Beaufort County School District

Solicitation Number:	20-008
Date Printed:	August 15, 2019
Date Issued:	August 15, 2019
Procurement Officer:	Kaylee Yinger
Phone:	843-322-2349
Email:	Kaylee.yinger@beaufort.k12.sc.us

Invitation for Bid

DESCRIPTION: **Temporary Information Technology (IT) Professional Services**
SUBMIT OFFER BY (Opening Date & Time): **September 6, 2019; 2:00 PM**
QUESTIONS MUST BE RECEIVED BY: **August 30, 2019**
NUMBER OF COPIES TO BE SUBMITTED: **One (1) Original Signed Copy and One (1) Electronic Copy - Redacted**

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:
Beaufort County School District
Procurement Office
P.O. Drawer 309
Beaufort, SC 29901-0309

PHYSICAL ADDRESS:
Beaufort County School District
Procurement Office
2900 Mink Point Blvd
Beaufort, SC 29902

CONFERENCE TYPE:

LOCATION:

DATE & TIME:

AWARDS & AMENDMENTS:
Award will be posted at the Physical Address stated above on or after September 6, 2019. The award, this solicitation, and any amendments will be posted at the following web address: http://beaufortschools.net.

You must submit a signed copy of this form with Your Offer. By submitting a proposal or bid, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of ninety (90) calendar days after the Opening Date.

NAME OF OFFEROR: (Full legal name of business submitting the offer) PC Solutions and Integration, Inc. SPIN # 143035405

ENTITY TYPE: Corporation

AUTHORIZED SIGNATURE (Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above)

Robert Boush
PRINTED NAME

Account Manager
TITLE

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. An offer may be submitted by only one legal entity. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

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Address & Payment Information

PAGE TWO

(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office/ Principal place of business):	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent):
4937 SW 75th Avenue, Miami, FL 33155 Katie Simpson Sr. Acct Manager Ksimpson@pcsusa.net	4937 SW 75th Avenue, Miami, FL 33155
PHONE NUMBER: 305-667-0633	
EMAIL ADDRESS: sales@pcsusa.net	

PAYMENT ADDRESS (Address to which payments will be sent):	ORDER ADDRESS (Address to which all purchase orders will be sent):
☑ Payment Address Same as Home Office Address ☐ Payment Address Same as Home Notice Address (check one only)	☑ Payment Address Same as Home Office Address ☐ Payment Address Same as Notice Address (check one only)

ACKNOWLEDGEMENT OF AMENDMENTS:	Amendment Number	Amendment Issue Date
Offeror acknowledges receipt of amendments by indicating amendment number and its date of issue.	Addendum # 1	August 15th, 2019
	Addendum #2	August 22nd, 2019
	Addendum #3	September 4th, 2019

MINORITY PARTICIPATION- Are you a Minority Business Enterprise: Yes ☑ No ☐
If yes, please include a copy of your certification.

About PCS

WELCOME TO PCS 2019

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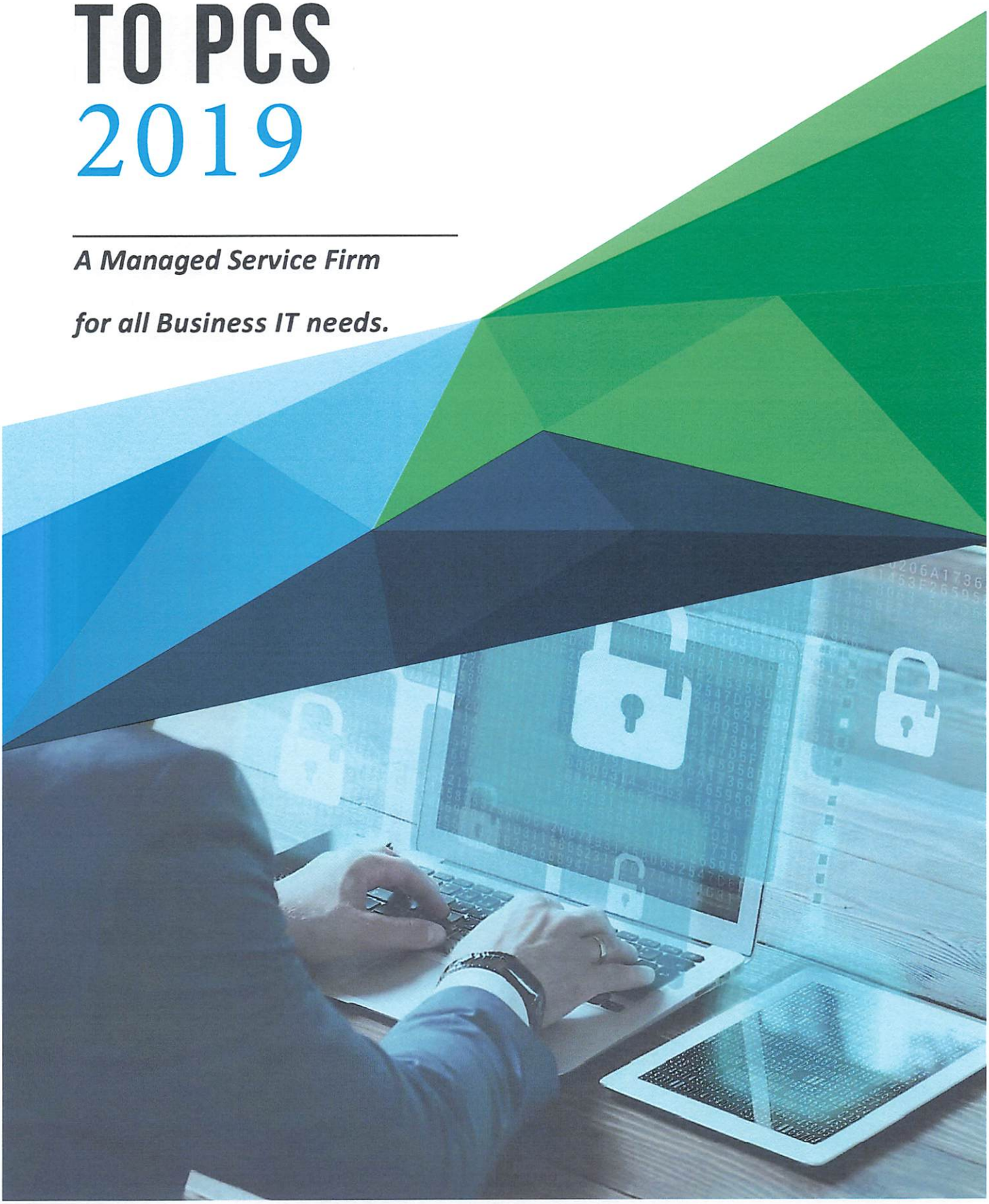
A Managed Service Firm

