



## **Parent Handbook 2024-2025**

*Advantage Preschool - tuition based, Building Blocks,  
Kindergarten Prep, TOYBOX*

**Gilbert Public Schools**

**Community Education Business Office  
&**

**District Preschool Office**

6839 E Guadalupe Road, Mesa, AZ 85212

480.892.9089 x 0 - Community Education

480.497.3461 - Preschool Office

480.892.8775 - Fax

**Gilbert Public Schools District Office**

140 S. Gilbert Road, Gilbert AZ 85296

480.497.3300 - District Office

[www.gilbertschools.net/preschool](http://www.gilbertschools.net/preschool)

## **Disclaimer**

All information and policies in this handbook have been written with the intent to be a permanent policy. Policies and Procedures may be subject to change at the direction of Gilbert Public Schools, Maricopa County Health Department, CDC Guidance, and Department of Health and Human Services Protocol.

# Gilbert Public Schools Preschool Programs

## Mission Statement

The vision of the Gilbert Public Schools Preschool Department was born out of a desire to provide opportunities to enhance its excellent educational programs. Our goal is to create programs that reflect our commitment to providing high standards for quality programs within a nurturing, friendly, and safe environment.

Gilbert Public Schools Preschool Programs provide a loving, safe, fun, and educational environment for children. Children of ages three, four and five are given an opportunity to choose from a variety of well-rounded programs that meet their developmental needs and interests.

## AZ Early Childhood Standards

All Gilbert Public School Preschool Programs follow the AZ Early Childhood Standards. The Arizona Early Learning Standards, 4th Edition (AzELS) provides a framework for the planning of quality early learning experiences for all children three to five years of age. The AzELS framework provides an essential first step for designing and/or choosing an effective, high-quality preschool curriculum.

Advantage Preschool, Building Blocks, Kinder-Prep and TOYBOX are licensed and inspected by the Arizona Department of Health Services (DHS). Facility inspection reports are available for public viewing at the Arizona Department of Health Services, 150 N. 18th Avenue, Suite 400, Phoenix, AZ 85007-3244 and at each campus.

*Please carefully read the Parent Handbook.  
You are responsible for the information it contains.  
If you have any questions, please contact  
Gilbert Public Schools Preschool Office at 480.497.3461*

Gilbert Public Schools tax ID number for claiming child care expenses: 86-6000530.

# Program Descriptions

## Advantage Preschool - Tuition based

This guided play program is aligned with the Arizona Department of Education Early Learning Standards, with a focus on critical thinking skills and social/emotional development. Thematic units are explored by students using a variety of learning styles and modalities, which in turn, ignites curiosity and encourages sustained attention. The program is supplemented using Handwriting without Tears and Creative Curriculum intentional learning materials. Typically developing peers and those with developmental delays work together and grow in one inclusive environment. Instruction is individualized based upon ongoing progress monitoring (Teaching Strategies GOLD) so the teacher knows what a child knows and what they are ready to learn next. GOLD is an authentic, ongoing observational system for assessing children from birth through Kindergarten. It helps teachers observe children in the context of everyday experiences, which is an effective way to learn what they know and can do. \*Tuition Students in Advantage Preschool are role model students. They need to have typical development in all developmental domains, have fluent English language skills, and be toilet trained.

## Building Blocks

We believe academics and social development are intertwined, and that curriculum is a living, growing aspect of preschool. We have a commitment to each school's design and firmly believe that this commitment is crucial to our students' success. We begin by understanding that every student is different. We focus on using each student's strengths to build upon those areas that need developing. Learning is applied through academics and exploratory play. These activities can be child-directed or teacher directed. With a fluid schedule, teachers are then able to assess transitions and begin to build a foundation tailored to each individual student. Building Blocks passionately encourages school involvement through opportunities for PE, Library, Music, Art, fun runs, assemblies, school pictures, spirit weeks, and other fun site-specific activities.

Within the 3's program, students will engage with specially designed, curriculum-based material. By utilizing circle time students are introduced to letters, numbers, colors, days of the week, months, and weather. While using a small group setting, our 3-year-olds' complete six learning centers a day. In between learning centers are lunch, rest time, and exploration play. The day begins and concludes with a structured based play which focuses on socialization. By constructing a curriculum containing a more challenging approach to the same subjects included in our 3's program, our 4 and young 5-year-olds continue to master letters, numbers, colors, the calendar, writing their names, addresses, phone numbers, and begin preparation for reading readiness. Socialization and opportunities to build friendships are encouraged throughout our before and after-school day schedule. Upon completion of the Building Blocks program, our students have the foundation in place to enter kindergarten with the tools, experiences, and passion for learning that helps to ensure academic success now and well into the future.

