643
PHONE NUMBER: 803-356-7676	
EMAIL ADDRESS: byarborough@teamia.com	

PAYMENT ADDRESS (Address to which payments will be sent):	ORDER ADDRESS (Address to which all purchase orders will be sent):
PO Box 1643 Lexington, SC 29071-1643	PO Box 1643 Lexington, SC 29071-1643
☐ Payment Address Same as Home Office Address	☐ Payment Address Same as Home Office Address
☑ Payment Address Same as Home Notice Address	☑ Payment Address Same as Notice Address
(check one only)	(check one only)

ACKNOWLEDGEMENT OF AMENDMENTS:	Amendment Number	Amendment Issue Date
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.	1	8/22/19
	2	8/29/19
	3	9/4/19

MINORITY PARTICIPATION- Are you a Minority Business Enterprise: Yes ☐ No ☑
If yes, please include a copy of your certification.

Sub- Contractor Name	Gender Group	Address	Phone #	Other	E-Mail
2G Consulting, LLC	N/A	9357 US Hwy 321 South Blythewood, SC 29019	803-348-2773		gchamby@gchamby.com
James Grice	N/A	403 Hope Ferry Rd. Lexington, SC 29072	803-351-1134		james@seamanage.net

Statement of Intent

We, the undersigned have prepared and submitted all the documents required for this project. We have prepared these documents with a full understanding of the Beaufort County School District's goal to ensure equal opportunities in the proposed work to be undertaken in performance of this project. Specifically the BCSD seeks to encourage and promote on an inclusionary basis contracting opportunities without regard to the race, gender, national origin or ethnicity of the ownership or management of any business and that it is an equal opportunity employer and contracting entity. We certify that the representations contained in the Minority/Woman Business Enterprise (M/WBE) Utilization Report, which we have submitted with this solicitation, are true and correct as of this date. We commit to undertake this contract with the Minority/Woman Business utilization Report we have submitted, and to comply with all non-discrimination provisions of the Minority/Woman Business Enterprise Program in the performance of this contract.