for all Business IT needs.



A LITTLE ABOUT US



Founded 22 years ago, PC Solutions & Integration (PCS) is the South Eastern United States Premier Integrator of managed IT services.

When you work with PCS, you are working with a full-service provider. We are focused on supporting our clients throughout the project lifecycle, from consultation and design to implementation, optimization, and ongoing management. Our comprehensive portfolio provides one of the broadest and deepest solution offerings in the industry and is backed by a nationwide team of highly trained and certified technicians.

PC Solutions & Integration (PCS) is a leading IT services provider of collaboration and technology solutions for large and medium enterprises. We have spent decades building upon our technology offerings which span the core technology markets-collaboration, enterprise networking, data center, cloud, and security. We deliver these offerings across several delivery models including on premise, private, hybrid, and public clouds regardless of clients existing infrastructure.

OUR PROFILE

PCS offers innovative Premise and Cloud based best-of-breed products for Cyber Security, Desktop Computing, Networking, Data Center, Storage, Voice and Video.

WHAT WE DO

- ✓ **24x7 Monitoring**
  Gain peace of mind knowing your systems are safe
- ✓ **Proactive Maintenance**
  We discover and then eradicate problems before they create downtime
- ✓ **Remote and Overnight Services**
  Experience fewer disruptions to your business

OUR SERVICES

Over the years, we have developed a proven track record of successes in Cyber Security, Storage, Voice Communications, Data Networks, Video, Wi-Fi, and UC Applications.



MANAGED SERVICES

As a true integrator of managed IT services, PCS offers a one-stop-shop for all your IT needs using best-of-breed products. First, our team of high-level consultants will help establish a strategic IT plan that best solves your business needs. Our team of experts will then provide the end-to-end services including the system engineering and support required



DATA CENTER, STORAGE & MANAGEMENT

Within enterprise organizations, the demand for greater business agility coupled with the sustained effort to reduce costs exerts enormous pressure on all things IT especially the data center. PCS will assess your problems, design and deploy the solutions, and provide support to further your goals, so your company continues to function at its highest possible level.



WIRED NETWORK

Wired infrastructure environments continue to be the digi-tal backbone of most organizations. As wired network in-frastructure grows in complexity, employing virtualization, enabling wireless access and often integrating with hybrid cloud environments, managing it all effectively requires diverse skill sets and a vendor-neutral approach.



WIRELESS NETWORK INFRASTRUCTURE

The flexibility of access to your network while on the road allows for a collaborative, efficient and responsive effort as you provide exemplary customer service. The use of a wireless network also enables companies to avoid the costly process of introducing cabling into buildings resulting in more real estate for other income generating assets.



CYBER SECURITY

Organizations large or small can fall victim to a cyber security threat. So, robust prevention and rapid response must form the core of any data and network security program. Security is not a product, but a process and PCS's network security strategy is manifested through the implementation of security hardware and software working together to minimize maintenance and improve security.