## Kindergarten Prep

At Gilbert Public Schools, we believe that for a preschooler, the road to knowledge is exploration.

### Conventional Kindergarten Prep

Kindergarten Prep is a 20 student program taught by a certified teacher with a classroom assistant, designed to give your child a jump start on becoming a prepared and eager Gilbert Public Schools student ready for the rigors of Kindergarten! Kindergarten Prep curriculum focuses on literacy and academic content in an intentionally developed preschool environment. It is aligned with the Arizona Department of Education Early Learning Standards, and is supplemented with: Foundations, Handwriting Without Tears, We Thinkers! Social-Emotional curriculum, S.T.E.A.M. and Unplugged Coding activities. Through these experiences, children will use their imagination, be innovators and be inspired as emerging Trailblazers!

### Traditional Kindergarten Prep

Traditional Preschool aligns with the same curriculum that is found on our Traditional Campuses (Spectrum, Neely and Canyon Rim). Your child will have the opportunity to transform learning into a walk of discovery, offering safe and exciting opportunities for experimentation, challenge and fun at every turn! This program is designed to give your child a jumpstart on becoming a prepared and eager student ready for the rigors of Kindergarten! A child that is ready to focus and sit a little longer than average is a student that would be the most successful. Traditional Preschool teachings are aligned with the Arizona Department of Education Early Learning Standards, and are supplemented with Spalding, Math in Focus, STEM Activities, Unplugged Computer Coding and Learning Without Tears. This classroom is a 20 student program taught by a certified teacher with a classroom assistant.

## TOYBOX

TOYBOX offers a full "Play Based" curriculum teaching all subjects each day including language and literacy, STEM (science, tools, engineering and math), social studies, art, music, and PE. Our goal is to prepare children for success in Kindergarten as well as their entire educational careers. We work hard to build a positive foundation for school success and a love for learning. The TOYBOX Early Learning Center provides the opportunity for children to develop social relationships with peers, gain a positive self-concept and foster an attitude of enthusiasm about school at an early age.

Children learn to think critically, solve problems creatively, and interact in group situations. Having the support of the high school students helps to maintain a low child to adult ratio, resulting in more one-on-one attention and learning. The high school students observe, plan and work with the children under the direction and guidance of Early Childhood professionals. Being on a high school campus allows TOYBOX unique opportunities to participate in many activities such as trying out the instruments in orchestra, creating pottery with clay, participating in simple science experiments, making a creative snack with culinary, or visiting the animals in the agriculture lab.

# Preschool Program Locations

## Advantage Preschool

- Ashland Ranch
- Augusta Ranch
- Boulder Creek
- Burk
- Canyon Rim
- Carol Rae Ranch
- Finley Farms
- Gilbert El
- Greenfield
- Harris
- Highland Park
- Meridian
- Mesquite
- Oak Tree
- Patterson
- Playa del Rey
- Quartz Hill
- Settler's Point
- Sonoma Ranch
- Spectrum
- Superstition Springs
- Towne Meadows
- Val Vista Lakes

## Building Blocks

- Ashland Ranch 4's
- Boulder Creek 3 / 4 class
- Carol Rae Ranch 3's & 4's
- Finley Farms 3's & 4's
- Gilbert El 3's & 4's
- Harris 3 / 4 class
- Islands 4's
- Meridian 3's & 4's
- Mesquite 3's & 4's
- Playa del Rey 3's & 4's
- Sonoma Ranch 3's & 4's
- Spectrum 3's & 4's
- Superstition Springs 3's & 4's

## Kindergarten Prep

- Ashland Ranch
- Canyon Rim (Traditional)
- Highland Park
- Meridian
- Neely Traditional Academy
- Quartz Hill (S.T.E.A.M.)
- Spectrum (Traditional)
- Superstition Springs
- Val Vista Lakes

## TOYBOX

- Campo Verde High School
- Desert Ridge High School
- Gilbert High School
- Highland High School
- Mesquite High School

# Program Policies and Procedures

## Minimum Age Requirements

### Advantage Preschool

\*3 years old by August 31, 2024

### Building Blocks

\*3's Program - 3 years old by August 31, 2024

4's Program - 4 years old by August 31, 2024

### Kindergarten Prep

4 years old by August 31, 2024

### TOYBOX

\*3 years old by August 31, 2024

*\*Students may not start attending the program until they turn 3 years of age per DHS Licensing.*