Brent Yarborough

Signature

9/4/19

Date

Name: Brent Yarborough

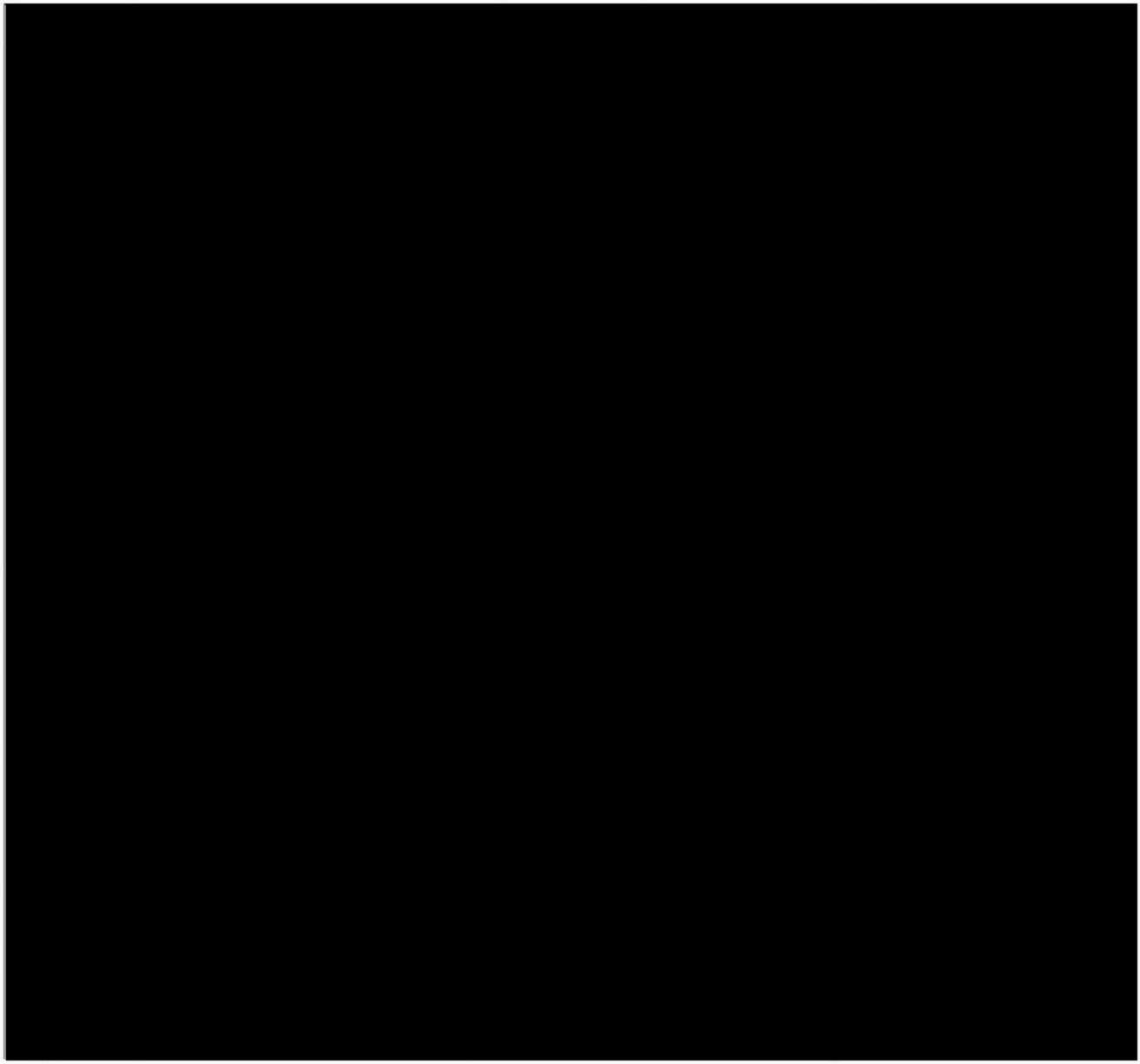
Title: President

Project: Temporary IT Professional Services

EXHIBIT B

BID FORM
TEMPORARY IT PROFESSIONAL SERVICES

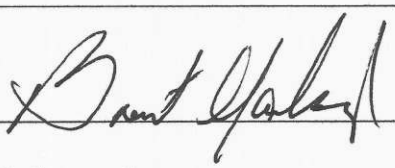
Please provide not less than three reference accounts including: Company Name, Address, City, State & Zip Code, Contact Name, Contact Telephone Number, Contact Email Address. Provide a brief description of the work performed and indicate the length of time for the engagement. Please use additional pages – if necessary.



Team IA, Inc. 9/3/19
Firm's Name Date

PO Box 1643, Lexington, SC 29071-1643
Mailing Address

803-356-7676 /
Phone

Authorized Signature: 

Printed Name: Brent Yarborough

EXHIBIT C

BID FORM TEMPORARY IT PROFESSIONAL SERVICES

Indicate the categories of service that your company can supply by checking the appropriate line items below. By checking the appropriate category, the supplier affirms that their company has at least one qualified individual in the checked category who can provide on-site services to BCSD.
Note: Labor rate on Exhibit A must include all travel and additional costs.

Percentage discount from established pre-set maximum Fixed Price, (if offered):
___0____%

Authorized Signature: 

Printed Name: Brent Yarborough, President

CATEGORY	Level	Bidding	Not Bidding	Hourly Rate
IT Laborer	Entry		X	$15.00
	Intermediate		X	$20.00
	Advanced		X	$25.00
AV/IWB Installer	Entry		X	$15.00
	Intermediate		X	$45.00
Desktop Technician	Entry		X	$25.00
	Intermediate		X	$45.00
	Advanced		X	$65.00
Systems Administrator	Entry		X	$50.00
	Intermediate		X	$75.00
	Advanced		X	$100.00
Systems Engineer	Entry		X	$125.00
	Intermediate	X		$200.00
	Advanced	X		$300.00
Network Administrator	Entry		X	$50.00
	Intermediate		X	$75.00
	Advanced		X	$100.00
Network Engineer	Entry		X	$125.00
	Intermediate	X		$200.00
	Advanced	X		$300.00
Database Administrator	Entry		X	$100.00

	Intermediate	X		$175.00
	Advanced	X		$250.00
IT Security Engineer	Entry		X	$100.00
	Intermediate	X		$200.00
	Advanced	X		$275.00
Technical Writer	Entry		X	$75.00
	Intermediate		X	$100.00
	Advanced		X	$125.00
Business Analyst	Entry		X	$100.00
	Intermediate		X	$150.00
	Advanced	X		$200.00
Training Specialist	Entry		X	$75.00
	Intermediate		X	$100.00
	Advanced		X	$125.00
Telecommunications Administrator / Engineer	Entry		X	$125.00
	Intermediate		X	$165.00
	Advanced		X	$200.00
Web Developer	Entry		X	$50.00
	Intermediate		x	$75.00
	Advanced		x	$100.00

Team IA, Inc. September 3, 2019
Firm's Name Date
PO Box 1643, Lexington, SC 29071-1643
Mailing Address
ph 803-356-7676/ fax 803-356-4942
Phone/FAX #'s

Authorized Signature: Brent Yarborough

Printed Name: Brent Yarborough, President