UNIFIED COMMUNICATION SOLUTIONS

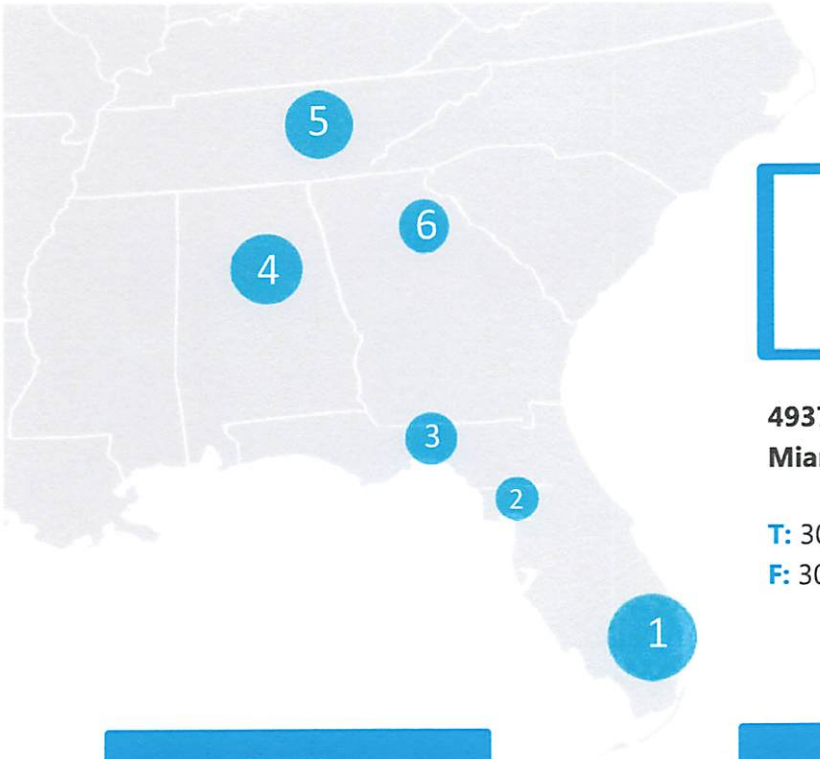
Voice is part of the bigger picture of Unified Communications with voice and video, taking over the way we conduct business. We know the products and applications to help organizations communicate more efficiently so that you can streamline business processes, reach the right resource the first time, and increase profitability.

TECHNOLOGY PARTNERS

We are firm believers that when it comes to technology one size or partner does not fit all. That is why we work with more than 200 of the world's leading best of breed hardware, software, and application development companies so that we can bring you the right solution for your unique situation.



OUR MARKET



CORPORATE HQ
MIAMI | FLORIDA

4937 SW 75 Avenue
Miami, FL 33155

T: 305.667.0633
F: 305.667.0618

TAMPA, FLORIDA

4907 North Florida Avenue
Tampa, FL 33603

T: 813.703.8258

TALLAHASSEE, FLORIDA

113 South Monroe Street
Tallahassee, FL 32301

T: 850.270.6930

BIRMINGHAM, ALABAMA

One Perimeter Park South,
STE 100N
Birmingham, AL 35243

T: 205.449.1168

NASHVILLE, TENNESSEE

3200 West End Avenue
Suite 500
PMB 5312
Nashville, TN 37203

T: 615.866.0954

ATLANTA, GEORGIA

1201 Peachtree Street
400 Colony Square,
STE 200
Atlanta, GA 30361

T: 470.440.9265

SIMPLIFY WITH TECHNOLOGY

OUR PHILOSOPHY

Our commitment is to be an expert advisor of hybrid IT solutions that give every customer, staff member, and audience a better experience. By providing scalable IT infrastructure, companies benefit from highly efficient and profitable IT investments that drive a measurable competitive advantage.

State of Florida

Minority Business Certification

pc solutions & integration, inc.

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:

08/13/2019 to 08/13/2021

Jonathan R. Satter, Secretary
Florida Department of Management Services

Department of MANAGEMENT SERVICES
Office of Supplier Diversity

Office of Supplier Diversity
4050 Esplanade Way, Suite 380
Tallahassee, FL 32399
850-487-0915
www.dms.myflorida.com/osd

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Business Utilization Report

Business Utilization Report

In order to facilitate an effective monitoring system, each contractor, bidder or offeror must submit a completed and signed Utilization Report with the bid submission which lists the names, addresses and contact persons of the M/WBE and majority owned businesses, if any, to be used in the contract, the type of work each business will perform, the dollar value of the work and the scope of work. The Utilization Report submitted by the contractor shall be submitted as a part of the contract with BCSD. If the information contained in the Contractor's Utilization Report changes by the time the contract is executed, the Contractor shall amend the Utilization Report and such amended Utilization Report shall be incorporated into the contract.

Business Enterprise Utilization Report

List all vendors/subcontractors to be used on this project. All MBEs or WBEs proposed for utilization on this project must be certified by the Small and Minority Business Assistance Office through the State of South Carolina according to the criteria of the Beaufort County School District's Minority Business Enterprise Plan prior to utilization on this project.

In column 2 below, please specify ethnic/racial/gender group as follows:

- AABE – African-American Business Enterprise
- HBE – Hispanic Business Enterprise
- ABE – Asian-American Business Enterprise
- WBE – Woman Business Enterprise

Sub-Contractor Name	Gender Group	Address	Phone #	Other	E-Mail
PC Solutions & Integration, inc.		4937 SW 75th Avenue Miami, FL 33155	305-667-0633		sales@pcsusa.net

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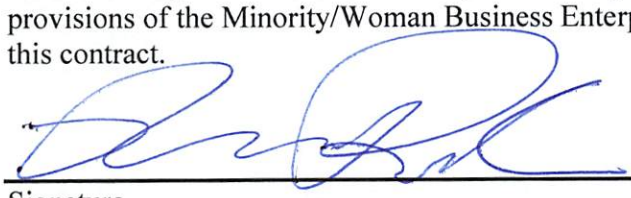
Statement of Intent

Statement of Intent

We, the undersigned have prepared and submitted all the documents required for this project. We have prepared these documents with a full understanding of the Beaufort County School District's goal to ensure equal opportunities in the proposed work to be undertaken in performance of this project. Specifically the BCSD seeks to encourage and promote on an inclusionary basis contracting opportunities without regard to the race, gender, national origin or ethnicity of the ownership or management of any business and that it is an equal opportunity employer and contracting entity. We certify that the representations contained in the Minority/Woman Business Enterprise (M/WBE) Utilization Report, which we have submitted with this solicitation, are true and correct as of this date. We commit to undertake this contract with the Minority/Woman Business utilization Report we have submitted, and to comply with all non-discrimination provisions of the Minority/Woman Business Enterprise Program in the performance of this contract.