## Enrollment Procedures

Registration must be completed online. All information needs to be filled in completely during registration. The required information will be used to complete your child's registration form and emergency information sheet. You will need to submit a copy of your child's birth certificate along with proof of current immunizations. During the registration process on Eleyo you will create your user name and password for future access to your account. A non-refundable registration fee per child and security deposit or first month's tuition is due at the time of registration. After your registration has been approved you will receive a confirmation email. Employee discount must be verified before registration approval. **\*If your child has an IEP, the supervisor of your specific program must review and approve it prior to registration approval.** Please email your students IEP to [nancy.parker@gilbertschools.net](mailto:nancy.parker@gilbertschools.net)

In addition to the Eleyo registration into a preschool class, an [online district pre-enrollment must be completed](#) for each preschooler. *Please Note: Enter the child in the Infinite Campus enrollment as an "enrolling student". & "GPS Holding" as the campus. [New Family Registration | Existing GPS Family Registration \(Infinite Campus\)](#)* If your child is a returning GPS student you may skip this step.

All students must be completely independent in toileting; to be considered **completely** independent in toileting, a child must be able to do ALL of the following:

- Are able to communicate the need to go to the toilet; including but not limited to, demonstrating control over going if they must wait for someone who is in the bathroom or if away from the bathroom
- Can *independently* pull down their underwear and pants and pull them back up when done. This includes clothing with belts, buttons, zippers etc., if worn to school.
- Can *independently* clean their bottoms after using the toilet
- Get on and off the toilet by themselves
- Wash and dry their hands by themselves
- Disposable training pants (i.e. Pull-ups) are not permitted per AZDHS Licensing

Both the Eleyo and Infinite Campus registrations must be completed by July 16, 2024 in order to ensure the ability to start on the first day of school. Registration must also be finalized on the campus prior to the child's start date. **Your student may not attend the program until you have**

received a confirmation email, completed the additional district registration and finalized registration at the campus. GPS Preschool Programs enroll on a first-come, first-served basis.

An incomplete "Emergency Information and Immunization Record" may delay enrollment or start date in the program. It is the parent's responsibility to keep enrollment records current.

## Enrollment Limits

Student enrollment limits in GPS Preschool Programs are determined by two factors: availability of space and DHS capacity limit guidelines. Each school determines the space that the program will utilize. Programs offered during the school day may be reduced or relocated yearly due to changes in student enrollment at individual school locations.

## Schedules

Gilbert Public Schools Preschools provide a variety of programs and schedules to fit the community needs. Upon registration, families can select a program and schedule for the school year. Modification to contracts can be requested in the Eleyo system, requests will be reviewed, approved or denied based on availability of the specific program.

## Billing and Payments

A security deposit and/or first tuition payment is due at the time of registration along with a registration fee.\*\* Subsequent payments are invoiced on the 20<sup>th</sup> of each month, auto drafted on the 25<sup>th</sup> of the month prior to the month attending. A late payment fee and suspension of attendance will be applied on the first of each month if tuition has not been paid. Attendance may resume when accounts hold a zero balance. Programs require an AutoPay be saved in your Eleyo account to be used for monthly payments.

**Tuition is based upon the total number of school days that a student can attend their selected program, times the daily rate of the program divided by 10 months to create equal payments.**

*Security deposits will be applied to the first scheduled tuition payment.*

*All payments must be submitted online in your Eleyo accounts.*

*The Community Education Business Office*

*6839 E. Guadalupe Road, Mesa, AZ 85212*

*Monday-Thursday from 8:00 a.m. to 4:30 p.m. and Friday from 8:00 a.m. to 12:00 p.m.*

*Closed on Fridays during June & July.*

*Computers are available to use during regular office hours.*

*The Community Education Office is not responsible if payment is late due to personal technical difficulties.*

Gilbert Public Schools tax ID number for claiming child care expenses: 86-6000530

## Fee Schedule and Hours of Operation



Registration Fee: \$50

Fees listed below are tuition fees due monthly. The yearly tuition is divided into 10 equal monthly installments.

