Approved by the HWRSD School Committee on April 4, 2024

HAMILTON-WENHAM
REGIONAL SCHOOL DISTRICT
5 School Street, Wenham, MA 01984 · Tel. 978-468-5310

School Committee Meeting (agenda)
Buker Elementary School Multipurpose Room
In-Person Meeting, Zoomlink is for Public Comment Only
Meeting ID: 82766844206
Thursday, March 21, 2024
7:00 p.m. - 8:41 p.m.

Present:
Dana Allara
Julia Campbell
Jen Carr - (left at 8:00 p.m.)
David Frenkel
Trent Honda
Amy Kunberger
David Polito

Also Present:
Eric Tracy, HWRSD Superintendent
Vincent Leone, Assistant Superintendent

1. Call to Order
At 7:03 pm Dana Allara called the meeting to order.

2. Pledge of Allegiance
All those in attendance rose for the Pledge of Allegiance. Dana Allara stated that the winter Athletes would be recognized first. She reminded the community that the meeting is being live streamed and recorded via HWCAM.

3. 2023-2024 Winter Athlete Recognition
The Committee recognized the accomplishments of the 2023-2024 winter athletes.

4. Citizens' Comments
Any citizen wishing to speak before the Committee shall identify themself by name and address. Speakers will be allowed three (3) minutes to present their material.

There was no citizen comment.

5. Review of School Committee Protocols Exhibit
Jen Carr read School Committee Protocol 9.

6. Review of School Committee Mission Statement Exhibit

Dana Allara read the following from the School Committee mission statement: *The Hamilton-Wenham Regional School Committee will lead and inspire a District that is a source of civic pride and municipal engagement to serve the community for generations to come.*

7. Student Representative Report; *Evie Bernard*
Evie Bernard provided an update on events and activities throughout the Hamilton-Wenham Regional School District.

8. Consent Agenda

a. Warrants Exhibit
- Voucher No. 21
- Voucher No. 1088
- Voucher No. 3369
- Voucher No. 3370
- Voucher No. 3371
- Voucher No. 3372

b. Minutes
- March 7, 2024 Exhibit

c. Field Trip
- Class of 2026 - York, Maine Exhibit

d. Donations
- Musical Instruments Exhibit
  - Drums - Agnieszka Kozlowska and Tomek Rakowski; $200
  - Alto Saxophone;Tracy Johnson; $100
- Edfund Grant - Flexible Seating; $4,839 Exhibit
- Edfund Grant - (2) Gaga Ball Pits; $4,817.21 Exhibit

I move that the Hamilton-Wenham Regional School Committee accept the consent agenda as written.

Motion by: David Polito **Seconded by: Jen Carr**

MOTION PASSED 7-0 (Members Allara, Campbell, Carr, Frenkel, Honda, Kunburger and Polito)

9. New Business

a. N.S. Christian School Exhibit, Exhibit, Exhibit

Dana Allara gave background information on the state law requiring school committee approval of private schools moving into the community.

I move that the Hamilton-Wenham Regional School Committee accept the North Shore Christian School, meets all requirements per policy to operate within our district.

Motion by: David Polito **Seconded by: Jen Carr**

Motion Passed 7-0 (Members Allara, Campbell, Carr, Frenkel, Honda, Kunburger and Polito)

b. Vote Student Opportunity Act - DESE Exhibit

Superintendent Tracy discussed the Student Opportunity Act.

I move that the Hamilton-Wenham Regional School Committee accept the DESE Student Opportunity Act April 2024 submission as presented.

Motion by: David Polito **Seconded by: Jen Carr**

Motion Passed 7-0 (Members Allara, Campbell, Carr, Frenkel, Honda, Kunburger and Polito)

c. Negotiation Subcommittee Discussion

Dana Allara and David Polito discussed the need to have an additional member of the School Committee serve on the negotiation subcommittee. Both David Frenkel and Jen Carr have expressed interest in serving on the subcommittee. After discussion regarding scheduling, it was suggested that David Frenkel serve as the third member of the subcommittee.

I nominate David Frenkel to join the Negotiations Subcommittee.

Motion by: David Polito **Seconded by: Amy Kunburger**

Motion Passed 7-0 (Members Allara, Campbell, Carr, Frenkel, Honda, Kunburger and Polito)

d. Town Meeting Flyer Exhibit

Superintendent Tracy and Amy Kunburger discussed the draft Town Meeting flyer. The Committee provided the following input. Add dates to capital improvement projects, add QR code for athletic fields information, clarification needed ED and total revenue are part of total budget, clarify debt listed is pre-authorized debt, replace urls with QR codes and include QR code for definition of terms and one typo, a space missing between 8 and 10. Also discussed possibly adding comparative information on either FY24/ FY25 assessments or percentage increases or instead including that information in the Town Meeting presentation.

e. Discuss School Committee Retreat

Dana Allara discussed possible dates for the summer retreat date. She will send an email to the members to determine their availability during the first few weeks in August. She asked if members have ideas regarding the content of the retreat to share that information with her.

10. Finance Operations

11. Committee Reports

a. Capital/Financial Planning Subcommittee - met on March 11 to review/prioritize capital improvement projects and approve minutes. Next meeting is April 22.
b. Policy Subcommittee - there will be one motion to be put on School Committee agenda at upcoming meeting

c. Negotiations Subcommittee - new member David Frenkel. Met on Monday with Office Personnel and another meeting on April 1. Tomorrow is a strategy session for the first meeting on Monday with the Teachers union. Superintendent Tracy is still waiting to hear from AFSCME reps.
d. Secretary Report - few minutes missing from policy subcommittee 10/1/22 and 1/17/24

12. Superintendent's Report

Superintendent Tracy thanked the Cutler community for their participation in the principal search and stated that Jennifer Hunt has accepted the Cutler school principal position pending negotiations. He stated that they are interviewing for a night custodian and will soon be interviewing candidates for a Director of Facilities and Operations. He also discussed the recent safety meeting for the Cutler Project with Police, Fire and JCJ Consultants. In response to questions he stated that the school start time survey is scheduled to be sent out on the 26th and the Cutler performance issue raised is currently being addressed by personalized interventions with students.

13. Chair's Report

Dana Allara also discussed the safety meeting for the Cutler Project.

14. Topics for Future Meeting

David Frenkel requested that the Healthy Building Policy be added to a future agenda.

15. Vote to Adjourn

I move to adjourn the meeting.

Motion by: David Frenkel **Seconded by: Julia Campbell**

Motion Passed 6-0 (Members Allara, Campbell, Frenkel, Honda, Kunburger and Polito)