Signature

September 1, 2019

Date

Name: Robert Boush

Title: Account Manager

Project: 20-008 Temporary Information Technology (IT) Professional Services

Exhibit B
Bid Form

EXHIBIT B

BID FORM
TEMPORARY IT PROFESSIONAL SERVICES

Please provide not less than three reference accounts including: Company Name, Address, City, State & Zip Code, Contact Name, Contact Telephone Number, Contact E-mail Address. Provide a brief description of the work performed and indicate the length of time for the engagement. Please use additional pages – if necessary.



PC Solutions and Integration, Inc. 9/1/19

Firm's Name Date

4937 SW 75th Avenue, Miami, FL 33155

Mailing Address

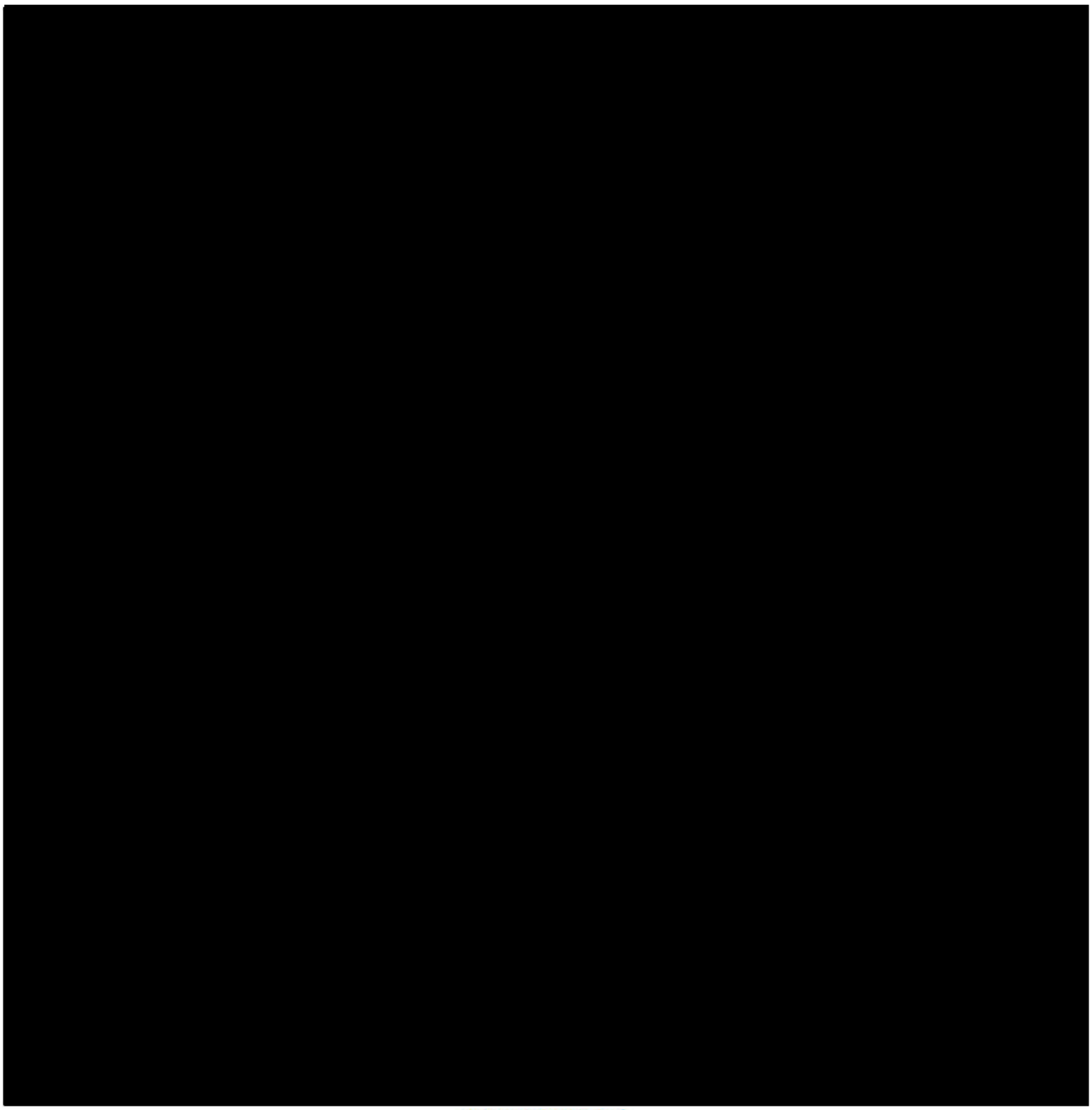
305-667-0633

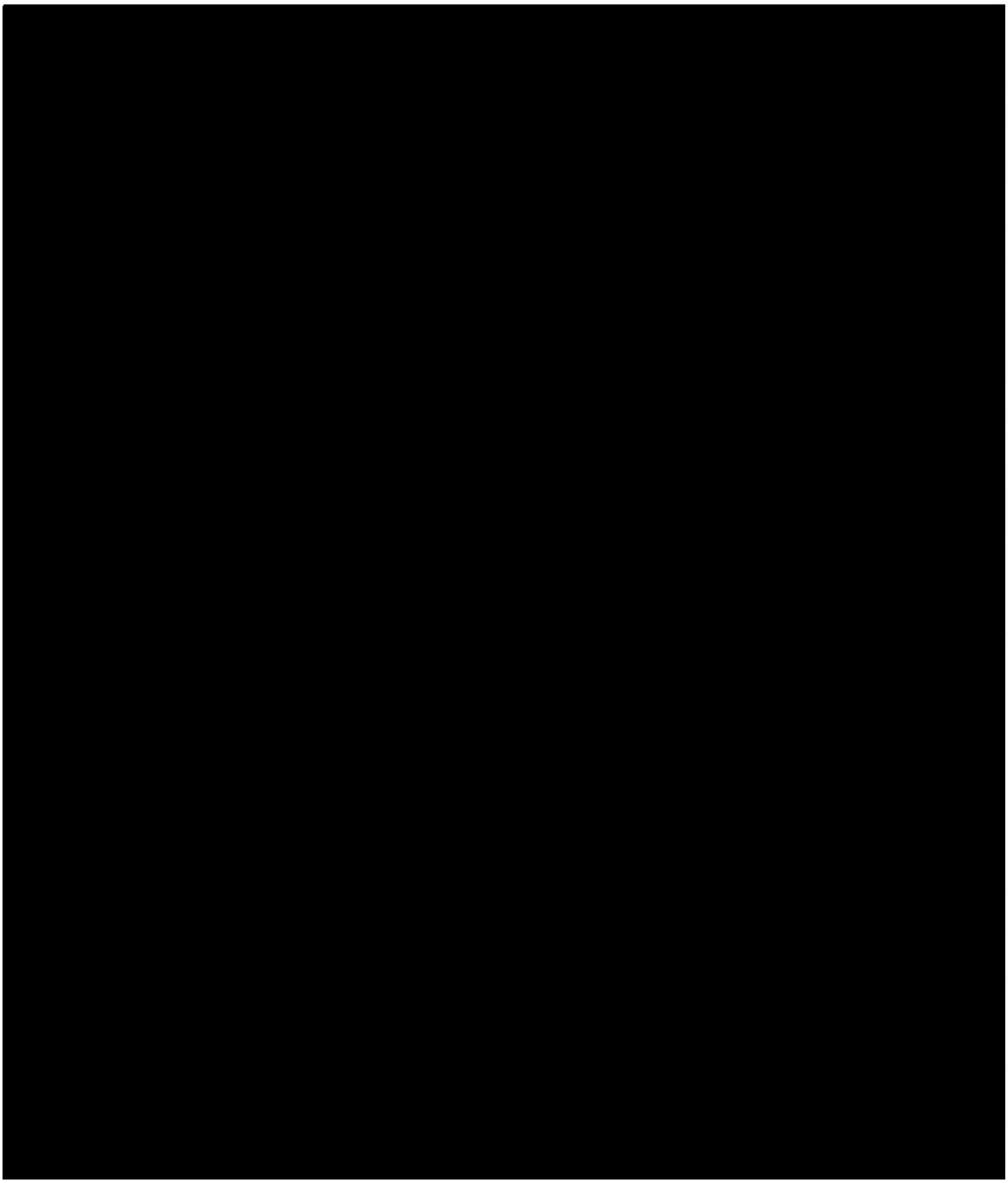
Phone

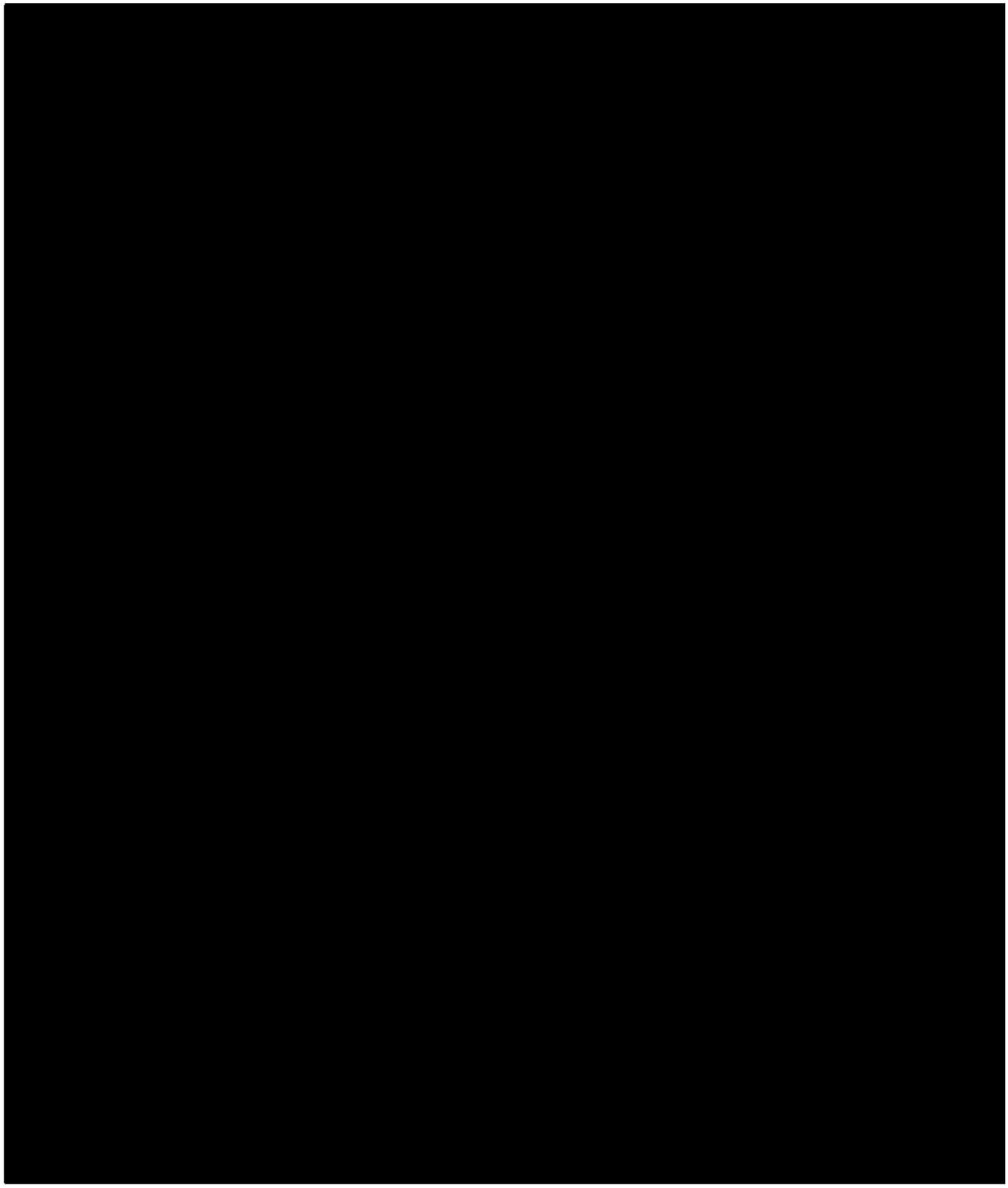
Authorized Signature:

Printed Name: Robert Boush

Here is an overview of our largest SLED and Higher-Ed accounts for whom we have successfully proposed and implemented similar solutions for in the last 5 years.

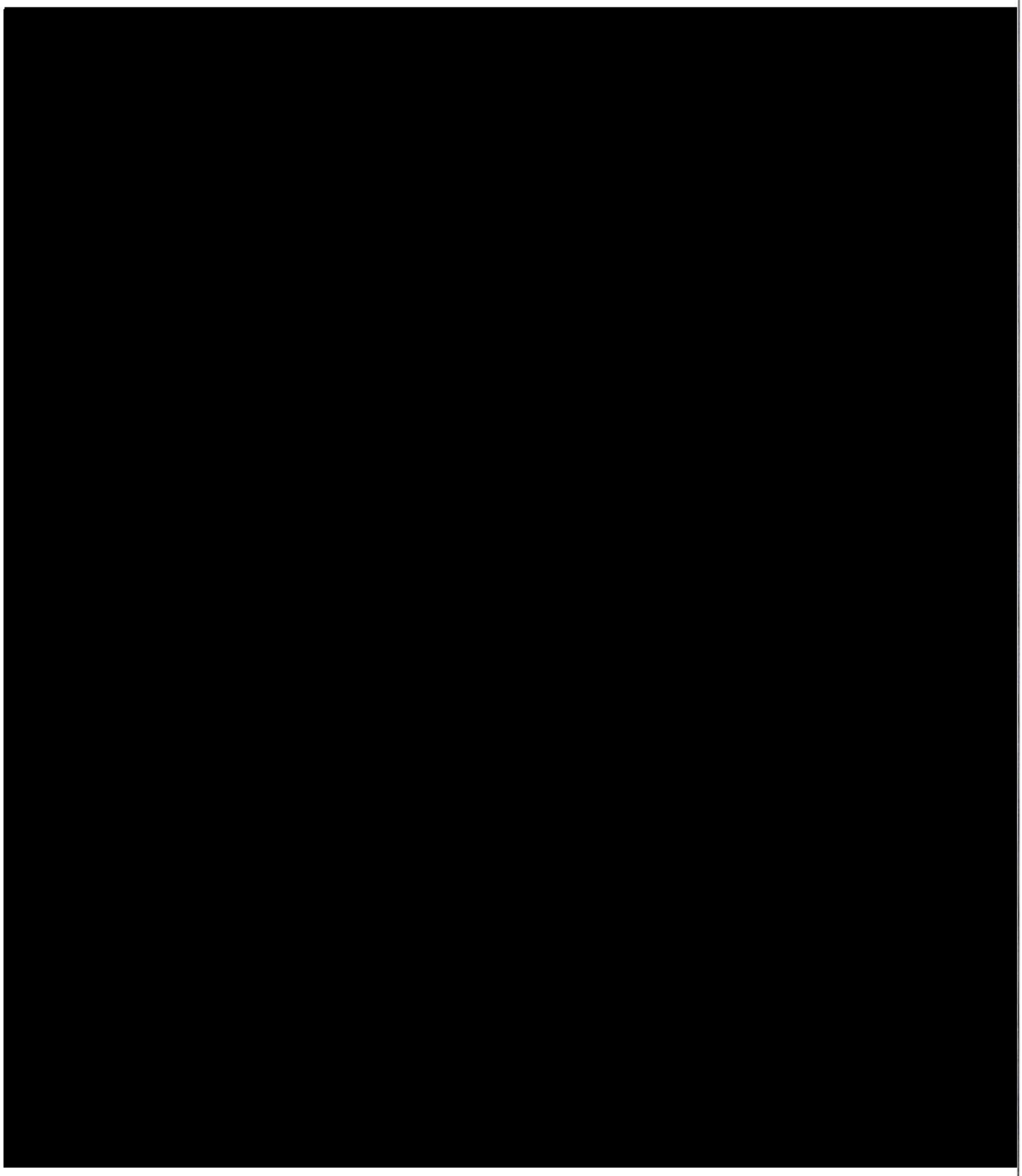


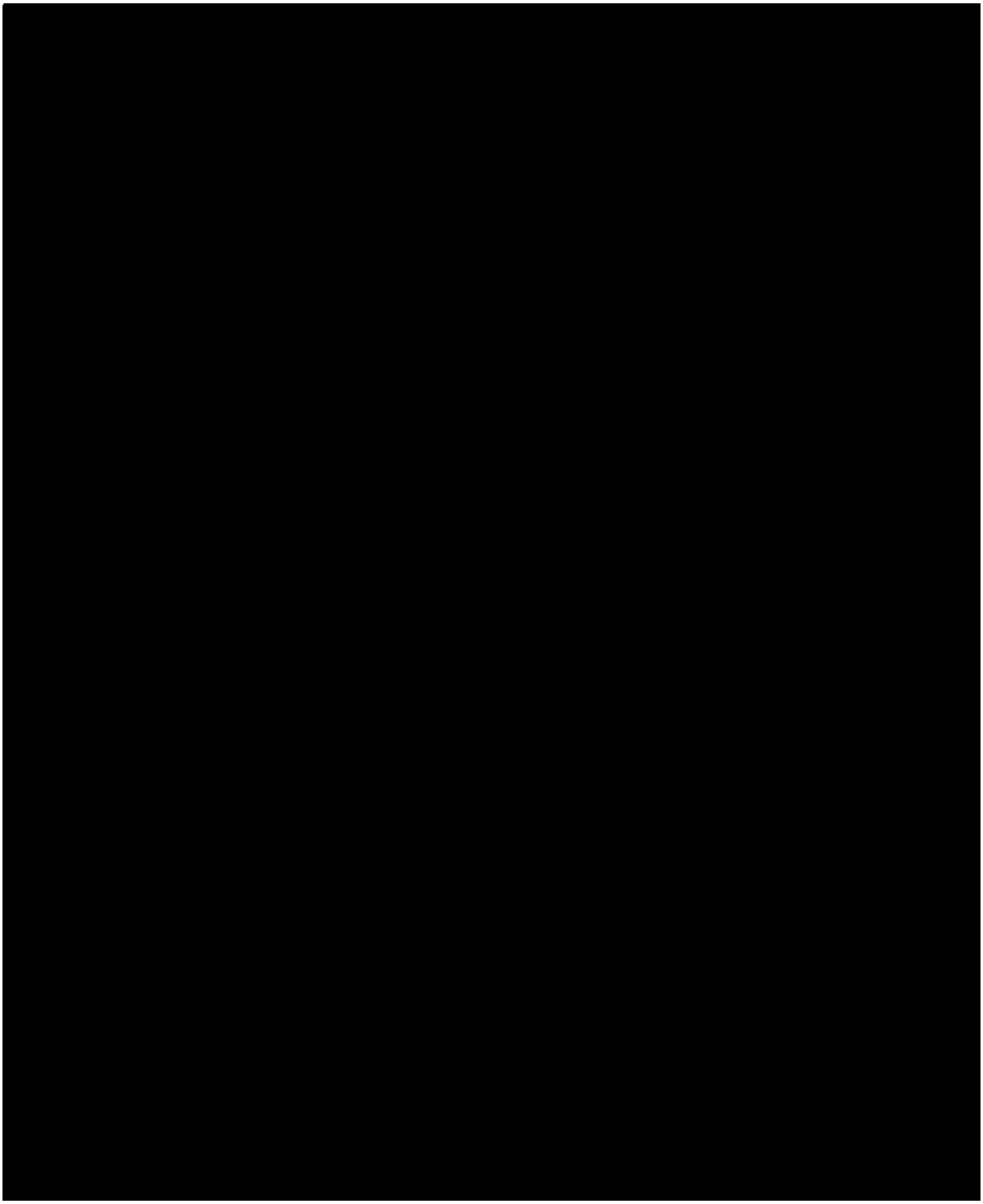












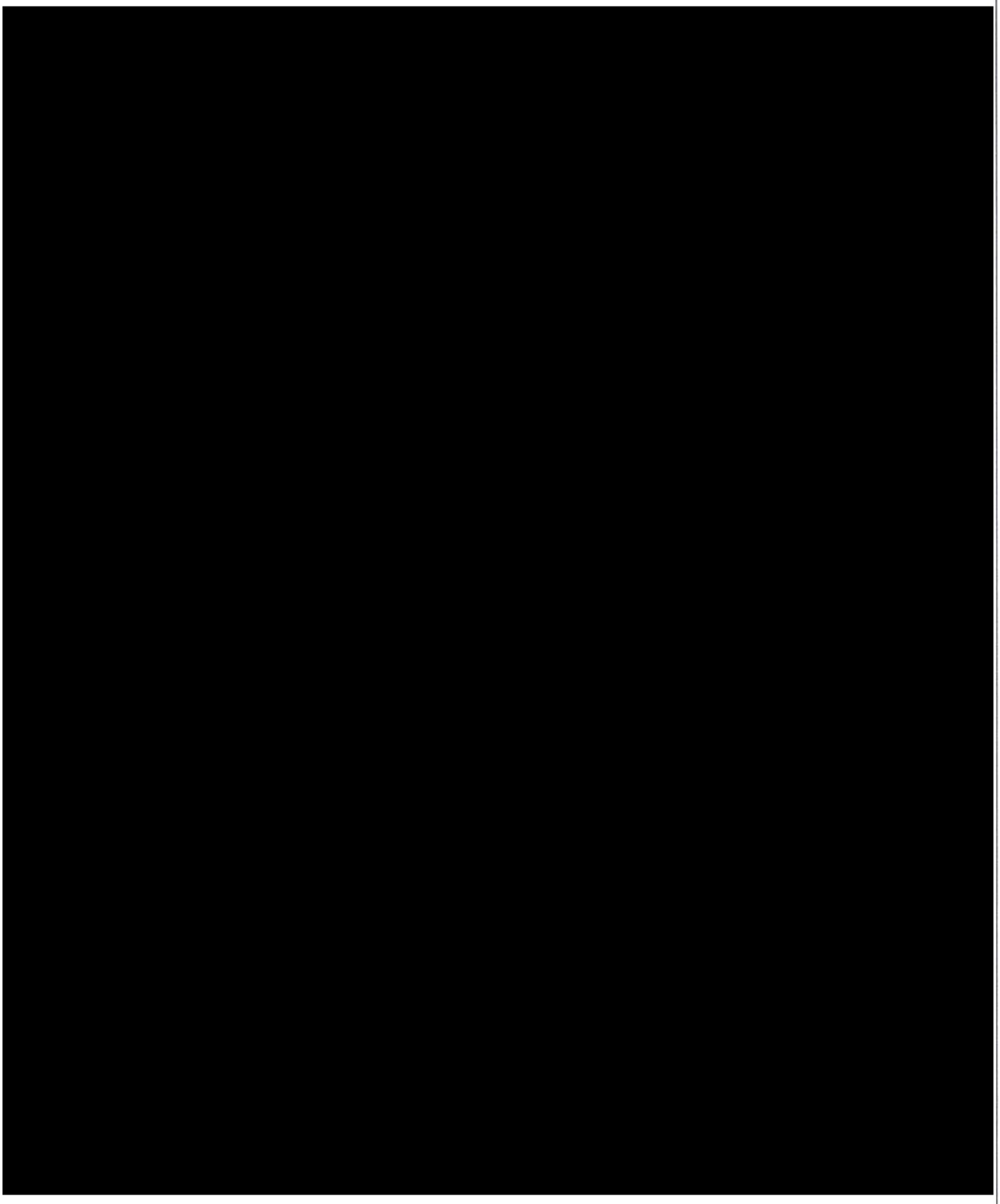


Exhibit C
Bid Form

EXHIBIT C

BID FORM TEMPORARY IT PROFESSIONAL SERVICES

Indicate the categories of service that your company can supply by checking the appropriate line items below. By checking the appropriate category, the supplier affirms that their company has at least one qualified individual in the checked category who can provide on-site services to BCSD.
Note: Labor rate on Exhibit A must include all travel and additional costs.