## Advantage Preschool - Tuition Based

	AM - 8:00 am-10:30 am PM - 11:15 am-1:45 pm	
3 Day Option M/T/Th \$240.00	<b>Integrated SPICE</b> Canyon Rim and Finley Farms M/T/Th/F \$100.00	4 Day Option M/T/Th/F \$285.00

## Building Blocks

School Day - 8:00 am-3:15 pm T/Th - \$430.00 M/W/F - \$540.00 Mon-Fri - \$750.00	Extended Day - 6:30 am-6:00 pm T/Th - \$510.00 M/W/F - \$645.00 Mon-Fri - \$920.00
---	---

## Kindergarten Prep

<b>Half Day</b> <i>Conventional:</i> Ashland Ranch, Highland Park, Meridian, Superstition & Val Vista <i>Traditional:</i> Canyon Rim & Neely AM Classes: Mon-Fri 8:15 am-11:15 am \$385.00 PM Classes: M/T/Th/F 12:15 pm-3:15 pm \$340.00	<b>Full Day</b> <i>Conventional:</i> Superstition Springs <i>S.T.E.A.M:</i> Quartz Hill <i>Traditional:</i> Canyon Rim & Neely Monday-Friday 8:15 am-3:15 pm * <i>Wednesday Early Release 2:15 pm</i> \$790.00
---	---

## TOYBOX

School Day - 7:00 am - 4:30 pm	
Part Time (3 days/week) - \$515.00	Full Time - \$665.00

- GPS employees may call the Community Education office for employee rates
- Title I Supplement is offered for Advantage Preschool to families living within the boundaries of a full Title I elementary school and attending Advantage Preschool at a full Title I elementary school. (Boulder Creek, Burk, Gilbert, Harris, Oak Tree)
- Only one discount may be applied per preschool schedule-the largest discount will be used.

## Tours

If you would like to schedule a tour of a GPS preschool program you will submit your tour request online at [gilbertschools.net/tours](http://gilbertschools.net/tours) The campus office staff and/or classroom teacher will make the arrangements for your visit.

## Registration Payments

For registrations prior to or on June 30, 2024, a \$100 security deposit and \$50 registration fee will be collected at the time of registration with the remaining tuition balance due by July 22, 2024. Both security deposit and registration fee are non-refundable.

For registration on or after July 1, 2024, the registration fee and 1st-month tuition are due at the time of registration and are both non-refundable.

## Refund Policy

GPS Preschool Programs have a non-refundable registration fee, security deposit and monthly tuition policy. Refunds are not given for student absences including unused, sick days and vacation days.

All preschool program's enrollment is on a first come first serve basis. There are maximum and minimum enrollment requirements for all programs. Parents will be notified if enrollments are not adequate to have a program at a site. **Credit is not given for unused, sick or vacation days.**

## Early Drop Off or Late Pickup

**An early/late pick up fee of \$1.00 for every minute will be assessed for any drop offs prior to your scheduled class time or late pick ups after your scheduled class time.** Attendance is taken through the iPad at each site with the exception of Advantage Preschool. Children that are signed in early or out late, according to their Program Contract time, will be charged the early/late fee per the policy of the program attending. The charge will be applied to your account and will show on the following month's invoice.

**More than five early drop offs and/or late pick-ups per semester may result in dismissal of your child from the program.**

## Additional Fees

Late payments: \$25.00 on the 1<sup>st</sup> of the month.

## Program Start Dates

**Advantage Preschool**  
Thursday, July 25, 2024

**Building Blocks**  
Tuesday, July 23, 2024

**Kindergarten Prep**  
Tuesday, July 23, 2024

**TOYBOX**  
Tuesday, July 23, 2024

## Program End Dates

**Advantage Preschool**  
Tuesday, May 20, 2025

**Building Blocks**  
Wednesday, May 21, 2025

**Kindergarten Prep**  
PM-Tuesday, May 20, 2025  
AM/Full Day-Wednesday, May 21, 2025  
**TOYBOX**  
Thursday, May 22, 2025

## Closures - All Preschool Programs

All Preschool Programs will be closed on the following days. Dates subject to change, based on GPS District Calendar.

**Labor Day**  
September 2, 2024

**Fall Break**  
Sept 30 - Oct 11, 2024

**Veteran's Day**  
November 11, 2024

**Thanksgiving**  
November 27-29, 2024

**Winter Break #1**  
December 23-31, 2024

**Winter Break #2**  
January 1-3, 2025

**Martin Luther King Day**  
January 20, 2025

**President's Day**  
February 17, 2025

**Spring Break**  
March 10-21, 2025

**Spring Holiday**  
April 18, 2025

## Additional Program Closures and Early Release Days

### Advantage Preschool

- no school days

September 19-20: Parent Conferences

September 27: Grading Day

December 19-20: Grading Day

March 7: Grading Day

### Building Blocks

N/A

### TOYBOX

Closes at 3:30 the day before

Fall, Winter, Spring & Summer Breaks

### Kindergarten Prep

No School Days

August 28: Teacher Prof. Dev.

