

Lompoc Unified School District

NOTICE TO RESPONDENTS

The Lompoc Unified School District ("District") is requesting proposals to provide an inventory of commercial frozen and non-frozen foods and processed USDA foods, for the District's Child Nutrition Services program for the 2024-2025 school year, renewable for one (1)-year terms up to three (3) years total.

Proposals will be for:

- Q1-25 Commercial Frozen & Non-Frozen Foods; and/or
- Q2-25 Processed USDA Foods

Q1-25 and Q2-25 are separate RFPs and will be evaluated and awarded separately. Qualified respondents may submit proposals for one or all. Proposals must be in accordance with instructions, conditions, and specifications now on file in the office of the Purchasing Services Department. The request for proposal documents is available by contacting Nilufer Jorgenson (Purchasing Manager) at jorgenson.nilufer@lUSD.org.

Respondents to this Request for Proposals ("RFP") should mail or deliver their sealed proposal in an envelope marked with the **RFP Number** and addressed to:

Lompoc Unified School District
Purchasing Services Department
ATTN: Nilufer Jorgenson
1301 North A Street
Lompoc, CA 93436

ALL SUBMITTALS ARE DUE BEFORE 2:00 p.m., ON Monday, May 6, 2024. Late submittals will not be accepted or considered. Fax or email responses will not be accepted. Any proposal that is submitted after this time shall be nonresponsive and returned to the respondent.

Questions must be emailed by 2:00 p.m., Wednesday, April 24, 2024. Questions and answers will be posted on the District website: <https://www.lUSD.org/departments/purchasing-services> on April 29, 2024.

The Board of Education of the Lompoc Unified School District reserves the right to reject any and all submittals. The District makes no representation that participation in the RFP process will lead to an award of contract or any consideration whatsoever. In no event will the District be responsible for the cost of preparing a response to this RFP. The District also reserves the right to waive any informalities or irregularities in received submittals. All Respondents will be responsible for obtaining any addendums or revisions to the project which will be posted in the same manner as the RFP documents.