Percentage discount from established pre-set maximum Fixed Price, (if offered):
5% _____%

CATEGORY	Level	Bidding	Not Bidding	Hourly Rate
IT Laborer	Entry		✓	$15.00
	Intermediate		✓	$20.00
	Advanced		✓	$25.00
AV/IWB Installer	Entry		✓	$15.00
	Intermediate		✓	$45.00
Desktop Technician	Entry		✓	$25.00
	Intermediate		✓	$45.00
	Advanced		✓	$65.00
Systems Administrator	Entry	✓		$50.00
	Intermediate	✓		$75.00
	Advanced	✓		$100.00
Systems Engineer	Entry	✓		$125.00
	Intermediate	✓		$200.00
	Advanced	✓		$300.00
Network Administrator	Entry	✓		$50.00
	Intermediate	✓		$75.00
	Advanced	✓		$100.00
Network Engineer	Entry	✓		$125.00
	Intermediate	✓		$200.00
	Advanced	✓		$300.00
Database Administrator	Entry		✓	$100.00
	Intermediate		✓	$175.00
	Advanced		✓	$250.00
IT Security Engineer	Entry	✓		$100.00
	Intermediate	✓		$200.00
	Advanced	✓		$275.00

Technical Writer	Entry		✓	$75.00
	Intermediate		✓	$100.00
	Advanced		✓	$125.00
Business Analyst	Entry		✓	$100.00
	Intermediate		✓	$150.00
	Advanced		✓	$200.00
Training Specialist	Entry		✓	$75.00
	Intermediate		✓	$100.00
	Advanced		✓	$125.00
Telecommunications Administrator / Engineer	Entry		✓	$125.00
	Intermediate		✓	$165.00
	Advanced		✓	$200.00
Web Developer	Entry		✓	$50.00
	Intermediate		✓	$75.00
	Advanced		✓	$100.00

PC Solutions and Integration, Inc. 9/1/19

Firm's Name Date

4937 SW 75th Avenue, Miami, FL 33155

Mailing Address

P: 305-667-0633 F: 305-667-0618 /

Phone/FAX #'s

Authorized Signature:

Printed Name: Robert Boush