September 19-20: Parent Conferences

October 23: Teacher Prof. Dev.

January 15: Teacher Prof. Dev.

February 26: Teacher Prof. Dev.

### Full Day Kinder Prep

Noon Release - Grading Day

PM Kinder Prep - No Class

September 27

December 20

March 7

## Holidays Camps

Enrollment in any GPS Preschool Program grants you a waived registration fee into the GPS Holiday Camps. Registration information can be found in your Eleyo account.

GPS Preschool will offer Holiday Camps at a few select locations on the following holidays:

### Fall Break

Sept 30 - Oct 11, 2024

### Winter Break #2

Dec 30, 2024 & Jan 2-3, 2025

### Veteran's Day

November 11, 2024

### Martin Luther King Day

January 20, 2025

### Day before Thanksgiving Holiday

November 27, 2024

### President's Day

February 17, 2025

### Winter Break #1

December 23, 26-27, 2024

### Spring Break

March 10-14, & 17-21, 2025

**Community Education Business & Preschool Offices are Closed On Holiday Camp Days**  
*All Holiday Camp sites and dates are subject to change and are based on enrollment.*

## Family Involvement

GPS Preschool Programs truly believes the key to the success of the program involves both staff and parents. The staff appreciates your thoughts, ideas, and concerns regarding the program.

Special events give you a chance to spend time with staff, engage in various activities, meet other parents, and explore your child's environment. Parents are invited to attend field trips with their children or visit them at classrooms at any time. Each family will receive information about curriculum, activities, and special events. Parents may have access to the areas of the facility premises where their child is receiving services. Our curriculums are available for review at each site or at the Preschool Office.

## Behavioral Guidelines

Because social growth is so crucial during the preschool years, our preschool teams will focus on helping children learn appropriate behaviors. Behavioral guidelines have been established with the goal of not only maintaining the physical and emotional well-being of each student, but also of teaching self-discipline, judgment, and manners. Positive techniques are used to guide children's behavior. Parents and staff are viewed as partners in guiding a child's development. Staff will work with parents and teachers to establish consistency for each child. Parents will be kept informed of problems should they arise.

Appropriate behavior is essential to learning and growing and should be based upon mutual respect for the rights and property of others, respect for those placed in authority, and respect for every student. No one will be allowed to jeopardize the health, safety, or learning environment of other children. Children will be expected to display responsible behavior when they are attending a GPS Preschool Program. Emphasis is placed upon each student taking responsibility for his/her own behaviors. For more severe or continuous problems, one or more of the following may result: incident report, conference with parent, suspension, and/or removal from their program.

The following are general expectations of all students. Individual sites may choose to extend these expectations:

- Listen and follow directions the first time given.
- Keep hands, feet, and all objects to self.
- Respect others and equipment.
- Use words to solve problems. If that doesn't work, ask a staff member for assistance.
- Never be out of sight or sound of staff.

For more severe\*\* or continuous issues\*, one or more of the following may result:

- Phone call to parent which may result in student leaving for the remainder of the day
- Written incident report
- Conference with parent
- Behavior Improvement Plan developed to support the child (if student is not a risk to others)
- Removal from the program

*\*If the Preschool Team determines that a child cannot benefit from the program or presents a danger to other children, parents may need to withdraw their child from the program.*

*\*\*If the Preschool Team determines that a student would benefit from going through a screening process in the district of residence, due to concerns about the child's development, and possibly needing intervention, the parent will be notified as soon as*

*possible. Depending on the level of concern, parents may need to withdraw their child from the program.*

## Transportation Policy

Gilbert Public Schools Preschool Programs do not provide transportation to or from our tuition programs. Parents and/or guardians are responsible for transporting their child to and from the campuses.

## Sign In & Out Procedures

For the safety of your child, individuals will be required to show proof of ID to the site staff at any time. A child will not be released to an individual refusing to show ID upon request. Police will be called if a child is removed from the program by anyone refusing to show ID. Always bring an ID to the site. Do not assume you will not need it.

DHS requires that a parent or an authorized party sign a child in and out of a Preschool Program each day. To sign a child out, the parent or authorized party **must sign in ink his/her full name, the date, and the time or use the digital sign in and out tablet**. The child must leave the site once he/she has been signed out.

A child enrolled in a GPS Preschool Program will be released only to those persons specifically authorized on the emergency information form (blue card). Exceptions cannot be made without advance written permission of the parent. Site staff are not eligible to be authorized signers. It is assumed that both parents have the right to pick up a child unless it is otherwise noted. If one parent has sole legal custody of a child, the Preschool Office must have a legal document on file stating such.

In the case of an extreme emergency only, the parent/guardian who registered the child for preschool program may call the site to authorize emergency telephone release of their child to a designated person. Parents will be asked very specific information regarding their child prior to the release being authorized by the staff. DHS requires a photo ID from the designated person at the time the child is picked up from the site.

We cannot assume responsibility for personal belongings. Please have your child leave personal belongings in his/her backpack or at home. This includes any electronics. Please clearly mark any item your child does bring.

## Special Needs

Gilbert Public Schools Preschool Programs fully complies with the requirements of Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, applicable DHS regulations, and applicable federal, state, and local laws.

Reasonable modifications will be provided to afford a student with a disability meaningful access to our programs, unless demonstrated that the modification would be a fundamental alteration in the nature of the programs, or constitute an undue financial and administrative burden. Any student, including students with disabilities, may be removed from a preschool program if that student, even with reasonable modifications, is so disruptive to the program that other students cannot participate in or are in danger.

If your child has special needs or disabilities, please contact the supervisor of your program prior to registration. DHS regulations (R9-5-507) require that you provide copies of the following: your child's IEP, medication schedule, and qualifications for staff.

## Medication Administration & Emergency Procedures

Medication is **not** given to participants without prior arrangements with the staff. If approved, only physician-prescribed medication in the original prescription container will be given. The container must be labeled by the pharmacist and must include the name of the student, date, dosage, name of the medication, and method of administration. A "Medication Consent Form" for the administration of medication must be completed by the parent or guardian and be kept on file at the site. Any unused or expired prescription medication will be returned to the parent or guardian. Medications will be disposed of two weeks after the expiration date or a child's withdrawal from the program. In case of an emergency, as determined by program staff, paramedics will be called and a parent will be notified immediately. Parents will be responsible for all costs incurred in such emergencies. A separate medication consent form must be filled out for holiday camps and summer camp. Please contact your campus staff for further instructions on medication requirements for holiday and/or summer camps.

## Absences, Illness, Accidents, and Emergencies

Parents must inform the campus attendance line when an absence is due to illness. A child should not attend class with any of the following symptoms: fever within the past 24 hours, vomiting, diarrhea, undiagnosed rash, inflamed or matter-filled eyes, severe cold or sore throat, swollen glands, head or stomach aches, or head lice.

If a child becomes ill while attending a program, for example, with a temperature of 100.4° or higher, vomiting, frequent diarrhea, or onset of a rash, etc., a parent/guardian/emergency contact must pick up the child within an hour of being notified.

Children who are ill with a contagious disease or fever may not attend class. Parents must inform the school and site staff when an absence is due to a potentially infectious illness.

If a child is injured at the site, first aid will be administered. If a physician must treat a child, every effort will be made to contact the child's parent/guardian and the doctor indicated

on the "Emergency Information and Immunization Record". In the event of an emergency, a child will be given the necessary emergency treatment until a parent/guardian can be contacted.

*Additional illness and absence requirements may be imposed by Gilbert Public School Health Services Department.*

## **Toileting Accidents**

If a child has a bowel movement accident, we will make the child as comfortable as possible and contact a parent to come and pick up the child if necessary. If the accident is due to diarrhea, then the child must be taken home. Please be advised, this does not apply to urinating accidents. We do realize that many young children will have "accidents" on occasion, especially in a new situation such as the beginning of the school year. However, if accidents become frequent, an adjustment period will be discussed to determine how to best meet the needs of your child while maintaining state enforced licensing standards. Please note that preschool staff are not licensed to change diapers, including Pull-Ups.

## **Dress**

Bring your student to school in comfortable clothes that allow them to move around and not worry about getting dirty. Students must wear shorts/pants under dresses/skirts. It is also important to make sure they are appropriately dressed for the season. Children must wear closed toed shoes. Flip flops, sandals, or heels are not appropriate. Closed toed are best for keeping children safe on our playground and throughout the day.

## **Immunization & Emergency Contacts**

A child's immunization records are required prior to attendance. The Department of Health Services and Gilbert Public Schools Health Services requires that the immunization record provided by a parent from a health care provider contain all current, age-appropriate immunizations. Immunization updates must be provided to the campus health office. Students may not attend if immunizations lapse.

It is the parent's responsibility to make sure that the information on the "Emergency Information and Immunization Record", filled out at registration, is kept current at the site and in your family account. It is extremely important that all home, business, and emergency contacts are correct. You will need to list at least four local emergency contacts, which includes parents, on the emergency record. For each of these four emergency contacts you will also select if they are an Authorized Pickup person for your child. No one may pick up your child unless listed as an authorized pick up person on Eleyo. You may update your Authorized Pickup list via your Eleyo Childcare Account.

## **Screenings**

GPS Preschool Programs are proud to support the mandated Child Find efforts as outlined by the Arizona Department of Education. In compliance with the law, we will conduct Child Find developmental screenings on all students within their first 45 days of



attendance in our program. We will discuss any developmental concerns that arise based upon your child's screening with you.

Screenings for vision and hearing are performed by the Health Services staff at the campus on preschool students during the school year. If you do not want your child to participate in any screenings, please contact the campus nurse. If a child is participating in developmental testing, vision and hearing screenings are a requirement for the testing process.

### **Staff/Child Ratio**

To ensure the quality of our Preschool Programs, the staff-to-child ratios are kept below the standards of 1:13 set forth by the Arizona Department of Health Services.

### **Staff Qualifications**

Staff members meet or exceed established educational and experience requirements for the positions held, participate in formal training each year, and undergo background checks through local, state, and federal authorities. Ongoing professional development opportunities in the areas of classroom management, recreation, discipline, and child psychology are provided for all staff throughout the year.

### **Field Trip Procedures**

Prior to any field trip the teacher shall provide parents with written information concerning the purpose of the trip, transportation, eating arrangements, and date and time of the field trip. Parents will be required to sign a field trip permission form. Parents must accompany their children on non-walking distance field trips. Transportation is not provided for those field trips that are not within walking distance.

### **Insurance**

Gilbert Public Schools District carries liability insurance, which covers the GPS Preschool Programs. The insurance coverage is provided by Arizona School Risk Retention Trust, Inc. This coverage applies to any time your child is signed into a preschool program including off-site field trips. This policy **does not** provide accident/medical coverage and we suggest each child be covered on an individual or family health care plan.

### **Pesticide Application**

In the event it becomes necessary to apply pesticide on the premises, parents will be notified in writing 48 hours prior to the pesticide application. The pesticide information as described in R9-3-306 of the Arizona Rules and Revised Statutes will be included in the written document.

### **Empowerment Program**

As an organization that is licensed with the State of Arizona Department of Health, we are also participants in the state's Empowerment Program. This is a program that is focused on ensuring centers are incorporating specific nutritional guidelines and healthy practices such as sun safety, oral health, and reducing tobacco use in the community. This means that we must serve meals family style, provide families with information about

sun safety, tobacco cessation, and ensure that children are receiving meals that are balanced with all food groups. We are also required to provide at least an hour of physical activity for the children daily, limit screen time to less than 3 hours or less a week, and limit juice intake to 4 ounces or less a day. If you have any further questions regarding our participation in this program, please feel free to contact your specific program's supervisor and/or coordinator. You may also find additional information regarding this program at the Arizona Department of Health Child Care website [www.azdhs.gov](http://www.azdhs.gov).



# 2024-2025



July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 25 First Day of School

May 20 Last Day of Preschol

No Preschool on Wednesdays

Dates List Below are Non-Attendance Days

Sept 2 Labor Day- No School

Sept 19-20 Parent Conferences-No Preschool

Sept 27 Grading Day- No Prechool

Sept 30 to Oct 11 Fall Break No School

Nov 11 Veteran's Day

Nov 27-29 Thanksgiving Break

Dec 19-20 1/2 Days End of Sem.-No Preschool

Dec 23 to Jan 3 Winter Break

Jan 20 Martin Luther King, Jr. Day

Feb 17 Presidents' Day

Mar 7 Grading Day- No Prechool

Mar 10-21 Spring Break

Apr 18 Spring Holiday



No Preschool Days

First & Last Day of School

Preschool Days

# 2024-2025



## Building Blocks

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 23 First Day of School  
 May 21 Last Day of Building Blocks

Dates List Below are Non-Attendance Days

Sept 2	Labor Day
Sept 30 to Oct 11	Fall Break
Nov 11	Veteran's Day
Nov 27-29	Thanksgiving Break
Dec 23 to Jan 3	Winter Break
Jan 20	Martin Luther King Day
Feb 17	Presidents' Day
Mar 10-21	Spring Break
Apr 18	Spring Holiday



First & Last Day of School

No BB Days

Building Blocks Days

# 2024-2025

July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## KINDERGARTEN PREP

July 23 First Day of School  
 May 20 Last Day PM Kinder Prep  
 May 21 Last Day AM & Full Day Kinder Prep

Every Wednesday  
 Full Day KPrep - 1 hour early release  
 PM KPrep - no class

Full Day Classes - Noon Release  
 PM Classes - No School  
 On the dates listed below

Sept 27 Grading Day  
 Dec 20 Grading Day  
 Mar 7 Grading Day

### Dates List Below are Non-Attendance Days

Aug 28 Teacher Professional Development  
 Sept 2 Labor Day  
 Sept 19-20 Parent Conferences  
 Sept 30 to Oct 11 Fall Break  
 Oct 23 Teacher Professional Development  
 Nov 11 Veteran's Day  
 Nov 27-29 Thanksgiving Break  
 Dec 23 to Jan 3 Winter Break  
 Jan 15 Teacher Professional Development  
 Jan 20 Martin Luther King Day  
 Feb 17 Presidents' Day  
 Feb 26 Teacher Professional Development  
 Mar 10-21 Spring Break  
 Apr 18 Spring Holiday

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					



First & Last Day of School

No KPrep Days

Preschool Days

Full Day - Noon Release  
 PM Class - No School



# 2024-2025



July 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 23 First Day of School  
 May 22 Last Day of TOYBOX

TOYBOX closes at 3:30 PM on the days before quarter breaks as listed below:

Sept 27 Day Before Fall Break  
 Dec 20 Day Before Winter Break  
 Mar 7 Day Before Spring Break  
 May 22 Last Day of School

Dates List Below are Non-Attendance Days

Sept 2 Labor Day  
 Sept 30 to Oct 11 Fall Break  
 Nov 11 Veteran's Day  
 Nov 27-29 Thanksgiving Break  
 Dec 23 to Jan 3 Winter Break  
 Jan 20 Martin Luther King Day  
 Feb 17 Presidents' Day  
 Mar 10-21 Spring Break  
 Apr 18 Spring Holiday



○ First Day of School    ■ No TOYBOX Days    ■ TOYBOX School Days    ○ Last Day of School

# Additional Community Education Programming

## VIK CLUB

The VIK Club is offered to school age students at the following GPS elementary schools:

Ashland Ranch	Harris *	Playa del Rey
Augusta Ranch	Highland Park	Quartz Hill
Boulder Creek	Islands	Settler's Point
Burk	Meridian	Sonoma Ranch
Canyon Rim	Mesquite	Spectrum
Carol Rae Ranch	Neely	Superstition Springs
Finley Farms	Oak Tree *	Towne Meadows
Gilbert	Patterson	Val Vista Lakes
Greenfield	Pioneer	

\*Harris students may be bussed to and from Oak Tree for VIK

## Enrichment

Welcome to high-quality student enrichment programs at Gilbert Public Schools! We offer a diverse selection of programs intended to encourage students to explore new educational opportunities. Student enrichment programs are available at most elementary school campuses throughout the District and are offered by our approved third party vendors in partnership with Gilbert Public Schools Community Education. Enrichment class selection and location for individual vendors may vary and/or change from session to session, semester to semester, so please check with Community Education for the most up to date class selections.

## Gilbert Youth Athletics

Gilbert Youth Athletics is committed to providing top-tier coaching, utilizing elite facilities and focusing on the overall development of each student-athlete. It is our belief that great athletes must develop fundamental skills at a young age which prepares them for a future of success as they progress through high school and college programs.

Athletes have access to some of the best coaches in the state of Arizona who are committed to the development of young athletes, while also spending significant time emphasizing character and sportsmanship. Our slogan of Two Steps Ahead comes from the promise to our community that we provide an unparalleled program in terms of coaching, facilities and competition. Student-athletes will be two steps ahead as they move through their playing career as a result of coaches and program leaders who are relentless in their pursuit of excellence.

With player development being the focus we are able to identify the playing ability of all athletes and begin a structured approach of facilitating growth. This individualized approach is only possible as the result of employing excellent coaches who are committed to the player development process. All coaches are Gilbert Public Schools employees with many currently being on a junior high or high school coaching staff.

For registration materials or further information, call or visit us today:



Gilbert Public Schools Community Education

Phone: 480.892.9089 x 0

Fax: 480.892.8775

[www.gilbertschools.net/communityeducation](http://www.gilbertschools.net/communityeducation)

Email: [communityedbussinesdept@gilbertschools.net](mailto:communityedbussinesdept@gilbertschools.net)